
MONTHLY HIGHLIGHT REPORT



APRIL
2019

Key Performance Indicators – Traffic light status report

Health & Safety Summary

Key Priorities Update

Financial Management Report

Monthly Highlight Report – April 2019

CORE INFRASTRUCTURE & SERVICES

Key Performance Indicators

WATER SUPPLY

WATER CONSUMPTION

Amount consumed per person per day

TARGET	RESULT
<530L	503.9L

WATER SUPPLY COMPLAINTS

No. of complaints per 1000 connections

TARGET <4 PER ANNUM	MONTHLY RESULT	YTD RESULT
Odour	0	0.08
Clarity	0.12	1.12
Taste	0.04	0.28
Pressure/flow	0.45	4.48
Continuity of supply	0.16	2.91

TARGET <2 PER ANNUM

TARGET	RESULT
QLDC response to issues	0
	0.08

WATER SUPPLY FAULTS

Median response time to attend site (urgent and non-urgent)

TARGETS	RESULTS
<60 mins	16.5 mins
<1440 mins	1175 mins

WATER SUPPLY FAULTS

Median response time to resolve problem (urgent and non-urgent)

TARGETS	RESULTS
<1440 mins	156 mins
<10,080 mins	2730 mins

STORMWATER

STORMWATER COMPLAINTS

No. of complaints per 1000 connections

TARGET <5 PER ANNUM	MONTHLY RESULT	YTD RESULT
	0.52	8.06

STORMWATER FLOODING

Median response time to attend site

TARGET	RESULT
<180 mins	0 mins

Results in **RED**
Target missed by >5%

Results in **AMBER**
Target missed by <5%

Results in **GREEN**
Target achieved

● DIA measures

WASTEWATER

WASTEWATER OVERFLOWS

Median response time to attend site

TARGET	RESULT
<60 mins	7.5 mins

WASTEWATER OVERFLOWS

Median response time to resolve problem

TARGET	RESULT
<240 mins	162.5mins

WASTEWATER COMPLAINTS

No. of complaints per 1000 connections

TARGET <5 PER ANNUM	MONTHLY RESULT	YTD RESULT
Odour	0.13	1.53
Faults	0.56	4.01
Blockages	0.34	1.75

TARGET <2 PER ANNUM

TARGET	RESULT
QLDC response to issues	0
	0

SERVICE & \$\$\$

REQUESTS FOR SERVICE (RFS)

% customer RFS resolved on time

TARGET	RESULT
>95%	3 Waters 96%
	Solid Waste 77%
	Roading 91%

CAPEX

% within capital expenditure budget

TARGET	RESULT
80%-110%	77%

WASTE MANAGEMENT

WASTE DIVERTED FROM LANDFILL

Total waste diverted from landfill

TARGET	RESULT
>425t	435t

WASTE TO LANDFILL

Total waste to landfill

TARGET	RESULT
<3,333t	3,653t

EXCEPTIONS

The following KPIs were not achieved and are shown to the left in red.

Water Supply Complaints - Pressure/Flow Complaints
- Annual target exceeded due to issues arising from lake algae.

Stormwater Complaints - Target exceeded year to date, and continues to increase. An additional resource to the contract will begin in quarter four to try and improve performance.

Requests For Service (RFS) - Solid Waste - 77% of solid waste RFS were resolved on time in April. There has been an increase in the number of internal RFS received which has arisen from the upcoming solid waste collection changes, and managing the performance of the out-going contractor remains a focus area.

Total Waste to Landfill - There were 3,653 tonnes of waste to landfill this month. The waste to landfill result remains above the monthly target and continues to increase year to date. The new solid waste contract commences in July, and should result in improvements in this area.

ACTIVE PARTICIPANTS

active sport and recreation participants per capita

TARGET	RESULT
>2553	2935.8

LAKE HAYES PAVILION

% hours of community use per month

TARGET	RESULT
>23%	33.3%

LAKE WANAKA CENTRE

% hours of community use per month

TARGET	RESULT
>37%	59.9%

QUEENSTOWN EVENTS CENTRE (INDOOR)

% hours of community use per month

TARGET	RESULT
>85%	38.0%

QUEENSTOWN EVENTS CENTRE (ROOMS)

