
MONTHLY HIGHLIGHT REPORT



OCTOBER
2020

Key Performance Indicators – Traffic light status report

Health & Safety Summary

Key Priorities Update

Financial Management Report

Recovery Report

Monthly Highlight Report – October 2020

CORE INFRASTRUCTURE & SERVICES

Key Performance Indicators

WATER SUPPLY

WATER CONSUMPTION

Amount consumed per person per day

TARGET	RESULT
<470L	498 L

WATER SUPPLY COMPLAINTS

No. of complaints per 1000 connections

TARGET <4 PER ANNUM	MONTHLY RESULT	YTD RESULT	
Odour	0	0	
Clarity	0.12	0.43	
Taste	0	0.08	
Pressure/flow	0.42	0.97	
Continuity of supply	0.23	1.07	
TARGET <2 PER ANNUM	QLDC response to issues	0	0

WATER SUPPLY FAULTS

Median response time to attend site (urgent and non-urgent)

TARGETS	RESULTS
<60 mins	13.5 mins
<1440 mins	316 mins

WATER SUPPLY FAULTS

Median response time to resolve problem (urgent and non-urgent)

TARGETS	RESULTS
<1440 mins	462 mins
<10,080 mins	1539 mins

STORMWATER

STORMWATER COMPLAINTS

No. of complaints per 1000 connections

TARGET <5 PER ANNUM	MONTHLY RESULT	YTD RESULT
	1.08	4.34

STORMWATER FLOODING

Median response time to attend site

TARGET	RESULT
<180 mins	0 mins

Results in **RED**
Target missed by >5%

Results in **AMBER**
Target missed by <5%

Results in **GREEN**
Target achieved

● DIA measures

WASTEWATER

WASTEWATER OVERFLOWS

Median response time to attend site

TARGET	RESULT
<60 mins	25 mins

WASTEWATER OVERFLOWS

Median response time to resolve problem

TARGET	RESULT
<240 mins	410 mins

WASTEWATER COMPLAINTS

No. of complaints per 1000 connections

TARGET <5 PER ANNUM	MONTHLY RESULT	YTD RESULT
Odour	0.08	0.24
Faults	0.16	1.98
Blockages	0.28	1.14

TARGET <2 PER ANNUM

TARGET	RESULT	
QLDC response to issues	0	0

SERVICE & \$\$\$

REQUESTS FOR SERVICE (RFS)

% customer RFS resolved on time

TARGET	RESULT
>95%	3 Waters 98% Solid Waste 99% Roading 88%

CAPEX

% within capital expenditure budget

TARGET	RESULT
80%-110%	62%

WASTE MANAGEMENT

WASTE DIVERTED FROM LANDFILL

Total waste diverted from landfill

TARGET	RESULT
>917t	634t

WASTE TO LANDFILL

Total waste to landfill

TARGET	RESULT
<3,417t	3603t

EXCEPTIONS

The following KPIs were not achieved and are shown to the left in red.

Water Consumption - The amount of water consumed per person per day was 498 litres. This did not achieve the target set however is lower than the same period last year.

Wastewater Overflows (Resolution) - The target was not achieved in October. A significant overflow occurred where the underlying issue took approximately 12 hours to address. This pushed out the median for the month. However, it should be noted that temporary service was restored in less than 2 hours.

Requests for Service Roading - 88% of Requests for Service for Roading were completed on time in October. Although this did not meet the target, this is an increase on last month. There is the aim to continue this increase for next month's reporting period.

CAPEX - \$20.7m spend against a year to date budget of \$33.7m. The total 2020/21 budget has now been adjusted per the September Reforecast from \$242.8m down to \$138.0m. The largest actual spends per project for October were Recreation Ground new Wastewater Pump Station \$591k, Wastewater - Renewals - Queenstown \$517k and Lakeview Storm Water Upgrade \$431k.

Waste Diverted from Landfill - 634 tonnes of waste were diverted from landfill this month. The target for this reporting year (year 3 of the Ten Year Plan) has increased as it was set in line with the assumption of a step change associated with commencing the diversion of organics. Unfortunately the diversion initiatives for this are not in place as originally planned and therefore the 2020/21 target will be difficult to achieve. High contamination rates at the Materials Recovery Facility due to aged plant are impacting results with 26.22% contamination observed for the month.

Waste to Landfill - Total waste to landfill this month was slightly higher than the target set. The high contamination rates at the Materials Recovery Facility due to the aged plant are impacting results. This month, 166 tonnes of contamination from this facility went to landfill. This was compounded by higher than normal volumes of waste coming through the Frankton transfer station which is linked to increased commercial activity.

ACTIVE PARTICIPANTS
active sport and recreation participations per capita

TARGET	RESULT
>2,872	2772

QUEENSTOWN MEMORIAL CENTRE
% hours of community use per month

TARGET	RESULT
>59%	61.87%

RESOURCE CONSENT TIME
% processed within the statutory timeframe

TARGET	RESULT
100%	85.09%

CUSTOMER CALLS
% answered within 20 seconds

TARGET	RESULT
>80%	87.3%

LAKE HAYES PAVILION
% hours of community use per month

TARGET	RESULT
>35%	26.94%

ARROWTOWN ATHENAEUM HALL
% hours of community use per month

TARGET	RESULT
>38%	40.41%

REGULATORY FUNCTIONS & SERVICES

COMMUNITY ASSOCIATION MEETINGS
% attended by Elected Members/QLDC staff

TARGET	RESULT
>80%	100%

LAKE WANAKA CENTRE
% hours of community use per month

TARGET	RESULT
>39%	71.99%

ARROWTOWN COMMUNITY ROOMS
% hours of community use per month

TARGET	RESULT
>20%	25.11%

BUILDING CONSENT TIMES
% processed within the statutory timeframe

TARGET	RESULT
100%	100%

COMPLAINTS RESOLVED
% complaints resolved within 10 working days

TARGET	RESULT
>95%	100%

QUEENSTOWN EVENTS CENTRE (INDOOR)
% hours of community use per month

TARGET	RESULT
>39%	40.75%

LIBRARY EVENTS
of community events held within libraries

TARGET	RESULT
>93	111

FREEDOM CAMPING RFS
of freedom camping RFS per month

TARGET	RESULT
<26.5	2

LGOIMA REQUESTS
% responded to within 20 days

TARGET	RESULT
100%	100%

QUEENSTOWN EVENTS CENTRE (ROOMS)
% hours of community use per month

TARGET	RESULT
>47%	49.43%

LIBRARY CIRCULATION
of items issued per month

TARGET	RESULT
>33,611	40,066

COUNCILLOR ENQUIRIES
% responded to within 5 working days

TARGET	RESULT
>95%	75%

TRAIL USAGE
Average number of daily trail users

TARGET	RESULT
>1800	1964

PARKS RFS
% RFS resolved within specified timeframe

TARGET	RESULT
>80%	85.6%

INTEREST RATES
Weighted average interest rate per month

TARGET	RESULT
<6.5%	2.76%

EXCEPTIONS

The following KPIs were not achieved and are shown to the left in red.

