

Wānaka-Upper Clutha Community Board

30 November 2023

Report for Agenda Item | Rīpoata moto e Rāraki take [1]

Department: Planning & Development

Title | Taitara: Temporary Road Closure Application – New Year’s Eve, Wānaka

Purpose of the Report | Te Take mō te Pūroko

The purpose of this report is to consider an application received for temporary road closures for the 2023/2024 New Year’s Eve Celebrations on 29 December 2023 through to 1 January 2024, which relates to several roads.

Recommendation | Kā Tūtohuka

That Wānaka-Upper Clutha Community Board:

1. **Note** the contents of this report;
2. **Approves** the temporary road closure application for the 2023/2024 New Year’s Eve Celebrations subject to the following conditions:
 - a. Any issues or concerns which may arise from the public notification published in the Wānaka Sun, Friday 22 September 2023 are addressed to the satisfaction of officers.
 - b. Approval of the final Traffic Management Plan by QLDC Planning and Development under delegated authority prior to the event taking place.
 - c. Radio advertising two days prior to and on the morning of the event.
 - d. The event organisers arranging suitable disposal methods for recycling and rubbish/refuse.
 - e. The event organisers ensure access is available for emergency services and maintenance contractors if required.
 - f. The event organisers liaise with businesses on the closure route to ensure deliveries to these businesses are not affected and where safe and practical, vehicles delivering to businesses within the closure area, should be permitted by traffic management crew prior to the event commencing.
 - g. The applicant must notify all affected parties of the extent of the temporary road closure with, the notification to be undertaken prior to Christmas 2023. A copy of the

notice is to be supplied to Queenstown Lakes District Council (lea.pooley@qldc.govt.nz).

h. The applicant must contact QLDC Communications Team (communications@qldc.govt.nz) to arrange for the closures to be shared through Council social media.

3. **Authorise** the following schedule of road closures:

Date of Closure: 29 and 30 December 2023

0800 – 0000 Ardmore Street (*log cabin layby only, excluding buses*)

1800 - 0400 Ardmore Street (*small layby, adjacent to Kai Whakapai Eatery and The Doughbin Bakery*)

Date of Closure: 31 December 2023 to 1 January 2024

0800 - 0300 Ardmore Street (*log cabin layby only, excluding buses*)

1700 – 0300 Ardmore Street from Dungarvon Street to Lakeside Road

1700 – 0300 Helwick Street from Ardmore Street to Dunmore Street

1800 - 0400 Ardmore Street (*small layby, adjacent to Kai Whakapai Eatery and The Doughbin Bakery*)

Prepared by:



Name: Lea Pooley
Title: Subdivision Officer
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31 October 2023

Reviewed and Authorised by:



Name: Mike Wardill
Title: Engineering Reporting
Team Leader/ Manager,
Development Engineering and
Subdivision (Acting)

31 October 2023



Name: Dave Wallace
Title: General Manager,
Planning and Development

1 November 2023

Context | Horopaki

1. Summit Events on behalf of the Queenstown Lakes District Council has requested a number of temporary road closures in the Wānaka central business district to permit the annual New Year's Eve celebration for 2023/2024.
2. This year's application remains the same as last year and has been reoccurring annually for several years. The 2024 proposal is identical to last year's approved closures and the event was successful with no issues raised.
3. In line with previous years there will be two stage areas. One at the end of Ardmore Street (layby). The main stage is situated near the Dinosaur Park with live entertainment from 8.00pm to 1.00am. A DJ stage located at the opposite end of the car park with live music from 9.00pm to 1.00am. These activities are not the subject of this report.
4. The Council can close roads to vehicular traffic for events by using provisions of the Local Government Act 1974. The Chief Executive has delegated authority to consider applications to temporarily close roads under this legislation but Wānaka-Upper Clutha Community Board is delegated authority to approve temporary road closures in the Upper Clutha.

