

QLDC Council
24 September 2015

Report for Agenda Item: 10

Department: CEO Office

Chief Executive's Monthly Report

Purpose

- 1 To update the Council on recent activities and progress on achieving Council priorities.

Recommendation

- 2 That Council:
 - a. **Note** the report; and
 - b. **Consider** the request to transfer of \$1,000 from the 2014/15 Annual Plan to this financial year to facilitate the work of the Wanaka Alcohol Group, noting that the funding remains available from the previous year.

Prepared by:



Adam Feeley
Chief Executive

10/09/2015

1. Update: Progress on QLDC 2015/16 Work Programme

a. Core Infrastructure and services:

a.1. **Design build phase of Project Shotover / Sludge disposal:**

Design is underway and this month construction of the earth and sawdust bund has commenced on site.

(a) **Business case for disposal fields (Council report for noting by December 2015):**

Next stage is to develop a procurement plan. Contact has been made with local iwi who will be a key stakeholder in this stage of the project.

(b) **Project completion report (Council report for noting November 2016):**

On track.

a.2. **Wakatipu Master Plan – implementation of parts of the transport strategy, including effectiveness measures (milestones TBC):**

A draft “Plan on a Page” has been completed. It includes a medium and long term work programme. ORC have advised that they will be responsible for Public Transport for the foreseeable future.

ORC have requested tenders for professional services to review public transport services for the Wakatipu area. The public transport review project targets the completion of the programme business case and initial network review by the end of November 2015.

The final network review and detailed business case are scheduled for completion by 30 June 2016.

a.3. **Eastern Access Road:**

(a) **Progress updates to monthly workshop:**

Tender evaluation of professional services is close to completion with an award expected by 19 September 2015.

a.4. **Stage 2 of Asset Data completion:**

A benchmark programme is being developed to determine whether ISO compliance should be adopted.

(a) **Briefing Portfolio Leaders in ISO 55000 (Council workshop on project scope by December 2015):**

On track.

(b) **Presentation of Data Management options, including ISO 55000 (Council report for approval in June 2016):**

On track.

- a.5. **Waste Management Strategy:**
Meet with portfolio Councillors to agree aims for the Waste Strategy and Waste Assessment review.
- (a) **Draft report to Council workshop on findings by February 2016:**
On track.
- (b) **Final report to Council for adoption by May 2016:**
On track.
- a.6. **Cardrona and Glenorchy Waste Water Treatment Options:**
- (a) **Glenorchy: Recommendation report on preferred option for Council by April 2016:**
Procurement for a professional services consultant is underway. The Glenorchy Community Association have assigned a working team to represent the community in this project.
- (b) **Cardrona: Recommendation report on preferred option for Council by April 2016:**
The purchase of the wastewater treatment plant is near settlement. Preliminary handover has been completed with the network contractor. An initial discussion has been held in regard to the purchase of a private water supply scheme.
- a.7. **Trade waste implementation: Council report presenting findings of Monitoring, Enforcement and Education Review by February 2016:**
On track.
- a.8. **Re-tender new road maintenance contract:**
An external review of the existing contractor performance has been completed and forwarded to NZTA for approval before extending the existing contract.
- (a) **Report to Council on preferred procurement option seeking approval to proceed with procurement by November 2015:**
Preparation work on options for procurement, contract scope and programme are on track.
- (b) **Recommendation report to award contract to Council by May 2016:**
On track.

a.9. Re-tender new streetlight contract:

- (a) **Preferred procurement option report to Council for approval by October 2015:**

On track.

a.10. Implement NZTA transportation funding model (ONRC):

A second regional workshop hosted by QLDC has been held focussed on NZTA Business Case Approach. A network drive over was undertaken with NZTA to review the Forward Work Programme and RAMM data. Economic Network Plan improvements are underway.

