

QLDC Council
29 October 2015

Report for Agenda Item: 10

Department: CEO Office

Chief Executive's Monthly Report

Purpose

To update the Council on recent activities and progress on achieving Council priorities.

Recommendation

That Council:

- a. **Note** the report.

Prepared by:



Adam Feeley
Chief Executive

14/10/2015

1. Update: Progress on QLDC 2015/16 Work Programme

1. Core Infrastructure and services:

1.1. ***Design build phase of Project Shotover / Sludge disposal:***

Design is nearing completion. Sawdust bund is 90% complete and contractor has commenced compaction of base area for reactor and clarifier.

(a) ***Business case for disposal fields (Council report for noting by December 2015):***

On track.

(b) ***Project completion report (Council report for noting November 2016):***

On track.

1.2. ***Wakatipu Master Plan – implementation of parts of the transport strategy, including effectiveness measures (milestones TBC):***

ORC has commenced its review of public transport services with AECOM as appointed project managers. The process is developing a business case for public transport improvements. Councillors Cocks and Forbes have participated in ORC workshops in October. Other participants included representatives from transport operators and the NZ Transport Agency. The ORC will now produce a strategic case for change that will be reported back to us before Christmas. As an overall goal, the ORC intended that new services commence in 2017.

A 'projects on a page' showing the various transport planning initiatives and their timelines on a map of the Wakatipu was produced early on in the master planning process. It has gone through a soft launch being used at presentations for interest groups, such as Rotary, Automobile Association and the like. This coming month it will be loaded onto the Council website as an interactive graphic.

1.3. ***Eastern Access Road:***

(a) ***Progress updates to monthly workshop:***

Tender evaluation of professional services has been finalised with the contract awarded to MWH on 29 September 2015. An update on funding options and project timing will be presented to the November Council meeting.

1.4. ***Stage 2 of Asset Data completion:***

(a) ***Briefing Portfolio Leaders in ISO 55000 (Council workshop on project scope by December 2015):***

On track.

- (b) **Presentation of Data Management options, including ISO 55000 (Council report for approval in June 2016):**
On track.

1.5. Waste Management Strategy:

Discussion is underway with portfolio councillors around the aim of the Waste Strategy and Waste Assessment review. If desired, this could be extended to all elected members.

- (a) **Draft report to Council workshop on findings by February 2016:**
On track.
- (b) **Final report to Council for adoption by May 2016:**
On track.

1.6. Cardrona and Glenorchy Waste Water Treatment Options:

- (a) **Glenorchy: Recommendation report on preferred option for Council by April 2016:**

Project timing is dependent on the resource consent process (which could receive public objections). It is recommended that the preferred method of delivery should be Design, Build, and Operate.

- (b) **Cardrona: Recommendation report on preferred option for Council by April 2016:**

The sale and purchase agreement for Baxter 2009 wastewater treatment plant (WWTP) and associated land has been completed within the allocated budget. The WWTP is now in Council ownership and is being maintained by Council's maintenance contractor, Veolia.

1.7. Trade waste implementation: Council report presenting findings of Monitoring, Enforcement and Education Review by February 2016:

The Chief Engineer is preparing an implementation plan October 2015. A first discussion on integrated database with IT is complete.

1.8. Re-tender new road maintenance contract:

NZTA approval for contract extension was received, and the extension executed by the CEO as per Council resolution.

- (a) **Report to Council on preferred procurement option seeking approval to proceed with procurement by November 2015:**

Preparation of options for procurement, contract scope and programme are well progressed. Following the Contractor Workshop a session will be scheduled to work through the options with the Portfolio Councillors and Mayor prior to meeting with the Council. On track.

- (b) **Recommendation report to award contract to Council by May 2016:**
On track.

1.9. Re-tender new streetlight contract:

Initial options analysis complete for review by Portfolio Councillors and Mayor ahead of the November Workshop.

- (a) **Preferred procurement option report to Council for approval by October 2015:**
On track.

1.10. Implement NZTA transportation funding model (ONRC):

Completion of annual reseal works programme following NZTA drive-over. Economic Network Plan improvements are underway with a larger focus required on spatial network improvements than initially anticipated.

- (a) **Update to Councillor workshop by January 2016:**
On track.

