

Monthly Highlight Report

Key Performance Indicators – Traffic light status report

Health & Safety Summary

Key Priorities Update

Financial Management Report

January 2022

Core Infrastructure and Services

Key Performance Indicators

WATER CONSUMPTION
Average consumption of water per person per day

TARGET	RESULT
<510L	741.11L

WATER SUPPLY COMPLAINTS
of complaints per 1000 connections

TARGET <4 per annum

	MONTHLY RESULT	YTD RESULT
Odour	0	0
Clarity	0.14	0.08
Taste	0.07	0.02
Pressure/flow	0.71	0.26
Continuity of supply	0.24	0.18

TARGET <2 per annum

TARGET	RESULT
QLDC response to issues	0

WATER SUPPLY FAULTS
Median response time to attend site (urgent and non-urgent)

TARGETS	RESULT
<60 mins	27 mins
<1440 mins	264 mins

WATER SUPPLY FAULTS
Median response time to resolve problem (urgent and non-urgent)

TARGETS	RESULT
<1440 mins	140 mins
<10,080 mins	1,550 mins

STORMWATER COMPLAINTS
of complaints per 1000 connections

TARGET <5 per annum

MONTHLY RESULT	YTD RESULT
0.53	0.69

STORMWATER FLOODING
Median response time to attend site

TARGET	RESULT
<180 mins	0 mins

STORMWATER FLOODING
flooding events that occur in a territorial authority district

TARGET	RESULT
<7	0

Results in **RED**
Target missed by >5%

STORMWATER FLOODING
of habitable floors affected for each event (per 1000 properties connected to the TA stormwater system)

TARGET	RESULT
<2	0

WASTEWATER OVERFLOWS
Median response time to attend site

TARGET	RESULT
<60 mins	11 mins

WASTEWATER OVERFLOWS
Median response time to resolve problem

TARGET	RESULT
<240 mins	118.5 mins

Results in **AMBER**
Target missed by <5%

WASTEWATER COMPLAINTS
of complaints per 1000 connections

TARGET <5 per annum

	MONTHLY RESULT	YTD RESULT
Odour	0.24	0.13
Faults	0.27	0.24
Blockages	0.07	0.12

TARGET <2 per annum

TARGET	RESULT
QLDC response to issues	0

REQUESTS FOR SERVICE (RFS)
% customer RFS resolved on time

TARGET >95%

	RESULT
3 Waters	94.8%
Solid Waste	95.8%
Roading	92.2%

Results in **GREEN**
Target achieved

CAPEX
% of capital works completed annually, including renewals (against the annual budget adopted by Council for 3 Waters, waste management and roading).

TARGET	RESULT
80-110%	97%

WASTE DIVERTED FROM LANDFILL
Total waste diverted from landfill

TARGET	RESULT
>650t	744t

WASTE TO LANDFILL
Total waste to landfill

TARGET	RESULT
<3,500t	3,185t

WASTE TO LANDFILL
% of MRF recycling contaminated

TARGET	RESULT
<20%	12.66%

DIA measures



Exceptions

The following KPIs were not achieved and are shown on the previous page in red.

Average consumption of water per person per day

Water consumption during a dry and hot January has been high, and driven by a high irrigation demand. This is consistent with usage patterns seen in previous years. As a result, the target was not met.



Community Services

ACTIVE PARTICIPANTS
of gym and pool visits per capita (based on usual resident population)

TARGET	RESULT
1,840	1,659.73

LIBRARY CIRCULATION
of items issued per month

TARGET	RESULT
>33,611	36,983

PARKS RFS
% RFS resolved within specified timeframe

TARGET	RESULT
>85%	87%

Environment

RESOURCE CONSENT TIME
% processed within the statutory timeframe

TARGET	RESULT
100%	84.62%

Regulatory Functions & Services

BUILDING CONSENT TIMES
% processed within the statutory timeframe

TARGET	RESULT
100%	100%

FREEDOM CAMPING RFS
of freedom camping RFS per month

TARGET	RESULT
<26.5	11

Support

CUSTOMER CALLS
% answered within 20 seconds

TARGET	RESULT
>80%	85.9%

COMPLAINTS RESOLVED
% complaints resolved within 10 working days

TARGET	RESULT
>95%	100%

LGOIMA REQUESTS
% responded to within 20 days

TARGET	RESULT
100%	90%

COUNCILLOR ENQUIRIES
% responded to within 5 working days

TARGET	RESULT
100%	N/A*

INTEREST RATES
Weighted average interest rate per month

TARGET	RESULT
<6%	2.12%

Exceptions

The following KPIs were not achieved and are shown to the left in red.