- (a) **Update to Councillor workshop by January 2016:**

On track.

a.11. Water Supply Bylaw Review:

- (a) **Report to Council with recommendation by June 2016:**

Programme to be developed.

a.12. Complete water meter installations

- (a) **Analysis and update report to Councillor workshop in October 2015 and March 2016:**

On track.

b. Community Services and Facilities

b.1. Establish Parks Strategy by May 2016:

Scope of strategy will be tabled with Councillors at the October 2015 workshop.

b.2. Wanaka Sports Facility and Pool:

The Sports Facility is tracking well against programme. Two working days have been lost to date, but still on track for 31 May 2016 completion. First stand of structural steel for sports hall programmed for week commencing 7 September.

Developed design for the Community Pool is progressing. On track for design documentation for consent and tender in November. Formalised arrangements for Early Contractor Involvement will be completed this month. A workshop with user groups and wider public was held in August. Feedback on the plans was excellent.

b.3. Wanaka Lakefront Development Plan:

Scope, deliverables and timeframe of development plan workshopped with the Wanaka Community Board on 12 August. The next stage is to procure a lead consultant and proceed with a development plan.

- (a) **Council report for approval of draft plan by December 2015:**
Initial workshop with Wanaka Community Board. On track.
- (b) **Public consultation (February 2016):**
On track.
- (c) **Report with final plan recommendations to WCB by May 2016:**
On track.
- (d) **Report with final plan recommendations to full Council by June 2016:**
On track.

c. Regulatory functions and Services

c.1. Public Obstruction Bylaw:

- (a) **Initial report approving consultation to Council by February 2016:**
On track.
- (b) **Final report to Council with recommendations by June 2016:**
On track.

d. Environment

d.1. District Plan Notification Stage 1:

- (a) **Report recommending appointment of Commissioners by November 2015:**
Discussions with potential Commissioners are underway. A paper recommending a Chair of the Commission may be advanced earlier than the balance of the panel for Council consideration in October.
- (b) **Submissions close (October 2015):**
Stage 1 was notified 28 August. Submissions close 23 October 2015.
- (c) **Further submissions close (December 2015):**

d.2. Wilding conifers:

(a) **Report to Council proposing options for future logging or removal of Coronet Forest by November 2015:**

Initial discussions with potential parties commenced. Cost analysis to be undertaken of likely cost of removal/poisoning of wilding conifers if forest not removed.

d.3. Eco design advisor:

(a) **Establish pilot programme – report to Council for noting by April 2016:**

On track.

e. Economic Development

e.1. Lakeview:

(a) **Preferred Developer – Council report decision (June 2016):**

Following the Council resolution of 27 August, further market engagement and private sector negotiations are not being progressed until there is certainty as to the progression or otherwise of the QCC project.

(b) **Plan Change 50 operative (under appeal) – Council report (June 2016):**

The closing date for appeals was 19 August with seven appeals received in the period. A further 15 day period for 'other' submitters to join appellants closed on 9 September.

e.2. Housing Affordability:

(a) **Report scoping (pending Councillor working group brief) – Report to Council TBC:**

No staff actions currently.

e.3. Convention Centre:

(a) **Report to Council on alternative funding sources by June 2016:**

Formal request(s) from QLDC for capital contribution(s) to the QCC project are under consideration by the Central Lakes Trust and the Community Trust of Southland.

f. Service

f.1. Single Council office in Queenstown:

(a) **Report to Council on options for Council office accommodation by November 2015:**

Scope of report has been prepared with Colliers. A workshop is to be scheduled in October.

g. **Financial management**

g.1. **Review of rates:**

(a) **Rates review workshops with Elected Members by November 2015:**

The review will commence following finalisation of the Annual Report process in November 2015.

(b) **Report to Council on recommended approach by February 2016:**

Report will be drafted when the review is completed (February 2016).

g.2. **Procurement Policy:**

(a) **Initial review report on policy and practice to Audit and Risk Committee by February 2016:**

Review of best practice within the sector to commence following finalisation of the Annual Report process in November 2015.

(b) **Report to Council for adoption of policy by March 2016:**

Report will be drafted when the review is completed (March 2016).

8. The Wanaka Alcohol Group (Rachel Brown and Kathy Dedo) recently spoke to a Council workshop requesting a transfer of funding from the last financial year to the current year to support the work of the Group. The Chief Financial Officer has confirmed that the funds are available to be transferred if the Council so wishes.