% hours of community use per month

TARGET	RESULT
>24%	47.9%

TRAIL USAGE

Average number of daily trail users

TARGET	RESULT
>1800	1409.2

QUEENSTOWN MEMORIAL CENTRE

% hours of community use per month

TARGET	RESULT
>27%	76.7%

ARROWTOWN ATHENAEUM HALL

% hours of community use per month

TARGET	RESULT
>23%	66.0%

ARROWTOWN COMMUNITY ROOMS

% hours of community use per month

TARGET	RESULT
>12%	20.5%

LIBRARY EVENTS

of community events held within libraries

TARGET	RESULT
>29	91

LIBRARY CIRCULATION

of items issued per month

TARGET	RESULT
>31,784	36,168

PARKS RFS

% RFS resolved within specified timeframe

TARGET	RESULT
>70%	66.9%

RESOURCE CONSENT TIME

% processed within the statutory timeframe

TARGET	RESULT
100%	64%


REGULATORY FUNCTIONS & SERVICES
BUILDING CONSENT TIMES

% processed within the statutory timeframe

TARGET	RESULT
100%	90%

FREEDOM CAMPING RFS

of freedom camping RFS per month

TARGET	RESULT
<26.5	20

CUSTOMER CALLS

% answered within 20 seconds

TARGET	RESULT
>80%	71.4%

COMMUNITY ASSOCIATION MEETINGS

% attended by Elected Members/QLDC staff

TARGET	RESULT
>80%	8%

COMPLAINTS RESOLVED

% complaints resolved within 10 working days

TARGET	RESULT
>95%	50%

LGOIMA REQUESTS

% responded to within 20 days

TARGET	RESULT
100%	100%

COUNCILLOR ENQUIRIES

% responded to within 5 days

TARGET	RESULT
>95%	100%

INTEREST RATES

Weighted average interest rate per month

TARGET	RESULT
<6.5%	3.95%

The following KPIs were not achieved and are shown to the left in red.

Queenstown Event Centre (Indoor) - Figures remain below target, however they have increased compared to the previous month as the transition occurs between the summer and winter codes. Basketball and netball tournaments started in mid April, and figures should start to increase.

Average Trail Usage - There has been a decrease in trail usage for April and this can be attributed to seasonal changes resulting in colder temperatures. However, there has been an overall increase in the aggregate of trail usage compared to 2017/2018.

Resource Consent Time - There has been a significant decrease in resource consents being issued within statutory timeframes in April. This was anticipated and is due to a decrease in productivity across the team while on-boarding a high number of new staff. Many senior staff, who review and issue consents, have been required to attend hearings and Environment Court proceedings and this has caused a bottleneck at the review and issue phase. Steps have been taken to address this including engaging commissioners to help staff with the workload. It is expected that these issues will affect May results, and possibly June, before improvements can be achieved, and particularly while heavy application volumes continue.

Building Consent Times - 90% of building consents were processed within the 20 working day statutory timeframe and did not achieve the target set. It is a slight improvement on last month's results of 88%, however the number of commercial consents received continues to put pressure on the consenting team's capacity. This issue is being addressed.

Customer Calls - 71.4% of customer calls answered met the service level this month. This did not achieve the target set. This reflects a recent turnover in senior roles. New officers have now been appointed.

Community Association Meetings - One of 12 community association meetings was recorded as attended in April 2019 by Elected Members and staff. Although anecdotally we are aware that most meetings have been attended, this measure has proved to offer an inaccurate record and requires improvement.

Complaints Resolved - 50% of complaints received were resolved on time this month. The result is skewed due to only two complaints received in April. The one sitting with Community Services did not meet the KPI timeframe.



PREVENTION

Submissions per month

TYPE	RESULT
Risk Assessment	290
Near Miss	0
Hazard	1

BEHAVIOUR SELF ASSESSMENT

Dept. Self Safety Scores

TYPE	RESULT
A	4
B	11
C	0
Target achieved	Yes

UNSAFE EVENTS

Incidents/Accidents Across All Groups

TYPE	RESULT
Employees	5
Contractors	7
Volunteers	0
Public	5

UNSAFE EVENTS

Frequency Rates

TYPE	TARGET	RESULT
TRIFR*	<9	15.36
LTIFR**	<2	9.78

*Total Recordable Injury Frequency Rate
**Lost Time Injury Frequency Rate

NOTIFICATIONS

Contact with Worksafe

EVENT TYPE	RESULT
Death	0
Injury	0
Illness	0
Incident	0

WELLBEING ENGAGEMENT

April Wellbeing Initiative

Flu shots - staff were offered the opportunity to have a free flu shot. This was offered at all offices, with strong staff uptake. Education materials about the flu shot and the affect of influenza were sent to staff as well.

