

**QLDC Council**  
**26 November 2015**

**Report for Agenda Item: 18**

***Department: CEO Office***

**Chief Executive's Monthly Report**

**Purpose**

- 1 To update the Council on recent activities and progress on achieving Council priorities.

**Recommendation**

- 2 That Council:
  - a. **Note** the report.

Prepared by:



Adam Feeley  
Chief Executive

11/11/2015

## 1. Update: Progress on QLDC 2015/16 Work Programme

### 1. Core Infrastructure and services:

#### 1.1. **Design build phase of Project Shotover / Sludge disposal:**

Project design is now 95% complete. Physical work on the base structure is 70% complete. The programme has been adjusted to recover slippage.

(a) **Business case for disposal fields (Council report for noting by December 2015):**

On track.

(b) **Project completion report (Council report for noting November 2016):**

On track.

#### 1.2. **Wakatipu Master Plan – implementation of parts of the transport strategy, including effectiveness measures (milestones TBC):**

A meeting of the Wakatipu Transport Governance Group is currently being scheduled, to occur late November or early December. Work is now underway on the Frankton Flats Master Plan. The first stage is to source all previous studies.

#### 1.3. **Eastern Access Road:**

Project Quality and Safety Plan, plus revised programme have been delivered. The next steps are to review the procurement policies, progress design and stakeholder consultation. Opportunities for programme acceleration are being considered in order to progress the funding agreement. The funding allocation model has been completed, but is undergoing a peer review in advance of being presented to the relevant parties as part of the proposed developer agreements for funding the private benefit portion of the road.

(a) **Progress updates to monthly workshop:**

On track.

#### 1.4. **Stage 2 of Asset Data completion:**

An Asset Management Plan (AMP) review period has begun, and we are working with stakeholders to update AMP documents.

(a) **Briefing Portfolio Leaders in ISO 55000 (Council workshop on project scope by December 2015):**

On track.

(b) **Presentation of Data Management options, including ISO 55000 (Council report for approval in June 2016):**

On track.

**1.5. Waste Management Strategy:**

The first Investment Logic Mapping (ILM) workshop was held on 2 November. Work is now underway to finalise the ILM before presenting to Councillors.

**(a) Draft report to Council workshop on findings by February 2016:**

On track.

**(b) Final report to Council for adoption by May 2016:**

On track.

**1.6. Cardrona and Glenorchy Waste Water Treatment Options:**

**(a) Glenorchy: Recommendation report on preferred option for Council by April 2016:**

Harrison Grierson are developing a fee proposal for detailed design of the township's waste water reticulation. Veolia are developing a fee proposal for minor upgrades to the Baxter 2009 Waste Water Treatment Plant to bring the plant in line with Council's standards. On track.

**(b) Cardrona: Recommendation report on preferred option for Council by April 2016:**

A consultant has been appointed for an Assessment of Environmental Effects, resource consent and designation. Revaluation of wastewater collection options are underway. A procurement plan has been developed for the Chief Executive's consideration. On track.

**1.7. Trade waste implementation: Council report presenting findings of Monitoring, Enforcement and Education Review by February 2016:**

An implementation plan will be completed early November and distributed to relevant parties. On track.

**1.8. Re-tender new road maintenance contract:**

Procurement options were presented to the Mayor and Portfolio Councillors on 14 October. An initial options analysis was also been presented to Councillors at the 3 November workshop.

**(a) Report to Council on preferred procurement option seeking approval to proceed with procurement by November 2015:**

Complete.

**(b) Recommendation report to award contract to Council by May 2016:**

On track.

**1.9. Re-tender new streetlight contract:**

An initial options analysis was presented to the Mayor and Portfolio Councillors on 14 October. The presentation to Councillors was completed at the 2 November workshop. It was agreed that the street lighting project should be extended by 12 months to allow the development of a street lighting policy.

**(a) Preferred procurement option report to Council for approval by October 2015:**

Cancelled.

**1.10. Implement NZTA transportation funding model (ONRC):****(a) Update to Councillor workshop by January 2016:**

On track.

**1.11. Water Supply Bylaw Review:****(a) Report to Council with recommendation by June 2016:**

The hearing panel reviewed the submission received, and a report to full Council will be tabled for 26 November 2015, along with the proposed Bylaw.