Lake Hayes Pavillion - The occupancy rate was 26.94% this month. In addition to the regular weekly bookings, there were only two events booked at the Pavillion during October.

Resource Consent Time - 85.09% of resource consents were processed within statutory timeframes in October. The percentage of resource consents completed within the statutory timeframes was slightly lower in October than in the previous month, however total number of decisions issued on time increased from 73 to 97. Year to date 87.6% of consent have been issued within the timeframes which is the highest since the 2017/18 reporting year. Lodgement numbers remain steady averaging 88 per month, and the team continues to focus on improving processing efficiencies and meeting timeframes.

Councillor Enquiries - 75% of Councillor enquiries were responded to within five working days. Four Councillor requests were reported in October 2020, three for Property and Infrastructure that met the KPI and one for Community Services which has not met the KPI.



PREVENTION

Positive Safety Actions

TYPE	RESULT
Take 5's	1599
Inspections/Audits	25
Safety & Wellbeing	62
First Aid Training	4
H&S Meetings	19

DEPT. SAFETY BEHAVIOURS

Self-assessments from monthly safety activities

TYPE	RESULT
A	2
B	16
C	0
Target achieved	Yes

QLDC WORKPLACE INCIDENTS

Across All Groups

TYPE	RESULT
Employees	0
Contractors	3
Volunteers	0
Public	8

WORK EVENTS

Injury Frequency Rates

TYPE	TARGET	RESULT
TRIFR*	<9	5.78
LTIFR**	<5	4.34

*Total Recordable Injury Frequency Rate
**Lost Time Injury Frequency Rate

NOTIFIABLE EVENTS

Notifiable to Worksafe

EVENT TYPE	RESULT
N/A	0

EVENT DETAILS

There were no notifications to Worksafe in October 2020

As defined under section 25 of the Health and Safety at Work Act 2015

MONTHLY COMMENTARY

Accidents - Lost Time Injury (LTI), Medical Treatment Injury (MTI), Restricted Work Injury (RWI):

There were no employee incidents in the month of October 2020. There were three contractor incidents. All of these were their own incidents and none were deemed significant or notifiable. There were eight public incidents involving a member of the public at a QLDC work place. All were minor in nature, and there were no notifications to Worksafe.

There was a decrease both TRIFR and LTIFR as there were no recordable incidents and no lost time injury incidents in October 2020.

HEALTH & SAFETY COMMITTEE CHAIR

In October we are in Alert Level 1. Council is keeping safety protocols in place around all council offices. Clear signage, Covid Tracer app and posters remain in place for visitors to QLDC sites.

Department Safety Scoring: 2 A, 16 B's and 0 C's.

Staff wellbeing as part of QLDC's overall COVID-19 response remains a priority area.

QLDC Health and Safety Objectives Review

2020/21	
COMPLIANCE:	Health & Safety internal audit by each department to be conducted utilising the WSMP standard
WORK EVENTS:	TRIFR 9 - LTIFR 5
PREVENTION:	90% of all incidents reported each month closed within allocated timeframe 100% of all Positive Actions Safety Statistics reported each month 100% reporting of safety statistics for all volunteers involved in high risk work as defined in the QLDC Induction Pack for Volunteers.
IMPROVEMENT:	90% of Health & Safety Committee actions completed on time
BEHAVIOUR:	Behavioural self assessment - Twice the amount of A scores to be reported monthly compared to C scores
WELLBEING:	At least 60% participation across wellbeing activities

KEY CAPITAL PROJECT UPDATES

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Project Manawa	<ul style="list-style-type: none"> - Foundation Document Elected Member workshop held. - Indicative community building cost estimates and programme reviewed by 2021-31 Ten Year Plan Steering Group. - Chief Executive in discussions with Ngai Tahu Property regarding commercial terms and programme (under the Partnering Agreement). 	<ul style="list-style-type: none"> - Foundation Document report including progress with Ngai Tahu Property before end of March 2021. 	Amber
Wanaka Lakefront Development Plan	<ul style="list-style-type: none"> - Stage 2: Community engagement results for stage 2 design communicated via media advisory and report prepared for November Wanaka Community Board (WCB) meeting seeking approval to proceed with detailed design based on outcomes from results. - Stage 3: Tender evaluation for Stage 3 is currently in progress. 	<ul style="list-style-type: none"> - Stage 2: Detailed design to proceed once approval sought with first draft review due end of November. - Stage 3: Tender to be awarded before the end of November. 	Green
Queenstown Gardens Development Plan	<ul style="list-style-type: none"> - Irrigation specifications confirmed and lighting design close to complete. - Stage one landscape plan from the playground to the rotunda is at detailed design. 	<ul style="list-style-type: none"> - Irrigation works approved for an early start in December. - Working on signage and procurement plan for stage one of the Gardens. - Working on concept design for marine parade with Property and Infrastructure team. 	Green
Coronet Forest Harvest	<ul style="list-style-type: none"> - As at 31st October 2020; 30% of the forest has been harvested. - Log prices dropped in June and July, a slight increase occurred in Sept/Oct. - Currently the crew are cutting the average 2,500 tonnes a month. - Four independent H&S and Environmental audits have been completed (last one on the 8th October 2020). All audits have reported positive results noting the complexity of the operation 	<ul style="list-style-type: none"> - Friends of Lake Hayes proposed that QLDC carry out a \$10k assessment using E3 Scientific on additional sedimentation trapping opportunities. QLDC will engage E3 to begin the report. 	Green

