

## SS 15.2 - Final Exits

<b>Address:</b>			
<b>Provided by (name):</b>			
<b>Door/Exit Register</b>			
	<b>Type</b>	<b>Hardware</b>	<b>Location</b>
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
<b>Performance/Installation Standard</b>		<input type="checkbox"/> NZBC C/AS1 - C/AS7: _____ (please select between 1 -7) <input type="checkbox"/> NZBC C/VM2 <input type="checkbox"/> Specifically Designed Solution _____ <input type="checkbox"/> Other (Historical) _____	
<b>Inspections &amp; Maintenance Standard:</b>		<input type="checkbox"/> Compliance Schedule Handbook: SS15/2 Final Exits B.3 – C.4 <input type="checkbox"/> Fire Safety and Evacuation of Buildings Regulations 1992 <input type="checkbox"/> Checklist from the Published Guidelines for the Fire Safety and Evacuation of Buildings Regulations 2006 <input type="checkbox"/> Specifically Designed Solution _____	
<b>As a minimum these inspections and maintenance procedures will be carried out:</b>		Planned preventative maintenance and responsive maintenance will be carried out in accordance with the nominated performance and inspection standard or document to ensure the system will operate as required. See below.	
<b>Buildings Requiring daily maintenance:</b> If CS – CM ticked daily inspections are required as stated below		<input type="checkbox"/> CS Use <input type="checkbox"/> CL Use <input type="checkbox"/> CO Use <input type="checkbox"/> CM Use <input type="checkbox"/> Building undergoing Building Work affecting a Final Exit	
<b>Inspection frequency and responsibility:</b>		<input type="checkbox"/> Daily	<input type="checkbox"/> Owner <input type="checkbox"/> IQP

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	<input type="checkbox"/> Monthly	<input type="checkbox"/> Owner <input type="checkbox"/> IQP
	<input type="checkbox"/> Annual	<input type="checkbox"/> Owner <input type="checkbox"/> IQP
<b>Inspections &amp; Maintenance:</b>  <i>Daily / Monthly Inspections</i>	<p>Final exits should be inspected to ensure they can be opened and are not:</p> <ul style="list-style-type: none"> <li>• locked</li> <li>• barred</li> <li>• blocked</li> </ul> <p>And that door-locking devices:</p> <ul style="list-style-type: none"> <li>• are clearly visible</li> <li>• are easily operated without a key or other security device</li> <li>• do not prevent or override the direct operation of panic bolts fitted to any door.</li> </ul>	
<b>Reporting:</b>	<p>The owner must keep records of all inspections, maintenance and repairs undertaken in the previous 24 months. The records must be kept with the compliance schedule and as a minimum, include:</p> <ul style="list-style-type: none"> <li>• Details of any inspection, test or preventative maintenance carried out. Include dates, work undertaken, faults found, remedies applied, and the person who performed the work.</li> <li>• A Form 12A provided by an IQP annually</li> </ul>	

The information above is used to help generate the compliance schedule. If you are unsure of how to fill in this form please consult an IQP who is registered for the system above.