**1.12. Complete water meter installations**

Finalise large meter installations, review of summer water use survey.

**(a) Analysis and update report to Councillor workshop in October 2015 and March 2016:**

On track.

**2. Community Services and Facilities****2.1. Establish Parks Strategy by May 2016:**

The framework for a Parks Strategy was considered by Councillors at the 2 November workshop. On track.

**2.2. Wanaka Sports Facility and Pool:**

The construction of the Wanaka Sports Facility is tracking to programme.

Discussions with the contractor are progressing regarding non-tendering of stage two (the pool). Advice from the quantity surveyor will confirm the competitiveness of their proposal (noting that sub-trades will be competitively tendered).

### 2.3. **Wanaka Lakefront Development Plan:**

On track to have a draft plan prepared to take to Council in December 2015.

- (a) **Council report for approval of draft plan by December 2015:**  
On track.
- (b) **Public consultation (February 2016):**  
On track.
- (c) **Report with final plan recommendations to WCB by May 2016:**  
On track.
- (d) **Report with final plan recommendations to full Council by June 2016:**  
On track.

## 3. Regulatory functions and Services

### 3.1. **Public Obstruction Bylaw:**

- (a) **Initial report approving consultation to Council by February 2016:**  
On track to have a report to Council by February 2016. A workshop is programmed for November to discuss the initial thoughts and views of Council.
- (b) **Final report to Council with recommendations by June 2016:**  
On track; this will follow the initial report (February), consultation (March) and any hearings necessary (April) to prepare the final report for June.

## 4. Environment

### 4.1. **District Plan Notification Stage 1:**

- (a) **Report recommending appointment of Commissioners by November 2015:**  
A paper recommending a panel of Commissioners for the Proposed District Plan hearings is being presented to the Council meeting in November.
- (b) **Submissions close (October 2015):**  
Submissions closed on 23 October. 840 submissions were received. Staff are now summarising the decisions requested in submissions. This summary will be notified in December 2015, allowing the opportunity for further submissions to be lodged.

(c) **Further submissions close (December 2015):**

The period for making further submissions is 10 working days. It is anticipated that this period will commence by December 2015.

4.2. **Wilding conifers:**

(a) **Report to Council proposing options for future logging or removal of Coronet Forest by November 2015:**

A meeting with Central Otago District Council representatives is scheduled for 12 November to discuss options for the future of the forest and the joint venture agreement.

4.3. **Eco design advisor:**

(a) **Establish pilot programme – report to Council for noting by April 2016:**

On track.

## 5. Economic Development

5.1. **Lakeview:**

(a) **Preferred Developer – Council report decision (June 2016):**

Formal market engagement for a preferred developer of the Lakeview development is on hold until applications for capital funding toward the Queenstown Convention Centre have been considered by alternative providers and outcomes received by the Council. Informal discussions with registered parties continue through the Council's property adviser for this project (CBRE Ltd).

(b) **Plan Change 50 operative (under appeal) – Council report (June 2016):**

Mediation between the appellants and QLDC has been set for 24 November. The Environment Court has indicated that it would like to hear appeals by early April 2016. A timetable for exchange of evidence between the parties is yet to be confirmed.

5.2. **Housing Affordability:**

(a) **Report scoping (pending Councillor working group brief) – Report to Council TBC:**

No staff actions currently.

### 5.3. **Convention Centre:**

(a) **Report to Council on alternative funding sources by June 2016:**

Further information has been prepared supporting an application to the Central Lakes Trust for a capital contribution toward the project.

## 6. Service

### 6.1. **Single Council office in Queenstown:**

(a) **Report to Council on options for Council office accommodation by November 2015:**

Colliers have prepared a report for submission to the November Council meeting.

## 7. Financial management

### 7.1. **Review of rates:**

(a) **Rates review workshops with Elected Members by November 2015:**

The review will commence, with the first workshop on 16 November 2015.

(b) **Report to Council on recommended approach by February 2016:**

Report will be drafted when the review is completed (February 2016).

### 7.2. **Procurement Policy:**

(a) **Initial review report on policy and practice to Audit and Risk Committee by February 2016:**

Review of best practice within the sector has commenced including review of policies and procedures prepared for central government.

(b) **Report to Council for adoption of policy by March 2016:**

Report will be drafted when the review is completed (March 2016).