



Planning and Engineering Fees and Other Charges

1 July 2023

Charges for processing resource consents (land use and subdivision), private plan changes and undertaking related activities, including engineering processes, have been set by the Queenstown Lakes District Council in accordance with section 36(1) of the Resource Management Act 1991 (RMA) and section 150 of the Local Government Act.

The following schedules set out the hourly rates and initial fees payable at the time of lodging an application, and are effective from 1 July 2023.

Notes accompanying the schedules below:

- All charges and initial fees are inclusive of GST and are payable on submitting the application to Council.
- With the exception of the fixed fees indicated, the fee amounts are a minimum initial charge and any further costs generated will be invoiced on a time basis.
- Where the processing of an application does not use the full initial fee, the unused amount if greater than or equal to \$100 (inclusive of GST) will be refunded.
- Applications will not be received and processing will not continue while charges remain unpaid or overdue.
- The use of external planning consultants where required to process resource consent applications will be charged at the relevant hourly rate for planners.
- The use of hearing commissioners and other external expert consultants (e.g. landscape architects/urban designers/noise/engineering) where required will be charged on a full recovery basis according to their hourly rate.
- For resource consent applications the fee paid at lodgement includes a fixed administration fee of \$286.
- For land use resource consent applications and designation related applications, the fee paid at lodgement includes an initial monitoring fee of \$273.
- For RMA section 127 change of conditions and deemed permitted activities, monitoring, if required, will be charged at the hourly rate listed.
- Disbursements (i.e. printing, advertising, postage) will be charged on a full recovery basis.

HOURLY RATES	\$
Planning Officer	185.00
Planner	210.00
Senior Planner	236.50
Leadership	236.50
Land Development Engineer Cadet	176.50
Land Development Engineer	233.00
Team Leader Subdivision, Development Contributions and Property	233.00
Subdivision / Development Contributions Officer	176.50
Administration Support	122.00
Senior Administration Support	131.50

MONITORING & ENFORCEMENT, PLANNING & INFRASTRUCTURE AND PARKS	\$
Monitoring/Compliance Planner	185.00
Environmental Health	138.00
Senior Infrastructure Engineer	233.00



Infrastructure Engineer	210.00
Infrastructure Other	176.50
Parks & Reserves Senior Planner / Planning Manager	236.50
Parks & Reserves Planner / Officer	185.00

LODGEMENT FEE PER CONSENT	\$
Monitoring (Initial Fee)	273.00
Administration per resource consent (Fixed Fee)	286.00

MONITORING (Initial Fees)	\$
Compliance inspections (including for NES-Plantation Forestry)	hourly rate

PRE-APPLICATION MEETINGS (Initial Fees)	\$
Pre-Application Meeting including preparation for meeting and write up / issue of meeting notes by Council officer or external consultants - first hour free for all Council officers, after which time charged at the applicable officer(s) hourly rate(s). Involvement in pre-application meeting by external expert consultants (i.e. landscape / urban design etc) will be charged in full.	hourly rate

LAND USE CONSENTS (Initial fees unless otherwise stated)	\$
Deemed Permitted activities - Boundary activity notice (Fixed Fee)	577.50
Deemed Permitted activities - Marginal and temporary non-compliance notice	577.50
Controlled Activity (overall consent status) Except if fall into one of the specific consent categories below and then that initial fee applies	1,785.00
Restricted Discretionary Activity (overall consent status) Except if fall into one of the specific consent categories below and then that initial fee applies	2,310.00
Discretionary (overall consent status) Except if fall into one of the specific consent categories below and then that fee applies	2,541.00
Non-complying Activities (overall consent status) Except if fall into one of the specific consent categories below and then that fee applies	3,465.00
Signs	1,617.00
Scheduled buildings and/or Trees (Fixed Fee): <ul style="list-style-type: none"> • Painting (only) of scheduled building/dwelling submitted with Heritage New Zealand approval • Trimming of scheduled or protected tree submitted with supporting arboriculturist's report 	924.00
Transfer of Water Based Consent (Fixed Fee)	289.00
Other Applications	1,470.00



