

**Property Subcommittee  
22 October 2015**

Minutes of a meeting of the Property Subcommittee held on Thursday 22 October 2015 in the Council Chambers, Civic Centre, 10 Gorge Road, Queenstown commencing at 10.03am

**Present**

Mayor van Uden and Councillor Stammers-Smith

**In Attendance**

Ms Jo Conroy (APL Property Ltd) and Ms Shelley Dawson (Senior Governance Advisor)

**Apologies**

Apologies were received from Councillors Aoake and MacLeod.

**On the motion of Mayor van Uden and Councillor Stammers-Smith it was resolved that the apologies be accepted**

**Declaration of Conflicts of Interest**

There were no declarations.

**Resolution to Exclude the Public**

**On the motion of Mayor van Uden and Councillor Stammers-Smith it was resolved that the public be excluded from all items of the Property Subcommittee meeting:**

*The general subject of the matters to be discussed while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(a) of the Local Government Information and Meetings Act 1987 for the passing of this resolution is as follows:*

| <i>General subject to be considered.</i> | <i>Reason for passing this resolution.</i> | <i>Grounds under Section 7 for the passing of this resolution.</i> |
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|-----------|---|------------------|
| All Items | <p><i>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of information is necessary to:</i></p> <p><i>i) enable any local authority holding the information to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</i></p> | Section 7 (2)(i) |
|-----------|---|------------------|

*This resolution was made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982 as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above with respect to each item.*

*The meeting moved into public excluded at 10.04am.*

### **Confirmation of Minutes**

**On the motion of Mayor van Uden and Councillor Stammers-Smith it was resolved that the minutes of the Property Subcommittee meeting held on 8 October 2015 be confirmed as a true and correct record.**

### **Matters Lying on the Table**

There were no matters lying on the table.

### **Confirmation of Agenda**

The agenda was confirmed without addition or alteration.

#### **1. Queenstown Trail Commercial Cycle Guiding Review and Relicensing (PSC 15/10B/01)**

Consideration was given to a report evaluating the success of the initial term provided for commercial cycle guiding on the Queenstown Trail (QT Trails), and to approve notification of the intention to grant licences for a further term of 7 years, subject to annual renewals.

The Mayor noted that while the Queenstown Marathon had made a donation to the QT Trails there should be some further contribution for trail use as they were putting approximately 8000 people over the tracks each year during the event.

It was explained that these licences were being notified to get public feedback on how the trial period ran. If the licenses were granted the operators would be monitored and a report would come to the Property Subcommittee each year prior to renewal to ensure all conditions were being met. It was agreed that Councillors Stammers-Smith, Aoake and Ferguson sit on the hearing panel to hear any submissions. It was noted that the full terms of the licences would go to Council after the notification period.

**On the motion of Mayor van Uden and Councillor Stammers-Smith it was resolved that the Property Subcommittee:**

- 1. Note the contents of this report and in particular;**
- 2. Approve notification of the intention to grant up to 15 generic licences for commercial cycle guiding on the Queenstown Trail (schedule of land included below):**

**SCHEDULE 1 – RESERVE LAND**

| <b>Legal description</b>                         | <b>Certificate of Title</b> | <b>Reserve classification</b> |
|--|-----------------------------|-------------------------------|
| Section 6, Block LI,<br>Town of<br>Queenstown    | 46575                       | Recreation Reserve            |
| Section 1 Block LII<br>Town of<br>Queenstown     | OT18A/765                   | Recreation Reserve            |
| Section 7 Block LI<br>Town of<br>Queenstown      | OT18A/765                   | Recreation Reserve            |
| Part Section 4 Block<br>LI Town of<br>Queenstown | OT18A/765                   | Recreation Reserve            |
| Part Section 5 Block<br>LI Town of<br>Queenstown | OT18A/765                   | Recreation Reserve            |
| Sec 50, Block XXI,<br>Shotover SD                | 583561                      | Recreation Reserve            |
| Sec 1, SO 325746                                 | 149849                      | Recreation Reserve            |
| Sec 9, Block XXXI,<br>Town of Frankton           | 106447                      | Recreation Reserve            |
| Section 39 Block<br>XXXI Town of<br>Frankton     | 544615                      | Recreation Reserve            |
| Section 37 Block<br>XXXI Town of<br>Frankton     | 544615                      | Recreation Reserve            |
| Section 44 Block<br>XXXI Town of<br>Frankton     | Nil. Shown on SO<br>16443   | Recreation Reserve            |
| Section 27 Block<br>XVIII Town of<br>Frankton    | Nil. Shown on SO<br>16443   | Recreation Reserve            |
| Section 22 Block I<br>Coneburn SD                | Nil. Shown on SO<br>16443   | Recreation Reserve            |
| Section 21 Block I                               | Nil. Shown on SO            | Recreation Reserve            |

