

**QLDC Council**  
**17 December 2015**

**Report for Agenda Item: 11**

**Department: CEO Office**

**Chief Executive's Monthly Report**

**Purpose**

- 1 To update the Council on recent activities and progress on achieving Council priorities.

**Recommendation**

That Council:

- a. **Note** the report;
- b. **Approve** use of the balance of funds available in the 2015/16 Annual Plan for the Roys Bay Jetty for the design of the Wanaka Lakefront Reclamation Project; and
- c. **Approve** bringing forward the balance of funds allocated to the Wanaka Lakefront Reclamation Project in the 2015-25 10-Year Plan from 2018/19 to the 2016/17 financial year.

Prepared by:



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Chief Executive

02/12/2015

## 1. Update: Progress on QLDC 2015/16 Work Programme

### 1. Core Infrastructure and services:

#### 1.1. **Design build phase of Project Shotover / Sludge disposal:**

The Hazard and Operability Study (HAZOP) meetings have enabled the design to be completed. Physical works are on an accelerated program with the first section of the base slab now complete.

##### (a) **Business case for disposal fields (Council report for noting by December 2015):**

Consultation with Iwi is progressing well. An options paper will go to Councillors in February 2016.

##### (b) **Project completion report (Council report for noting November 2016):**

On track.

#### 1.2. **Wakatipu Master Plan – implementation of parts of the transport strategy, including effectiveness measures (milestones TBC):**

The next Wakatipu governance group meeting will be held after Christmas. The Frankton Flats master-planning project was scoped on 2 December 2015.

#### 1.3. **Eastern Access Road:**

Conversations with NZTA and QLDC to accelerate the programme are underway. A preliminary design information report is due at the beginning of December. Early indications are that an April 2017 completion date may be achievable, subject to resolution of the private benefit component of funding with developers.

##### (a) **Progress updates to monthly workshop:**

On track.

#### 1.4. **Stage 2 of Asset Data completion:**

Preparing presentation on ISO 55000 for Council workshop (moved to January 2016).

##### (a) **Briefing Portfolio Leaders in ISO 55000 (Council workshop on project scope by December 2015):**

A report is now scheduled for delivery in January 2016.

##### (b) **Presentation of Data Management options, including ISO 55000 (Council report for approval in June 2016):**

On track.

#### 1.5. **Waste Management Strategy:**

Currently finalising outcomes from an Investment Logic Map workshop and a report will be circulated for further feedback. Early indications are that the current strategy is aligned to the stakeholders' outcomes which will limit the work required to re-draft the current strategy.

- (a) ***Draft report to Council workshop on findings by February 2016:***  
On track.
- (b) ***Final report to Council for adoption by May 2016:***  
On track.

**1.6. *Cardrona and Glenorchy Waste Water Treatment Options:***

- (a) ***Glenorchy: Recommendation report on preferred option for Council by April 2016:***  
Procurement plan initial draft has been reviewed and is being revised before being issued to CEO. Assessment of Environmental Effects (AEE) and resource consent works are underway.
- (b) ***Cardrona: Recommendation report on preferred option for Council by April 2016:***  
Harrison Griersons are undertaking detailed design of the townships waste water reticulation. Veolia's fee proposal for minor upgrades to Baxter 2009 has been accepted by Council. Council is developing an application to Otago Regional Council to extend the discharge consent for Baxter 2009.

**1.7. *Trade waste implementation: Council report presenting findings of Monitoring, Enforcement and Education Review by February 2016:***  
An Implementation Plan will be completed early December (slight delay but overall the project is still on track). Trade Waste Bylaw was executed by the Mayor and CEO in November 2015. Recruitment of a Trade Waste Officer is underway.

**1.8. *Re-tender new road maintenance contract:***

Procurement options presented to Mayor and Portfolio Councillors on 14 October. Initial options analysis was also been presented to Councillors at the 3 November workshop. A draft KPI model will be presented to Councillors at a December workshop.

- (a) ***Report to Council on preferred procurement option seeking approval to proceed with procurement by November 2015:***  
Complete.
- (b) ***Recommendation report to award contract to Council by May 2016:***  
On track.

**1.9. *Re-tender new streetlight contract:***

Initial options analysis presented to Mayor and Portfolio Councillors on 14 October. Presentation to Councillors completed at 3 November workshop. It was agreed that the street lighting project should be extended by 12 months to allow the development of a street lighting policy.

- (a) **Preferred procurement option report to Council for approval by October 2015:**  
Cancelled.

**1.10. Implement NZTA transportation funding model (ONRC):**

Workshop brought forward to October 2015. The next reporting deadline is June 2016.

- (a) **Update to Councillor workshop by January 2016:**  
Complete.

**1.11. Water Supply Bylaw Review:**

- (a) **Report to Council with recommendation by June 2016:**  
The proposed Water Supply Bylaw was adopted at the Full Council meeting on 26 November 2015.

**1.12. Complete water meter installations**

Large meter installations are being finalised. Daily water meter reading will be completed over the Christmas peak.

- (a) **Analysis and update report to Councillor workshop in October 2015 and March 2016:**  
On track.

