

Monthly Highlight Report

Key Performance Indicators – Traffic light status report

Health & Safety Summary

Key Priorities Update

Financial Management Report

April 2023

Core Infrastructure and Services

Key Performance Indicators

WATER CONSUMPTION
Average consumption of water per person per day

TARGET	RESULT
<466L	517L

WATER SUPPLY COMPLAINTS
of complaints per 1000 connections

TARGET <4 per annum

	MONTHLY RESULT	YTD RESULT
Odour	0	0
Clarity	0.03	0.44
Taste	0	0.07
Pressure/flow	0.27	3.1
Continuity of supply	0.14	2.49

TARGET <2 per annum

TARGET	RESULT
QLDC response to issues	0

WATER SUPPLY FAULTS
Median response time to attend site (urgent and non-urgent)

TARGETS	RESULT
<60 mins	39 mins
<1440 mins	1,361 mins

WATER SUPPLY FAULTS
Median response time to resolve problem (urgent and non-urgent)

TARGETS	RESULT
<1440 mins	1,199 mins
<10,080 mins	10,196 mins

STORMWATER COMPLAINTS
of complaints per 1000 connections

TARGET <5 per annum

MONTHLY RESULT	YTD RESULT
0.95	7.07

STORMWATER FLOODING
Median response time to attend site

TARGET	RESULT
<180 mins	0 mins

STORMWATER FLOODING
flooding events that occur in a territorial authority district

TARGET	RESULT
<7	0

STORMWATER FLOODING
of habitable floors affected for each event (per 1000 properties connected to the TA stormwater system)

TARGET	RESULT
<2	0

WASTEWATER OVERFLOWS
Median response time to attend site

TARGET	RESULT
<60 mins	35 mins

WASTEWATER OVERFLOWS
Median response time to resolve problem

TARGET	RESULT
<240 mins	270 mins

WASTEWATER COMPLAINTS
of complaints per 1000 connections

TARGET <5 per annum

	MONTHLY RESULT	YTD RESULT
Odour	0.38	1.12
Faults	0.24	2.52
Blockages	0.14	0.98

TARGET <2 per annum

TARGET	RESULT
QLDC response to issues	0

REQUESTS FOR SERVICE (RFS)
% customer RFS resolved on time

TARGET >95%

	RESULT
3 Waters	58.6%
Solid Waste	98.1%
Roading	96.6%

CAPEX
% of capital works completed annually, including renewals (against the annual budget adopted by Council for 3 Waters, waste management and roading).

TARGET	RESULT
80-110%	81%

WASTE DIVERTED FROM LANDFILL
Total waste diverted from landfill

TARGET	RESULT
>646t	569t

WASTE TO LANDFILL
Total waste to landfill

TARGET	RESULT
<3,440t	3,660t

WASTE TO LANDFILL
% of MRF recycling contaminated

TARGET	RESULT
<20%	17.81%

Results in **RED**
Target missed by >5%

Results in **AMBER**
Target missed by <5%

Results in **GREEN**
Target achieved

DIA measures



Exceptions

The following KPIs were not achieved and are shown on the previous page in red or amber.

Water Consumption

The average consumption of water per person, per day was 517 litres for the month of April. This does not meet target set but is an improvement on the last 3 months and reflects a slight reduction on the previous year.

Water Supply Faults - Time to Resolve Problem (Non-Urgent)

The median response time to resolve non-urgent water supply faults was 10,196 Minutes in April which does not meet the target set, but is within 5%.

Stormwater Complaints

The April monthly and year to date target was not achieved for Stormwater complaints. There is an on-going focus on additional preventative maintenance activities by our contractor to reduce number of complaints raised by the community.

Wastewater Overflows - Time to Resolve Problem

Median response time to resolve Wastewater overflow problems was 270 minutes for the month of April. This does not meet the monthly target, but the measure remains on target for the year.

Requests For Service - 3 Waters

The target not achieved for the month of April with 58.6% of customer RFS resolved on time for 3 Waters. The issue observed is twofold between a backlog of work requests that the contractor is addressing through increasing resourcing, and an error identified within our systems where targets for routine works are being set based on calendar days rather than working days.

Total Waste Diverted From Landfill

The April target not met with only 569 tonnes of waste diverted from landfill. While contamination targets were achieved, 96 tonnes of contaminated material was sent to landfill, and alongside the aged plant, has impacted diversion results. Additionally, two commercial operators have ceased bringing glass and cardboard to Council's facility. This has resulted in commercial tonnes being a third of previous volumes. Whilst these commercial volumes are being diverted elsewhere, the Council's current diversion targets will be challenging to achieve. Ongoing consideration is being given to targets set in future planning, taking into account the loss of these volumes from the Council's diversion results.

Total Waste To Landfill

Total waste to landfill was above target for the month of April at 3,660 tonnes, this includes 96 tonnes of contaminated material. Despite missing target this is a positive improvement on the previous month with total waste to landfill reducing -14% on March's result.



