

**WANAKA COMMUNITY BOARD****19 NOVEMBER 2013****REF: WCB131101****Item:1** - Chairperson's Report**Purpose**

- 1 To present a report from the Wanaka Community Board Chairperson.

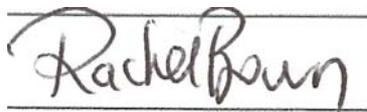
**Executive Summary**

- 2 Not applicable - all relevant information is contained in the body of the report.

**Recommendation**

1. *That the report be noted;*
2. *That the Board approve the appointment of members to community groups in the Wanaka ward; and*
3. *That the Board second Councillor Lyal Cocks' nomination as a candidate for election to the office of Zone 6 Representative on the New Zealand Community Boards' Executive Committee.*

Prepared by:



Rachel Brown  
Chairperson – Wanaka Community Board

## Update on Actions

- 3 The Governance Advisor has provided these updates on items from the previous Wanaka Community Board:

### Revocation of Water Ski Lane Adjacent to Edgewater Resort

The Board resolved at its meeting held on 1 October 2013 that the water ski lane adjacent to Edgewater on Lake Wanaka be revoked in accordance with Part 3.1 of the QLDC Navigation Safety Bylaw 2009. This was approved by the Council at its meeting held on 8 October 2013. A notice advising of this change to the Bylaw will appear in local newspapers on 20 and 21 November and the revocation will take effect from 29 November 2013.

### Proposed New Licence – Lake Hawea BMX Park

The intention to grant a licence was approved in principle by the Board at the meeting on 1 October and publicly notified, calling for submissions. These closed on 12 November, with four submissions received, all of which were in support. A hearing will not be required and the licence will now be forwarded to the next full Council meeting for ratification.

## Appointments to Community Groups

- 4 There are a number of community groups within the Wanaka ward on which the Board has traditionally had representation. Members are asked to consider which of the following roles they wish to take.

Organisation	Appointee
Albert Town Community Association	
Alpine Community Development Trust and Interagency meetings	
Armstrong Trust	
Aspiring Arts and Culture Trust	
Cardrona Community Association	
Elmslie House	
Events	
Friends of Pembroke Park	
Hawea Community Association	
Historical Records Society	
Guardians of Lake Wanaka	
Lagarosiphon Management Team	
Landcare	
Luggate Community Association	
Makarora Valley Community Inc	
Mt Barker Residents Association	
Ruby Island	
Upper Clutha Tracks Trust	
Wanaka Residents' Association	
Wanaka A & P Society	
Wanaka Arts Centre Trust	
Wanaka Public Library Association	
G and O West Charitable Trust	

There is also a Council representative from Wanaka on both the Wanaka Chamber of Commerce Executive and the Board of Lake Wanaka Tourism but these appointments are not made by the Wanaka Community Board. The Executive of the Wanaka Chamber of Commerce resolved at its recent meeting to invite Councillor Cocks to fill the position on their Executive and he has accepted the invitation. The constitution of Lake Wanaka Tourism delegates the power of appointing one member to its Board to the Council, and the Council has resolved to appoint Councillor Cocks to this role.

### **Nominations: Elections for New Zealand Community Boards' Executive Committee**

- 5 Nominations for the positions of Executive Committee Zone Representative and Deputy close with Local Government New Zealand (LGNZ) on 29 November 2013. A job description for the role is attached.

Councillor Cocks has served as the Zone representative for the last six years and is keen to continue in this role. The Vincent Community Board (Central Otago District) will nominate Councillor Cocks as the Zone 6 representative on the New Zealand Community Boards' Executive Committee at its meeting on 15 November 2013. The Wanaka Community Board is asked to second this nomination.

If more than one nomination is received for any position, elections will be held and will be conducted by way of a postal vote. Each community board has a single vote. Voting papers will be distributed on 3 December 2013 and are due back with the LGNZ Returning Officer by 5:00pm on 19 December 2013.