## **2. Community Services and Facilities**

**2.1. Establish Parks Strategy by May 2016:**

A meeting is scheduled early December to discuss with the Mayor and Parks Portfolio Councillors the timing of the strategy.

**2.2. Wanaka Sports Facility and Pool:**

The construction of the Wanaka Sports Facility is tracking to programme. The accommodation bar slab was poured 17 November and the main slab will be poured 7 December.

The pool building design was presented to the Urban Design Panel on 25 November and received a favourable response with recommendations expected early December. A request for negotiated Preliminary and General (P&G), margin and programme tender has been presented to Cook Brothers Construction. The tender submission is due 11 December.

**2.3. Wanaka Lakefront Development Plan:**

A draft plan will be prepared for the December Council meeting.

- (a) **Council report for approval of draft plan by December 2015:**  
On track.

- (b) **Public consultation (February 2016):**  
On track.

- (c) **Report with final plan recommendations to WCB by May 2016:**  
On track.
- (d) **Report with final plan recommendations to full Council by June 2016:**  
On track.

### 3. Regulatory functions and Services

#### 3.1. **Public Obstruction Bylaw:**

- (a) **Initial report approving consultation to Council by February 2016:**  
A Council workshop was undertaken in November to discuss matters to be considered in the bylaw review. Pre-consultation is on track to be undertaken in December.
- (b) **Final report to Council with recommendations by June 2016:**  
On track to have the final report completed by June 2016 following pre-consultation in December, and the initial report to Council in February 2016.

### 4. Environment

#### 4.1. **District Plan Notification Stage 1:**

- (a) **Report recommending appointment of Commissioners by November 2015:**  
Complete.
- (b) **Submissions close (October 2015):**  
Complete.
- (c) **Further submissions close (December 2015):**  
A summary of decisions requested was notified on 3 December 2015. A period for further submissions is open until 16 December 2015.

#### 4.2. **Wilding conifers:**

- (a) **Report to Council proposing options for future logging or removal of Coronet Forest by November 2015:**  
Complete.

#### 4.3. **Eco design advisor:**

- (a) **Establish pilot programme – report to Council for noting by April 2016:**  
On track.

## 5. Economic Development

### 5.1. Lakeview:

- (a) **Preferred Developer – Council report decision (June 2016):**  
 Formal market engagement for a preferred developer of the Lakeview development is on hold until applications for capital funding toward the Queenstown Convention Centre have been considered by alternative providers and outcomes received by the Council. Informal discussions with registered parties continue through the Council's property adviser for this project (CBRE Ltd).
- (b) **Plan Change 50 operative (under appeal) – Council report (June 2016):**  
 Mediation between the appellants and QLDC occurred on 24 November. The Environment Court has indicated that it would like to hear appeals by early April 2016. A timetable for exchange of evidence between the parties is yet to be confirmed.

### 5.2. Housing Affordability:

- (a) **Report scoping (pending Councillor working group brief) – Report to Council TBC:**  
 No staff actions currently.

#### Special Housing Areas

At the November Council meeting, Council recommended three proposed Special Housing Areas to the Minister of Building and Housing, subject to the execution of deeds. A further proposed SHA, for the Arrowtown Retirement Village, was given support in principle, but is subject to further investigations.

An Expression of Interest for a proposed SHA (retirement village) at Ayrburn Farm has been received by Council.

Council will consider proposed SHAs applied to two broad geographic areas, at its December meeting. This Council initiated proposal relates to proposed SHAs in the Gorge Road zoned Business Mixed Use Zone area, and the Low Density Residential Zone across the Wakatipu Basin.

### 5.3. Convention Centre:

- (a) **Report to Council on alternative funding sources by June 2016:**  
 No further update at time of writing with Central Lakes Trust decision pending and Lotteries funding round scheduled to open 7 January (decision in May 2016).

## 6. Service

### 6.1. *Single Council office in Queenstown:*

(a) ***Report to Council on options for Council office accommodation by November 2015:***

Colliers have prepared a report and a further workshop has been scheduled for 8 December.

## 7. Financial management

### 7.1. *Review of rates:*

(a) ***Rates review workshops with Elected Members by November 2015:***

The review is underway, with several workshops occurring in December 2015.

(b) ***Report to Council on recommended approach by February 2016:***

Report will be drafted when the review is completed (February 2016).

### 7.2. *Procurement Policy:*

(a) ***Initial review report on policy and practice to Audit and Risk Committee by February 2016:***

Review of best practice within the sector has commenced including review of policies and procedures prepared for central government.

(b) ***Report to Council for adoption of policy by March 2016:***

Report will be drafted when the review is completed (March 2016).

## Additional Item

### Wanaka Lakefront Reclamation Project

Council Officers have been instructed to proceed with using the Roys Bay Jetty budget for the design of the Wanaka Lakefront Reclamation Project. This requires some budgetary re-arrangement, namely:

- a. Approval to use the balance of funds available in the 2015/16 Annual Plan for the Roys Bay Jetty for the design of the Wanaka Lakefront Reclamation Project; and
- b. Approval to bring forward the balance of funds allocated to the Wanaka Lakefront Reclamation Project in the 2015-25 10-Year Plan from 2018/19 to the 2016/17 financial year.

These matters are covered in the recommendation above.