KEY CAPITAL PROJECT UPDATES CONTINUED

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Tourism Infrastructure Fund (TIF) Projects	<p>TIF 2</p> <ul style="list-style-type: none"> - Lake Hayes rowing club toilet completion date of end of Nov 2020 - Working with Property and Infrastructure team on Bennett's bluff toilet construction. <p>TIF 3</p> <ul style="list-style-type: none"> - Two replacement toilets: the supply contract has been awarded to Exeloo Ltd. - The locations at Bendemeer Bay has been agreed on with the neighbouring properties. 	<p>TIF2</p> <ul style="list-style-type: none"> - Investigating two new sites for the Glenorchy dry vault toilet with the community. Attending the GY community Association meeting on 5th Nov 2020 to confirm the dry vault toilet location. - Drafting a procurement plan for the final two TIF toilets for Queenstown Hill and Wanaka Lake Front Stage 2. <p>TIF 3</p> <ul style="list-style-type: none"> - Preparing the site for the toilets, working on landscape plans, construction to start in the New Year. 	<p>Green</p>
Frankton Campground	<ul style="list-style-type: none"> - Tenderer review and negotiations ongoing. - Refining of the terms and conditions of lease underway along with design changes by the tenderer aimed at reducing development cost. 	<ul style="list-style-type: none"> - Full Council meeting 10 December. Deferred from November meeting as commercial negotiations between Council and the preferred tenderer are ongoing. 	<p>Green</p>
Artificial Turf	<ul style="list-style-type: none"> - Design/Build construction tender has gone to market and expected back 27th November. - Survey of area has been completed. Concept drawing for tender documentation has been completed. - Applications for project funding to be submitted around Furniture Fixtures & Equipment items 	<ul style="list-style-type: none"> - December 2020 – Award Construction tender 	<p>Green</p>

KEY COMMUNITY ISSUES

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Responsible Camping	<ul style="list-style-type: none"> - Contract for delivery of planned activities for the 20/21 camping season (including recruitment of Ambassadors) - completed 14 October. - MBIE Funding Agreement in place and first payment tranche invoiced 19 October. - Initiation of Responsible Camping deliverables including recruitment process for employing Ambassadors. - Meeting with Lake Wanaka Tourism (20/10) and Destination Queenstown (30/10) to brief on upcoming season and align messaging. - Pre-season newsletter – distributed to all stakeholders 30 October. - Press release “2020/21 Summer Camping Plans Announced” issued 30 October. 	<ul style="list-style-type: none"> - First Ambassadors commence November 2 with all Ambassadors inducted by no later than November 7. - Camping surveys initiated – November 2 - Increased coverage (MBIE funded) enforcement underway from November 2. - PCG Meeting TBC - Phase 2 of Site Assessments project – Campgrounds and Dump stations. 	Green
Growth - Housing Infrastructure Fund	<p>Kingston:</p> <ul style="list-style-type: none"> - Resource consent for development is granted. Design of the water supply scheme and wastewater scheme underway. Developer committed to proceed with the project. <p>Ladies Mile:</p> <ul style="list-style-type: none"> - Council decided on the 30 May 2019 to proceed with a council-led plan change. - Work on the masterplan is underway. <p>Quail Rise:</p> <ul style="list-style-type: none"> - Wastewater and water supply work along State Highway is finished. - Zoning for site approved/confirmed by the Environment Court. - Draft developer agreement provided to three landowners affected by the road link from SH6/ Hawthorne Drive roundabout into Quail Rise. 	<p>Kingston:</p> <ul style="list-style-type: none"> - Meeting to be held with with the Kingston Community Association (KCA) 4 November - Public meeting postponed until more detail information on funding and cost implications for community are available. - Preliminary design currently being completed alongside Pressure Sewer Policy finalisation. <p>Quail Rise:</p> <ul style="list-style-type: none"> - Negotiation with developer for water main easement started. - Valuation report complete. - Draft easement documents being prepared. - Meeting with all landowners and developers on Monday 23rd November. 	Amber
Water Treatment/ Compliance	<ul style="list-style-type: none"> - Meeting with Small Communities has been scheduled for mid December 	<ul style="list-style-type: none"> - On going meetings with Drinking Water Assessor 	Green

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p>Frankton Flats Masterplan</p>	<ul style="list-style-type: none"> - Frankton Flats Masterplan Completed and presented to Council. 		<p>Green</p>
<p>Te Putahi Ladies Mile Masterplan and Plan Variation</p>	<ul style="list-style-type: none"> - Landowner and Stakeholder Meetings and Councillor briefings on draft masterplan concepts, visions and principles - October 2020 - Development of the three Spatial Masterplan Concepts for the public open days – October 2020 - 2 x Public Open Days – November 2020 	<ul style="list-style-type: none"> - Transport modelling workshop with Waka Kotahi, Way to Go, Otago Regional Council – November 2020 - Development of the single DRAFT Masterplan Concept and variation supporting documentation – November/December 2020 – January 2021 - Spatial Plan Steering Group workshop on the single DRAFT Masterplan Concept – December 2020 - Full Council meeting to approve single DRAFT Masterplan Concept and variation supporting documentation – January 2021 - Consultation and evaluation of options – February 2021 - Adoption of Masterplan – April 2021 	<p>Green</p>

KEY STRATEGIC POLICIES

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Future Development Strategy/Spatial Plan	<ul style="list-style-type: none"> - Hawea community consultation on preferred option of the Spatial Plan held 1 October. - Council Workshop on Partnership Terms of Reference, ORC Engagement and general Spatial Plan Progress held 9 October. - Steering Group Meeting 21 October. - Consultation process approved: to run concurrently with LTP consultation (March). 	<ul style="list-style-type: none"> - First draft of the spatial plan to be compiled mid November. - Final transport modelling to be completed. - Legal review on Terms of Reference to be completed. - Working group review draft spatial plan. - Programme dates to be finalised. - Consultation process project to begin. 	Green
Climate Change Action Plan	<ul style="list-style-type: none"> - Emissions Master Plan and Sequestration Plan draft finalised for the next round of review with ELT and Councillors. 	<ul style="list-style-type: none"> - Climate Reference Group to meet on 3 November for third time. Future meetings to be held on a quarterly basis. - Next area of focus is the update of the Climate Action Plan in advance of the Ten Year Plan. - Finalisation of the District Emissions Assessment and Emissions Master Plan and Sequestration Plan by end of November for review by ELT and Councillors in December. 	Green
Housing Strategy/HAT	<ul style="list-style-type: none"> - Internal and external stakeholder feedback complete. - Housing Needs Assessment has been completed. - Regular working group meetings have been set. - The communications planning is progressing. - Additional economic evidence has been received. - ELT and Council review of first draft has been completed. 	<ul style="list-style-type: none"> - Final content is being completed. - Working group to review draft end of November. - ELT to review draft mid December. - Intent is to take draft strategy to the Jan Council meeting to request permission for public consultation alongside the PDP affordable housing plan change. 	Green

