

Summary of actions from 18 December 2014 Council meeting

Agenda item	Actions	Responsibility of:	Description of action taken
1. Wanaka Swimming Facility upgrade	Project to be progressed in accordance with Council directives, with options for progressing a design to be presented to 26 Feb 2015 Council meeting.	Operations	Partially complete – project ongoing. Report on February Council agenda.
2. Commercial Activity on Council Maritime Structure – Brent Shears, Lake Wanaka	Publicly notify application.	Operations	Partially complete: Publicly notified in January 2015. Submissions close on 14 February 2015.
3. Reclassify Reserve and New Ground Lease – Riverbank Road	Publicly notify application.	Operations	Partially complete: Publicly notified in January 2015. Submissions close on 10 February 2015.
4. Cycle Tours New Zealand – Application for Commercial Guided Tours on Queenstown Lakes District Tracks	Publicly notify application.	Operations	Partially complete: Publicly notified in January 2015. Submissions close on 14 February 2015.
5. Proposed Amendment to Property Subcommittee Terms of Reference	Update Delegations Register with new Property Subcommittee delegations	Legal and Regulatory	Complete: Updated and terms of reference published on QLDC website
6. Navigation Safety Bylaw 2014	Amend bylaw in accordance with Council requests and complete statutory procedures. Liaise with ORC re options to control environment effects of wakes and washes from boats.	Legal and Regulatory	Liaison with ORC re effect of wakes and wishes: complete Incomplete: enforcement of new bylaw cannot occur until central government maritime regulations are amended
7. Alcohol Ban Bylaw	Complete statutory procedures.	Legal and Regulatory	Complete – publicly notified and now in place.
8. Litter Offences and Fees	Complete statutory procedures.	Legal and Regulatory	Complete – litter infringements in place.
10. Event Strategy Review	Review and amend strategy and present again to a future Council meeting.	CEO Office	Complete: Presenting to February 2015 Council meeting.
11. Adoption of Infrastructure Strategy and Asset Management Plans	Obtain final Mayor and Councillor approval before finalising and publishing documents.	Infrastructure	Complete: Meeting held with Mayor in December. Agreed action points to close out. Technical close outs completed. Report being reviewed/wordsmithed.
12. Speed Limit Amendments – Approval to Consult	Continue statutory processes.	Infrastructure	Complete: Consultation requirements are being put into place. Public notices have been arranged. Communications plan, including media releases being developed. Online submission tool being developed. Letters to affected parties will be sent in the week before the consultation begins (17 January).
13. Strategy for the	Incorporate NZTA feedback into document and present again to a future	Infrastructure	Complete: Presenting to February 2015

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Procurement of Transport Infrastructure	Council meeting.		Council meeting.
14. Licence to Occupy Road Reserve – B & J Steenson, 30 Lismore Street, Lot 2 DP 332102, Wanaka	Issue Licence to Occupy subject to the conditions imposed.	Infrastructure	Completed: Licence to Occupy document has been issued and signed by the applicant and was forwarded to Council for signing on 27 January 2015.
15. District Plan Review: Queenstown Airport Mixed Use Zone	Finalise draft in preparation for inclusion in first stage of consultation on District Plan Review.	Planning and Development	Complete
16. District Plan Review: Landscape and Rural Chapters	Schedule time in a Council workshop to review chapters further.	Planning and Development	Complete: To be discussed at a Council workshop in early March.
17. Mayor's Report	Clarify nature of Shotover Country input into Shotover Country School Hall project.	CEO Office	Shotover Country contribution will be via the payment of development contributions only.
19. Glenda Drive and Associated Roads – Project Funding	Progress project in accordance with Council directives.	Infrastructure	As a consequence of the Council decision, NZTA has been advised that QLDC has funding in place to meet its commitments for the construction of the local roads portion of the project. NZTA has completed the tender evaluation process for the construction project and notified the preferred tenderer.
20. Public Works Act Agreement for Western Reservoir and Mt Aspiring Road Wanaka	Action agreement.	Infrastructure	Agreement signed by CEO.
23. Consideration of Special Housing Area Expression of Interest	Satisfy conditions imposed and forward EOI to Ministry of Building and Housing	Planning and Development	Partially complete: Private Developer Agreement still in progress.
24 Frankton Marina	Finalise provisions of Development and Lease Agreement	Legal and Regulatory	Partially complete: The Council and LMP expect to complete negotiations in early March. LMP have indicated a preference to review the resource consent decision from commissioners (expected 20 February) before finalising the agreement