MONTHLY COMMENTARY

Accidents - Lost Time Injury (LTI), Medical Treatment Injury (MTI), Restricted Work Injury (RWI): There was one LTI injury in April. This involved a swim instructor accidentally being struck on the head during a swim class by a student.

Total Recordable Injury Frequency Rate (TRIFR): There has been a reduction in the TRIFR this month. The LTIFR has increased slightly due to one lost time injury occurring this month.

Unsafe Events: There were five public incidents (involving QLDC work place) in April - 2 x vehicle incidents and 3 x incidents.

There were seven contractor incidents in April - 3 x QLDC reported, and 4 x contractor reported.

There were 5 employee incidents in April - 3 x Incidents, 1 x Pain and Discomfort and 1 x Lost Time Injury (LTI).

No volunteer incidents occurred in April.

Incident Causation Analysis Method (ICAM): No ICAM investigations were held this month.

Health & Safety Training:

- Tactical Communications x 2 sessions
- Front Counter Safety
- ACC Workshop - Return to Work Plans
- Health & Safety Champions and Contractor Management - Queenstown Events Centre

HEALTH & SAFETY COMMITTEE CHAIR

April has seen a slight reduction in the TRIFR although the LTIFR has increased slightly due to one lost time injury during the month. Improvements are being seen in the quality of reporting in the MySafety workflow system. This is due to staff becoming more aware and educated in how to use this system effectively as well as the Health and Safety Manager promoting improved reporting through the Health and Safety Committee

QLDC Health and Safety Objectives Review

2018/19

COMPLIANCE:	AS/NZS 4801
UNSAFE EVENTS:	TRIFR 9 - LTIFR 2
IMPROVEMENT/SCALE:	100% of HSC planned projects
BEHAVIOUR:	2 x A vs C per month
WELLBEING ENGAGEMENT:	1 x Wellbeing initiative per month

KEY CAPITAL PROJECT UPDATES

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Project Manawa	<ul style="list-style-type: none"> - The Project Manawa item was presented at the Council workshop on Monday 1 April. - A Project Manawa workshop with Ngai Tahu was held on Wednesday 17 April. 	<ul style="list-style-type: none"> - Project Manawa Working Group workshop scheduled - 17 May. - Project Manawa workshop with Ngai Tahu scheduled - 20 May. - Project Manawa Working Group workshop scheduled - 30 May. 	Amber
Wanaka Lakefront Development Plan	<ul style="list-style-type: none"> - Wanaka Lakefront Development Plan project is on hold following the April meeting. This is to await various high level decisions from the Wanaka Town Centre Masterplan which are relevant to Stage 2 of the Development Plan. - The Project Control Group (PCG) meeting held on 11 April determined that the project team would carry out a project review and gap analysis to identify the opportunities and gaps in the interim while the team awaits decisions. Project Control Group was approved. - Amber status is based on the risks associated with the project delay. 	<ul style="list-style-type: none"> - Project team to carry out gap analysis work and report to the PCG at May meeting. - This is to be followed by a workshop with the Wanaka Community Board, pencilled in for 16 May. 	Amber
Queenstown Gardens	<ul style="list-style-type: none"> - Successful meeting was held with the Queenstown Town Centre Masterplan streetscapes team to determine the connections and opportunities for information sharing. - Draft survey work has been completed and reviewed by the Parks team. - Project Control Group for this project has been established moving forward. 	<ul style="list-style-type: none"> - Meeting with preferred supplier and negotiations to be scheduled. - Contract to be signed, and timeframes and finer details to be confirmed with supplier. 	Green