KEY STRATEGIC POLICIES

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Wellbeing Strategy	<ul style="list-style-type: none"> - Presented Wellbeing Strategy overview to ELT and Councillors on 28/29 October, including seeking support for expression of interest (EOI) being submitted to take part in Welcoming Communities programme. ELT/ Councillors supported this EOI submission being made. - Community Wellbeing Strategy focus areas and actions updated to align with recovery actions; reviewed by project sponsor; sent to Councillors and ELT for comment. Comments due by 1 Dec 2020. 	<ul style="list-style-type: none"> - Welcoming Communities EOI to be submitted to Immigration NZ by 30 Nov 2020. Request will be to commence programme starting 1 July 2021. 	Green
Bylaw Process Update	<ul style="list-style-type: none"> - Draft mapping of bylaw process commenced. - Live testing of processes through statutory Food Grading Bylaw review process and Shotover River Bylaw review process. 	<ul style="list-style-type: none"> - Collect feedback of the process from individual bylaw review leads - December. 	Green

% Of Year Completed 33%

Description	October 2020 Actual	October 2020 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	
REVENUE									
Operating Revenue									
Income - Rates	7,671,839	7,627,524	44,315	30,092,272	30,043,097	49,175	89,478,292	34%	
Income - Grants & Subsidies	833,548	546,136	287,412	3,442,715	2,299,684	1,143,030	6,646,735	52%	1*
Income - NZTA External Cost Recoveries	394,740	405,219	(10,479)	1,765,226	1,620,877	144,349	4,862,632	36%	2*
Income - Consents	1,042,723	999,757	42,966	4,055,107	3,999,029	56,078	11,997,088	34%	
Income - External Cost Recovery	85,714	83,967	1,748	409,548	335,867	73,682	1,007,600	41%	
Income - Regulatory	473,899	433,205	40,694	1,754,562	1,673,218	81,343	5,257,036	33%	
Income - Operational	2,371,596	1,943,513	428,084	9,408,092	7,810,456	1,597,636	23,437,774	40%	3*
TOTAL OPERATING REVENUE	12,874,060	12,039,321	834,739	50,927,521	47,782,229	3,145,292	142,687,157	36%	
EXPENDITURE									
Personnel Expenditure									
Expenditure - Salaries and Wages	2,828,392	3,103,935	275,543	11,567,405	11,900,056	332,652	35,582,476	33%	
Expenditure - Salaries and Wages Contract	305,533	270,162	(35,370)	1,194,730	1,080,650	(114,081)	3,241,949	37%	
Expenditure - Health Insurance	45,386	32,970	(12,417)	97,504	131,878	34,374	395,634	25%	
TOTAL PERSONNEL EXPENDITURE	3,179,310	3,407,067	227,757	12,859,639	13,112,584	252,945	39,220,059	33%	
Operating Expenditure									
Expenditure - Professional Services	516,187	488,361	(27,826)	1,755,688	1,953,443	197,755	5,476,994	32%	4*
Expenditure - Legal	410,282	289,323	(120,959)	1,509,027	1,157,293	(351,735)	3,471,877	43%	5*
Expenditure - Stationery	34,679	29,313	(5,366)	115,578	117,252	1,674	351,750	33%	
Expenditure - IT & Phones	90,764	83,673	(7,091)	308,508	334,694	26,186	1,004,077	31%	
Expenditure - Commercial Rent	239,461	235,524	(3,937)	888,277	942,097	53,821	2,826,260	31%	
Expenditure - Vehicle	56,576	45,002	(11,574)	223,711	180,008	(43,703)	540,000	41%	
Expenditure - Power	251,004	272,529	21,524	1,158,630	1,090,115	(68,515)	3,270,206	35%	
Expenditure - Insurance	124,107	124,107	0	496,428	496,428	0	1,489,300	33%	
Expenditure - Infrastructure Maintenance	2,975,277	2,514,104	(461,173)	11,699,231	10,759,609	(939,622)	30,916,520	38%	6*
Expenditure - Parks & Reserves Maintenance	999,626	1,011,420	11,794	3,510,599	3,735,776	225,178	12,020,791	29%	7*
Expense - External Cost On Chargeable	85,714	83,967	(1,748)	444,896	335,867	(109,030)	1,007,600	44%	
Expenditure - Grants	756,468	757,483	1,015	2,709,750	2,713,808	4,058	7,812,157	35%	
Expenditure - Other	1,212,318	1,284,794	72,476	5,068,203	5,375,583	307,380	16,224,118	31%	8*
TOTAL OPERATING EXPENDITURE	7,752,463	7,219,599	(532,864)	29,888,526	29,191,973	(696,554)	86,411,651	35%	
Interest and Depreciation									
Expenditure - Interest	378,431	746,507	368,076	1,599,178	2,986,029	1,386,850	8,958,086	18%	9*
Expenditure - Depreciation	2,931,679	2,931,681	2	11,726,716	11,726,725	9	35,180,174	33%	
TOTAL INTEREST AND DEPRECIATION	3,310,110	3,678,188	368,078	13,325,894	14,712,754	1,386,859	44,138,260	30%	
TOTAL EXPENDITURE	14,241,883	14,304,855	62,971	56,074,060	57,017,310	943,251	169,769,969	33%	
NET OPERATING SURPLUS/(DEFICIT)	(1,367,823)	(2,265,533)	897,710	(5,146,538)	(9,235,081)	4,088,543	(27,082,813)		

- *1 Income - Grants & Subsidies** - Instalment 1 of the Funding Agreement for QLDC Hall upgrades from the Provincial Growth Fund has been received for \$593k and there is also additional income of \$281k for Roothing NZTA subsidised works for maintenance activities which is offset with additional maintenance costs. (offsets in Infrastructure maintenance costs - See Note.6 below) and a \$253k unbudgeted grant invoiced for Responsible camping.
- *2 Income - NZTA External Cost Recoveries** - The \$155k favourable year to date variance is due to additional OPEX (NZTA recoveries) of \$398k offset with lower internal time allocations to CAPEX projects of (\$184k).
- *3 Income - Operational** - The \$1.0m favourable year to date variance includes \$278k insurance monies for the Thompson St water main claim, \$169k received from ORC for bus infrastructure, \$163k for Entrusted Works Agreement for Shotover Country Bores Water Supply bridge Crossing and turnover rents is up \$200k due to timing and there is unbudgeted \$79k revenue invoicing for Brecon St car park associated with the surrounding construction activity.
- *4 Expenditure - Professional Services** - The favourable year date variance of \$225k is due to timing of spend within Property & Infrastructure (\$183k), Corporate (\$67k) and Planning & Development (\$23k).
- *5 Expenditure - Legal** - Additional spend within Legal is related to Wanaka Airport Judicial Review \$185k and \$350k costs for defending Weather Tightness claims.
- *6 Expenditure - Infrastructure Maintenance** - The unfavourable year to date variance of \$940k is largely within Roothing (\$848k) which includes \$304k of minor flooding events and emergency reinstatement costs along with additional internal time allocations of \$432k (offset with additional NZTA External Cost Recoveries).
- *7 Expenditure - Parks & reserves Maintenance** - The underspend includes an expected savings within the Open Spaces contract for toilet cleaning and also delayed general spend of \$60k across parks and reserves across the District.
- *8 Expenditure - Other** - The underspend is mainly due to the timing of spend for District Plan Commissioner costs.
- *9 Expenditure - Interest** - Interest expense is favourable by \$1.4m due to lower than expected interest rates and timing of capex spend which is mainly within the Property & Infrastructure space where the interest budget is phased straight line and has not been adjusted for projects deferred timing of delivery.