1.11. Water Supply Bylaw Review:

- (a) **Report to Council with recommendation by June 2016:**
Consultation closed with one submission received. A report will be prepared to Council for November.

1.12. Complete water meter installations

- (a) **Analysis and update report to Councillor workshop in October 2015 and March 2016:**
On track.

2. Community Services and Facilities

2.1. Establish Parks Strategy by May 2016:

A draft framework has been developed and will be presented at an October workshop.

2.2. Wanaka Sports Facility and Pool:

The Sports Facility continues to track well against programme with the structural steel now in place and the foundations and sub-floor services underway. It is on track for 31 May 2016 completion.

Developed design for the Community Pool has now been completed with the exception of the pool plant services which will be finalised once decisions pertaining to the pool liner and filtration system have been made. Detailed design has commenced in all other areas progressing

towards a mid-November document drop of a staged building consent application.

2.3. ***Wanaka Lakefront Development Plan:***

The lead consultant has been engaged and the programme for plan delivery developed.

- (a) ***Council report for approval of draft plan by December 2015:***
On track.
- (b) ***Public consultation (February 2016):***
On track.
- (c) ***Report with final plan recommendations to WCB by May 2016:***
On track.
- (d) ***Report with final plan recommendations to full Council by June 2016:***
On track.

3. Regulatory functions and Services

3.1. ***Public Obstruction Bylaw:***

- (a) ***Initial report approving consultation to Council by February 2016:***
On track.
- (b) ***Final report to Council with recommendations by June 2016:***
On track.

4. Environment

4.1. ***District Plan Notification Stage 1:***

- (a) ***Report recommending appointment of Commissioners by November 2015:***
A paper recommending a Chair of the Commission is being presented to Council for the October meeting. It is anticipated that a further paper will be presented to the Council meeting in November recommending the balance of the Commissioners.
- (b) ***Submissions close (October 2015):***
Submissions closed on 23 October. Staff are now summarising decisions requested in submissions. This summary will be notified by December 2015, allowing the opportunity for further submissions to be lodged.

(c) **Further submissions close (December 2015):**

The period for making further submissions is 10 working days. It is anticipated that this period will commence by December 2015.

4.2. **Wilding conifers:**

(a) **Report to Council proposing options for future logging or removal of Coronet Forest by November 2015:**

A proposal for logging/removal of Coronet Forest has been received and a report for Council submitted for this meeting.

4.3. **Eco design advisor:**

(a) **Establish pilot programme – report to Council for noting by April 2016:**

On track.

5. Economic Development

5.1. **Lakeview:**

(a) **Preferred Developer – Council report decision (June 2016):**

Work is suspended pending a Council decision on the progression or otherwise of the QCC project.

(b) **Plan Change 50 operative (under appeal) – Council report (June 2016):**

Communications have commenced between appellants, QLDC and the Environment Court to confirm a timetable for possible mediation and/or exchange of evidence.

5.2. **Housing Affordability:**

(a) **Report scoping (pending Councillor working group brief) – Report to Council TBC:**

No staff actions currently.

5.3. **Convention Centre:**

(a) **Report to Council on alternative funding sources by June 2016:**

The Central Lakes Trust has requested further information for their consideration of a capital contribution toward the project. The Community Trust of Southland has confirmed that they are not currently offering major grant funding and are therefore not in a position (at this time) to consider funding toward the facility.

6. Service

6.1. *Single Council office in Queenstown:*

- (a) ***Report to Council on options for Council office accommodation by November 2015:***
Colliers are preparing a report for submission to the November Council.

7. Financial management

7.1. *Review of rates:*

- (a) ***Rates review workshops with Elected Members by November 2015:***
The review will commence following finalisation of the Annual Report process in November 2015.
- (b) ***Report to Council on recommended approach by February 2016:***
Report will be drafted when the review is completed (February 2016).

7.2. *Procurement Policy:*

- (a) ***Initial review report on policy and practice to Audit and Risk Committee by February 2016:***
Review of best practice within the sector to commence following finalisation of the Annual Report process in November 2015.
- (b) ***Report to Council for adoption of policy by March 2016:***
Report will be drafted when the review is completed (March 2016).