KEY CAPITAL PROJECT UPDATES CONTINUED

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Coronet Forest Harvest	<ul style="list-style-type: none"> - QLDC went out to tender for the roading, harvesting, cartage and log sales for Coronet Forest on the 28 March 2019. This is a new contract which incorporates all forestry functions. Tenders closed on the 24 April 2019. - Three tenders were received. One late tender could not be assessed. - CODC are to invoice QLDC for their 25% share of the forest this month (\$626,588 + GST) 	<ul style="list-style-type: none"> - The tender panel will review the tenders on the 7 May 2019. 	Green
Queenstown Events Centre/Wanaka Recreation Centre Masterplan	<ul style="list-style-type: none"> - Draft Masterplans for Queenstown Events Centre and Wanaka Recreation Centre received from the consultants Boffa Miskell 8th March. - RLB Quantity Surveyors has undertaken a costing exercise for both plans. Review underway. - QLDC internal review underway with workshops held on the 8th April Wanaka Community Board and 11th April Community & Services Committee. 	<ul style="list-style-type: none"> - An external peer review is going to be undertaken from Recreation Aotearoa in conjunction with Sport NZ in Late May/early June. - Key stakeholders meeting to be held in Wanaka and Queenstown. Process timelines are being worked through. 	Green
Tourism Infrastructure Fund (TIF) Funding Project – Public Toilets	<ul style="list-style-type: none"> - Request for Tender (RFT) closed for toilet supplier and preferred supplier identified. - Seven of the eight toilet locations confirmed in conjunction with the communities. 	<ul style="list-style-type: none"> - Meeting with preferred supplier and negotiations to take place. - Contract to be signed - Timeframes and finer details to be confirmed with supplier. 	Green
Frankton Campground	<ul style="list-style-type: none"> - Draft Frankton Motor Camp Letters and Guides have been finalised and are awaiting key dates. - Lane Neave provided legal advice regarding H&S overlapping duties between Council and the lessee. - The Risk Register has been updated. - Frankton Motor Camp Valuation report has been completed by Savills. - Amber status is based on the risks associated with the project. 	<ul style="list-style-type: none"> - Further meetings and discussions to be had with the lessee on 7 May. - Draft tender for a commercial lease. - Media release and letters to be sent to cabin owners/occupants. 	Amber

KEY COMMUNITY ISSUES

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p>Housing Affordability</p> <p>- Housing Affordability Taskforce (HAT)</p>	<ul style="list-style-type: none"> - Queenstown Lakes Housing Strategy work on a draft strategy is underway and due for completion in December 2019 	<ul style="list-style-type: none"> - Issues and Options paper for Strategy to be discussed with Council in June. - PDP Stage 3, investigate and consider progressing mandatory inclusionary zoning programme and related options– by third quarter 2019. - Housing needs assessment request – a preferred provider selected. Research outputs expected back. - Adherence to Stakeholder Deeds being followed up after the completion of auditing – first quarter 2019 – ongoing. - Draft Strategy completed by December 2019. 	<p>Green</p>
<p>Responsible Camping</p>	<ul style="list-style-type: none"> - QLDC and MBIE signed and approved the Funding Contribution Agreement and Memorandum of Understanding (MOU). Follow up emails have been sent to DOC, LINZ and NZTA for their responses. - Amber status is based on the risks associated with the project. 	<ul style="list-style-type: none"> - Finalise the funding and begin the procurement process. The next Project Control Group (PCG) meeting is scheduled - 20 May. 	<p>Amber</p>

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p>Growth - Housing Infrastructure Fund</p>	<ul style="list-style-type: none"> - Kingston: Various meetings have been held with developers to finalise the Development Agreement (DA). Developer has lodged resource consent for first stage. There are still ongoing negotiations on the final DA. - Ladies Mile: Review of State Highway 6 / Howards Drive roundabout has been completed. Preferred new alignment is marked on site. Queenstown Country Club has agreed with the proposed layout of the roundabout. - Working with the developer on the final site for reservoir. Memorandum of Understanding has been drafted. Council have decided not to proceed with the Special Housing Area (SHA) proposals for Ladies Mile. - Quail Rise: Wastewater and water supply along State Highway 6 is under construction. - Delays now in all projects. 	<ul style="list-style-type: none"> - Finalising Development Agreement with KVL (Kingston). Meeting on the programme for subdivision with developer - 7 May. - Land valuation for the roundabout Howards Drive/ State Highway 6 underway. 	<p>Amber</p>
<p>Water Treatment/ Compliance</p>	<ul style="list-style-type: none"> - On-going meetings with the Drinking Water Assessor. 	<ul style="list-style-type: none"> - Quarterly meeting with Small Communities next scheduled - 9 May 	<p>Green</p>
<p>Parking</p>	<ul style="list-style-type: none"> - Parking Strategy is now being reviewed due to significant gaps. A gap analysis has been completed. - The loss of parking provision in Lakeview and Ballarat Street is causing issues with resolving parking within the town centre. This has contributed to a potential claim for a three month time extension for the Queenstown town centre business case. 	<ul style="list-style-type: none"> - An action plan is to be formulated. 	<p>Amber</p>