Active Participants

The impact of COVID-19 has decreased participation significantly.

Resource Consent Time

The average number of processing days has reduced in January when compared to previous months. The large volume of consents received in the last few months and staff resourcing constraints have contributed to the result achieved in January. Consent times should improve in coming months due to increased resourcing and staff capacity.

LGOIMA Requests

Ten requests were due in January. One was delayed by two days due to a need to consult with a Central Government Ministry.

There was a further eleventh request that was withdrawn as the requester sourced the information elsewhere.

*No Councillor Enquiries were due for response in January 2022

Health & Safety Summary

PREVENTION Positive Safety Actions

TYPE	RESULT
Take 5's	1,096
Inspections/Audits	24
Safety & Wellbeing	47
First Aid Training	0
H&S Meetings	16

WORK EVENTS Injury Frequency Rates

TYPE	TARGET	RESULT
TRIFR*	<9	5.63
LTIFR*	<5	4.22

*Total Recordable Injury Frequency Rate
**Lost Time Injury Frequency Rate

DEPT. SAFETY BEHAVIOURS Self-assessments from monthly safety activities

TYPE	RESULT
A - Safety Improved	1
B - Safety Constant	11
C - Accident or Incident	0
Target Achieved	Yes

NOTIFIABLE EVENTS Notifiable to Worksafe

EVENT TYPE	RESULT
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Incident Type	0
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EVENT DETAILS

N/A

As defined under section 25 of the Healthy & Safety at Work Act 2015

QLDC WORKPLACE INCIDENTS Across All Groups

TYPE	RESULT
Employees	2
Contractors	9
Volunteers	0
Public	5

QLDC Health and Safety Objectives for 2021/2022

COMPLIANCE

Health and Safety internal audit by each department to be conducted utilising the Work Safety Management Plan standard.

PREVENTION

90% of all incidents were reported each month closed within allocated timeframe.

100% of all Positive Actions Safety Statistics were reported each month.

100% of safety statistics were reported for all volunteers involved in high risk work as defined in the QLDC Induction Pack for Volunteers.

IMPROVEMENT

90% of Health & Safety Committee actions completed on time.

Contractor Management is the focus for Health & Safety improvement.

BEHAVIOUR

Behavioural self assessment – Twice the amount of A scores to be reported monthly compared to C scores.

WELLBEING

At least 60% participation across wellbeing activities for QLDC staff.

Monthly Commentary

First Aid Training

No first aid training was undertaken in January due to the office closedown over the Christmas period.

QLDC Workplace Incidents

All workplace incidents were minor in nature and the Christmas closedown period meant there were fewer incidents than in the usual monthly reporting.



Thriving people | Whakapuāwai Hapori

Ours is a community with a strong heart and whānau roots that run deep.



Embracing the Māori world | Whakatinana i te ao Māori

Ours is a district that honours Te Tiriti o Waitangi and champions equality for all our people.



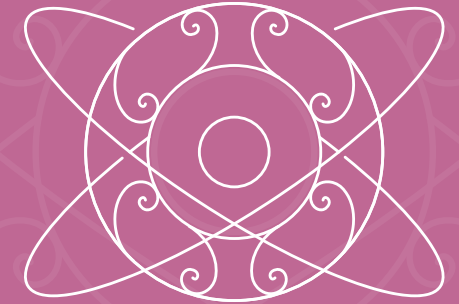
Opportunities for all | He ōhaka taurikura

Our district is a place of social, environmental and technological enterprise.



Breathtaking creativity | Whakaohoho Auahataka

Surrounded by the endless inspiration of our landscapes, ours is a place that nurtures the arts, culture and the spirit of invention.



Deafening dawn chorus | Waraki

Our ecosystems flourish and are predator-free under our kaitiakitanga.



Zero carbon communities | Parakore hapori

From Makarora to Kingston, our district sets the standard for regenerative, low-impact living, working and travel.



Disaster-defying resilience | He Hapori Aumangea

Queenstown Lakes is a place that is ready and prepared for every emergency.



Pride in sharing our places | Kia noho tahi tātou kātoa

Our district is a place where our quality of life is enhanced by growth through innovation and thoughtful management.