Analysis and Advice | Tatāritaka me kā Tohutohu

5. This report identifies and assesses the following reasonably practicable options for assessing the matter as required by section 77 of the Local Government Act 2002.
6. Council's Road Engineers have been informed and they have advised that there are no issues if the event is held in the same manner as previous years. They have recommended conditions imposed on last year's application are to be implemented, including a Traffic Management Plan, which is a standard requirement for all temporary road closures. This will ensure that all traffic including pedestrian flow is managed with the appropriate signage, barriers and wardens.
7. The requirement of affected party notification to any businesses and residences within the road closure area prior to the closing the road is a standard condition. The applicant has provided a letter which outlines the details of the closure and a contact number for the event manager which will be distributed prior to Christmas.
8. No objections, complaints or negative feedback have been received from past closures and at the date of this report no concerns have been raised from the advertisement in the Wānaka Sun on the 22 September 2023.
9. It is not likely that the road closures will impede traffic unreasonably. All businesses within the closure route are advised of the extent of the closure prior to it occurring allowing them to arrange deliveries and vehicular activities appropriately.
10. The recommendation is for approval of the application, subject to similar conditions that were applied last year, which will enable safe establishment of the event, safety during the event and safety during the dismantling of the event.

11. Option 1 Council will be consistent with previous road closures approved for this annual event.

Advantages:

- The event will be able to be held as proposed.
- The proposed road closures will ensure a safe environment for the public, staff, and contractors during the setup, running and removing the event.
- Alternative routes are available to allow for traffic to move freely during the event.

Disadvantages:

- Road closures affect the normal flow of traffic, which can be detrimental to businesses and the public.

12. Option 2 To decline the application for a temporary road closure associated with the event.

Advantages:

- There would be no inconvenience to public as roads would remain open for normal use.

Disadvantages:

- Council will be inconsistent with previous road closures approved for this event.
- The event will not be able to be held as proposed and possibly not at all.
- It could create an unsafe environment for the public, staff and contractors during the setup, running and pack down of the event.

13. This report recommends **Option 1** as it will allow the event to take place as proposed in a safe environment for the public, staff and contractors.

Consultation Process | Hātepe Matapaki

Significance and Engagement | Te Whakamahi I kā Whakaaro Hiraka

14. This matter is of medium significance, as determined by reference to the Council's Significance and Engagement Policy as it relates to Council's roading network which is identified as a significant asset.

15. The proposal for closure temporarily and on conditions to minimise the impact on traffic and pedestrian flows is in line with the Policy's recommendations.

16. The individuals who are affected by or interested in this matter are the general public, residents, and commercial operators who may use the road.

17. The temporary road closure has been advertised in The Wānaka Sun inviting comment and will be advertised again before the closure takes place. This is a statutory requirement of the Local Government Act 1974. No issues or concerns have arisen from this notification.
18. Council Engineers have been informed and they concur with the recommended conditions proposed as have been implemented in previous years for the road closure.
19. We have publicly notified the intent to close the road, advised Emergency Services, NZ Police, Ritchies Connectabus, InterCity, QLDC Events office, Council contractors and Council staff who would have an interest in the road closures and followed the statutory administrative requirements of the Local Government Act 1974.

Māori Consultation | Iwi Rūnaka

20. The Council has not undertaken specific consultation with Māori on this this matter.

Risk and Mitigations | Kā Raru Tūpono me kā Whakamaurutaka

21. This matter relates to the Regulatory/Legal/Compliance risk category. It is associated with RISK10023 Disruption event to facility or service within the QLDC Risk Register. This risk has been assessed as having a moderate residual risk rating.
22. The approval of the recommended option will support the Council by allowing the risk to be retained at the same level. This shall be achieved through approval of the recommendation which will allow the 2023/24 New Year events to take place safely and with minimal adverse effect on the community.

Financial Implications | Kā Riteka ā-Pūtea

23. There are no cost implications as all costs have been covered by the applicant.

Council Effects and Views | Kā Whakaaweawe me kā Tirohaka a te Kaunihera

24. The following Council policies, strategies and bylaws were considered:
 - Significance and Engagement Policy 2021 – providing clarity on Council’s decision-making processes and assessing the extent to which individuals, organisations, groups and sectors in the community are affected by the Council’s decisions.
 - Criteria for Closing Significant Road Policy – Ardmore Street from Brownston Street to Sargood Drive is listed as in the criteria as a significant road and a portion of the proposed road closure is within this area. However, routes in and out of Wānaka are not disrupted by the closure and there are alternative detours available via Brownston Street. Ardmore Street has been closed on numerous occasions without complaint. The proposed closure is in line with many other Wānaka events.
25. The recommended option is consistent with the principles set out in the policies.

