

**Wānaka Community Board
18 February 2021**

Report for Agenda Item | Rīpoata moto e Rāraki take: 1

Department: Property & Infrastructure

Title | Taitara Temporary Road Closure Application – Wānaka A&P Show 2021

PURPOSE OF THE REPORT | TE TAKE MŌ TE PŪRONGO

- 1 The purpose of this report is to consider an application received for a temporary road closure for the annual Wānaka A & P Show to be held in March 2021.

EXECUTIVE SUMMARY | WHAKARĀPOPOTOTANGA MATUA

- 2 Southern Safety Services on behalf of the Wānaka A&P Society have applied for a number of temporary road closures to allow their annual event, which attracts a large number of participants and attendees, to take place in a safe and efficient manner.
- 3 The recommendation is for approval with similar conditions that have been applied to the temporary road closure in prior years.

RECOMMENDATION | NGĀ TŪTOHUNGA

That the Wānaka Community Board

1. **Notes** the contents of this report;
2. **Approves** the temporary road closure application for the 2021 Wānaka A&P Show subject to the following conditions:
 - a. Any issues or concerns which may arise from the public notification published in the Wānaka Sun 3 December 2020 are addressed to the satisfaction of QLDC.
 - b. Approval of the final Traffic Management Plan by QLDC Planning and Development prior to the event taking place.
 - c. Radio advertising two days prior to and on the morning of the event.
 - d. The event organisers arranging suitable disposal methods for recycling and rubbish/refuse.
 - e. The event organisers ensure access is available for emergency services and maintenance contractors if required;
 - f. The event organisers ensure that the parking on the grass verges along the Wānaka lakefront is adequately cordoned off to ensure no parking takes place in these areas.

- g. The event organisers must encourage alternative transport modes to the event such as adequate bike parking and Park and Ride option.
- h. The applicant must notify all affected parties via the submitted affected party notice, of the extent of the temporary road closure; this notification is to be undertaken at least ten working days prior to the closure occurring. A copy of this notice to be supplied to APL Property Limited.
- i. The applicant must contact QLDC Communications to arrange the closures to be further shared through Council social media.
- j. All reasonable concerns raised by affected parties shall be addressed by the applicants to the satisfaction of the Wānaka Community Board. In addressing such concerns, the applicants shall nominate a responsible person to liaise with the Wānaka Community Board.

3. **Authorises** the following schedule of road closures:

Road to be Closed: McDougall Street from Ardmore Street to Brownston Street

Period of Closure: 0600 Wednesday 10 March 2021 to 1200 Sunday 14 March 2021

Roads to be Closed: Brownston Street from McDougall Street to Dungarvon Street and McDougall Street from Upton Street to Brownston Street

(Note: access to this area will be available for residents, campground users, trade exhibitors and for disabled parking)

Period of Closure: 0600 to 2000 on Friday 12 March 2021 and Saturday 13 March 2021

Prepared by:



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21/12/2020

Reviewed and Authorised by:



David Wallace
Manager for Resource
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14/01/2021

CONTEXT | HORPOAKI

- 4 An application has been received from Southern Safety Services Limited on behalf of the Wānaka A&P Society to temporarily close part of a road in order to hold the annual Wānaka A&P Show in March 2021.
- 5 The road closures for the event are outlined within the recommendation and are shown on the map appended as **Attachment A**.
- 6 The proposed closures are largely the same as those approved for the 2020 event however the Brownston Street closure has been extended to be between McDougall and Dungarvon Streets in 2021 (in 2020 it was from McDougall Street to Youghal Street).
- 7 The applicant has advised that the reasoning behind this request is to alleviate delays for public and non-show traffic by diverting up Dungarvon Street and along Upton Street to McDougall Street. They note that Brownston Street between Dungarvon and Youghal Streets becomes congested with equestrian trucks, trade vehicles, dog trialists and trade exhibitors entering and exiting the show grounds and Pembroke Park. Furthermore Gate 3 at Youghal Street is used as a Park n Ride drop off point which means there is a potential for show visitors exiting and entering the buses to spill out onto the road at this point.
- 8 Access into the additional closed areas of McDougall and Brownston Streets on the Friday and Saturday will be permitted for residents, businesses, Community Hub users, campground users, disabled parking users, trade exhibitors & Park & Ride buses.
- 9 The Council can close roads to vehicular traffic for events by using provisions of the Local Government Act 1974. The Wānaka Community Board is delegated to consider applications to temporarily close roads under this legislation.