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p>Queenstown Centre Masterplan</p>	<ul style="list-style-type: none"> - Procurement Plan for alternative private sector-led parking has been approved by the Chief Executive. - Town Centre Transport Projects Detailed Business Case community engagement is now complete. Technical analysis of the shortlisted options is progressing. - Wakatipu Active Travel Network Single Stage Business Case (including Town Centre priority routes design) community and targeted stakeholder engagement on the preferred network options has been completed. - Developed design for the town centre streets is complete and approval to proceed to the Detailed Design has been given. 	<ul style="list-style-type: none"> - Release Request For Proposal for Alternative Private Sector-led Parking to the market in May. 	<p>Green</p>
<p>Wanaka Town Centre Masterplan</p>	<ul style="list-style-type: none"> - Short list Options Stakeholder workshop held 4 April. - Draft Preferred Town Centre Masterplan and wider transport options being progressed based on outcomes of community and stakeholder feedback. 	<ul style="list-style-type: none"> - Community Reference Group meeting to review proposed Community Engagement material for the Draft Masterplan scheduled for 8 May. 	<p>Green</p>
<p>Frankton Flats Masterplan</p>	<ul style="list-style-type: none"> - Community engagement complete. - Masterplan and Integrated Transport Programme Business Case progressing with analysis of shortlisted programme options. 	<ul style="list-style-type: none"> - Shortlist options assessment stakeholder workshop scheduled for 24 May. 	<p>Green</p>

KEY STRATEGIC POLICIES

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Future Development Strategy	<ul style="list-style-type: none"> - My Place sessions have been completed. Summary reports are being prepared. - Working Group meeting set for the 20/21 May 2019. - Project remains amber due to being behind schedule. 	<ul style="list-style-type: none"> - Working Group Meeting 20 and 21 May 2019. 	Amber
Climate Change Strategy	<ul style="list-style-type: none"> - Focus groups held with key external experts/thought leaders have been completed. - Internal comms and workplace hubs were organised with QLDC Communications team and STEP. - Staff Way to Work session was held. - Bodeker report received. - My Place summaries completed. - ELT provided comments on first draft. - Action Plan has been drafted. - Further meetings held with Aukaha on partnership statement. - Draft Action Plan sent to key external stakeholders. - Attended Shaping our Future - Climate Change workshop. 	<ul style="list-style-type: none"> - Feedback from Aukaha and key stakeholders received and analysed. - Update to be provided at Councillors workshop on 13 May. - Meeting with Bodeker to be scheduled. - Draft Action Plan presented to ELT for approval to forward to Council - 12 June. - Draft Action Plan to Council to gain approval to go out for public consultation - 27 June. 	Green
Housing Strategy	<ul style="list-style-type: none"> - The My Place sessions have been completed. Key Stakeholder surveys and meetings are being set up. - Draft discussion document has been produced and is being reviewed by staff. - My Place summaries being reviewed. - Regular updates taking place with Aukaha. 	<ul style="list-style-type: none"> - Presentation and update to Councillors in May. - Discussion document to be prepared for Council meeting – 27 June. 	Green
Events Strategy (review)	<ul style="list-style-type: none"> - Councillor's workshop held in February with no red flags. Event organisers workshop held in March to update all external parties on the timeline for the review. 	<ul style="list-style-type: none"> - Update on review of current strategy is planned to be started in August 2019. 	Green
Well Being Strategy	<ul style="list-style-type: none"> - Stage 1 - Project scoping has commenced. A review of community grants and other community funding is under-way to streamline process and improve transparency. 	<ul style="list-style-type: none"> - Educate staff about Well Beings and Treasury Living Standards and impact of Council wide work – May. - Review of grants and community funding – May. 	Green
Speed Limit Bylaw	<ul style="list-style-type: none"> - Consultation has been extended from the 12 April through to the 13 May. This is due to the high level of public interest and feedback to date. QLDC is taking the opportunity to change the way the public can have their say on the proposals after feedback on the online submission system. 	<ul style="list-style-type: none"> - Consultation is from the 11 March to the 13 May. - Hearings to follow 5 - 6 June. 	Green

