

QLDC Council

29 June 2023

Report for Agenda Item | Rīpoata moto e Rāraki take [6]

Department: Chief Executive

Title | Taitara : Chief Executive Report

Purpose of the Report | Te Take mō te Pūroko

The purpose of this report is to report on items of general interest and to summarise items from recent meetings of the Wānaka-Upper Clutha Community Board and standing committees.

Recommendation | Kā Tūtohuka

That the Council:

1. **Note** the contents of this report;
2. **Note** the establishment of the Public and Active Travel Advisory Group and the appointment of the Mayor, Councillor Smith, Councillor Barlett, the Chief Executive and the General Manager, Property and Infrastructure as representatives of the Queenstown Lakes District Council on it;

Wanaka-Upper Clutha Community Board

3. **Agree** to exercise the Minister's consent (under delegation from the Minister of Conservation), that a Notice of Intent is published advising that a Reserve Management Plan for the Mount Iron Recreation Reserve is to be prepared, in accordance with s41(5) of the Reserves Act 1977.

Prepared by:



Name: Mike Theelen
Title: Chief Executive
7 June 2023

Context | Horopaki

Formation of Public and Active Travel Advisory Group [PATAG] and appointment of members

1. The Mayor and I have agreed to the establishment of the Public and Active Travel Advisory Group [‘PATAG’] which is an advisory group between Queenstown Lakes District Council and the Otago Regional Council [ORC] to provide a forum to discuss transport matters. It will also serve as a means to feed into the ORC’s Public and Active Transport Committee.
2. It has no formal status and no budget, delegations or decision-making powers but the Council representatives on it are the Mayor, Councillor Smith and Councillor Bartlett (as Chair of the Infrastructure Committee), myself and Tony Avery. The draft Terms of Reference is attached and the Council is asked to note the establishment of this group and the allocation of Council representatives to it.

Notice of Intent to prepare a Reserve Management Plan for the Mount Iron Recreation Reserve in Wānaka

3. The Wānaka-Upper Clutha Community Board considered a proposal to prepare a Reserve Management Plan (RMP) for the Mount Iron Recreation Reserve at its meeting held on 22 June 2023.
4. In December 2021, Queenstown Lakes District Council (QLDC) reached an agreement to acquire land from Allenby Farms Limited on part of Mount Iron and Little Mount Iron in Wānaka. The acquisition was finalised in May 2023 and the land is now classified as Recreation Reserve under the Reserves Act 1977.
5. Section 41 of the Reserves Act requires that all Recreation Reserves have an RMP prepared.
6. A RMP sets out how Council intends to provide for and ensure the use, enjoyment, maintenance, protection and preservation of a reserve. It details all the rules and regulations to act as a guide for Council officers in making both day-to-day decisions, as well as long-term decisions about how reserves and open spaces under its control are to be used, managed or developed. The community’s wishes on how the reserve is to be managed are provided through extensive consultation.
7. The Reserves Act process for developing RMPs requires that the Council first declares its intention to prepare a management plan, and this must be notified and suggestions called for to inform the development of the draft plan.
8. The Wānaka-Upper Clutha Community Board considered the matter at its meeting on 22 June and recommended to Council as the administering body to exercise the Minister’s delegation.

Committee Meetings of the Previous Round

Wānaka-Upper Clutha Community Board – Mr Simon Telfer (Chair) (22 June 2023)

Information:

2. Request to remove trees from Wānaka Golf Course
3. Chair’s Report

Recommendation:

1. Notice of Intent to prepare a Reserve Management Plan for the Mount Iron Recreation Reserve in Wānaka

Community & Services Committee – Councillor Ferguson (Chair) (27 June 2023)

Information:

2. Queenstown Golf Club Additional Tree Removal Request
3. Warren Park Development Plan (adoption of plan)
4. Memorial Plaque and Seat Request for Angus Small at the Millbrook Cricket Ground Reserve

Recommendation:

1. Cemeteries Bylaw Review*

*Note that this is a recommendation to Council but it will be the subject of a separate report at the ordinary Council meeting scheduled for 10 August 2023 so is not included as a recommendation here.

Attachments | Kā Tāpirihaka

A	Public and Active Travel Advisory Group Terms of Reference (Draft)
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DRAFT**PUBLIC AND ACTIVE TRAVEL ADVISORY GROUP (PATAG)****TERMS OF REFERENCE****Purpose**

To ensure that the ORC PAT committee and QLDC have the regular opportunity to dialogue, debate and influence the direction, investment in, and delivery of public transport and active travel across the Queenstown Lakes District and any inter-regional links.

The PATAG will -

1. Provide a forum for QLDC and ORC to have input into the direction, issues and opportunities addressed by the ORC PAT committee, on a regular basis.
2. Consider and advocate for alternative and innovative transport solutions, including but not limited to buses, on-demand service options, ferries, rail, gondolas and emerging transport technologies, and encourage innovative investment into public transport services.
3. Be consulted early and regularly on any plans, business cases, or strategies being developed by ORC for public and active transport, and its views represented to the PAT committee.
4. Be updated on a regular basis on QLDC led projects which influence or contribute to the delivery of the district's public transport services.
5. Be updated on a regular basis on the performance of the district's public transport services.
6. Support the ORC and partner agencies to maximise the funding opportunities to support effective public transport development and implementation in a timely manner.

Membership

ORC	Gretchen Robertson Alexa Forbes Andrew Noone Richard Saunders Pim Borren	Chair Councillor Councillor Chief Executive GM Public Transport
QLDC	Glyn Lewers Gavin Bartlett Quentin Smith Mike Theelen Tony Avery	Mayor Councillor Councillor Chief Executive GM Property & Infrastructure

Operating Parameters

The PATAG is an informal working group intended to provide a forum to promote, align and support investment into public and active transport across the QLDC district. It has no budget, delegation or decision-making powers. Accordingly, it will not be constituted as a formal committee of any Council and its meetings shall not be public.

The PATAG will agree an MOU to guide its engagement and expectations.

The PATAG will retain notes and action points from its meetings – these will *not* be formal minutes.

Reporting

All items for consideration shall be coordinated through the ORC, who shall be responsible for preparing each agenda in consultation with QLDC.

The ORC staff/elected members will be responsible for conveying the views of the PATAG formally to the ORC PAT committee, and a copy of any advice will be provided to QLDC for circulation to Councillors and relevant staff.

Chair

The meeting will be co-chaired by the Mayor of QLDC (or his/her nominee) and a nominated Chair/Councillor of the ORC.

Technical Support

The PATAG is intended to provide input into the work of the ORC PAT committee. The ORC will be responsible for ensuring that the PATAG will have the opportunity to proactively input into relevant topics that the PAT committee will be addressing and the scheduling of the PATAG working group shall be timed to ensure this can occur (see below).

ORC and QLDC staff shall provide, where requested, written briefings to the PATAG. Requests for briefings and topics will be coordinated and agreed between the co-chairs.

Meetings

Meetings shall be scheduled and supported by the Governance at ORC. They will occur in person and online, and occur regularly ahead of any scheduled ORC Public Transport and Active Travel Committee meeting. Attendance in person is preferred.

Tenure

The term of the PATAG will be for the current triennium of the ORC and QLDC, and be reviewed at the conclusion of each triennium by all parties.