

Application for Certificate of Acceptance

Section 97, Building Act 2004

The Building

Street address of building _____

Legal description of land where building is located _____

Building name _____

Location of building within site/block number _____

Number of levels _____

Level/unit number _____

Area _____

Current, lawfully established, use _____

Year first constructed _____

The Owner

Name of owner _____

Contact person _____

Mailing address _____

Street address/registered office _____

Phone number: Landline _____ Mobile _____

Daytime _____ After-hours _____

Facsimile number _____

Email address _____

Website _____

The following evidence of ownership is attached to this application

Agent

Name _____ of _____ agent _____

Contact _____ person _____

Mailing address _____

Street address/registered office _____

Phone number: Landline _____ Mobile _____

Daytime _____ After-hours _____

Facsimile number _____

Email address _____

Website _____

Relationship to owner _____

First point of contact for communications with the council/building consent authority

Application

I request that you issue a certificate of acceptance for the building work described in this application

Signature

Date: _____

Office Use Only

Building Work

Description of the building work _____

Date building work carried out _____

The personnel who carried out the building work are as follows _____

Did the building work result in a change of use of the building? Yes/No

|| If Yes, provide details of the new use

Intended life of the building if 50 years or less: _____ years

List building consents previously issued for this project (if any) _____

Estimated value of the building work on which building levy will be calculated (including goods and services tax): \$ _____

The following plans and specifications are attached to this application

Reasons why a certificate of acceptance is required

The owner, or the owner's predecessor in title, carried out building work for which a building consent was required, but a building consent was not obtained because

A building consent could not practicably be obtained in advance because the building work had to be carried out urgently: (delete one of the following)

- (a) for the purpose of saving or protecting life or health or preventing serious damage to property as follows _____
- (b) in order to ensure that a specified system was maintained in a safe condition or made safe as follows _____

or

- (c) The building consent authority that granted the building consent is unable or refuses to issue a code compliance certificate in relation to the building work, and no other building consent authority will agree to issue a code compliance certificate for the building work

Compliance Schedule (if applicable)

- D The specified systems for the building are as follows
- D The following specified systems were altered, added to, or removed in the course of the building work
- D There are no specified systems in the building

Attachments

The following are attached to this application:

- D Project information memorandum
- D Plans and specifications
- D Certificates from personnel who carried out the building work
- D Energy work certificate