% Of Year Completed 83%

Description	April 2019 Actual	April 2019 Adjusted Budget	Variance to Budget	% Of Year Completed				
				Year to date Actual	Year to date Adjusted Budget	Year to date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget
REVENUE								
Operating Revenue								
Income - Rates	6,166,324	6,183,072	(16,748)	62,533,803	62,340,718	193,085	74,796,862	84%
Income - Grants & Subsidies	877,228	421,516	455,712	5,298,783	4,338,502	960,281	5,372,665	99% *1
Income - NZTA External Cost Recoveries	289,482	186,524	102,958	2,595,521	1,865,237	730,284	2,238,284	116% *2
Income - Consents	963,505	1,082,430	(118,925)	10,728,277	11,101,070	(372,793)	13,358,187	80% *3
Income - External Cost Recovery	160,928	169,027	(8,099)	1,026,644	1,731,473	(704,829)	2,083,262	49% *4
Income - Regulatory	138,092	531,440	(393,348)	5,395,165	5,314,402	80,763	6,377,282	85% *5
Income - Operational	2,087,828	1,948,974	138,854	29,475,916	23,840,016	5,635,900	56,622,528	52% *6
TOTAL OPERATING REVENUE	10,683,387	10,522,982	160,405	117,054,109	110,531,418	6,522,691	160,849,069	73%
EXPENDITURE								
Personnel Expenditure								
Expenditure - Salaries and Wages	2,605,936	2,297,298	(308,638)	24,711,730	25,395,588	683,858	30,375,378	81% *7
Expenditure - Salaries and Wages Contract	499,791	386,382	(113,409)	4,871,097	3,925,157	(945,940)	4,718,366	103% *8
Expenditure - Health Insurance	31,836	22,292	(9,544)	224,877	222,917	(1,960)	267,500	84%
TOTAL PERSONNEL EXPENDITURE	3,137,563	2,705,972	(431,591)	29,807,704	29,543,662	(264,043)	35,361,245	84%
Operating Expenditure								
Expenditure - Professional Services	394,884	385,541	(9,344)	3,601,782	3,905,905	304,123	4,676,990	77% *9
Expenditure - Legal	220,651	247,811	27,160	2,173,421	2,478,108	304,688	2,973,730	73% *10
Expenditure - Stationery	29,087	32,775	3,688	290,689	327,750	37,060	393,299	74%
Expenditure - IT & Phones	60,290	62,749	2,459	719,321	627,486	(91,836)	752,983	96%
Expenditure - Commercial Rent	157,894	179,528	21,634	1,693,139	1,825,379	132,240	2,244,021	75% *11
Expenditure - Vehicle	42,552	51,775	9,223	499,230	517,750	18,520	621,300	80%
Expenditure - Power	263,879	277,656	13,776	2,569,437	2,776,558	207,121	3,331,870	77% *12
Expenditure - Insurance	76,001	60,001	(15,999)	701,629	600,015	(101,614)	720,017	97%
Expenditure - Infrastructure Maintenance	2,240,368	2,079,103	(161,265)	23,196,135	20,797,529	(2,398,606)	25,118,496	92% *13
Expenditure - Parks & Reserves Maintenance	633,510	632,975	(535)	5,792,188	6,114,422	322,234	10,369,038	56% *14
Expense - External Cost On Chargeable	110,525	169,027	58,501	1,119,988	1,731,473	611,485	2,083,262	54% *2
Expenditure - Grants	991,393	513,932	(477,461)	5,278,765	4,798,858	(479,907)	6,580,280	80%
Expenditure - Other	970,268	915,018	(55,251)	11,042,039	10,581,294	(460,745)	13,249,164	83% *15
TOTAL OPERATING EXPENDITURE	6,191,302	5,607,890	(583,413)	58,677,764	57,082,527	(1,595,237)	73,114,451	80%
Interest and Depreciation								
Expenditure - Interest	466,167	774,147	307,980	4,745,804	7,741,468	2,995,664	9,289,761	51% *16
Expenditure - Depreciation	1,888,452	1,888,452	0	18,950,950	18,950,950	0	25,148,122	75%
TOTAL INTEREST AND DEPRECIATION	2,354,619	2,662,598	307,980	23,696,754	26,692,417	2,995,664	34,437,884	69%
TOTAL EXPENDITURE	11,683,484	10,976,460	(707,024)	112,182,222	113,318,606	1,136,384	142,913,579	78%
NET OPERATING SURPLUS/(DEFICIT)	(1,000,097)	(453,478)	(546,619)	4,871,887	(2,787,188)	7,659,075	17,935,490	

