

Heritage Incentive Grant Application

Grants

There are three types of grants that can be awarded.

Professional advice: This grant can help pay for advice on earthquake strengthening, building conservation plans, adaptive re-use feasibility studies or other studies to do with the conservation of the place or object.

Consents: Reimbursing the landowner for land use consent and building consent fees incurred in preservation or adaptive re-use. These are fees incurred because of the historic designation.

Maintenance: Monetary grants to help pay for routine maintenance work undertaken by a professional. For example the pruning of trees or the repair of specialist stonework, roofing or sash windows.

The level of funding is dependent on the Category of the heritage item as shown in the Inventory of Protected Features (Appendix 3) in the District Plan. The grant can fund between 50% and 100% of the total cost of the project, up to the maximum amount as shown in the table below.

Type of assistance	Category 1 item	Category 2 item (trees)	Category 3 item
Grants for professional advice	100%	100%	50%
Reimbursement for Resource or Building Consent fees	100%	100%	50%
Grant for Maintenance work by professionals	100%	100%	50%
Maximum Grant (combination of the above)	\$4,000	\$3,000	\$1,500

Guidelines

- Applications must be for historic building, site or object (including trees) listed in the Inventory of Protected Features (Appendix 3) in the District Plan.
- Assistance for buildings will apply whether the building is an earthquake risk or not.
- Grants will be available for private property only.
- Assistance will not be made available retrospectively. Only approved projects are eligible.
- Applications must disclose if there are any competing community objectives related to the site and the work proposed in the application.
- Disbursement of grants will only be made on a reimbursement basis for eligible costs detailed in the approved project budget.
- Applications for maintenance work must include information about the heritage experience of the professional.
- Council will only consider making heritage incentive grants for planning or resource consent costs which are necessary for the preservation, conservation or safety of the building or place, that are above and beyond costs that would normally be incurred if the site were not listed in the district plan historic register.
- Applicants are encouraged to explore resources and funding that may be available from other sources to meet the project's needs.
- Entitlement to heritage funding will not be automatic. A decision will be made in each case whether funds will be allocated or not.
- The awarding of grants for any one item will occur no more frequently than once every three years.



The Queenstown Lakes District Council Heritage Incentive Policy allows the Council to assist with the financial costs of maintaining, protecting and preserving the natural and built heritage of the district.





Application

All applications will be considered on a first come basis, as only one annual allocation is made each financial year (1 July to 30 June). Once the fund is exhausted applications will be considered in the next financial year. The Council will assume no liability for any application.

No grant can exceed the totals listed for each category for the combination of professional advice or consent fees.

Applications will be considered by the Property sub-committee, which must satisfy itself with the calibre of the applicant's professional advice and experience.

The sub-committee can make reasonable requests in exchange for funding, for example agreeing to a 'historic place' plaque.

Council staff or the sub-committee may request additional information. If this request is made the application is not deemed complete.

Applicants will receive confirmation of receipt and expected time frame between processing the application and the sub-committee's consideration.

Applicants will be notified of the sub-committee's decision within 20 working days of receiving a complete application.

"The preservation and celebration of the district's local cultural heritage."

Council Community Outcome

Application Form

Applicant's Name: _____

Postal Address: _____

Telephone: _____

Email: _____

Location/Address of Heritage Item: _____

Category Listing: 1 2 3

(Please indicate by circling)

District Plan Reference: _____

(See Appendix 3 Inventory of Protected Features)

Describe the item in brief: _____

Type of assistance (Please indicate by circling):

Professional Advice Consents Maintenance

Please fill out following where applicable and attach additional documents of support i.e. quotes or in the case of consent, fee receipt.

Consent applied for and why (in brief): _____

Advice sought and why (in brief): _____

Maintenance planned and why (in brief): _____

Name of Professional (include contact details):

Heritage Experience of Professional: _____

Please send the completed form to:

QLDC Policy and Planning

Private Bag 50072

Queenstown

Fax: (03) 450 2223

Email: services@qldc.govt.nz

If you have any enquiries regarding this application please call (03) 441 0499.