Description	October 2020 Actual	October 2020 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	
CAPITAL REVENUE									
Income - Development Contributions	2,789,025	1,274,726	1,514,299	6,227,970	5,098,905	1,129,065	15,296,716	41%	10*
Income - Vested Assets	0	0	0	0	0	0	11,095,087	0%	
Income - Grants & Subsidies Capex	333,336	1,719,352	(1,386,015)	1,261,822	6,877,406	(5,615,585)	23,925,616	5%	11*
Income - Operational	0	0	0	1,343,727	0	1,343,727	7,080,000	100%	12*
TOTAL CAPITAL REVENUE	3,122,361	2,994,078	128,283	8,833,519	11,976,312	(3,142,793)	57,397,419	15%	
CAPITAL EXPENDITURE									
Projects/Asset Purchases	5,774,812	14,304,810	8,529,998	24,891,336	39,929,442	15,038,107	177,679,841	14%	13*
Debt Repayment	0	0	0	0	0	0	16,890,000		
TOTAL CAPITAL EXPENDITURE	5,774,812	14,304,810	8,529,998	24,891,336	39,929,442	15,038,107	194,569,841		
NET CAPITAL FUNDING REQUIRED	2,652,451	11,310,732	8,401,715	16,057,817	27,953,130	18,180,899	137,172,422		
External Borrowing									
Loans	139,607,000						187,082,000		
TOTAL BORROWING	139,607,000						187,082,000		

 COMMENTARY

***10 Income - Development Contributions** - Development contribution invoices across 45 applications around the District were generated in October totalling \$2.8m. The largest was \$1.3m to Remarkables Park Limited & Mountain Ash Trust Company Limited for Construction of a hotel and residential units at Red Oaks Drive, Frankton, Queenstown. Totals for the year to date by stage programme are Transport \$1.6m, Parks and Reserves \$2.0m, Waste Water \$1.3m, Water Supply \$1.1m and Storm Water \$0.2m. To note, development contribution revenue is \$1.1m favourable YTD.

***11 Income - Grants & Subsidies Capex** - There has been \$1.3m claimed against a year to date budget of \$5.5m. Deferrals from the September Capex Reforecast total \$4.0m will be adjusted for next month. A number of NZTA budgets are still awaiting approval including Lakeview Development - Transportation, Queenstown PT Improvements - Hub and Arterials Designation. Significant works are programmed over the coming months for the balance to be recovered including Minor Improvements and Ballantyne Road.

***12 Income - Development Property** - Revenue to date includes gain on sale from Lakeview Lot 11 as part of a land exchange with Wellsmart Holdings Ltd.

***13 Projects - Capital Expenditure** - \$24.7m spend against a year to date budget of \$39.9m. The total 2020/21 budget has now been adjusted per the September Reforecast from \$294.4m down to \$177.7m. The largest actual spends per project for October were Recreation Ground new Wastewater Pump Station \$591k, Wastewater - Renewals - Queenstown \$517k and Lakeview Storm Water Upgrade \$431k.

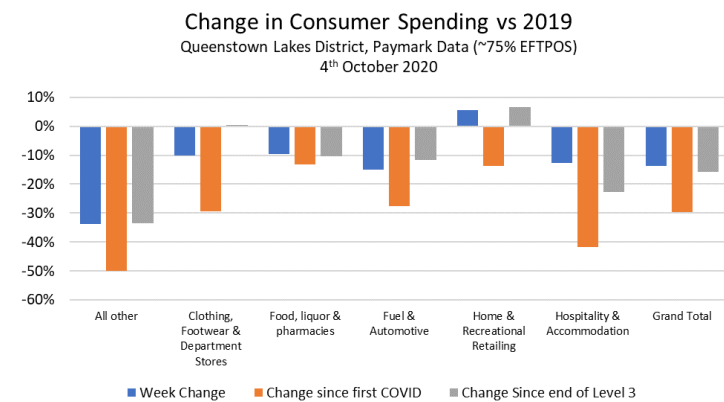
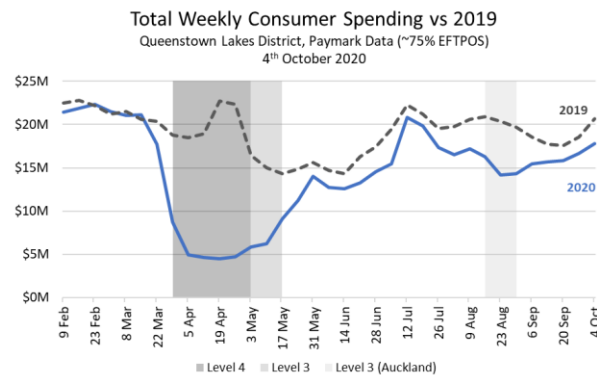
RECOVERY REPORT



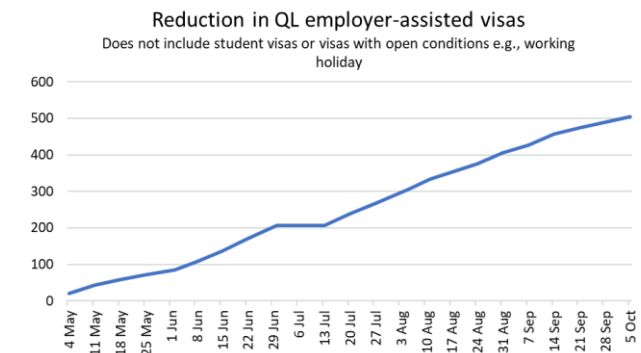
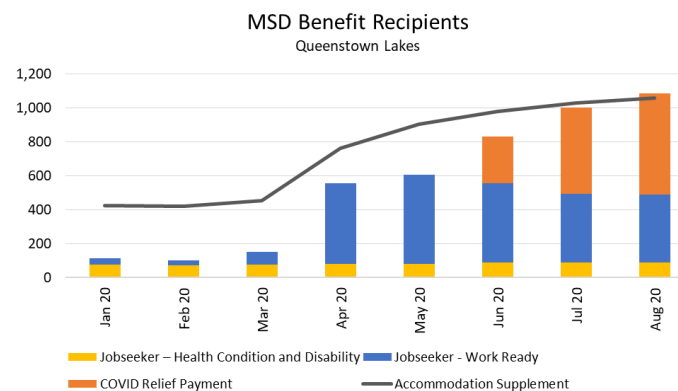
Recovery update 12th October 2020