SUBDIVISION CONSENTS (Initial fees unless otherwise stated)	\$
Amalgamation Certificate (Fixed Fee)	185.00
Boundary adjustment	2,310.00
Restricted activity up to two lots	3,234.00
Restricted activity more than two lots	3,570.00
Engineering Review & Acceptances	577.50
All other subdivision	3,696.00
Registered Bond / release of Registered Bond (each)	176.50
Cancellation of amalgamation conditions (s241)	1,375.50
Section 223 Certificate	176.50
Section 224(c) Certificate	353.00
Signing and Sealing other plan or certificate	176.50

MULTIPLE ACTIVITIES

Where an application includes both land use and subdivision activities, or multiple activities, only the higher or highest relevant initial fee charge is payable.

OTHER APPLICATIONS / PROCESSES (Initial Fees unless otherwise stated)	\$
Notice of Requirement (NoR) for a Designation	6,930.00
Alteration of Designation	4,515.00
Removal of Designation or Heritage Order	577.50
Certificate of Compliance	1,848.00
Existing Use Certificate	3,465.00
Extension of lapse period of a resource consent (section 125 RMA)	866.50
Outline Plan (Section 176A RMA)	1,732.50
Outline Plan Waiver (Section 176A(2)(c) RMA)	693.00
Surrender of consent (Fixed Fee)	289.00
Variation to resource consent conditions (section 127 RMA)	2,079.00
Urban Design Panel (Prior to lodging resource consent)	289.00
Urban Design Panel (Post lodging resource consent)	577.50
Private Plan Change	14,175.00



LOCAL GOVERNMENT ACT CHARGES (Initial Fees)		\$
Section 348 Right of Way Certificate		761.50
Licence to Occupy		703.50
Temporary Road Closures		703.50
Assignment of Licence to Occupy		176.50
Traffic Management Plans (<i>non-refundable</i>) (includes \$100 audit fee)		274.00
Corridor Access (Road Opening Permits) (<i>non-refundable</i>) (includes \$100 remediation audit fee)	< 20 m	331.00
	20-100 m	573.00
	100-500 m	815.00
	500-2000 m	1,057.00
	> 2000 m	2,432.00
Road Naming		
One Road Name from Approved Road Name list		173.00
One Road Name that meets Road Naming Policy		231.00
One Road Name not meeting Road Naming Policy		347.00
Each additional road name		58.00
Engineering Connection to Council Services		
One Connection		341.50
For each additional connection		143.00
Application to build over or near a council pipe or drain or relocate pipe or drain		661.50
Cancellation of Building Line Restriction		362.50



**RMA OBJECTIONS UNDER SECTION 357A(1)(f) OR (g) REQUESTED TO BE HEARD
BY AN INDEPENDENT COMMISSIONER**

Requested Commissioner consideration of objections under section 357A(1)(f) or (g) hourly rate

RMA PUBLICLY NOTIFIED AND LIMITED NOTIFIED APPLICATIONS (Initial Fees)

Limited Notification

If a decision is issued that the application needs to be processed on a Limited Notified basis, an invoice will be issued with that decision and needs to be paid before the application can be notified. 1,879.50

This further initial fee is paid up front in recognition that Council is required to undertake additional tasks to process a notified consent, such as - notifying the application, receiving and reviewing submissions, and preparation of a section 42A officer report on the application which is prepared for the Decision maker.

Publicly Notified

If Public Notification of an application is required this additional charge is required to be paid either at the time of lodgement (if notification is volunteered), or as soon as a decision is issued requiring public notification (an invoice for this fee will be issued with that decision). Public notification will not occur until this additional fee is paid. 6,457.50

This fee recognises that Council is required to undertake additional tasks to process a notified consent, such as - notifying the application, receiving, and reviewing submissions, and preparation of a section 42A officer report on the application which is prepared for the Decision maker.

HEARINGS

If a hearing is required this will result in additional costs associated with Hearing Commissioners (for tasks such as reviewing the application, issuing Minutes and Directions for the hearing, undertaking site visits, attending the hearing and writing decisions), and the cost of the attendance at the hearing of Council's processing and secretarial staff. This fee must be paid prior to the hearing date being confirmed.

Half Day
7,875.00

Full Day
14,437.50

Each Additional Day
12,705.00