Vision Beyond 2050



High Profile Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p>Capital Infrastructure Projects (arterials and street upgrades)</p> <p>Street Upgrades:</p> <p>Arterial Stage One:</p>	<p>Street Upgrades:</p> <ul style="list-style-type: none"> Construction re-commenced on 24 January 2022 after the holiday shutdown period. <p>Arterial Stage One:</p> <ul style="list-style-type: none"> Main contract works are currently focused on construction of storm water pipe installation in Suburb Street and overhead power undergrounding work on Melbourne Street. Subcontractor procurement is ongoing as staged design documentation is issued for construction. Early procurement of materials is being progressed to mitigate escalation risk where possible. Construction access negotiations on Frankton Road are progressing well and construction works have been re-sequenced to allow for delayed construction commencement. Agreements for Sale and Purchase for two properties executed and deposits paid. Final offer received for another property's land acquisition is under review. 	<p>Street Upgrades:</p> <ul style="list-style-type: none"> Works commence on the upgrade of Rees Street on 1 March 2022. Completion of paving for Lower Beach Street due 25 March 2022. <p>Arterial Stage One:</p> <ul style="list-style-type: none"> Commencement of works on Frankton Road for gabion wall replacement to be on 21 February 2022. Commencement of works on Frankton Road, requiring access to private property due 14 March 2022. 	<p>Green</p>
<p>Queenstown Gardens Stage One</p>	<ul style="list-style-type: none"> The entrance sign has been fabricated and is awaiting installation by the signage contractor. Minor remedial work continues as project closes out. 	<ul style="list-style-type: none"> Installation of the new signage. Blessing and official opening to take place early 2022 when all signage is in place. Final completion of minor remedial work. 	<p>Green</p>

High Profile Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Wanaka Youth and Community Centre	<ul style="list-style-type: none"> Legal advice has been provided around charging sub-lease to dedicated space users as per the Queenstown Lakes District Council Facility Funding Policy. Further negotiations will be had with the user groups around space and pricing in February. Council Meeting 3 February 2022 to delay lease finalisation subject to final fitout costs and user negotiations. 	<ul style="list-style-type: none"> User group expressions of interest to be released. Fitout costs and budget to be confirmed. Negotiations with user groups around pricing to be completed. Lease to be finalised subject to Council approval. 	Amber
Lakeview Development and Ancillary Works	<ul style="list-style-type: none"> Approximately 980m of the new Three Waters infrastructure with 29 new stormwater and sewer manholes (ranging between 1.5-6.0m deep) has been completed. 29 new power, gas and communication utilities have been installed. Construction of raingardens and tree pits has commenced. Final queries relating to the issuing of the Engineering Approval are being worked through. 	<ul style="list-style-type: none"> Closure of Thompson Street 1 February 2022 to commence the road widening and Three Waters works. Commencement of internal roading and completion of Earthworks due in March 2022. 	Green
Housing Infrastructure Fund (Kingston and Quail Rise) Kingston:	<ul style="list-style-type: none"> Wastewater Scheme: Developed design is complete. Discharge consent has been granted. Designation is being processed. Detailed design to begin March/April 2022 and likely to take four to six months. Water Scheme: Detailed design is complete. Due to delays in wastewater discharge consent, this timing for the water scheme is now ahead. Queenstown Lakes District Council have reviewed the procurement strategy for this project and have decided to construct the water package separately from the wastewater package. This is due to come to market in April 2022 and will include the water treatment plant, one reservoir, access roads and falling main. 	<ul style="list-style-type: none"> Wastewater Scheme: Obtain designation Affected Party Approvals. Refine and agree detailed design scope. Begin detailed design. Water Scheme: Borefield headworks construction begin April 2022. Finalise and approve procurement plan and tender documents Main water scheme (stage one treatment plant, reservoir and falling main) to market April 2022 	Amber
Quail Rise:	<ul style="list-style-type: none"> The reservoir and associated rising and falling mains are now in detailed design and the Queenstown Lakes District Council is engaging with stakeholders and affected parties regarding its Notice of Requirement application. Notice of Requirement being drafted at present and associated Affected Party Approvals. Review of Staging options and Qualitative Risk Assessment in progress. 	<ul style="list-style-type: none"> Notice of Requirement for submission pending direction from Engineering Challenge Group (14 March 2022) and a Project Control Group (29 March 2022) review of Staging Options. Detailed Design due for completion in May 2022. 	Amber