Key Recovery Stats:

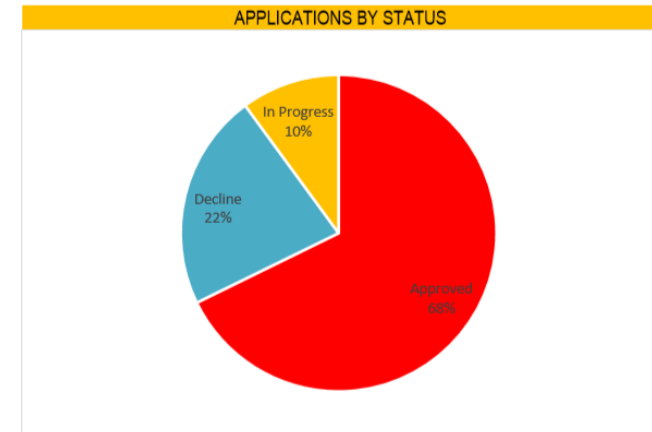
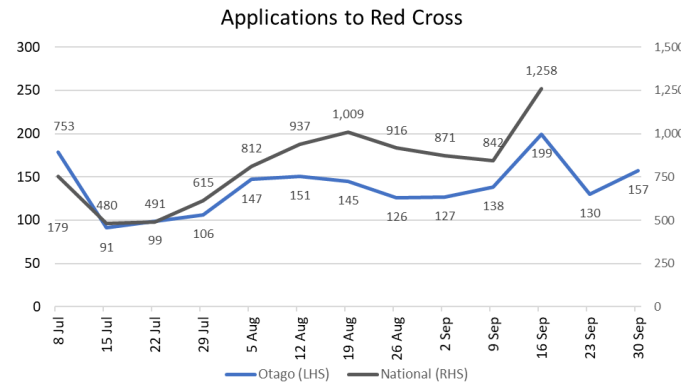
Spending in the week ending 4th October (first week of school holidays) is 13% below 2019 levels at the same time. Since the end of the national Level 3 lockdown in May, spending has tracked between 10% and 30% below last year, averaging 16% below 2019. Spending is supported by higher than expected levels of domestic tourism spending, which MBIE estimate at being 7% higher than 2019



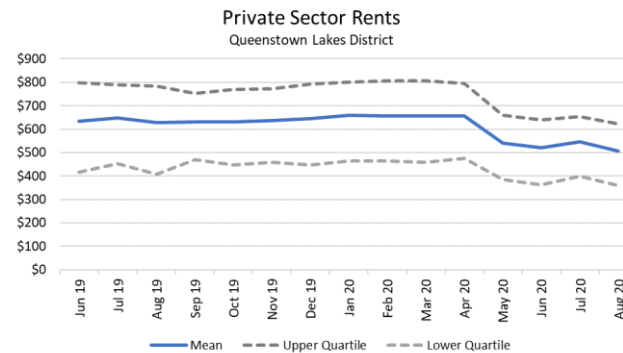
The number of people receiving job-related MSD benefits is now 1,000 greater than levels seen in February. The 276 people who sought the COVID Income Relief Payment in June will see that 12-week benefit end this month. In addition, nearly 500 employer-assisted visas in Queenstown Lakes have now been notified as ended, implying a job-loss rate of at least 5%.



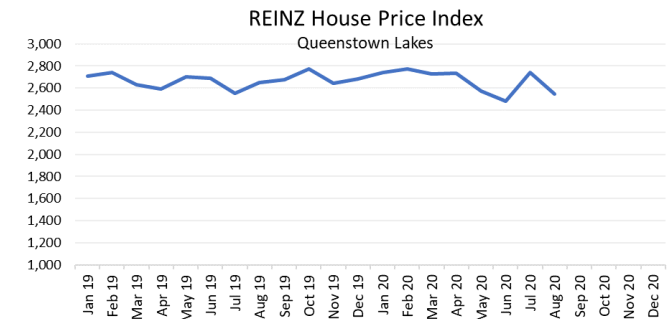
The number of Otago-based migrants applying to Red Cross for welfare spiked to 199 this week. The scheme was originally planned to end on September 30th, and will now continue until November 30th. The number of pending applications has decreased further to 10%, while the number declined has increased slightly to 22%.



Rents fell slightly in August, sitting just over \$500 per week, down from over \$650 pre-COVID. The upper quartile rent has reduced nearly \$200/wk.



REINZ's House Price Index for Queenstown Lakes dropped 7% from July's rebound; we expect the volatility in this index to continue for a number of months yet.



Key Recovery Updates

- Kia Kaha QL is underway with a programme of career pathway, wellbeing, training and job seeking advice events at locations around the district. For more information head to www.qldc.govt.nz/kia-kaha. Additionally, around 300 people attended Clutha District Council's "Jobbortunities" event at the weekend, where a range of employers and job seekers attended the event at the Queenstown Memorial Centre.
- The Torokiki team is following up with people who submitted ideas in the recent three Challenges (Food and Climate Change, Community Resilience, and Diversification).