- *1 Income - Grants & Subsidies** - The \$960k favourable year to date variance now includes a \$478k affordable housing contribution from Bullendale (Offset with Expenditure - Grants for \$478k payment to QLCHT). \$464k additional NZTA opex subsidy income, which includes \$236k of NZTA funding towards Emergency Reinstatement costs for the Glenorchy Road slips. The balance largely being due to timing of environmental maintenance work (which offsets in Infrastructure maintenance costs - See Note.13 below) along with increased funding by NZTA towards this activity. For noting: NZTA Funding Assistant Rates (FAR) for Glenorchy and Crown Range SPRs are to stay at 100% and 90% for 2018:19 (Budgeted at 92% and 84%). There has also been a \$98k grant received from Central Lakes Trust for the Bathhouse Playground and \$200k round 2 TIF funding received from MBIE for toilets throughout the region. This is offset with a \$300k reversal of a 2017/18 accrual for a Wanaka Recreation Centre grant.
- *2 Income - NZTA External Cost Recoveries** - The \$730k favourable year to date variance is mainly due to Internal time allocations to CAPEX of \$638k and OPEX of \$92k, which reflects revised recovery targets following an internal review of staff costs.
- *3 Income - Consents** - The year to date unfavourable variance of \$373k is within engineering labour recoveries due to a change in policy - QLDC no longer invoice applicants for time spent processing development contribution notices
- *4 Income - External Cost Recovery** - This is the income received from on-charging external consultant costs mostly in relation to consent applications. The expense matching this income is below in the expense line - external cost on chargeable and is YTD favourable. The difference between income and expense is due to timing of raising the invoice for on-charging.
- *5 Income - Regulatory** - April includes a provision for doubtful debts adjustment of \$351k. This is offset with increased carpark revenue via Pay&Display machines of \$249k along with additional traffic & parking infringements of \$99K and environmental health premises registrations of \$66k.
- *6 Income - Operational** - The year to date favourable variance of \$5.6m includes the Queenstown Airport final 2017:18 dividend for \$5.4m which is \$430k above Full Year budget. Net Interest is \$899k favourable. Turnover rents and lease income is \$225k favourable to budget and Refuse income \$394k favourable YTD (offsets with Infrastructure Maintenance - see note *13). Campground commercial license fees are \$148k favourable due to a rent review increase. Council also received \$1.8m as part of the Lakeview sale to Well Smart Investment Holding Ltd.
- *7 Expenditure - Salaries and Wages** - The favourable year to date variance of \$684k for salaries and wages is due to carrying vacancies through the year in Planning and Development (\$789k) of which \$462k is within District Plan and \$99k within Property and Infrastructure. This is offset with unfavourable variances of (\$89k) for Finance and (\$178k) in Community Services. The favourable year to date variance is offset with additional contract staff costs to fill vacancies.
- *8 Expenditure - Salaries and Wages Contract Staff** - The \$946k unfavourable year to date variance includes an additional \$619k of contract staff processing costs within Planning & Development to cover vacancies which is partially offset by their additional revenue within Consenting income. Property & Infrastructure and Finance have combined \$255k of unbudgeted contract staff spend to cover vacancies.
- *9 Expenditure - Professional Services** - \$304k favourable year to date variance predominantly due to timing of spend within Corporate Services (\$254k favourable) and Community Services (\$90k favourable) which is expected to be caught up during the year. This is offset with \$138k additional District Plan costs partly due to high levels of work on environment court appeals.
- *10 Expenditure - Legal** - Legal costs for the District Plan have reduced and are tracking \$272k favourable YTD due to a fixed term internal role within the legal team. This is offset by higher legal fees across the rest of Planning and Development including in Resource Management for appeals and settlements.
- *11 Expenditure - Commercial Rent** - The main driver for the favourable YTD variance of \$110k is due to not having commenced the Frankton library lease until December.
- *12 Expenditure - Power** - \$207k favourable year to date predominantly due to reduced power and gas expenditure for Alpine Aqualand (\$58k YTD fav) due to the 6 week pool closure and a \$163k YTD underspend for Wanaka Recreation Centre and pool which will be a permanent difference.
- *13 Expenditure - Infrastructure Maintenance** - The unfavourable year to date variance of \$2.4m includes \$551k Roading emergency reinstatement costs (\$236k of which is funded by NZTA for over \$100k one-off events) along with \$308k unfavourable spend within Environmental Maintenance due to timing of expenditure (88% of annual budget spent) and \$118k subsidised footpath maintenance works (Offset with additional Income per Grants and subsidies Note. 1). Refuse is \$1.26m unfavourable year to date which includes \$471k refuse disposal costs (carbon credits, glass to Landfill, tyres), \$482k Landfill costs (due to increasing volumes of waste) and \$335k Recycling costs (due to escalation costs associated with growth) which is partially offset with \$403k additional income (Note 6 Income - Operational)
- *14 Expenditure - Parks and Reserves Maintenance** - The favourable YTD variance of \$322k is predominantly due to an underspend on parks contracts expenditure with contractors being diverted from scheduled works to the storm damage in January and not having the time or resources to catch up on the scheduled programming of works. There is a \$137k timing underspend on toilet facility maintenance which will be completed now that the peak tourist season has passed. There are additional contract staff from Christchurch working until June to catch up on noxious removal which will reduce the underspend.
- *15 Expenditure - Other** - Interest expense is favourable by \$3.0m due to lower than expected interest rates and timing of capex spend which is mainly within the Property & Infrastructure space where the interest budget is phased straight line and has not been adjusted for projects deferred timing of delivery.
- *16 Expenditure - Interest** - Interest expense is favourable by \$3.0m due to lower than expected interest rates and timing of capex spend which is mainly within the Property & Infrastructure space where the interest budget is phased straight line and has not been adjusted for projects deferred timing of delivery.

