

Item: 2. – Adoption of Meeting Schedule

Purpose – Decision Making

- 1 To present a schedule of ordinary meetings for the Board to adopt.

Executive Summary

- 2 The Local Government Act 2002 states that a local authority must hold the meetings necessary for the good government of its region or district. In addition, a schedule of meetings may be adopted which may cover any future period and may be amended.

Recommendation

1. *That that Board adopt the schedule of meetings for 2013/2014.*

Prepared by:



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Reviewed and Authorised by:



Meaghan Miller
Director, Chief Executive's Office

Discussion

This report proposes the adoption of a schedule of ordinary meetings in accordance with Clause 19(6)(a) Schedule 7 *Local Government Act 2002*.

The proposed dates of Wanaka Community Board meetings, their locations and times are set out in the following table:

Meeting Day/Date	Venue	Time
Tuesday, 17 December 2013	Armstrong Room, Wanaka	10.00am
Tuesday, 28 January 2014	Armstrong Room, Wanaka	10.00am
Tuesday, 11 March 2014	Armstrong Room, Wanaka	10.00am
Tuesday, 22 April 2014	Armstrong Room, Wanaka	10.00am
Tuesday, 3 June 2014	Armstrong Room, Wanaka	10.00am
Tuesday, 15 July 2014	Faulks Room, Wanaka	10.00am
Tuesday, 26 August 2014	Armstrong Room, Wanaka	10.00am
Tuesday, 7 October 2014	Armstrong Room, Wanaka	10.00am
Tuesday, 18 November 2014	Armstrong Room, Wanaka	10.00am
Tuesday, 16 December 2014	Armstrong Room, Wanaka	10.00am

Local Government Act 2002 Purpose

The author has reviewed Section 10 of the LGA. This matter gives effect to the purpose of local government because:

Activity (local democracy, infrastructure, local public services, or performance of regulatory functions)	The adoption of a schedule of meetings contributes directly to enabling ' <i>democratic local decision-making and action by, and on behalf of, communities.</i> '
Quality (efficient, effective and appropriate to present and future circumstances)	
Economic (most cost-effective for households and businesses)	

Significance of Decision

- Moderately affects a large number of ratepayers;
- Substantially affects small number of ratepayers;
- History of generating wide public interest in district;
- Involves more than \$2 million of budgeted or \$200,000 of unbudgeted expenditure;

- Involves ownership, control, construction, replacement or abandonment of a strategic asset (as defined in the Act and/or Policy);
- Involves Council's shareholding in CCTO or CCO;
- Affects the capacity to carry out, or the cost of carrying out, activity identified in the LTP.

The decision sought by this report is not deemed significant under the Council's Significance Policy.

Consultation - Interested or Affected Persons

3 Public consultation is not relevant to the decision sought in this report.

Relevant Council Policies and Plans

4 Local Government Act 2002

Delegations

5 The Wanaka Community Board can determine its schedule of meetings.

Risk Management

6 No strategic risks have been identified