What we have been reading

- Household Spending Tracker Confirms Lockdown Trends:
<https://www.kiwibank.co.nz/about-us/news-and-updates/media-releases/2020-10-06-household-spending-tracker-confirms-lockdown-trends/>
- High-end Wakatipu home sales defy expectations:
<http://www.scene.co.nz/features/high-end-wakatipu-home-sales-defy-expectations/>
- Given how important the North Island economy is to domestic tourism, we found this one encouraging: Covid-19: Auckland job numbers 'really encouraging' despite second lockdown:
<https://www.stuff.co.nz/business/300119997/covid19-auckland-job-numbers-really-encouraging-despite-second-lockdown--economist>

Recovery Initiatives

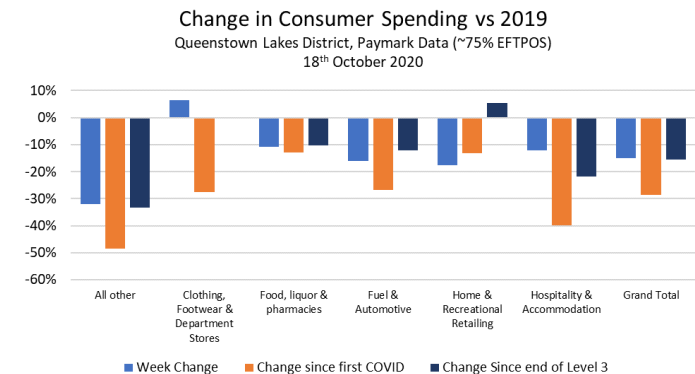
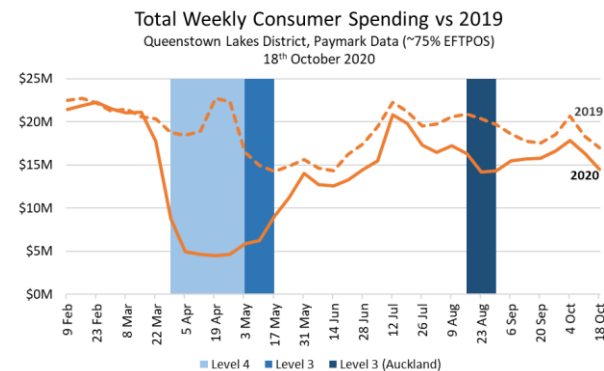
REPAIR 0-3m	REBUILD 3-18m	REGEN 18m+	PROJECT NAME	PROJECT DESCRIPTION	PROJECT STATUS
•			Migrant Welfare	Monitoring DIA and Red Cross welfare needs and delivery	Underway
•	•		Kia Kaha QL Hub	QLDC in partnership with CG agencies establishing a local (virtual or physical) community and employment hub offering a single place which connects different components of services (locally and centrally)	Underway
•	•	•	Psychosocial & Mental Wellbeing Recovery	Working with community orgs and SDHB etc. to develop/enhance services for mental health	Design
•	•	•	Recovery Reporting	Monitoring key indicators of community and economic status and recovery; production of weekly intelligence report.	Underway
	•		Short-term Mayoral Taskforce	The mayoral taskforce will now meet monthly with a focus on information sharing and support.	Underway

	•		In the Wild	Collaboration of QLDC/DOC/ORC and other nature-based projects to create jobs	Underway
	•		Workforce Alliance Pilot	Piloting an alliance of local businesses for redeployment into nature-based jobs	Underway
	•		Workforce Planning	Project considering workforce requirements and coordination across multiple sectors (hort, vit, dairy, conservation, tourism)	Design
	•	•	Diversification plan	Diversification stocktake which will then inform a diversification plan to consolidate efforts	Design
	•	•	RRAG	Input into The Regenerative Recovery Advisory Group	Underway
	•	•	Torokiki	Community-facing system (Hunchbuzz) to triage, evaluate and advance good ideas	Underway
•	•	•	Advocacy, Briefings for key stakeholders	Ad-hoc advice, infographics, briefings and presentations to key stakeholders e.g., officials, Ministers, community groups etc	Underway

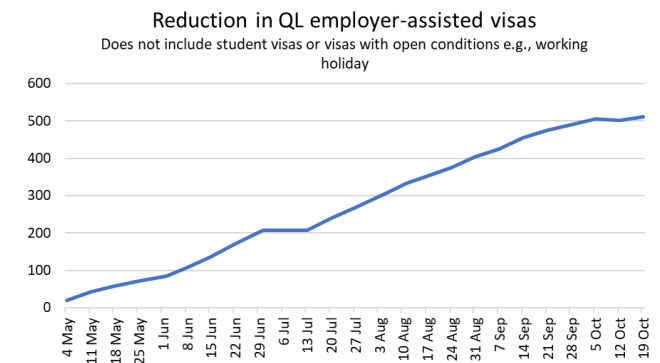
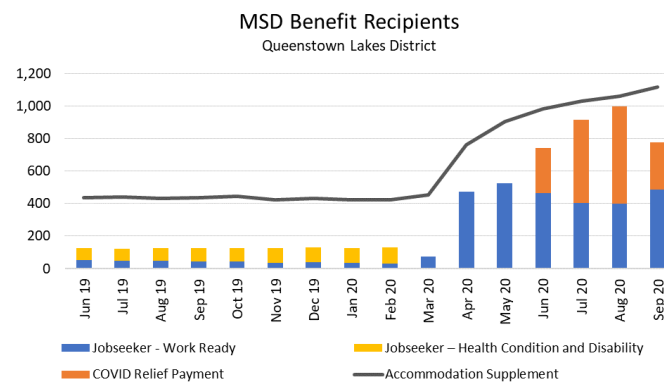
Recovery update 26th October 2020

Key Recovery Stats:

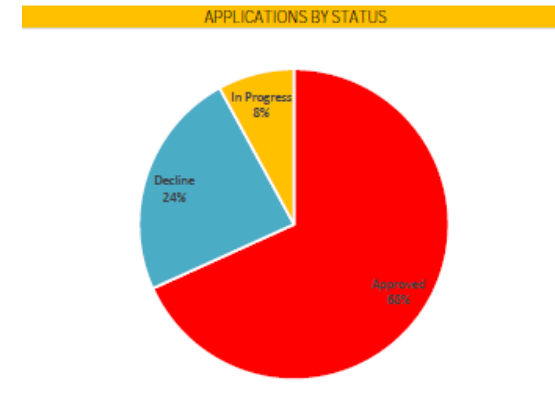
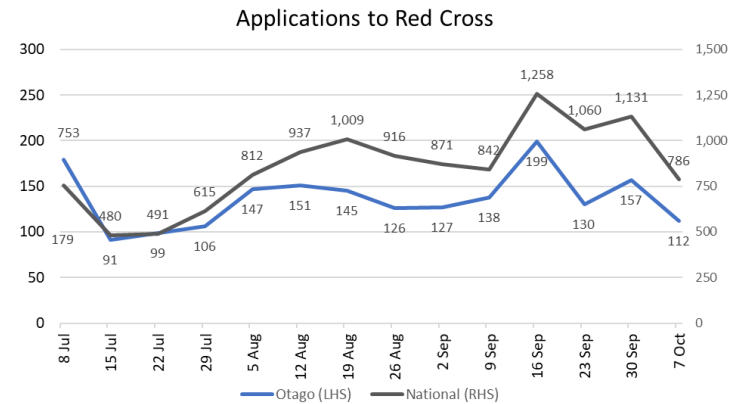
Spending in the week ending 18th October was 15% below 2019 levels as we head into what is typically a period with relatively few tourists in the district. Since the end of the national Level 3 lockdown in May, spending has tracked between 10% and 30% below last year, averaging 15% below 2019.