ANALYSIS AND ADVICE | TATĀRITANGA ME NGĀ TOHUTOHU

- 10 The Wānaka A&P Show is an annual event which has over the past years been granted approval to close part of McDougall Street to vehicular traffic to allow for set up and set down for the event, manage traffic and ensure safety for exhibitors and the public and part of Brownston Street to aid traffic congestion and improve pedestrian safety in particular for the users of the Park & Ride buses and disabled parking users.
- 11 The closures enable exhibitors and competitors to enter and exit the grounds with the applicants utilising the road closures to control all traffic in and out of the area and public attending the event. It takes a considerable number of staff to control this area and ensure the safety of assembling and disassembling of the show for the public, trade exhibitors and competitors and through traffic would have a considerable impact on the safety of event participants. The road closures will enable safe set up of the event, safe access across the road during the event and safety during the dismantling of the event.
- 12 In the past the Wānaka Community Board has requested alternative transport modes be encouraged in relation to this event. As was implemented over the past few years an

extended overflow and oversize parking area will be provided for on Golf Course Road and a Park and Ride option will again be made available from the corner of Stone Street and Cardrona Valley Road. The availability of this will be widely advertised by the applicant and notification of this Park & Ride option will be incorporated with the final advertisement in the Wānaka Sun QLDC Noticeboard notifying the road closures for the 2021 event. Suitable bike parking areas will also be provided for and cycling to the event encouraged.

- 13 A standard requirement of all temporary road closure approval is that a Traffic Management Plan is approved before the roads are closed. This will ensure that all traffic and pedestrian flows are managed with appropriate signage, barriers and wardens. Southern Safety Services Limited will prepare the Traffic Management Plan which will be submitted to the QLDC Road Corridor Engineer for approval.
- 14 Council Engineers have been consulted and they advise there are no concerns with the recommended conditions in place for any road closure approved. They note they will need to ensure there are no works programmed within the Road Corridor around the area at the same and will keep this in mind when approving the TMP.
- 15 The QLDC Parking Co-ordinator was consulted and they requested information on parking along the lakefront noting a large issue in 2020 with people parking in no parking zones and moving rocks to fit cars. Tickets were issued on grassed areas and they wanted to ensure this did not occur for the 2021 event. Southern Safety Services were advised and liaised with the Parking Co-ordinator and they will ensure the no parking areas are cordoned off with cones and/or pigtailed with rope which satisfied QLDC's concerns.
- 16 The recommendation is for approval of the application, subject to similar conditions which have applied in the past which will enable safe set up of the event, safety during the event and safety during the dismantling of the event.
- 17 Option 1 To approve the application for a temporary road closure associated with the event.

Advantages:

- 18 Council would remain consistent with previous road closures approved for this event.
- 19 The event will be able to be run as proposed
- 20 Controlled access is still available to residents, businesses and Community Hub users along the additional closures of McDougall and Brownston Street during the closure period together with disabled parking, campground users and trade exhibitors.
- 21 Safety of the general public, trade exhibitors and Show participants will not be compromised with the event held in a safe managed environment.
- 22 Alternative routes are available allowing traffic to still move freely around the surrounding area.

Disadvantages:

- 23 Road closures affect the normal flow of traffic which could affect businesses and inconvenience the public.
- 24 Option 2 To decline the application for a temporary road closure associated with the event.

Advantages:

- 25 There would be less inconvenience for the public that use the road with it remaining open to normal vehicular traffic

Disadvantages:

- 26 Council would be inconsistent with previous road closures approved for this event.
- 27 It could create an unsafe environment during the event for participants and the general public.
- 28 The event will not be able to be run as planned or not at all.
- 29 This report recommends **Option 1** for addressing the matter as the event will be able to proceed as planned in a safe, managed environment.