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|--|--|--------------------|
| Coneburn SD  | 16443  |                    |
| Pt Sec 29, Block I,<br>Coneburn SD   | 259427 (Leasehold<br>Title) 657995 (Head<br>Title) | Recreation Reserve |
| Lot 70 DP 9249   | 95114  | Recreation Reserve |
| Sec 29, Block XVIII,<br>Town of Frankton                                     | 495950   | Recreation Reserve |
| Sec 1-3 SO 409393  | 455331   | Recreation Reserve |
| Sec 158-159 Block<br>III Shotover SD   | 512574   | Recreation Reserve |
| Lot 321 DP 379403  | 574161   | Recreation Reserve |
| Pt Sec 25, Block I<br>Coneburn SD  | OT8C/789   | Recreation Reserve |
| Pt Sec 3, Block I,<br>Coneburn SD  | SO 3766  | Recreation Reserve |
| Pt Lot 69 DP 9249  | 95114  | Recreation Reserve |
| Lots 4 & 5 DP 15096  | 464206   | Recreation Reserve |
| Sections 49-50,<br>Block IX, Sections<br>65, 68 & 87 Block IX<br>Shotover SD | 534518   | Recreation Reserve |
| Pt Sec 131, Block<br>III, Shotover SD  | Nil  | Recreation Reserve |
| Lot 3, DP 15096  | 129117   | Recreation Reserve |
| Pt Sec 2, Block<br>XXV, Town of<br>Arrowtown                                 | Nil. Shown on SO<br>18158                          | Recreation Reserve |
| Sec 3, Block XXV,<br>Town of Arrowtown                                       | Nil. Shown on SO<br>19928                          | Recreation Reserve |
| Sec 15, Block XXIV,<br>Town of Arrowtown                                     | 460935   | Recreation Reserve |
| Pt Sec 11, Block<br>XXIV Town of<br>Arrowtown                                | OT9C/271   | Recreation Reserve |

|   |                                     |                    |
|---|-------------------------------------|--------------------|
| Pt Sec 20, Block XXXIV, Town of Arrowtown | SO 16390 (Imp Plan and Stat Action) | Recreation Reserve |
| Section 21 Block XXXVI, Town of Arrowtown | Nil. Shown on SO 16390              | Recreation Reserve |
| Section 32 Block X Shotover SD            | 680602                              | Recreation Reserve |
| Section 26 Block X Shotover SD            | 680602                              | Recreation Reserve |
| Section 25 Block X Shotover SD            | 680602                              | Recreation Reserve |
| Section 114 Block VIII Shotover SD        | 680602                              | Recreation Reserve |
| Section 102 Block VIII Shotover SD        | 680602                              | Recreation Reserve |
| Lot 701 DP 24131                          | OT16A/258                           | Recreation Reserve |
| Lot 603 DP 24569                          | OT16C/422                           | Recreation Reserve |
| Lot 604 DP 24571                          | OT17A/820                           | Recreation Reserve |
| Lot 605 DP 25645                          | OT17C/1185                          | Recreation Reserve |
| Lot 706 DP 24399                          | OT16B/1044                          | Recreation Reserve |

### SCHEDULE 2 – LOCAL PURPOSE LAND

| <b>Legal description</b>     | <b>Certificate of Title</b> | <b>Land classification</b>                 |
|------------------------------|-----------------------------|--|
| Sec 1 SO 410336              | 463142                      | Esplanade Reserve                          |
| Sec 2 SO 410336              | 463143                      | Esplanade Reserve                          |
| Lot 3 DP 300002              | 1032                        | Local Purpose Reserve (Esplanade)          |
| Sec 49 Block XXI Shotover SD | 647859                      | Local Purpose (Marina & Accessway) Reserve |

|                                 |                           |   |
|---------------------------------|---------------------------|---|
| Sec 60 Block XXI<br>Shotover SD | 2937                      | Local Purpose<br>(Marina &<br>Accessway)<br>Reserve |
| Sec 52 Block XXI<br>Shotover SD | OT7B/844                  | Local Purpose<br>(Marina &<br>Accessway)<br>Reserve |
| Lot 19 DP 20484                 | Nil. Shown on DP<br>20484 | Local Purpose<br>Reserve<br>(Recreation<br>Reserve) |
| Sec 2 SO 21582                  | OT13A/645                 | Local Purpose<br>(Marina &<br>Accessway)<br>Reserve |
| Lot 3 DP 421841                 | 483926                    | Local Purpose<br>Reserve                            |
| Lot 1 DP 447906                 | 566246                    | Local Purpose<br>Reserve<br>(Esplanade)             |
| Lot 2 DP 447906                 | 566247                    | Local Purpose<br>Reserve<br>(Esplanade)             |
| Lot 19 DP 20484                 | Nil. Shown on DP<br>20484 | Local Purpose<br>Reserve<br>(Recreation<br>Reserve) |