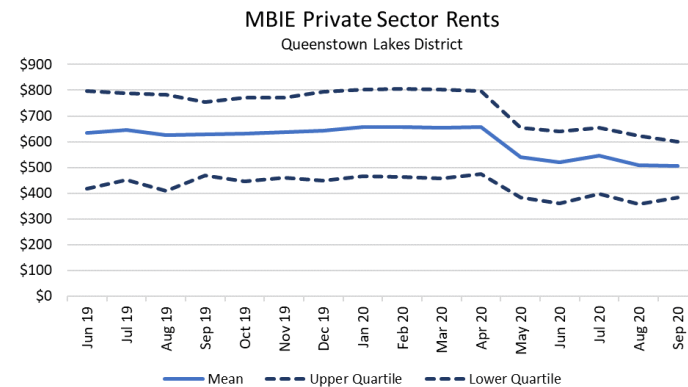
The number of people receiving job-related MSD benefits dropped by ~200 as the first wave of COVID Income Relief Payment (CIRP) recipients came to the end of their 12-week benefit. It appears that a small portion of these transitioned on to MSD's Jobseeker benefit, which has tighter restrictions than CIRP. We expect that most of the remaining CIRP recipients will roll off this month. We note, however, that Accommodation Supplement recipients increased by 52.



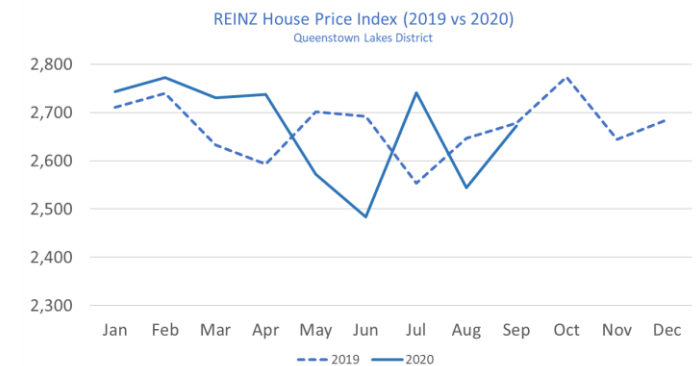
The number of Otago-based migrants applying to Red Cross for welfare fell to 112 in the week ending 12th October. The number declined welfare has increased again to 24% - 1 in every 4 applications. We await Government announcements about whether the scheme will continue beyond its current finish date of November 30.



Average rents remained at \$500 pw in September, however the range of rents tightened.



REINZ's House Price Index for Queenstown Lakes continued its volatility, rebounding by 5% in September.



Key Recovery Updates

- We were proud to be a part of the Workforce Alliance which celebrated over 4km of bike trails, 150 hectares of wilding pines removed and 475 predator traps made by a group of 50 tourism workers from a range of businesses who were redeployed into this conservation work. The work was funded by DOC, ORC and QLDC, and spearheaded, organized and led by AJ Hackett. <https://www.qldc.govt.nz/20-10-23-local-environmental-initiatives-fast-tracked-thanks-to-community-workforce>.
- A significant amount of work is underway focused on better understanding the near-term supply and demand gap in our workforce, as summer approaches. This includes working with Central Otago and their looming labour shortage in horticulture and viticulture, but also the district's tourism needs.
- The recovery team has commenced a focus on youth, with Tara McGivern developing a stocktake of youth support in the district.

What we have been reading

- Consumer spending in the district has been well supported by domestic visitors, thus tying the district's economic fortunes to that of the country as a whole. This week we have come across a number of articles that show different angles on why the nation's fortunes have been significantly healthier than first predicted:
 - Retail Radar Report for October: two thirds of national retailers reported either no change or an improvement on sales compared to the same time last year.
<http://www.retail.kiwi/system/resources/W1siZiIsIjIwMjAvMTAvMDIvNjM1eHdxODhpYV9SZXRhaWxSYWRhclJlcG9ydF9DT1ZJRDE5U3BIY2IhbEVkaXRpb25FT2N0b2JlcjIwMjAucGRml1d/RetailRadarReport-COVID19SpecialEdition-October2020.pdf>
 - Local economist Benje Patterson shows how the national trade surplus has, in aggregate, offset the losses from international spending
<https://www.benjepatterson.co.nz/record-trade-surplus-exceeds-lost-visitor-spend/>
- School Social Worker put into all schools in Queenstown:
<https://www.scene.co.nz/features/school-social-worker-in-place/>

Recovery Initiatives

REPAIR 0-3m	REBUILD 3-18m	REGEN 18m+	PROJECT NAME	PROJECT DESCRIPTION	PROJECT STATUS
•			Migrant Welfare	Monitoring DIA and Red Cross welfare needs and delivery	Underway
•	•		Kia Kaha QL Hub	QLDC in partnership with CG agencies establishing a local (virtual or physical) community and employment hub offering a single place which connects different components of services (locally and centrally)	Underway
•	•	•	Psychosocial & Mental Wellbeing Recovery	Working with community orgs and SDHB etc. to develop/enhance services for mental health	Design
•	•	•	Recovery Reporting	Monitoring key indicators of community and economic status and recovery; production of weekly intelligence report.	Underway
	•		Short-term Mayoral Taskforce	The mayoral taskforce will now meet monthly with a focus on information sharing and support.	Underway

	•		In the Wild	Collaboration of QLDC/DOC/ORC and other nature-based projects to create jobs	Underway
	•		Workforce Alliance Pilot	Piloting an alliance of local businesses for redeployment into nature-based jobs	Complete
	•		Workforce Planning	Project considering workforce requirements and coordination across multiple sectors (hort, vit, dairy, conservation, tourism)	Design
	•	•	Diversification plan	Diversification stocktake which will then inform a diversification plan to consolidate efforts	Design
	•	•	RRAG	Input into The Regenerative Recovery Advisory Group	Underway
	•	•	Torokiki	Community-facing system (Hunchbuzz) to triage, evaluate and advance good ideas	Underway
•	•	•	Advocacy, Briefings for key stakeholders	Ad-hoc advice, infographics, briefings and presentations to key stakeholders e.g., officials, Ministers, community groups etc	Underway