Major Infrastructure Works

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
516 Ladies Mile	<ul style="list-style-type: none">• Resource consent has been granted to convert the house into a community centre.• Council Meeting 3 February 200 to approve reforecast budget of \$3.66m.• A moisture mapping investigation has been completed and awaiting report in late February 2022.• Updated Project timeline plan has been completed and expected completion date is October 2022.	<ul style="list-style-type: none">• February/March – Civil Service contractor appointed and begin works on site.• Moisture Mapping report due late February 2022.• Request for pricing for design team for detailed design out to market – Mid February 2022.• A procurement plan and request for price tender documents for an architect and design consultants for the detailed design for the building construction has been completed and will be out to market in mid-February 2022.	Amber



Selected Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Frankton Campground (Drift-away QT)	<ul style="list-style-type: none"> • August COVID-19 impact to schedule has removed all contingency and will delay opening. 	<ul style="list-style-type: none"> • Lessee/developer estimating March opening date. 	Amber
Wānaka Lakefront Development Stage Two:	<ul style="list-style-type: none"> • Wānaka Lakefront Development Plan Stage Two Request For Tender closed on 25 January 2022. • The market was given an extra week to respond due to holiday season. 	<ul style="list-style-type: none"> • Preferred tenderer will be awarded the contract mid to late February 2022. • Anticipate contract start date in mid-March 2022. 	Green
Luggate Memorial Centre	<ul style="list-style-type: none"> • Earthworks are underway in the Hopkins Street reserve, using some excavated material from the construction site. Seeding of these mounds will follow. • Fabrication of the windows is almost complete in Europe, this should be complete early February 2022. 	<ul style="list-style-type: none"> • Second blower door test schedule for mid-February 2022. • Internal gib work and stopping to continue through February 2022. • Carpark construction to begin late in February 2022.. 	Amber
Coronet Forest	<ul style="list-style-type: none"> • 63% of the forest has been harvested. • Advanced warning for Registration of Interest tender put on the Government Electronic Tender Service in December. 	<ul style="list-style-type: none"> • Registration of Interest to be uploaded in late January 2022. • Tender to be released in March 2022. 	Green



Strategy and Policy Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Spatial Plan	<ul style="list-style-type: none"> • Preparations are underway for the first Partnership Steering Group meeting for 2022. These are held quarterly, and membership is comprised of partners from Kāi Tahu, Central Government and the Otago Regional Council. • Updates will be provided on the progress of the Spatial Plan Implementation Programme, specifically on the six joint priority initiatives. 	<ul style="list-style-type: none"> • Partnership Steering Group scheduled for 21 February 2022. • Partnership Integration Group meeting scheduled for 9 March 2022. • Partnership Governance Group meeting scheduled for 28 April 2022. 	Green
Annual Plan	<ul style="list-style-type: none"> • Development of the Annual Plan for 2022/23 is underway. 	<ul style="list-style-type: none"> • Community Consultation begins 21 March 2022 and closes on 25 April 2022 	Green

Strategy and Policy Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
District Plan - Stage One appeals progress	<ul style="list-style-type: none"> Decisions and consent notices for over 90% of appeal points (101 appeals and 1065 appeal points originally lodged) received and updated into the plan. Small number of outstanding appeals on complex rezoning requests subject to Environment Court hearing timetables or further mediations. Consent orders to resolve some outstanding rural and infrastructure appeals issued in December 2021 and January 2022. 	<ul style="list-style-type: none"> Environment Court process to resolve a small number of outstanding Rural Zone appeal points during first quarter of 2022. 	Green
Stage Two appeals progress	<ul style="list-style-type: none"> 84 appeals and 930 appeal points received challenging Council's decisions. Mediations completed, Environment Court hearings underway. Wakatipu Basin hearing took place in December 2021, with closing legal submissions lodged in February 2022. 	<ul style="list-style-type: none"> Environment Court Hearings for Wakatipu Basin re-zonings to be scheduled (second and third quarters 2022). 	Green
Stage Three hearing progress	<ul style="list-style-type: none"> 43 appeals (total) containing 354 separate appeal points lodged. Mediations for Stage three appeals underway. Agreement reached in January 2021 on the remaining Chapter 30 Energy and Utilities appeal. 	<ul style="list-style-type: none"> Mediations scheduled through the first and second quarter of 2022. 	Green
Te Pūtahi - Ladies Mile Masterplan	<ul style="list-style-type: none"> Response from Ministry of Education to the questions raised at the Councillor workshop regarding the proposal to co-locate a High School on 516 Ladies Mile – December 2021. Follow up workshop with Ladies Mile landowners - 28 January 2022. Initiated review of possible stormwater options for Property and Infrastructure, and Planning and Development teams. Responses from Ladies Mile landowners to draft planning provisions due in January 2022. 	<ul style="list-style-type: none"> Council workshop – Workshop with Councillors updating on progress – 22 February 2022. Council Meeting – Full Council meeting with Councillors on Ministry of Education co-location request to use 516 Ladies Mile – 17 March 2022. Council workshop – Workshop with Councillors on final Masterplan and planning provisions – 22 March 2022 Council Meeting – Full Council meeting with Councillors on final Planning provisions and masterplan – 28 April 2022 	Amber