Community Services

ACTIVE PARTICIPANTS
of gym and pool visits per capita (based on usual resident population)

TARGET	RESULT
>1,789	3,285

LIBRARY CIRCULATION
of items issued per month

TARGET	RESULT
>39,403	45,143

PARKS RFS
% RFS resolved within specified timeframe

TARGET	RESULT
>90%	95%

Environment

RESOURCE CONSENT TIME
% processed within the statutory timeframe

TARGET	RESULT
100%	91.67%

Regulatory Functions & Services

BUILDING CONSENT TIMES
% processed within the statutory timeframe

TARGET	RESULT
100%	99%

FREEDOM CAMPING RFS
of freedom camping RFS per month

TARGET	RESULT
<10	3

Corporate Services

CUSTOMER CALLS
% answered within 20 seconds

TARGET	RESULT
>80%	47.7%

COMPLAINTS RESOLVED
% complaints resolved within 10 working days

TARGET	RESULT
>95%	100%

LGOIMA REQUESTS
% responded to within 20 days

TARGET	RESULT
100%	100%

COUNCILLOR ENQUIRIES
% responded to within 5 working days

TARGET	RESULT
100%	63%

INTEREST RATES
Weighted average interest rate per month

TARGET	RESULT
<6%	4.84%

Exceptions

The following KPIs were not achieved and are shown to the left in red or amber.

Resource Consent Time

The percentage of resource consents processed within statutory timeframes target was not met in April. However, the number of applications processed within time increased from previous months to 91.67% which is the best result seen since June 2021, the last time results were in the 90% range. This reflects the backlog of consent applications from late 2022 having predominantly moved through the process combined with a drop in consent application numbers lodged in April.

The resource consents team continues to focus on processing applications in accordance with the RMA requirements including quality of applications received, further information requests, and timely decision making. For April the average processing days for all consents issued was 17.4 days.

Building Consent Time

The target of 100% of building consents being processed within the 20 day statutory timeframe was not met in April with 99% of building consents processed within the 20 day statutory timeframe. This is within the 5% tolerance range. Due to a large number of consents received in late April/early May as a result of applicants wanting to have their consents received before new insulation regulations come into force on 1 May 2023, the processing timeframe will likely deteriorate until the backlog can be processed. The average processing days for non-notified consents was 17.4 working days.

Customer Calls

2,740 calls were made to the Council in April 2023 and 47.7% were answered within 20 seconds, not meeting the target set. A new phone system, together with staff turnover and training, all contributed to the missed target. Customer Services continues to work with new staff learning Council systems and processes.

Councillor Enquiries

Eight Elected member requests were recorded for April. Three for Community Services and five for Property and Infrastructure. Three of the Property and Infrastructure requests did not meet the KPI due to the time needed to collate the response for the request.

Health & Safety Summary

PREVENTION Positive Safety Actions

TYPE	RESULT
Take 5's	1,808
Inspections/Audits	22
Safety & Wellbeing	51
First Aid Training	5
H&S Meetings	51

WORK EVENTS Injury Frequency Rates

TYPE	TARGET	RESULT
TRIFR*	<8.5	4
LTIFR*	<5	2.67

*Total Recordable Injury Frequency Rate
**Lost Time Injury Frequency Rate

DEPT. SAFETY BEHAVIOURS Self-assessments from monthly safety activities

TYPE	RESULT
A - Safety Improved	1
B - Safety Constant	18
C - Accident or Incident	0
Target Achieved	Yes

NOTIFIABLE EVENTS Notifiable to Worksafe

EVENT TYPE	RESULT
Incident Type	0

EVENT DETAILS

N/A

As defined under section 25 of the Healthy & Safety at Work Act 2015

QLDC WORKPLACE INCIDENTS Across All Groups

TYPE	RESULT
Employees	3
Contractors	17
Volunteers	0
Public	3

QLDC Health and Safety Objectives for 2021/2022

COMPLIANCE

Health and Safety internal audit by each department to be conducted utilising the Work Safety Management Plan standard.

PREVENTION

90% of all incidents were reported each month closed within allocated timeframe.

100% of all Positive Actions Safety Statistics were reported each month.

100% of safety statistics were reported for all volunteers involved in high risk work as defined in the QLDC Induction Pack for Volunteers.

IMPROVEMENT

90% of Health & Safety Committee actions completed on time.

Contractor Management is the focus for Health & Safety improvement.

BEHAVIOUR

Behavioural self assessment – twice the amount of A scores to be reported monthly compared to C scores.

A C-score is a significant accident or incident with insufficient action taken to remedy.

WELLBEING

At least 60% participation across wellbeing activities for QLDC staff.

Monthly Commentary

QLDC Workplace Incidents

There were no notifiable events in April, and no workplace incidents were significant.

There were three incidents involving Employees in April; one first aid, one incident and one pain and discomfort. None of these were of a significant nature.

There were 17 contractor incidents in April, one of which resulted in a Lost Time Injury. This has been investigated and further controls were implemented.

There were three incidents involving members of the public in April, none of these were of a significant nature.



Thriving people | Whakapuāwai Hapori

Ours is a community with a strong heart and whānau roots that run deep.



Embracing the Māori world | Whakatinana i te ao Māori

Ours is a district that honours Te Tiriti o Waitangi and champions equality for all our people.



