

**Property Subcommittee
8 October 2015**

Minutes of a meeting of the Property Subcommittee held on Thursday 8 October 2015 in the Council Chambers, Civic Centre, 10 Gorge Road, Queenstown commencing at 10.00am

Present

Mayor van Uden, Councillors Aoake and Stammers-Smith

In Attendance

Councillor MacLeod (via videoconference), Ms Jo Conroy (APL Property Ltd), Mr Blake Hoger (APL Property Ltd) and Ms Shelley Dawson (Senior Governance Advisor)

Apologies

There were no apologies.

Declaration of Conflicts of Interest

There were no declarations.

Resolution to Exclude the Public

On the motion of Councillors Aoake and Stammers-Smith it was resolved that the public be excluded from all items of the Property Subcommittee meeting:

The general subject of the matters to be discussed while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(a) of the Local Government Information and Meetings Act 1987 for the passing of this resolution is as follows:

<i>General subject to be considered.</i>	<i>Reason for passing this resolution.</i>	<i>Grounds under Section 7 for the passing of this resolution.</i>
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All Items	<p><i>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of information is necessary to:</i></p> <p><i>i) enable any local authority holding the information to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</i></p>	Section 7 (2)(i)
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This resolution was made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982 as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above with respect to each item.

The meeting moved into public excluded at 10.01am.

Confirmation of Minutes

On the motion of Councillors Stammers-Smith and Aoake it was resolved that the minutes of the Property Subcommittee meeting held on 8 October 2015 be confirmed as a true and correct record.

Matters Lying on the Table

There were no matters lying on the table.

Confirmation of Agenda

The agenda was confirmed without addition or alteration.

1. Temporary Road Closure – 2015 Queenstown Marathon (PSC 15/10A/01)

Consideration was given to a temporary road closure application for the Queenstown Marathon to be held on 21 November 2015 with additional closures in the 2 days leading up to the event. The event includes four individual courses; 3km Kids Run, 10km Run, Half Marathon and Full Marathon from Arrowtown to Queenstown. Road closures were required for the management of the event in order to accommodate the competitors and spectators.

The Committee emphasised that the applicant would have to ensure that all affected people knew of the closures that would be in place.

On the motion of Councillors Aoake and Stammers-Smith it was resolved that the Property Subcommittee:

- 1. Note the contents of this report and in particular;**
- 2. Approve the temporary road closures, subject to the following conditions:**
 - a. Approval of the final Traffic Management Plan by QLDC Planning and Infrastructure prior to the event taking place.**
 - b. Radio advertising two days prior and on the morning of the event.**
 - c. The event organisers arranging suitable disposal methods for recycling and rubbish/refuse.**
 - d. Signs notifying road closure dates / times to be installed around the course at least a week prior to the event.**
 - e. The applicant notifies all affected parties of the extent of the temporary road closure at least ten working days prior to the closure occurring with a copy of said notification to be supplied to APL Property Limited.**
 - f. Pursuant to the Transport (Vehicular Traffic Road Closure) Regulations 1965 the applicant must hold adequate public liability and property damage insurance to indemnify the applicant and the Council against any damage to property or persons as a result of the event during the road closure period.**
- 3. Authorise the following schedule of temporary road closures:**

Thursday, 19 November 2015

Road to be Closed: Memorial St – From Templeton Way to Camp St / Man St

Period of Closure: 0600 to 1900

Friday, 20 November 2015

**Road to be Closed: Memorial St – From
Templeton Way to Camp St /
Man St**

Period of Closure: 0800 to 1900

Saturday, 21 November 2015

Roads to be Closed:

Name of Road	Closure Type	Start	End
Malaghans Rd	Expected Delays	0800	1100
Manse Rd	Full Closure	0800	1100
Surrey St	Full Closure	0800	1100
Villiers St	Full Closure	0800	1100
Buckingham St	Full Closure	0800	1100
Merioneth St – From Buckingham to Bedford	Full Closure	0800	1100
Bedford St – From Merioneth to Cardigan	Full Closure	0800	1100
Nairn St – From Bedford to Wilcox Green	Full Closure	0800	1100
Centennial Ave	Full Closure	0900	1230
McDonnell Rd	Full Closure	0900	1230
Hogan's Gully Rd	Full Closure	0800	1230
Arrowtown-Lake Hayes Rd – From RP 406/1728 to 406/2945	Full Closure	0800	1230
Arrowtown-Lake Hayes Rd – From RP 406/0 to 406/1728 & RP 406/2945 to 406/5307	Full Closure *	0800	1230
Rutherford Rd	Full Closure	0745	1300
Slopehill Rd East	Full Closure	0745	1300
Speargrass Flat Rd – From Arrowtown-Lake Hayes Rd to Hunter Rd	Full Closure	0745	1300
Speargrass Flat Rd – From Hunter Rd to Domain Rd	Full Closure	0600	0900