Strategy and Policy Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Economic Diversification Plan	<ul style="list-style-type: none"> The Economic Diversification Plan is an output of the Spatial Plan. It is currently being scoped and all relevant projects, initiatives and programmes are being collated. It is going to be developed in three stages – framework, plan and communications. A report is being prepared for the Queenstown Lakes Spatial Plan Steering Group. 	<ul style="list-style-type: none"> March 2022 Framework procurement to commence. June 2022 Draft framework to be complete. December 2022 Plan to be complete. February 2023 Strategy endorsed by public organisations and communications tools/collateral to be complete. 	Green
Destination Management Plan	<ul style="list-style-type: none"> The Destination Management Plan is an output of the Spatial Plan. It is being developed in partnership with the Regional Tourism Organisations and will focus on regenerative tourism by 2030. A significant programme of community, council and elected member engagement continues, and the plan is being drafted. A report is being prepared for the Queenstown Lakes Spatial Plan Steering Group. 	<ul style="list-style-type: none"> March 2022 – Finalise draft. March 2022 – Otago University Tourism Policy School involved. April 2022 – Complete public digital consultation and finalise the plan. June 2022 – Endorse / Adopt plan. 	Green
Climate and Biodiversity Plan	<ul style="list-style-type: none"> The Climate and Biodiversity Plan is currently entering its final stage of development after an extensive process of targeted stakeholder engagement. This has included workshops and surveys to a broad range of community members subject matter experts. The Climate Reference Group have supported this process through providing expert feedback to help prioritise actions. These inputs and feedback will now be combined into the final draft document which, once approved, will be shared for public consultation. 	<ul style="list-style-type: none"> Draft document preparation in February 2022 Public consultation over March / April 2022 alongside the Annual Plan Adoption in June 2022 	Green



Strategy and Policy Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Joint Housing Action Plan	<ul style="list-style-type: none"> The Housing Strategy was consulted on during September. It was finalised in late 2021 and will likely be aligned with the Inclusionary Zoning chapter of the Proposed District Plan. 	<ul style="list-style-type: none"> February and March 2022 - initiate scoping of the Joint Housing Action Plan. 	Green
Responsible Camping Strategy	<ul style="list-style-type: none"> Complete Memorandum of Understanding signoffs from all parties (Ministry of Business, Innovation and Employment, Land Information New Zealand, Department of Conservation, and Waka Kotahi) in January. Responses to Strategy Review Request For Price due by 14 January 2022. Assessment Panel identify preferred supplier due by 31 January 2022. Supplier negotiation and contract throughout January/February 2022. 	<ul style="list-style-type: none"> Complete Responsible Camping Memorandum of Understanding signoffs from outstanding agencies by end of February 2022. Responsible Camping Strategy review project inception meeting by 1 February 2022. Project Control Group Meeting on 16 February 2022. Outline Project Plan for feedback by 18 February 2022. Project Plan completed by 25 February 2022. 	Green