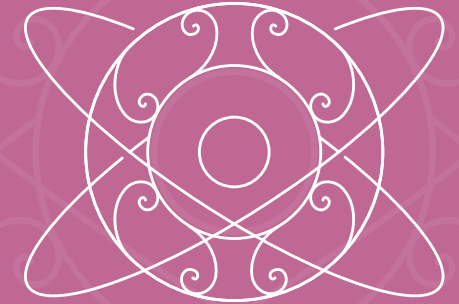
Opportunities for all | He ōhaka taurikura

Our district is a place of social, environmental and technological enterprise.



Breathtaking creativity | Whakaohoho Auahataka

Surrounded by the endless inspiration of our landscapes, ours is a place that nurtures the arts, culture and the spirit of invention.



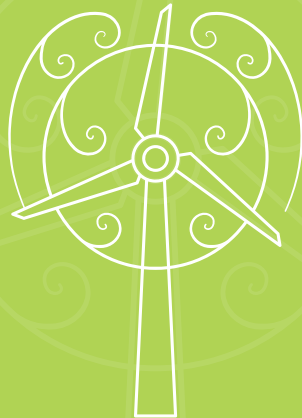
Deafening dawn chorus | Waraki

Our ecosystems flourish and are predator-free under our kaitiakitanga.



Zero carbon communities | Parakore hapori

From Makarora to Kingston, our district sets the standard for regenerative, low-impact living, working and travel.



Disaster-defying resilience | He Hapori Aumangea

Queenstown Lakes is a place that is ready and prepared for every emergency.



Pride in sharing our places | Kia noho tahi tātou katoa

Our district is a place where our quality of life is enhanced by growth through innovation and thoughtful management.



Vision Beyond 2050

High Profile Capital Projects

*RAG Status refers to Red/Amber/Green and shows the status of the project and how well it is performing.

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS*
Crown Infrastructure Partners Street Upgrades	<ul style="list-style-type: none"> Construction of Park Street and Beach Street are complete with defects rectification in progress. Practical Completion for Park Street scheduled for the 06 June 2023 Programme Alliance Board meeting. Further delays have been incurred on Rees Street, due to wet weather, with construction to be completed by 19 May 2023. Lower Brecon Street (Shotover-Duke Street intersection) is on track to have construction completed by 31 May 2023. Upper Brecon Street is progressing well, with Structural asphalt completed in the Isle-Brecon Street intersection and is on track to have construction completed by 31 October 2023. Additional information requested by Crown Infrastructure Partners on 05 April was responded to on 28 April. This included a request to remove the Hotops Rise Cycle Path from the scope of the project. The Funding Agreement Amendment Request, submitted to Crown Infrastructure Partners on 28 February, is awaiting approval. 	<ul style="list-style-type: none"> 28 April 2023 - Construction Completion of Rees Street. 31 May 2023 - Final asphalt layer, paving crossings/tie-ins and final landscape areas in Shotover-Duke Streets intersection completed. 	Green
Crown Infrastructure Partners Arterial Stage One	<ul style="list-style-type: none"> Construction continues on three waters pipework installation, retaining walls, site clearance, piling, column and ground anchor installation. Subcontractor and material procurement is approximately 79% complete. An Archaeological Authority and Management Plan is now in place covering the full project scope which will mitigate significant delays in the event of further discoveries. Additional budget was approved on 27 April to cover the current forecasted cost to complete of \$17.6m. Additional information, including a funding agreement amendment request to reflect the milestone dates to reach the revised Construction Completion Date of 30 November 2024 and Practical Completion date of 28 February 2025, was issued to Crown Infrastructure Partners on 28 April 2023. 	<ul style="list-style-type: none"> 03 May 2023 - Structural asphalt to be laid on the southern side of Melbourne Street. 20 May 2023 - Livening of the Gorge Road water trunk main. 	Green

High Profile Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Lakeview Development and Ancillary Works	<ul style="list-style-type: none"> Site works continue to progress well. Paving crews have progressed through Phase One and are now entering Phase Two. They have completed full width paving from boundary to kerb. Three waters have progressed along Man Street to the top of Lake Street. Retaining Wall A footing works are now completed ready for the facing pours. Brunswick Street soil nail drilling is proving challenging due to poor ground conditions. Solutions are being worked through. 	<ul style="list-style-type: none"> 11 April 2023 - Commence Tree Planting Phase One and Two. 19 April 2023 - Asphalt Thompson Street on Phase 3A & 3B. 21 April 2023 - Asphalt Isle Street on Phase One and Two. 	Green
Housing Infrastructure Fund Kingston Three Waters Scheme	<ul style="list-style-type: none"> Funding to be resolved prior to further procurement of any major package. Timeline is currently uncertain. Wastewater Scheme: Developed design is approved but detailed design is on hold. Designation is being finalised. <p>Odour (air discharge) consent has been compiled and affected party approvals are being obtained.</p> <ul style="list-style-type: none"> Water Scheme: All consents obtained and detailed design complete. Bore headworks construction complete. Construction procurement on hold. Stormwater: Detailed design is currently subject to Queenstown Lakes District Council's Engineering Acceptance process. <p>Construction procurement currently on hold.</p>	<ul style="list-style-type: none"> Wastewater Scheme: June 2023 – Construction tender release to market expected. Water Scheme: August 2023 – Procurement planned. Stormwater scheme: August 2023 – Tender release date expected. 	Red
Housing Infrastructure Fund Quail Rise Reservoir	<ul style="list-style-type: none"> Amendments to the Notice of Requirement have been lodged. Public notification closed 24 April 23. Hearing date is scheduled for 16 July 2023. Peer review of the detailed design is complete which will allow for revised cost baselining. 	<ul style="list-style-type: none"> June 2023 - Detailed Design review and Engineering Challenge Group. June 2023 - Revised cost baselining expected in line with Engineering Challenge Group. June – July 2023 - Arrow Irrigation works approved and expected delivery due. 16 July 2023 - Hearing date is scheduled. 	Green