Should an election be necessary, the Board can consider its position at the meeting scheduled to take place on 16 December.

### **Hunter River Speed Uplifting**

- 6 The Council's Navigation Safety Bylaw 2009 permits the 5 knot speed limit on the Hunter River to be uplifted for periods between 1 November and 30 April. In 2013/14 the periods of uplift are 1 November 2013 – 12 December 2013 and 19 March 2014 – 30 April 2014. These periods are publicly notified.
- 7 The Harbour Master recently received a letter from Mr Acton Smith who wrote to express his enjoyment of a recent trip to the Hunter River, in particular, the way in which the uplifting rule allows all types of recreational users to enjoy the area. This is attached for members' information.

## **JOB DESCRIPTION – EXECUTIVE COMMITTEE ZONE REPRESENTATIVE**

### **1. KEY RESPONSIBILITIES**

- a. The Zone Representative will be required to attend the New Zealand Community Boards' Executive Committee (NZCBEC) meetings that are held quarterly in Wellington.
- b. The Zone Representative is to represent and communicate the issues and concerns within that zone to the meetings of the NZCBEC.
- c. The Zone Representative will arrange the holding of at least three Community Board Zone Forums each year with a focus on training / capacity building, networking and information sharing.
- d. The Zone Representative shall attend Local Government New Zealand's Zone meetings quarterly and provide a written report to those meetings via the Zone Secretary.

### **2. OTHER DUTIES**

Other requirements of the Zone Representative shall be to:

- Involve the Deputy Representative with the Zone Forums
- Provide a written zone report to the NZCBEC Secretary to be distributed with the quarterly agenda
- Provide a copy of that written report to all community boards within the zone for inclusion in their community board agendas
- Assist and work alongside other zone representatives on the NZCBEC as required, in the preparation of any reports/submissions
- Promote Local Government New Zealand's web page and provide articles via the Secretary for inclusion, as required
- Arrange for the Zone Deputy to attend either the NZCBEC or Zone meetings, if unable to attend
- Provide Local Government New Zealand with a travel expenses claim within 14 days of the NZCBEC meeting (travel expenses include mileage, parking, taxis and flights. Accommodation by prior approval)
- Such other duties that may be required to be undertaken/assigned from time to time

## **JOB DESCRIPTION – EXECUTIVE COMMITTEE DEPUTY ZONE REPRESENTATIVE**

### **1. KEY RESPONSIBILITIES**

- a. The Deputy Zone Representative will be required to attend the New Zealand Community Boards' Executive Committee (NZCBEC) meetings held quarterly in Wellington, should the Zone Representative be unable to attend.
- b. The Deputy Zone Representative is to be in a position of representing and communicating the issues and concerns within that Zone when deputising at the NZCBEC meeting.
- c. The Deputy Zone Representative will assist the Zone Representative in the holding of at least three Community Board Zone Forums each year.

### **2. OTHER DUTIES**

Other requirements of the Deputy Zone Representative shall be to:

- Attend Local Government New Zealand's quarterly zone meetings with the Zone Representative
- Communicate regularly with the Zone Representative on issues and concerns within the zone
- Such other duties that may be required to be undertaken/assigned from time to time.

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4 November 2013

Marty Black  
Harbour Master  
Queenstown Lakes District Council  
Private Bag 50072  
Queenstown 9348

Dear Marty

**Hunter River**

I have just returned from our annual trip to the Hunter River, we flew in by Chopper on Friday and out on Sunday. For the first two days there was very little activity, only one other party that we were aware of fishing out of Fergusson Hut, but that changed on Sunday morning, we had four jet boats do a run up the river, a micro-lite aircraft came cruising through plus three planes from the local aero club tried to land on the gravel flats in the middle of the river.

The river was in great order, not a lot of fish, but the pattern is similar to other years, there is plenty of room for one and all to enjoy a wonderful part of the lakes district.

With kind regards.

Yours sincerely



**JWA Smith**  
ONZM  
**EXECUTIVE DIRECTOR**