CONSULTATION PROCESS | HĀTEPE MATAPAKI:

> SIGNIFICANCE AND ENGAGEMENT | TE WHAKAMAHI I KĀ WHAKAARO HIRAKA

- 30 This matter is of medium significance, as determined by reference to the Council's Significance and Engagement Policy as it relates to Council's roading network which is identified as a significant asset.
- 31 The proposal for closure temporarily and on conditions to minimise the impact on traffic and pedestrian flows is in line with the Policy's recommendations.
- 32 The persons who are affected by or interested in this matter are the general public who may use the roads and residents/businesses within the closure areas.
- 33 The temporary road closure has been advertised in The Wānaka Sun inviting comment and will be advertised again before the closure takes place. This is a statutory requirement of the Local Government Act 1974. At the date of this report no concerns or issues have arisen from this public notification. A recommended condition is that any issues that may arise must be addressed to the satisfaction of the Wānaka Community Board.
- 34 Council Engineers have been consulted and they concur with the recommended conditions proposed as have applied in previous years for the road closure.

35 We have publicly notified the intent to close the road, advised Emergency Services, NZ Police, Ritchies Connectabus, InterCity, QLDC Events office, Council contractors and Council staff who would have an interest in the road closures and followed the statutory administrative requirements of the Local Government Act 1974.

RISK AND MITIGATIONS | NGĀ RARU TŪPONO ME NGĀ WHAKAMAURUTANGA

36 This matter relates to the Regulatory/Legal/Compliance risk category. It is associated with RISK00031 Ineffective management and governance over legislative compliance within the QLDC Risk Register. This risk has been assessed as having a moderate inherent risk rating. This matter relates to this risk because a variety of regulatory compliance and health and safety risks associated with parties using roads are triggered when the Council considers whether or not to approve a temporary road closure.

37 This matter also relates to the Community & Wellbeing risk category. It is associated with RISK00016 Temporary Core Infrastructure Outage caused by 3rd Party activity within the QLDC Risk Register. This risk has been assessed as having a moderate inherent risk rating. This matter relates to this risk because the public's general access to the roading infrastructure will be impacted by the event.

38 The approval of the recommended option will support the management of the above risks by ensuring that the Council's legislative requirements are fully satisfied and that appropriate conditions are specified to ensure safety of all event stakeholders and minimal impact to the wider community from the temporary road closure.

FINANCIAL IMPLICATIONS | NGĀ RITENGA Ā-PŪTEA

39 There are no cost implications resulting from the approval of this temporary road closure application. The applicant has paid the cost of the road closure application and will pay for any advertising that is required as part of the process.

COUNCIL EFFECTS AND VIEWS | NGĀ WHAKAAWEAWE ME NGĀ TIROHANGA A TE KAUNIHERA

40 The following Council policies, strategies and bylaws were considered:

- *Significance and Engagement Policy 2014* – providing clarity on Council's decision making processes and assessing the extent to which individuals, organisations, groups and sectors in the community are affected by the Council's decisions.
- *Criteria for Closing Significant Road Policy* - McDougall Street is listed in this policy as a significant road, however, routes in and out of Wānaka are not disrupted by the closure with alternative detours available.

41 The recommended option is consistent with the principles set out in the named policies.

42 This matter is not included in the 10-Year Plan/Annual Plan as the costs associated with the proposed road closures will be met by the applicant.

LEGAL CONSIDERATIONS AND STATUTORY RESPONSIBILITIES | KA TURE WHAIWHAKAARO, ME KĀ TAKOHAKA WAETURE

43 Temporary road closures are controlled by Schedule 10 Section 11(e) of the Local Government Act 1974. As authority for approval of road closures is delegated to the Chief Executive and considering Section 10 (2) of the Local Government Act 2002 the advice recommends a decision that is efficient, effective and appropriate to present and anticipated future circumstances.

LOCAL GOVERNMENT ACT 2002 PURPOSE PROVISIONS | TE WHAKATURETURE 2002 O TE KĀWANATAKA Ā-KĀIKA

44 The recommended option:

- Will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses by ensuring that the events associated with the 2021 Wānaka A&P Show can continue in the preferred format;
- Is consistent with the Council's plans and policies; and
- Would not alter significantly the intended level of service provision for any significant activity undertaken by or on behalf of the Council, or transfer the ownership or control of a strategic asset to or from the Council.

ATTACHMENTS | NGĀ TĀPIRIHANGA

A	MAP SHOWING EXTENT OF TEMPORARY ROAD CLOSURE
B	MAP SHOWING OVERFLOW PARKING AND PARK & RIDE LOCATION