Selected Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Wānaka Lakefront Development Stage Two	<ul style="list-style-type: none"> On-going minor defects and regular routine maintenance. Tile install potentially delayed until Spring 2023 due to seasonal impact during Winter and short supply of paving Contractors. 	<ul style="list-style-type: none"> Spring 2023 - Tile install expected. 	Amber
Wānaka Youth and Community Centre	<ul style="list-style-type: none"> Contractor commenced work on site Wednesday 5 April. The framing and trusses have been installed to the Kahu Youth space and lining of the walls has commenced. All demolition works throughout the site are complete. Contractor are progressing well on-site and no delays as of yet. Interest around potentially leasing the community spaces have been received and are being worked through. Overall, the project is on track and progressing well. The team have been working hard throughout the first four weeks to mitigate and manage any risks that are arising. 	<ul style="list-style-type: none"> 5 May 2023 - Project Control Group meeting on-site. 12 May 2023 - Install mechanical equipment in Gymsports area. 15 May 2023 - First fix of services into Kahu Youth week commencing. 30 June 2023 - Handover of Aspiring Gymsports. 7 August 2023 - Installation of Netball Court. 	Green
Coronet Harvest	<ul style="list-style-type: none"> The Tree felling is now complete, but the site has not yet been handed back to Queenstown Lakes District Council. The Registration of Interest for the planting contractor closed on 28 February 2023. The contract for the planting manager was awarded. 	<ul style="list-style-type: none"> May 2023 - A Request for Proposal for the Planting contractor will be released in late May with the contract to be awarded in July/August 2023. 	Green
516 Ladies Mile	<ul style="list-style-type: none"> Meeting held with Queenstown Lakes District Council Executive Leadership Team and suggested direction was given. March workshop with Councillors with further discussions required regarding the preferred option. 	<ul style="list-style-type: none"> May 2023 – Further discussions with Executive Leadership Team as to direction. June 2023 - Queenstown Lakes District Council Chief Executive requested revised options paper be tabled at Council. 	Amber
Marine Parade Upgrade	<ul style="list-style-type: none"> Defects list continues to be worked through. Contractor have been off site for most of April as doing sealing work for Queenstown Lakes District Council in Wānaka. Variation work in Queenstown Gardens starting 1 May. Concrete hardstand for Waste Water Pump Station not going ahead. Project Close Out activity continues. 	<ul style="list-style-type: none"> May 2023 - Practical completion expected. 	Green

Strategy, Policy and Planning Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
District Plan - Stage One Appeals	<ul style="list-style-type: none"> Decisions and consent notices for approximately 93% of appeal points received and updated into the plan. (101 appeals and 1,181 appeal points originally lodged). A project has commenced to identify if there are significant parts of the Proposed District Plan that could be made operative. Environment court decision issued on Topics One and Two, 17 – Regionally Significant Infrastructure. 	<ul style="list-style-type: none"> Sticky Forest Environment Court hearing was moved and will now commence 31 July 23. 	Green
Stage Two Appeals	<ul style="list-style-type: none"> 84 appeals and 930 appeal points received challenging Council's decisions. Mediations completed; Environment Court hearings underway. 	<ul style="list-style-type: none"> Three Rezoning appeal hearings on the Wakatipu Basin have been put on hold pending further direction from the Environment Court on the impact of the National Policy Statement - Highly Productive Land. 	Green
Stage Three Hearings	<ul style="list-style-type: none"> 43 appeals (total) containing 445 separate appeal points lodged. Environment Court mediations underway. 	<ul style="list-style-type: none"> Hearing timetables are being set for all Industrial rezonings in the second half of 2023. Cardrona Cattle Company Environment Court hearing (Industrial Zoning) has been postponed again, a new date is yet to be set. 	Green
Inclusionary Housing	<ul style="list-style-type: none"> Notified 13 October 2022. 181 original submissions and 20 further submissions received. Scheduling commissioners for hearing to be held in the second half of 2023. 	<ul style="list-style-type: none"> Confirming commissioners. Setting hearing date. Setting evidence exchange timetable. 	Green
Landscape Schedules	<ul style="list-style-type: none"> Priority Areas Priority Areas were notified 30 June 2022. 208 original submissions and 38 further submissions received. Commissioners have been selected and Council report confirming their appointment is prepared for 1 June 2023. Hearing is scheduled for early October. Rural Character Landscapes (RCLs) Commissioners have been selected and Council report confirming their appointment is prepared for 1 June 2023. Draft RCL Schedules have been completed by the Landscape Architect, expert review and review by Mana Whenua has been arranged. Internal review of the schedules has also been arranged (by Queenstown Lakes District Council consent and policy planners). 	<ul style="list-style-type: none"> Priority Areas Preparation of S42A report. Renotification of missing/incorrect submission points. Setting evidence exchange timetable. Rural Character Landscapes (RCLs) Expert review complete. Notification of RCL Schedules. 	Green
Te Pūtahi - Ladies Mile Masterplan and Plan Variation	<ul style="list-style-type: none"> Minister has approved the use of the Streamlined Planning Process. Variation was notified 27 April 2023 and currently still open for submissions (submissions close 9 June). 	<ul style="list-style-type: none"> Contact expert witnesses and Commissioners for the Hearings Panel to confirm availability for when Hearings commence (approx. hearing start date end of November 2023). 	Green