Domain Rd – From Speargrass Flat Rd to Lower Shotover Rd	Full Closure	0745	0900
Speargrass Flat Road - From Slope Hill Road East to Hunter Road	Full Closure	0500	1300
Hunter Rd	Full Closure *	0745	0900
Mooney Rd	Full Closure *	0745	0900
Lower Shotover Rd – From Domain Rd to State Highway 6 Ladies Mile	Full Closure *	0745	0900
Lower Shotover Rd & Speargrass Flat to Domain Rd	Full Closure	0745	1430
Slopehill Rd West	Full Closure	0745	1430
Lower Shotover Rd / Domain Rd Intersection	Expected delays	0745	1430
Spence Rd	Full Closure *	0745	0900
Shotover Delta Rd	Full Closure	0745	1430
Robertson St	Full Closure	0745	1500
Boyes Crescent (<i>Including Bridge St</i>) – From RP 54/240 to 54/518	Full Closure	0700	1500
Lake Avenue	Full Closure	0500	0900
Allan Crescent	Full Closure	0500	1530
Frankton Beach Access	Parking Restrictions	0700	1530
Sugar Lane	Parking Restrictions	0700	1530
Park St – from RP 96/266 to 96/1218	Full Closure	0700	1600
Marine Parade	Full Closure	0700	1600
Rees St	Full Closure	0700	1600
Beach St – From Camp St to Shotover St	Full Closure	0700	1600
Duke St	Full Closure	0700	1600
Camp St – From Shotover St to Robins Rd	Full Closure	0700	1600

Memorial St	Full Closure	0500	1700
Stanley St – From Shotover St to Memorial St	Full Closure	0500	1700
Templeton Way	Full Closure	0500	1700
Man St – From Brecon to Camp St	Full Closure	0700	1600

* Resident access via Traffic Marshall

4. Authorise APL Property Limited to issue a permit to the applicant to use the closed road pursuant to Regulation 8 Transport (Vehicular Traffic Road Closure) Regulations 1965.
5. Authorise this report and resolution to be made available as part of the next Mayor's report to Council.

2. Temporary Road Closure Application – Queenstown Car Club – Coronet Peak Hill Climb 2015 (PSC 15/10A/02)

Consideration was given to a temporary road closure application for the Queenstown Car Club's 2015 Coronet Peak Hill Climb to be held Saturday 28 November 2015. The event is a 2.7 kilometre sealed vehicle hill climb race taking place on Coronet Peak Road, Queenstown. The organisers required a temporary road closure of Coronet Peak Road to run their event and for the safety of participants and spectators.

It was questioned if condition f. could be simplified rather than have several lots of people involved. It was suggested that the applicant could contact either Downers or the contract manager to arrange the recording and get it done. It was suggested that the words "(by video)" be removed from condition f. as video was no longer used for recording and the term could be restrictive.

Mr Hoger commented that condition h. came from the legislation being used for the temporary road closure around paying towards ACC. However the applicant had noted that all competitors were covered by their scheme. APL suggested that "if required" be added to condition h as they were still getting advice from the legal department if the applicant's scheme would suffice.