26. This matter is not included in the Long Term Plan/Annual Plan as the costs associated with the proposed road closures will be met by the applicant.

27. The recommended option is consistent with the principles set out in the named policies.

Legal Considerations and Statutory Responsibilities | Ka Ture Whaiwhakaaro me kā Takohaka Waeture

28. Temporary road closures are controlled by Schedule 10 Section 11(e) of the Local Government Act 1974. Authority for approval of road closures in the Upper Clutha is delegated to the Wānaka-Upper Clutha Community Board.

Local Government Act 2002 Purpose Provisions | Te Whakatureture 2002 o te Kāwanataka ā-Kiaka

29. Section 10 of the Local Government Act 2002 states the purpose of local government is (a) to enable democratic local decision-making and action by, and on behalf of, communities; and (b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future. As such, the recommendation in this report is appropriate and within the ambit of Section 10 of the Act as it will ensure that the events associated with the 2023/2024 Wānaka New Year's Eve Celebrations can continue in the preferred format.

30. The recommended option:

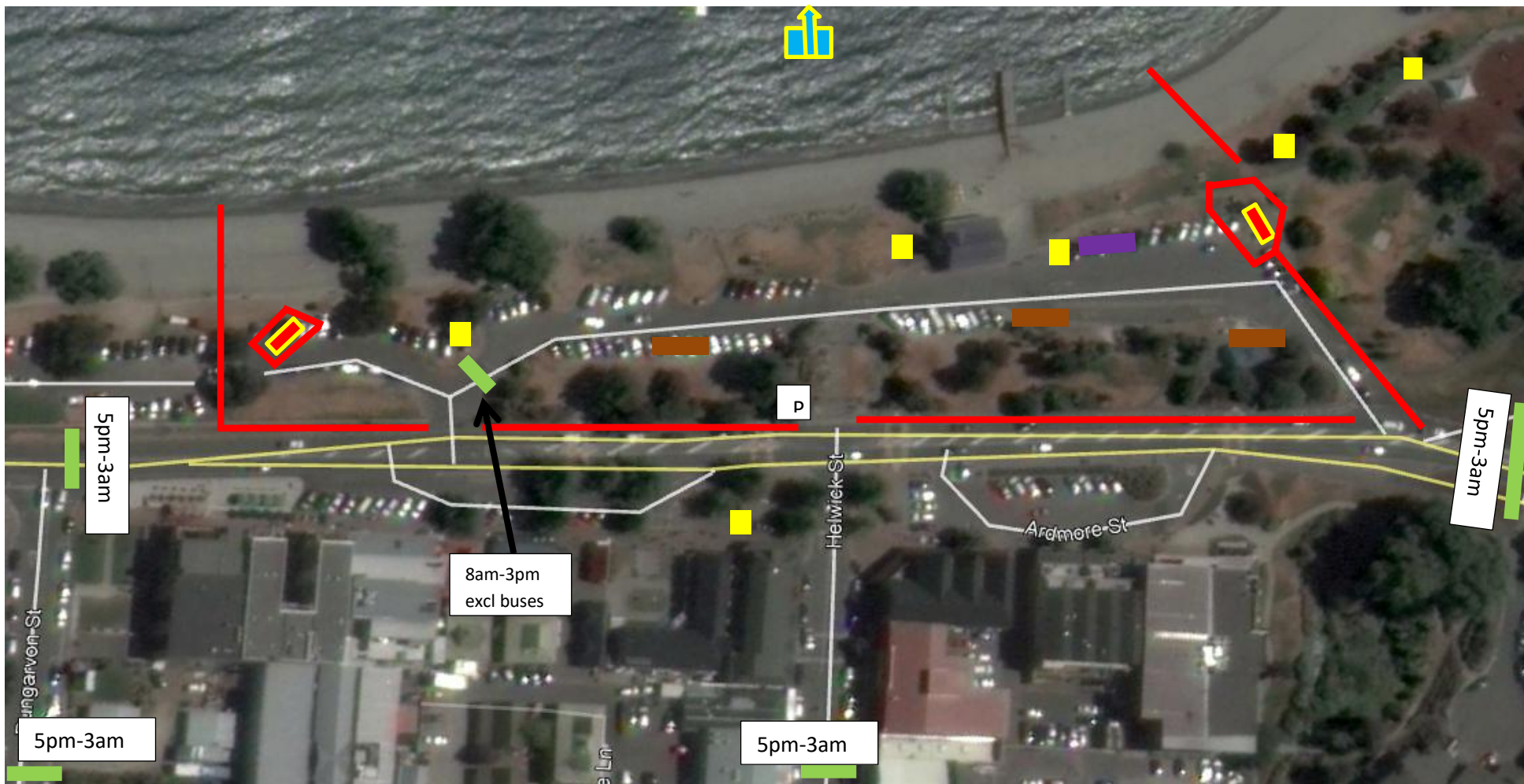
- Can be implemented through current funding under the Long Term Plan and Annual Plan;
- Is consistent with the Council's plans and policies; and
- Would not significantly alter the intended level of service provision for any significant activity undertaken by or on behalf of the Council or transfer the ownership or control of a strategic asset to or from the Council.

