

**QUEENSTOWN LAKES DISTRICT COUNCIL PROPOSED DISTRICT PLAN: PRIORITY AREA LANDSCAPE  
SCHEDULES**

**MINUTE OF COMMISSIONERS**

**29 November 2023**

1. The Queenstown Lakes District Council (Council) has appointed a Hearing Panel, which comprises Commissioners Jane Taylor, Peter Kensington and Quentin Smith (the Commission), to hear all submissions and, after it has heard the submissions, to make recommendations on the Variation to the Proposed District Plan: Priority Area Landscape Schedules as to whether to accept or reject the submissions received and any amendments to the provisions of the Schedules.
2. The Council is then required to decide whether to accept or reject the Hearing Panel's recommendations.

Memorandum on behalf of Queenstown Lakes District Council Addressing Timetabling for Council Reply

3. A Memorandum of Queenstown Lakes District Council dated 28 November 2023 has been received with respect to timetabling for Council's Reply, together with associated matters (the Memorandum).
4. We have considered the approach and timeframes proposed, and are in agreement with the proposed actions set out at paragraphs 5 to 8 of the Memorandum. We have, however, extended the timeframe for submitters' responses to the list of mapping issues to 4pm, Monday 4<sup>th</sup> December, to ensure that there is sufficient time provided for a review of Appendix A, and any response that may be required.
5. With respect to the Accept/Reject recommendations spreadsheet at paragraphs 9 to 11, we accept that this is a time-consuming but nonetheless important task, and are grateful to Council for its offer to complete this work. At this stage the updated spreadsheet is only peripherally relevant to our deliberations and consideration of our recommendations, and is therefore not time-critical. We are therefore comfortable to extend the timeframe for completion of the updates to 12 noon on 31 January 2024.
6. We therefore issue the following **directions**:
  - (a) Council is to file the updated Accept/ Reject spreadsheet by 12 noon on 31 January 2024.
  - (b) Any submitters who consider that there should be an addition to the list of potential mapping issues, set out in Appendix A of the Memorandum, must provide a description of the issue to the hearing administrator by 4pm Monday, 4th December 2023 (noting that this is to be a brief description only, with relevant cross-references to evidence or submissions); and
  - (c) Council's Reply legal submissions and evidence to be filed with the hearing administrator by 12 noon on Friday, 15 December 2023.
7. Should any party have any queries in relation to this Minute or require any clarification in relation to the process for this hearing, please contact the Hearings Administrator at [dp.hearings@qldc.govt.nz](mailto:dp.hearings@qldc.govt.nz).



Jane Taylor

For the Commission

29 November 2023