Operating Expenditure and Revenue

Financial Management Report

% of the year completed 58%

DESCRIPTION	January 2022 Actual	January 2022 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
REVENUE									
Operating Revenue									
Income - Rates	7,967,074	7,992,162	(25,088)	56,547,137	56,609,234	(62,097)	96,805,942	58%	
Income - Grants & Subsidies	383,797	456,225	(72,428)	3,425,139	3,709,076	(283,937)	6,447,423	53%	1*
Income - NZTA External Cost Recoveries	399,439	512,240	(112,802)	2,628,199	3,585,682	(957,484)	6,146,884	43%	2*
Income - Consents	861,387	875,702	(14,314)	7,228,684	7,516,872	(288,188)	12,558,418	58%	3*
Income - External Cost Recovery	67,655	78,133	(10,477)	493,538	546,929	(53,390)	937,592	53%	
Income - Regulatory	217,636	550,235	(332,599)	2,297,678	3,459,867	(1,162,189)	5,942,984	39%	4*
Income - Operational	699,622	2,341,026	(1,641,404)	12,873,658	15,832,538	(2,958,880)	26,887,177	48%	5*
Total Operating Revenue	10,596,611	12,805,723	(2,209,113)	85,494,033	91,260,198	(5,766,165)	155,726,420	55%	
EXPENDITURE									
Personnel Expenditure									
Expenditure - Salaries and Wages	2,478,020	3,182,927	704,907	21,195,191	22,972,900	1,777,709	39,323,565	54%	6*
Expenditure - Salaries and Wages Contract	278,551	240,507	(38,044)	2,922,283	2,103,576	(818,707)	3,478,512	84%	7*
Expenditure - Health Insurance	35,221	36,031	810	212,356	252,216	39,860	432,370	49%	
Total Personnel Expenditure	2,791,793	3,459,465	667,672	24,329,829	25,328,691	998,863	43,234,447	56%	
Operating Expenditure									
Expenditure - Professional Services	135,460	407,906	272,446	1,618,192	2,915,147	1,296,955	5,084,681	32%	8*
Expenditure - Legal	216,661	251,846	35,185	3,740,743	1,762,920	(1,977,823)	3,022,149	124%	9*
Expenditure - Stationery	30,251	32,870	2,619	180,058	230,088	50,030	394,437	46%	
Expenditure - IT & Phones	63,798	79,402	15,604	474,993	605,373	130,381	1,007,691	47%	
Expenditure - Commercial Rent	212,967	287,929	74,962	1,775,079	2,015,505	240,426	3,455,149	51%	10*
Expenditure - Vehicle	53,361	58,833	5,472	411,832	411,831	(1)	706,000	58%	
Expenditure - Power	241,619	301,670	60,051	1,929,390	2,170,627	241,238	3,656,725	53%	11*
Expenditure - Insurance	175,121	130,308	(44,813)	1,215,683	912,156	(303,527)	1,563,700	78%	12*

Operating Expenditure and Revenue

Financial Management Report

% of the year completed 58%

DESCRIPTION	January 2022 Actual	January 2022 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
EXPENDITURE									
Operating Expenditure continued									
Expenditure - Infrastructure Maintenance	2,577,426	2,769,201	191,775	19,827,426	20,119,408	291,982	34,394,914	58%	13*
Expenditure - Parks & Reserves Maintenance	833,394	1,145,604	312,210	5,986,653	7,324,097	1,337,444	12,417,139	48%	14*
Expense - External Cost On Chargeable	62,377	78,133	15,755	473,241	546,929	73,687	937,592	50%	
Expenditure - Grants	536,448	530,037	(6,411)	4,486,548	4,440,894	(45,654)	8,443,549	53%	
Expenditure - Other	974,778	1,283,489	308,711	7,477,843	8,872,237	1,394,394	16,981,449	44%	15*
Total Operating Expenditure	6,113,662	7,357,228	1,243,566	49,597,680	52,327,212	2,729,532	92,065,175	54%	
Interest and Depreciation									
Expenditure - Interest	372,358	746,747	374,388	2,850,723	5,227,227	2,376,503	8,960,960	32%	16*
Expenditure - Depreciation	3,577,981	3,577,981	0	25,097,874	25,097,245	(629)	42,899,010	59%	
Total Interest and Depreciation	3,950,339	4,324,728	374,388	27,948,597	30,324,472	2,375,875	51,859,970	54%	
TOTAL EXPENDITURE	12,855,793	15,141,420	2,285,627	101,876,106	107,980,375	6,104,269	187,159,591	54%	
NET OPERATING SURPLUS (DEFECIT)	(2,259,183)	(2,335,697)	76,514	(16,382,073)	(16,720,177)	338,104	(31,433,171)		

* Commentary

*1 Income - Grants & Subsidies - \$284k unfavourable variance with NZTA subsidy roading maintenance costs due to timing.

*2 Income - NZTA External Cost Recoveries - The \$957k unfavourable variance is mainly within Infrastructure and is due to lower internal time allocations to CAPEX projects of \$868k, due in part to staff vacancies and lower than assumed internal time allocations.