Attachments | Kā Tāpirihaka

A	Wānaka New Year's Eve Site Map
B	Copy of letter informing local businesses of proposed temporary road closures

Wanaka New Year's Eve site map

Attachment A



Stages

Fireworks

Vendors

Toilets (x18)

Road Closures

FOH/ Lost Kids

Glow sticks

Light towers

Mains power

1m high fencing

Queenstown Lakes District Council – New Year event

Dear Business Operator

The Queenstown Lakes District Council will once again stage events for locals and visitors 29th, 30th and NYE 31st December.

29th and 30th will see smaller Distraction events in Pembroke and Dinosaur Park.

NYE 31st will see the return of 2 stages – the Main Stage near Dinosaur Park and DJ Stage in the car park opposite Lake Bar. Both are within the Ardmore St layby. This will be the same as the previous few years after planning with QLDC, Councillors and the Event Manager.

Road Closures

The streets in the immediate area of the event will be closed as normal to all vehicles during the following period:

- **Roads to be Closed:** Ardmore Street Log Cabin Layby (excluding buses).
 - **Period of Closure:** 1800 on 29 December 2023 to midnight on 29 December 2023
- **Roads to be Closed:** Ardmore Street Log Cabin Layby (excluding buses).
 - **Period of Closure:** 1800 on 30 December 2023 to midnight on 30 December 2023
- **Roads to be Closed:** Ardmore Street Log Cabin Layby (excluding buses).
 - **Period of Closure:** 0800 on 31 December 2023 to 0300 on 1 January 2024
- **Roads to be Closed:** Ardmore Street from Dungarvon Street to Lakeside Road
 - **Period of Closure:** 1700 on 31 December 2023 to 0300 on 1 January 2024
- **Roads to be Closed:** Helwick Street from Ardmore Street to Dunmore Street
 - **Period of Closure:** 1700 on 31 December 2023 to 0300 on 1 January 2024

Entertainment times

29th – 7pm to 11pm

30th – 7pm to midnight

NYE 31st - The Main Stage will have live music from 8pm to 1am.

NYE 31st - The DJ Stage will have live music 9pm to 1am.

Fireworks

A fireworks display will be held at midnight (weather permitting) on New Year's Eve. It will be fired from a pontoon positioned in the lake behind Lakeland Wanaka (old Log Cabin spot). No boats or other craft will be permitted within 150m of this pontoon. Coastguard and Harbour Master will patrol this area.

Liquor Ban

The QLDC New Year liquor ban will still be in-place and enforced throughout. During the NYE event Police and security will be seeking the public's cooperation to ensure that the celebrations are a both safe and successful.

Security

Approx. 20 security guards have been employed for the event to roam and monitor the areas. They will be active at event entrances, at the entertainment areas and patrolling throughout the crowd. They will also be working in conjunction with the police in identifying and removing people whose behaviour is unacceptable.

General

The New Year's Eve event is for everyone to enjoy. If you have any questions please make contact with the Event Manager Craig Gallagher on 021 041 0812 or Craig@summitevents.co.nz