Strategy and Policy Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Spatial Plan	<ul style="list-style-type: none"> • Spatial Plan roject team meets weekly to work through implementation of priority initiative workstreams. • Joint Queenstown Lakes District Council & Otago Regional Council workshop held regarding Future development strategy 'Call for Sites' upcoming engagement on 4 April. • Better Off Funding meeting held with Crown Infrastructure Partners on 4 April. • Partnership Governance Group meeting was held on 18 April 2023. Key agenda items discussed were Joint Housing Action Plan, Te Putahi - Ladies Mile taskforce, Destination Management Plan, Future Development Strategy and Economic Diversification Plan. • Monthly meeting with Aukaha/Te Ao Marama Inc & Spatial Plan team held on 28 April. • Contract awarded to consultants to deliver Te Tapuae Southern Corridor structure plan in late April. • Procurement for landscape architect to deliver the Blue Green Network was undertaken in April 2023. Tenders are being assessed and contract to be awarded in May. 	<ul style="list-style-type: none"> • May 2023 - Contract to be signed with consultants for Te Tapuae Southern Corridor structure plan. • Early May 2023 - Landscape architect contract to be awarded and signed for Blue/Green Network • 29 May 2023 - Partnership Steering Group scheduled. 	Green
Annual Plan	<ul style="list-style-type: none"> • The community consultation for the Draft Annual plan ran 24 March - 26 April 2023. • Submissions are being reviewed and supporting collateral being created in preparation for submission Hear-ings and Deliberations in late May. 	<ul style="list-style-type: none"> • 22 May 2023 - Hearing in Wānaka. • 24 May 2023 - Deliberations. • 29 June 2023 - Council Meeting for Final Annual Plan adoption. 	Green
Long-term Plan 2024-2034	<ul style="list-style-type: none"> • Initial planning on the Long-term Plan 2024-2034 has commenced, and the core project team established. • 2024-2034 Long Term Plan pre-engagement currently taking place via Let's Talk and is seeking feedback on what matters to the district's community. 	<ul style="list-style-type: none"> • 31 May 2023 - Steering Group Session. 	Green

Strategy and Policy Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Economic Diversification Plan	<ul style="list-style-type: none"> First draft submitted by consultants and feedback given to refine it. 	<ul style="list-style-type: none"> May-June 2023 – Draft canvassed amongst key stakeholders to move towards endorsement of projects and/or the whole plan by external organisations. July 2023 – Councillor workshop. 	Green
Climate and Biodiversity Plan	<ul style="list-style-type: none"> Delivery of the actions within Climate & Biodiversity Plan 2022-2025 is progressing well, with 54 of the 70 actions underway and one action complete. A shortlist of new candidates for the Climate Reference Group has been prepared with final selections underway, and a Draft Terms Of Reference for the new triennium prepared. Council has engaged Toitū Enviromark to verify baseline and year one organisational greenhouse gas emissions, and join their Carbon Reduce certification programme. Detailed design of a new Climate & Biodiversity website is underway and is expected to launch early in the new financial year. 	<ul style="list-style-type: none"> Introductions for new Climate Reference Group members to be coordinated and preparation for Independent Chair selection process. Launch of project to embed climate action and biodiversity considerations into Council decision making. Planning for Local Food Resilience Hui. Project Grant funding for be finalised for Wānaka Community Shuttle Trial and Optimal Biodiversity Study. Multiple project delivery milestones. 	Green
Joint Housing Action Plan	<ul style="list-style-type: none"> A draft of the Joint Housing Action Plan went to a council workshop for feedback on 4 April 2023. Following minor changes the Joint Housing Action Plan went to a Council meeting and was approved for public consultation on 27 April 2023. 	<ul style="list-style-type: none"> 03 May 2023 – 09 June 2023 - Draft Joint Housing Action Plan to go out for community consultation. 12 July 2023 – Draft Joint Housing Action Plan and community feedback to go to an Executive Leadership Team for consideration. 10 August 2023 – Joint Housing Action Plan and summary of community feedback to go to a Council meeting for adoption. 	Green