*3 Income - Consents - Unfavourable variance of \$288k of which \$344k is within Planning & Development. Resource Consents \$661k unfavourable due to lower recoverable hours \$476k (hours 19% lower than budgeted), driven partly by the onboarding of new resources in Q1. In addition, there have been some credits issued as historical account queries are worked through (\$191k). This has been partially offset by Engineering Consents \$181k favourable with a greater than budgeted level of recoverable hours (23% higher than budget).

*4 Income - Regulatory - \$1.2m below budget. Legal and Regulatory \$762k unfavourable with Parking fees and infringements \$447k below, this is 66% of prior years actuals YTD due to tourism downturn/lockdowns. Campervan infringements \$183k below, driven by international border delays and lockdown restrictions (63 campervan infringements issued YTD vs 1,740 to YTD Jan 19/20 (pre COVID)). Premise registrations \$131k under as a result of business closures, suspensions and level 4 & 3 restrictions. Infrastructure Parking income \$424k unfavourable due to lower volume driven by lockdowns and international border delays.



* Commentary

Financial Management Report

Operating Expenditure and Revenue

*5 Income - Operational - \$3.0m unfavourable

- Community Services \$1.4m below with Parks & Reserves \$932k down, \$459k due to low forestry volumes, the balance being offset by higher yield prices relative to prior year, which have been dropping since July (offset by expenditure). Community Property \$461k unfavourable due to lower lease rental income (mainly Wakatipu due to Skyline which is based on 20-21 actuals). Venue hire revenue lower by \$235k due in part to the delayed opening of the Mitre 10 centre (\$160k) and lower revenue within Sport & Rec pool activities (\$153k) due to a decrease in pool memberships and admissions, and the waterslide being closed due to staff shortages.
- Infrastructure \$502k unfavourable due to lower Refuse income, due to lower volumes as a result of lockdowns earlier in the year.
- Property \$881k unfavourable due to lower lease rental income with Wanaka Airport \$236k driven mainly by lower Nasa income. Commercial licence fees are lower by \$327k within campgrounds due to lower income from rent renewals dating back to Feb 21 with CCR and unfavourable \$119k Lakeview base rent reductions due to the ongoing development on this site.
- Finance \$601k lower with net interest driven by BNZ factoring position
- Corporate \$330k favourable variance in Corporate, driven mainly by income for Economic Development \$206k being unbudgeted income relating to Welcoming Communities and Lifetime value of a visitor and \$149k Civil Defense from MBIE - COVID recovery. Income offset by expenditure.

*6 Expenditure - Salaries and Wages - \$1.8m lower with favourable variances in Infrastructure & Property of \$795k, Planning & Development \$620k, Corporate \$297k, and Finance, Legal & Regulatory \$169k, Community \$104k higher than budget. The favourable variance is being driven by 60.6 (Dec: 55) vacancies across all directorates, an increase of 8 since last month and a reduced annual leave liability due to high volumes of leave taken over this month.

*7 Expenditure - Salaries and Wages Contract - \$819k above budget with \$682k unfavourable in Planning & Development to cover vacancies, \$387k in Resource Consents and \$203k in Building Services. The balance is spread across a number of directorates.

*8 Expenditure - Professional Services - \$1.3m lower with \$749k favourable in Infrastructure of \$385k within Roding and \$366k within 3 Waters due to timing. Corporate \$464k with \$279k favourable in Other Consultants and \$130k in Policy and Performance due to timing of projects within Spatial plan.

*9 Expenditure - Legal - \$2.0m unfavourable with \$1.9k unfavourable weather tightness variance in Building Services.

*10 Expenditure - Commercial Rent - \$240k favourable with \$333k favourable in Community Services as the Mitre 10 Community centre in Wanaka building lease has not started. Lease negotiations were undertaken and were presented to Council and alternative options for a community centre are now being considered.

*11 Expenditure - Power - \$241k favourable due to the delay of the Mitre 10 Community Centre lease, lower Lakeview utilisation and a number of smaller variances across 3W infrastructure.

*12 Expenditure - Insurance - \$304k adverse due to an increase in premiums following the renewal of the policy.

*13 Expenditure - Infrastructure Maintenance - \$292k favourable of which \$376k driven by 3W maintenance \$218k due to timing and less unscheduled maintenance work.