### SCHEDULE 3 – FEE SIMPLE LAND

| <b>Legal description</b>           | <b>Certificate of Title</b> | <b>Land classification</b>       |
|------------------------------------|-----------------------------|----------------------------------|
| Lot 3 DP 422388                    | 507467                      | Fee Simple                       |
| Lot 4 DP 421841                    | 483927                      | Fee Simple                       |
| Section 152 Block I<br>Shotover SD | 507466                      | Fee Simple<br>(Sewage Treatment) |
| Section 144 Block I<br>Shotover SD | 507466                      | Fee Simple<br>(Sewage Treatment) |

|                 |        |                                  |
|-----------------|--------|----------------------------------|
| Lot 2 DP 392200 | 369678 | Fee Simple                       |
| Lot 2 DP 422388 | 507466 | Fee Simple<br>(Sewage Treatment) |

3. **Appoint Councillors Stammers-Smith, Aoake and Ferguson any two of which can form a hearing panel to hear any submissions.**
4. **Authorise this report and resolution to be made available to the public as part of the next Mayor's report to Council.**

**2. Request to Renew Reserve Licence, Liquid Expeditions Ltd (Flyboards) (PSC 15/10B/02)**

Consideration was given to the renewal of a reserve licence to Liquid Expeditions Ltd over a portion of St Omer reserve. The applicants were granted a licence to occupy recreation reserve by Council in 2013 to operate "Flyboards" a water based activity from St Omer Park in Queenstown Bay, Section 2 Block XVII Town of Queenstown. This licence was renewed in 2014.

It was questioned why the applicants were only being given a 6 month term on the licence as it was likely that the Reserve Management Plan update would only place restrictions on their use of a gazebo. It was suggested that recommendation 2. be amended to make the licence period 24 months and that it be subject to any required changes to terms and conditions as a result of the Reserve Management Plan update.

The Mayor suggested that the process of report signoff could be streamlined more and provide a better level of customer service for the applicants.

**On the motion of mayor van Uden and Councillor Stammers-Smith it was resolved that the Property Subcommittee:**

1. **Note the contents of this report and in particular;**
2. **Approve the renewal of the Liquid Expeditions reserve licence for a further period of 24 months over St Omer Park, Recreation Reserve Section 110 Block XX Shotover SD, with final expiry (subject to ongoing renewals) of 30 November 2023, as per the existing licence terms and conditions and subject to any required changes to terms and conditions as a result of the Reserve Management Plan update.**
3. **Recommend to Council via the next Mayor's report to Council, to exercise the Minister's**



**consent (under delegation from the Minister of conservation) to the granting of this licence over St Omer Park, Recreation Reserve Section 110 Block XX Shotover SD.**

- 4. Authorise the non-commercial aspects of this report to be made available to the public as part of the next Mayor's report to Council.**

### **3. Approval for a Donated Sculpture on Kelvin Peninsula (PSC 15/10B/03)**

Consideration was given to a report that discussed the acceptance and location of a gift of public art for installation at Kelvin Peninsula in accordance with a resolution made in 2013 for the installation of ten such works of art. The request came from the Queenstown Golf Club and the Queenstown Trails Trust on behalf of Mr Hensman. The sculpture is in memory of Mr Hilton Hensman.

**On the motion of Mayor van Uden and Councillor Stammers-Smith it was resolved that the Property Subcommittee:**

- 1. Note the contents of this report and in particular;**
- 2. Accept the gift of the Mark Hills statue from Phil Hensman to be installed on the land as shown in the attached plan.**
- 3. Note that a further six pieces of art are still to be installed at some future time.**
- 4. Authorise this report and resolution to be made available to the public as part of the next Mayor's report to Council.**

**On the motion of Mayor van Uden and Councillor Stammers-Smith it was resolved that the Property Subcommittee move out of public excluded.**

*The meeting moved out of public excluded at 10.20am.*

**Confirmed as a true and correct record:**

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**Chair**

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**Date**