Operating Expenditure and Revenue

Financial Management Report

% of the year completed 83%

DESCRIPTION	April 2023 Actual	April 2023 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
REVENUE									
Operating Revenue									
Income - Rates	8,793,363	8,836,774	(43,411)	89,117,236	88,906,370	210,866	106,574,635	84%	1*
Income - Grants & Subsidies	359,510	456,157	(96,647)	6,075,453	5,335,489	739,964	8,450,936	72%	2*
Income - NZTA External Cost Recoveries	295,275	536,384	(241,109)	3,988,828	5,363,839	(1,375,011)	6,436,607	62%	3*
Income - Consents	1,040,524	987,509	53,015	11,924,883	11,892,243	32,640	14,351,938	83%	
Income - External Cost Recovery	101,035	80,522	20,514	1,183,661	805,218	378,444	966,261	122%	4*
Income - Regulatory	408,577	497,155	(88,577)	4,155,753	5,749,560	(1,593,807)	6,890,242	60%	5*
Income - Operational	2,525,903	2,259,935	265,969	23,985,182	22,099,562	1,885,621	26,809,914	89%	6*
Total Operating Revenue	13,524,189	13,654,435	(130,246)	140,430,997	140,152,280	278,717	170,480,532	82%	
EXPENDITURE									
Personnel Expenditure									
Expenditure - Salaries and Wages	3,311,884	3,411,197	99,313	33,677,997	36,050,486	2,372,489	43,720,151	77%	7*
Expenditure - Salaries and Wages Contract	333,679	246,520	(87,159)	4,656,488	2,994,862	(1,661,625)	3,606,715	129%	8*
Expenditure - Health Insurance	25,625	38,564	12,939	340,128	385,638	45,510	462,765	73%	
Total Personnel Expenditure	3,671,188	3,696,281	25,093	38,674,613	39,430,986	756,373	47,789,631	81%	
Operating Expenditure									
Expenditure - Professional Services	317,201	422,054	104,853	3,050,523	4,544,583	1,494,059	7,607,038	40%	9*
Expenditure - Legal	183,865	613,344	429,478	4,685,401	5,433,437	748,037	6,760,125	69%	10*
Expenditure - Stationery	12,298	34,343	22,045	305,406	343,430	38,024	412,120	74%	
Expenditure - IT & Phones	79,451	74,759	(4,692)	588,800	793,290	204,489	955,928	62%	11*
Expenditure - Commercial Rent	344,710	311,751	(32,960)	3,450,537	3,117,506	(333,031)	3,741,003	92%	12*
Expenditure - Vehicle	79,519	69,452	(10,067)	839,659	694,518	(145,141)	833,422	101%	13*
Expenditure - Power	435,085	322,599	(112,485)	4,019,944	3,280,598	(739,346)	3,975,113	101%	14*
Expenditure - Insurance	179,152	179,152	0	1,803,956	1,791,519	(12,437)	2,149,823	84%	

Operating Expenditure and Revenue

Financial Management Report

% of the year completed 83%

DESCRIPTION	April 2023 Actual	April 2023 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
EXPENDITURE									
Operating Expenditure continued									
Expenditure - Infrastructure Maintenance	(41,281)	3,139,583	3,180,864	29,458,910	32,061,831	2,602,921	38,661,720	76%	15*
Expenditure - Parks & Reserves Maintenance	1,208,128	810,203	(397,925)	10,565,369	8,354,366	(2,211,003)	9,771,160	108%	16*
Expense - External Cost On Chargeable	104,044	78,766	(25,278)	1,214,829	787,663	(427,167)	945,195	129%	17*
Expenditure - Grants	551,505	530,677	(20,828)	6,996,516	6,815,420	(181,096)	8,886,722	79%	18*
Expenditure - Other	1,393,516	1,381,692	(11,824)	13,743,931	15,669,355	1,925,423	19,329,291	71%	19*
Total Operating Expenditure	4,847,193	7,968,375	3,121,181	80,723,783	83,687,515	2,963,733	104,028,659	78%	
Interest and Depreciation									
Expenditure - Interest	1,874,737	921,661	(953,076)	13,978,310	9,216,610	(4,761,700)	11,059,932	126%	20*
Expenditure - Depreciation	3,829,519	3,829,519	0	38,295,194	38,295,194	(0)	45,954,233	83%	
Total Interest and Depreciation	5,704,256	4,751,180	(953,076)	52,273,504	47,511,804	(4,761,700)	57,014,165	92%	
TOTAL EXPENDITURE	14,222,638	16,415,836	2,193,198	171,671,899	170,630,305	(1,041,594)	208,832,456	82%	
NET OPERATING SURPLUS (DEFECIT)	(698,449)	(2,761,401)	2,062,952	(31,240,903)	(30,478,026)	(762,877)	(38,351,924)		

* Commentary

*1 Income - Rates - \$0.2m Rates Penalties for the year to date at the end of April is \$308k.