*14 Expenditure - Parks & Reserves Maintenance - \$1.3m favourable largely within Community Services. \$483k lower stumpage costs relating to reduced forestry output (offset by unfavourable revenue variance due to August covid lockdown and poor weather in July), and \$202k favourable Parks and Reserves Open Space contract costs due to Covid in August and the timing of maintenance. \$222k due to amenity lighting, pest control and environmental protection work due to timing. \$252k favourable building and grounds maintenance mainly due to timing of preventative maintenance.

*15 Expenditure - Other - \$1.4m favourable due largely to timing. \$681k in Planning & Development due mainly to favourable District Plan commissioner costs and \$324k in Corporate mainly due to HR Staff Training & KM Service Contracts.

*16 Expenditure - Interest - favourable by \$2.4m due to lower than expected interest rates and timing of capex spend which is mainly within the Property & Infrastructure space where the interest budget is phased straight line and has not been adjusted for projects deferred timing of delivery. Balance made up of a number of smaller items across other directorates.

Capital Expenditure and Revenue

Financial Management Report

DESCRIPTION	January 2022 Actual	January 2022 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
Capital Revenue									
Income - Development Contributions	3,450,268	1,112,881	2,337,387	12,497,215	7,790,169	4,707,046	13,354,575	94%	17*
Income - Vested Assers	0	0	0	0	0	0	19,600,000	0%	
Income - Grants & Subsidies Capex	2,626,243	4,174,932	(1,548,689)	21,505,107	29,224,526	(7,719,419)	50,099,186	43%	18*
Income - Grants & Subsidies	419,000	0	419,000	2,998,799	0	2,998,799	0	0%	
Total Capital Revenue	6,495,511	5,287,814	1,207,698	37,001,121	37,014,695	(13,574)	83,053,761	45%	
Capital Expenditure									
Projects/Asset Purchases	9,687,894	12,153,488	2,465,594	89,132,273	94,297,633	5,165,361	226,568,731	39%	19*
Debt Repayment	0	0	0	0	0	0	16,890,000		
Total Capital Expenditure	9,687,894	12,153,488	2,465,594	89,132,273	94,297,633	5,165,361	243,458,731		
NET CAPITAL FUNDING REQUIRED	3,192,382	6,865,674	1,257,896	52,131,151	57,282,938	5,178,934	160,404,970		
External Borrowing									
Loans	278,023,000						342,400,000		
TOTAL BORROWING	278,023,000						342,400,000		

* Commentary

*17 Income - Development Contributions - \$4.7m favourable. \$3.6m favourable within Infrastructure roading and Community Parks & Reserves \$1.1m favourable, up \$157k on prior year to date actuals.

*18 Income - Grants & Subsidies Capex \$7.7m unfavourable

- \$2.7m within NZTA Subsidy target income due to the late notification of NLTP budgets in September, which coupled with changes to Waka Kotahi activities, has caused a delay with developing the 3 year work programme to align with funding approved. Budgets have now been more closely aligned through the December 2021 reforecast and the Capex subsidy budget has been adjusted down by \$4.6m for January 2022 reporting.

- \$5.5m within CIP Subsidy - Queenstown Town Centre Arterials CIP - The Target Outturn Cost (TOC) estimate based on the 30% detailed design was approved in December 2021. The main contract works construction is progressing in line with the CIP funding agreement amendment milestones which were approved on 24 November 2021. Queenstown Street Upgrades CIP - Construction is continuing on Brecon St, Park St and Beach St. Works will be commencing in Rees St in early March 2022. Hotops cycle path is being removed from the Alliance scope of work, as resolved at the 16 December Council Meeting, and a discussion with CIP regarding the reduction in scope is scheduled for February. Construction is progressing in line with the CIP funding agreement amendment milestones, which were approved on 24 November 2021. \$9.5M cost (\$5.3M income) deferred in Dec reforecast and the CIP subsidy budget has been adjusted down by \$4.8m for January 2022 reporting.

*19 Projects - Capital Expenditure - \$89.2m year to date spend vs budget of \$94.3m. Main project spend this month included \$1.5m Queenstown Street Upgrades CIP, \$1.4m Qtn Town Centre Arterials - Stage 1, \$1.1m Lakeview Stormwater, \$0.7m Shotover Country WS new WTP, \$0.6m Luggate Hall Replacement, \$0.5m North Wanaka new WW conveyance scheme.