

**Property Subcommittee
10 September 2015**

Minutes of a meeting of the Property Subcommittee held on Thursday 10 September 2015 in the Council Chambers, Civic Centre, 10 Gorge Road, Queenstown commencing at 10.09am

Present

Councillors Aoake and MacLeod

In Attendance

Vanessa Rees-Francis (Property Information Administrator), Mr Blake Hoger (APL Property Ltd) and Ms Shelley Dawson (Senior Governance Advisor)

On the motion of Councillors Aoake and MacLeod it was resolved that Councillor MacLeod chair the meeting in the Mayor's absence.

Meeting adjourned at 10.10 and reconvened at 10.20am.

Apologies

Apologies were received from Mayor van Uden and Councillor Stammers-Smith.

On the motion of Councillors Aoake and MacLeod it was resolved that the apologies be received.

Declaration of Conflicts of Interest

There were no declarations.

Resolution to Exclude the Public

On the motion of Councillors MacLeod and Aoake it was resolved that the public be excluded from all items of the Property Subcommittee meeting:

The general subject of the matters to be discussed while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(a) of the Local Government Information and Meetings Act 1987 for the passing of this resolution is as follows:

<i>General subject to be considered.</i>	<i>Reason for passing this resolution.</i>	<i>Grounds under Section 7 for the passing of this resolution.</i>
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All Items	<p><i>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of information is necessary to:</i></p> <p><i>i) enable any local authority holding the information to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</i></p>	Section 7 (2)(i)
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This resolution was made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982 as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above with respect to each item.

The meeting moved into public excluded at 10.21am.

Confirmation of Minutes

The draft minutes of the meeting held on 27 August 2015 were not able to be confirmed as there were insufficient members who were present at that meeting to do so.

There was a question to Mr Hoger in regards to Item 5 in the minutes as to why that application had a condition that their safety plan be independently audited when the other applications considered at the meeting were not required to audit their safety plans. Mr Hoger commented that he did not have the information to hand but he would get back to the Committee as soon as possible.

Matters Lying on the Table

There were no matters lying on the table.

Confirmation of Agenda

The agenda was confirmed without addition or alteration.

Public Excluded

1. Licence to Occupy – Existing Cardrona LPG Tank (PSC 15/09A/01)

Consideration was given to a report that sought the Property Sub-Committee's approval of a licence to occupy in respect of a hazard zone around an existing LPG tank in Cardrona. This application came to the Committee on 28 May 2015 however at that time the full Licence to Occupy form was not attached in the agenda.

The Committee Advisor explained why the report was coming to the Committee again noting that procedurally the full Licence to Occupy application needed to be part of the report for it to be approved.

On the motion of Councillors MacLeod and Aoake it was resolved that the Property Subcommittee:

- 1. Note the contents of this report and in particular;**
- 2. Authorise the attached licence to occupy to be issued, with the added conditions that the planting and realignment of the footpath are consistent with the Cardrona Village Character Guideline and have been approved by the Chief Engineer before work commences.**
- 3. Authorise the Chief Executive to sign the attached letter to Contact Energy Ltd.**
- 4. Authorise this report and resolution to be made available as part of the next Mayor's report to Council.**

2. Naming of the Eastern Access Road (PSC 15/09A/02)

Consideration was given to a report which discussed options on the naming of the 'Eastern Access Road (EAR). As the road was due to open this year a formal decision was needed on the road name. Five name options were proposed to go to full Council for consideration.

It was noted that the report and recommendations were for the final decision to be made by Council and the Committee agreed with the shortlist of names. The Committee noted paragraph 30 of the report that stated "*where presented with a number of possible options for a new Council Road, we recommend adherence to the Road Naming Policy 2005*".

On the motion of Councillors Aoake and MacLeod it was resolved that the Property Subcommittee:

- 1. Note the contents of this report and in particular;**
- 2. Agree to the short-listing of Frances, Frances Rees, Oterotu, Porter and Tahuna as names for the Eastern Access Road and request officers consult with affected Iwi over the use of Oterotu and Tahuna.**
- 3. Direct that this matter, together with the outcomes of Iwi consultation, be considered in**

the public section of an upcoming Council meeting.

- 4. Authorise this report and resolution to be made available as part of the next Mayor's report to Council.**

3. Licence to Occupy Road Reserve - Crescent Investments Limited, Kirimoko Park, Wanaka (PSC 15/09A/03)

Consideration was given to an application for a licence to occupy for the construction of two entrance signs to be located within the Kamahi Street and Makomako Road road reserves, Kirimoko Park, Wanaka.

There was discussion on the recommendation from officers that the structures be frangible and it was noted that the proposed material was steel fixed in place with concrete. There was discussion around frangible materials and it was noted that there were other signs already in place in the district that were constructed of non-frangible materials such as schist. It was agreed that there needed to be consistency applied to sign applications and the Committee noted that they would discuss this with the Contract Manager. It was agreed to remove recommendation 2b.

On the motion of Councillors MacLeod and Aoake it was resolved that the Property Subcommittee:

- 1. Note the contents of this report and in particular;**
- 2. Approve a licence to occupy application for the construction of two entrance signs to be located within the Kamahi Street and Makomako Road road reserves, Kirimoko Park, Wanaka, subject to the following conditions:**
 - a. The entrance signs remain at Council's pleasure.**
 - b. All maintenance and liability of the structures lies with the applicant in perpetuity.**
 - c. Final siting of the structures requires agreement of Council Infrastructure staff.**
 - d. The structures are to be clear of existing services.**
 - e. The structures must not compromise safe sight distances for traffic movements.**
 - f. The structures must not compromise pedestrian movements.**

- g. The structures must not compromise roading or services maintenance activities.**
- 3. Authorise this report and resolution to be made available as part of the next Mayor's report to Council.**

On the motion of Councillors MacLeod and Aoake it was resolved that the Property Subcommittee move out of public excluded.

The meeting moved out of public excluded at 10.34am.

Confirmed as a true and correct record:

Chair

Date