Description	April 2019 Actual	April 2019 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	
CAPITAL REVENUE									
Income - Development Contributions	1,799,064	1,353,265	445,800	12,544,897	13,532,646	(987,749)	16,239,175	77%	*17
Income - Vested Assets	0	0	0	0	0	0	10,733,077	0%	
Income - Grants & Subsidies Capex	1,024,581	1,065,425	(40,843)	5,287,519	8,140,846	(2,853,327)	10,571,695	50%	*18
TOTAL CAPITAL REVENUE	2,823,646	2,418,689	404,956	17,832,416	21,673,492	(3,841,076)	37,543,947	47%	
CAPITAL EXPENDITURE									
Projects/Asset Purchases	18,594,638	22,794,076	4,199,438	59,807,311	76,837,076	17,029,765	108,103,882	55%	*19
Debt Repayment	0	0	0	0	0	0	16,890,000		
TOTAL CAPITAL EXPENDITURE	18,594,638	22,794,076	4,199,438	59,807,311	76,837,076	17,029,765	124,993,882		
NET CAPITAL FUNDING REQUIRED									
External Borrowing									
Loans	0						0		
Bonds	92,786,000						187,082,000		
TOTAL BORROWING	92,786,000						187,082,000		

 COMMENTARY

***17 Income - Development Contributions** - Development contribution invoices across 47 applications around the District were generated in April totalling \$1.8m. The largest for April was \$1.27m for 160 lots at Hanley Farm and \$102k for the 317 Hawthorne Drive Henrys outlet. Totals for the year to date by programme are Waste Water \$3.8m, Transport \$3.4m, Parks and Reserves \$2.8m, Water Supply \$2.2m and Storm Water \$399k.

***18 Income - Grants & Subsidies Capex** - For Noting: NZTA released their initial NLTP (National Land Transport Programme) budgets for 2018:19 through to 2020:21 at the end of August which Council has reviewed and continues to follow up with NZTA on projects awaiting funding to be released. Approved funding is dependent on business cases being finalised and agreed, which are in progress but has resulted in further deferrals of the NZTA subsidised CAPEX work programme. The first capex reforecast in December 2018 had deferred \$4.3m costs and \$2.3m income to Years 2 and 3 of the Long Term Plan which has been adjusted to match revised timing of delivery. The second reforecast in April 2019 has further transport deferrals of \$5.7m costs and income of \$3.4m to Year 2.

***19 Project Expenditure** - A second re-forecast process has been approved by Council in April in line with the 3 Waters bundles revised procurement plan which has re-phased the construction of major projects to Years 2 and 3 of the Long Term Plan. The revised total budget of \$108.1m has been adjusted for deferrals of \$54.9m, brought forward expenditure of \$8.4m and other adjustment increases totalling \$2.9m.

The largest individual spends in April were: 516 Ladies Mile Land Purchase \$13.5m, North East Frankton Stormwater conveyance \$880k, Frankton Water Station Ring Main (Robertson St) \$349k and Luggate new Wastewater Pump Station and connection to Project Pure \$322k.