

Minutes

Confirmation of minutes:

27 February 2024
Ordinary Meeting

Minutes of a meeting of the Infrastructure Committee held on Tuesday 27 February 2024 beginning at 10.00am held in the Council Chambers, 10 Gorge Road, Queenstown.

Present

Councillor Bartlett (Chairperson), Councillor Cocks, Councillor Ferguson, Councillor Smith, Councillor Tucker

In Attendance

Mr Tony Avery (General Manger Property & Infrastructure), Ms Adrienne Hooper (Senior Transport Planner), Mr Jon Winterbottom (Governance Team Leader) and Miss Sarah Bradey (Governance Advisor); 2 member of the public and no media.

Apologies

Apologies were received from Councillor Gladding.

On the motion of Councillor Bartlett and Councillor Tucker it was resolved that the apology be accepted.

Motion carried.

Declarations of Conflicts of Interest

No declarations of Conflicts of Interest

Public Forum

1. Nicky Busst, Ongoing Arrowtown Projects
2. Brian Fitzpatrick, Abley Travel Demand Management Report

Matters Lying on the Table

There were no matters lying on the table.

Confirmation of Agenda

On the motion of Councillor Bartlett and Councillor Ferguson it was agreed that the agenda be confirmed without alteration.

Confirmation of Minutes

On the motion of Councillor Bartlett and Councillor Tucker it was agreed that the minutes of the meeting on 23 November 2023 be confirmed without alteration.

1. Travel Demand Management Programme

The report author was Ms Adrienne Hooper (Senior Transport Planner). Ms Hooper presented the report.

The purpose of this report was to seek approval from the Infrastructure Committee for delivery of the recently compiled Queenstown Lakes Demand Management Single Stage Business Case.

Ms Hooper responded to questions on at what stage of the business case is public consultation sought, whether there is any uncertainty with the change in government, the cost of the business case, why a single stage business case was required when there is a low funding cost bracket, what the business case tells us that the Council did not already know, the possibility for a levy on rental cars, whether education programmes can include driver training around cyclists, travel plans for residents, funding, Ministry of Education's involvement, whether local schools were included in the stakeholder sessions, next steps, the relationship between the regional council and national land transport plan, and future travel routes.

There was further discussion on the scale of documentation, the awareness of travel plans and support from local schools, an electric vehicle charging strategy, encouraging active travel, travel management associations using the community associations, travel management and active travel routes being safe and appropriate, Wānaka needing public transport alternatives, Queenstown Lakes District Council (QLDC) being one of the first councils to have a Travel Demand Management Programme in New Zealand and the Council taking a leadership role in encouraging active travel.

On the motion of Councillor Tucker and Seconded by Councillor Ferguson it was resolved that the Infrastructure Committee:

- 1. Note the contents of this report**
- 2. Approve the contents of the Queenstown – Lakes Travel Demand Management Single Stage Business Case;**

3. Direct officers to implement the ongoing Travel Demand Management Programme in accordance with the high level themes outlined in the following table:

Focus Area	Activity Bundle	TDM Measures
Policy	Policy & Planning	Review of QLDC's strategic and planning documents to ensure alignment with the TDM SSBC
	Parking Management	Alignment with QLDC Parking Strategy and various measures
Travel Planning & Behaviour Change	Travel Plans	Travel plans for businesses, schools, communities and tourism businesses developed
	Education programmes	Delivery of cycle skills and sustainable transport education and training
	Marketing & Engagement	Delivery of marketing & engagement programmes to promote alternative modes of travel
Wayfinding	Physical signage	Increase density of wayfinding signage
	Digital wayfinding	Ensure alignment of digital wayfinding
Travel Management Associations	TMA's	Establishment of TMA's

The meeting concluded at 10.50am

Confirmed as a true and correct record:

Chair

Date