On the motion of Mayor van Uden and Councillor Aoake it was resolved that the Property Subcommittee:

1. Note the contents of this report and in particular;
2. Approve the temporary road closures, subject to the following conditions:

- a. Approval of the final Traffic Management Plan by QLDC Planning and Infrastructure prior to the event taking place.
 - b. Radio advertising two days prior and on the morning of the event.
 - c. The event organisers arranging suitable disposal methods for recycling and rubbish/refuse.
 - d. Signs notifying road closure dates / times to be installed at the start of Coronet Peak Road (off Malaghans Road) and at the intersection with Skippers Road at least a week prior to the event.
 - e. The applicant notifies all affected parties of the extent of the temporary road closure at least ten working days prior to the closure occurring with a copy to be supplied to APL Property Limited.
 - f. The applicant is to contact QLDC Operations and Maintenance a minimum of two weeks prior to the event to allow a Council staff member to arrange for Downers to record the road prior to the event and again after the event in order to record any damage to the road as a result of the event.
 - g. Pursuant to the Transport (Vehicular Traffic Road Closure) Regulations 1965 the applicant must hold adequate public liability and property damage insurance. This is required to indemnify the applicant and the Council against any damage to property or persons as a result of the event during the road closure period.
 - h. Pursuant to the Transport (Vehicular Traffic Road Closure) Regulations 1965 the applicant must ensure that all motor vehicles participating in the event are appropriately registered, if required.
3. Authorise the following schedule of road closures:

Roads to be Closed: Coronet Peak Road from Skippers Road intersection to Coronet Peak Ski field Carpark

**Period of Closure: Saturday 28 November 2015
from 0800 to 1800**

- 4. Authorise APL Property Limited to issue a permit to the applicant to use the closed road pursuant to Regulation 8 Transport (Vehicular Traffic Road Closure) Regulations 1965.**
- 5. Authorise this report and resolution to be made available as part of the next Mayor's report to Council.**

3. Temporary Road Closure – Rural Games 2016 (PSC 15/10A/03)

Consideration was given to an application for Temporary Road Closures for the 2016 Rural Games scheduled for Saturday 6 February 2016 to Sunday 7 February 2016. Closures were required for the main event for Stanley Street from Shotover Street to Memorial Street and all of Memorial Street and Templeton Way on Saturday 6 February 2016 and Sunday 7 February 2016. There were also closures required in the CBD for the Sheep Run event.

There was discussion around the types of fencing proposed and that the applicant had suggested a fourth type of fencing (attachment B photo page 44 of the agenda) that was not appropriate. The Committee agreed that the fourth type of fencing was not to be used and asked APL to enforce this.

On the motion of Councillor Stammers-Smith and Mayor van Uden it was resolved that the Property Subcommittee:

- 1. Note the contents of this report and in particular;**
- 2. Approve the temporary road closure application for the 2016 Rural Games subject to the following conditions:**
 - a. Approval of the final Traffic Management Plan by QLDC Infrastructure prior to the event taking place.**
 - b. The applicant to ensure when preparing the Traffic Management Plan there is no conflict between the proposed Beach Street road closure and the development work on 23,25 & 27 Beach Street that is due to commence early 2016.**
 - c. Radio advertising two days prior to and on the morning of the event.**

- d. The event organisers arranging suitable disposal methods for recycling and rubbish/refuse.
 - e. The applicant notifies and seeks acceptance from all affected businesses/properties with regards to the event and the extent of the temporary road closures; this notification is to be undertaken at least five working days prior to the closure occurring and to be reflected in the Traffic Management Plan submitted for approval.
 - f. A copy of this notice is to be supplied to APL Property Limited.
3. Authorise the following schedule of temporary road closures:

Sheep Run

Road to be Closed: Beach Street from Camp Street to Shotover Street and Cow Lane from Camp Street to Beach Street

Period of Closure: Saturday 6 February 2016 from 1100 to 1900

Roads to be Closed: Camp Street from Shotover Street to Earl Street, Ballarat Street from Camp Street to Stanley Street, all of Earl Street, all of Marine Parade, all of Church Street and all of Rees Street.

Period of Closure: Saturday 6 February 2016 for a period of 30 minutes between 1645 and 1815

Main Event

Roads to be Closed: Stanley Street from Shotover Street to Memorial Street, all of Memorial Street and Templeton Way.

Period of Closure: Saturday 6 February 2016 from 0830 to 1930

**Sunday 7 February 2016
from 0830 to 1930**

- 4. Authorise this report and resolution to be made available as part of the next Mayor's report to Council.**

On the motion of Mayor van Uden and Councillor Aoake it was resolved that the Property Subcommittee move out of public excluded.

The meeting moved out of public excluded at 10.10am.

Confirmed as a true and correct record:

Chair

Date