*2 Income - Grants & Subsidies - \$0.7m favourable variance. Community Services \$0.1m favourable due to \$103k from Te Hau Toka funding received for Libraries. Planning & Development \$0.1m favourable due to third community housing contribution to the Queenstown Lakes Community Housing Trust as part of its Special Housing Area agreement \$178k. Property & Infrastructure have received 3W Transitional funding of \$0.2m and the Landfill Levy \$0.2m favourable at the end of April.

*3 Income - NZTA External Cost Recoveries - \$1.4m unfavourable variance is mainly within Infrastructure and is due to lower internal time allocations to CAPEX projects of \$1.5m, due in part to staff vacancies and lower than assumed internal time allocations.

*4 Income - External Cost Recoveries - \$0.4m favourable mainly due to Planning & Development with favourable recoveries in Resource Consents \$0.2m and \$0.05m in District Plan together with Property & Infrastructure \$0.1m favourable cost recoveries. The net impact on the P&L is largely offset by cost, see Expenditure - External Cost On Chargeable below.

*5 Income - Regulatory - \$1.6m unfavourable variance. Regulatory & Enforcement \$0.9m unfavourable due to lower traffic and parking infringements \$0.5m, environmental health \$0.2m with premises registration is lower and staff vacancies affecting audit numbers, Liquor Licensing \$0.1 unfavourable due to fewer events. Property and Infrastructure \$0.5m unfavourable due to lower parking fees income from paid parking removed in the arterial project in addition to a reduction in paid parking from 6pm- 9pm. Planning & Development \$0.2m unfavourable due to an increase in Engineering doubtful debt provision.



* Commentary

Financial Management Report

Operating Expenditure and Revenue

*6 Income - Operational - \$1.9m favourable variance. Community Services \$3m favourable due to forestry proceeds of \$2.8m (which is offset by forestry maintenance expenses of \$2.8m as per the Expenditure - Parks & Reserves Maintenance commentary below). Forestry harvest has taken longer (was due to finish in July 22) than expected due to finding a market for lower quality wood. Sport and Recreation \$0.3m favourable across all their cost centres due to an increase in usage across swim school and golf facilities. Property & Infrastructure \$2.0m unfavourable due to lower transfer station receipts in Queenstown \$1.1m and a refund to CODC \$0.6m for Environmental Trading Scheme credits, see Infrastructure Maintenance for more detail. Property is \$0.3m unfavourable driven by Commercial Property \$0.3m as a result of the Wanaka Airport hanger leases lower than budget and Lakeview Rental lower due to the removal of cabins. Finance \$0.7m favourable bank interest received YTD.

*7 Expenditure - Salaries & Wages - \$2.4m lower than budget due to underspends in Property & Infrastructure \$1.4m, Corporate Services \$0.6m and Planning & Development \$0.5m. The lower spend was driven by vacancies across directorates. These lower spends are offset by higher than budget spending on contractor salary & wages, see Expenditure - Salaries & Wages Contract below.

*8 Expenditure - Salaries & Wages Contract - \$1.7m higher than budget variance. Planning & Development \$0.8m over due to higher variances in Engineering \$0.3m, Resource Consents \$0.3m and Building Services \$0.1m. Property & Infrastructure are \$0.6m overspent on budget. These overspent variances are driven by increase utilisation of contractors due to permanent staff vacancies as details in Expenditure - Salaries & Wages above.

*9 Expenditure - Professional Services - \$1.5m lower than budget variance. Property & Infrastructure \$0.8m underspent to lower than budget variances in Roding \$0.5m and 3 Waters \$0.2m. Strategy & Policy \$0.3m under due to underspend in Other Consultants of \$0.3m in the Strategy cost centre due to timing with the better off funding expenditure. Corporate Services \$0.3m underspent due to variance in Other Consultants of \$0.3m resulting from the timing of expenditure.

*10 Expenditure - Legal - \$0.7m YTD lower than budget variance. Community Services is overspent by \$0.3m due to the contract renegotiation in relation to the Skyline rent review. Planning & Development is \$1m lower than budget, due to lower than assumed costs in relation to weather tightness claims \$0.9m, \$0.25m lower spend within Resource Consents due to greater use of the inhouse legal team which has been partially offset by higher District Plan (\$0.2m) resulting from the resource management act change which wasn't budgeted.

*11 Expenditure - IT & Phones - \$0.2m lower than budget variance. \$33k underspent on Data Usage after audit on connections found savings, \$135k System Support because of less requirement for Non project consultancy.

*12 Expenditure - Commercial Rent - \$0.3m higher than budget variance. Property & Infrastructure \$0.2m overspent due to overspend in 3 Waters \$0.1m due to water rates and roading costs \$0.1m. Corporate Services \$184k overspent due to Knowledge Management operating lease expenses of \$104k for last quarter of 2021/22 processed in 2022/23.

*13 Expenditure - Vehicles - \$0.1m is higher than budget due to higher rental charges, fuel costs and an increase in fleet size.

*14 Expenditure - Power - \$0.7m higher than budget due to Property and Infrastructure \$0.6m mainly due to increased electricity cost for 3 Waters sites in relation to consumption, cost increases and site additions. Community \$150k due to cost and consumption increased for the swimming pools gas \$100k and electricity \$50k following rate increases higher than those budgeted.

*15 Expenditure - Infrastructure Maintenance - \$2.6m lower than budget in Property & Infrastructure \$2.6m which is underspent due to a \$3.4m favourable adjustment processed in April for waste management as a result of a reduction in the Emissions factor used for calculating the Environmental Trading scheme credits, this was offset by 3W overspend of \$600k which was mainly due to regulatory requirements of Shotover WW disposal fields, Pure Project and Veolia contract transition and Roding overspend of \$250k relating to Minor Events & Emergency Reinstate Road, Roding power supply and Transport cost.

*16 Expenditure - Parks & Reserves Maintenance - \$2.2m higher than budget due to Community Services \$2.1m overspent as a result of \$2.8m in forestry maintenance (which is offset by forestry proceeds of \$2.8m as per the Income - Operational commentary above), Ground Maintenance & Open Spaces partly due to procurement savings (toilet consumables) \$0.2m, reduced spend on the Tracks & Trails maintenance \$0.2m, and amenity lighting & roading lower spend on maintenance due to contractor unavailable \$0.2m.

*17 Expenditure - External Cost On Chargeable - \$0.4m higher than budget due to Planning & Development Resource Consents \$0.2m overspent, Building Services \$0.1m overspent and Property & Infrastructure overspent by \$0.1m. These costs are largely offset by higher than budget Income - External Cost Recoveries, see above.

Capital Expenditure and Revenue

Financial Management Report

DESCRIPTION	April 2023 Actual	April 2023 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
Capital Revenue									
Income - Development Contributions	1,603,194	1,767,256	(164,062)	14,502,164	17,672,563	(3,170,399)	21,207,075	68%	
Income - Vested Assers	0	0	0	26,545,189	0	26,545,189	20,238,850	85%	
Income - Grants & Subsidies Capex	391,691	3,935,385	(3,543,694)	32,225,603	36,191,773	(3,966,170)	41,400,000	71%	21*
Income - Grants & Subsidies	0	0	0	5,461,478	762,000	4,699,478	762,000	717%	22*
Income - Dividends received	0	0	0	2,206,265	0	2,206,265	0	0%	23*
Income - Gain/(loss) on disposal of PP&E	0	0	0	0	0	0	23,393,284	0%	
Income - Gain/(Loss) on disposal of dev. prop.	1,994,885	5,702,641	(3,707,756)	80,940,700	54,626,336	26,314,364	107,001,210	76%	
Total Capital Revenue	6,377,170	5,158,962	1,218,209	31,580,436	26,856,809	4,723,626	110,976,394	28%	
Capital Expenditure									
Projects/Asset Purchases	20,262,401	27,103,890	6,841,490	149,872,759	193,324,037	43,451,278	233,944,949	63%	24*
Debt Repayment	0	0	0	0	0	0	17,400,000		
Total Capital Expenditure	20,262,401	27,103,890	6,841,490	149,872,759	193,324,037	43,451,278	251,344,949		
NET CAPITAL FUNDING REQUIRED	18,267,516	21,401,249	10,549,246	68,932,059	138,697,701	17,136,914	144,343,739		

* Commentary

*18 Expenditure - Grants - \$0.2m higher than budget due to Planning & Development \$95k overspent due to third community housing contribution to the Queenstown Lakes Community Housing Trust as part of its Special Housing Area which is offset with a grant received, see Income - Grants & Subsidies above. Property & Infrastructure \$86k overspent due to a contribution to ferries and Community Services.

*19 Expenditure - Other - \$1.9m lower than budget due to Planning & Development \$1.2m underspent as a result of District Plan Commissioner Fees underspend of \$1.2m due to timing of matters. Strategy & Policy \$0.6m underspent due largely to a favourable Climate Action variance of \$0.5m which is expected to be caught up by the end of June.

*20 Interest - \$4.8m higher than budget cost due to an increase in debt incurred in this year for Weather Tightness claim settlements and higher than assumed interest rates.

*21 Grants & Subsidies Capex - \$4.0m unfavourable year to date variance includes \$1.2m below budget for CIP projects (Crown Infrastructure Partners) funding for Queenstown Arterials and Street Upgrades, \$2.4m unfavourable for NZTA & ORC CAPEX Subsidy income due to timing of renewals and improvements programme (which has seen construction of some subsidised projects deferred to 2023/24) and \$0.6m within Capital Grants.

*22 Income - Dividends received - \$4.7m favourable variance due to higher dividends received from QAC which was not anticipated when the budget was set.

*23 Income - Gain/(loss) on disposal of PP&E - \$2.2m favourable variance. Proceeds from disposal of property - Old Wanaka swimming pool.

*24 Projects/Asset Purchases - \$149.9m year to date spend vs budget of \$193.3m. Main project spend this month includes \$7.6M for the Purchase of Land, \$3.7m Queenstown Town Centre Arterials - Stage 1, \$1.9m Queenstown Street Upgrades CIP, \$1.0m Project Pure WWTP upgrade, \$0.8m Lakeview Development Transportation and \$0.9m for Lakeview Development Road & Public Realm.