

**Property Subcommittee
14 May 2015**

Minutes of a meeting of the Property Subcommittee held on Thursday, 14 May 2015 in the Council Chambers, Civic Centre, 10 Gorge Road, Queenstown commencing at 10.00am

Present

Mayor van Uden; Councillors Aoake and MacLeod

In Attendance

Councillor McLeod attended via videoconference. Mr Peter Hansby (General Manager Infrastructure), Ms Jo Conroy (APL Property), Mr Dan Cruickshank (APL Property Ltd), Mr David Wallace (Senior Parks and Reserves Planner) and Ms Shelley Dawson (Senior Governance Advisor)

Apologies

There were no apologies.

Declaration of Conflicts of Interest

There were no conflicts noted.

Resolution to Exclude the Public

On the motion of Councillors Aoake and Stammers-Smith it was resolved that the public be excluded from all items of the Property Subcommittee meeting:

The general subject of the matters to be discussed while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(a) of the Local Government Information and Meetings Act 1987 for the passing of this resolution is as follows:

<i>General subject to be considered.</i>	<i>Reason for passing this resolution.</i>	<i>Grounds under Section 7 for the passing of this resolution.</i>
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All Items	<p><i>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of information is necessary to:</i></p> <p><i>i) enable any local authority holding the information to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</i></p>	Section 7 (2)(i)
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This resolution was made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982 as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above with respect to each item.

The meeting moved into public excluded at 10.01am.

Confirmation of Minutes

On the motion of Councillor Aoake and Mayor van Uden it was resolved that the minutes of the Property Subcommittee meeting held on 9 April 2015 be confirmed as a true and correct record.

Confirmation of Agenda

The agenda was confirmed without addition or alteration.

Matters Lying on the Table

There were no matters lying on the table.

1. Queenstown Winter Festival – New Licences (PSC 15/05A/01)

Consideration was given to report that sought to notify the intention to grant new reserve licences to the Queenstown Winter Festival. Queenstown Winter Festival wished to again utilise several areas around the town centre for the duration of the festival which typically runs for 10 days each June with up to 1 week of pack in and pack out days either side. A temporary permit was not appropriate and a licence over recreation reserve required notification.

It was noted that legal advice had been sought and the current licence could not be varied and new licences had to be notified. The Mayor noted that notification was already underway otherwise the process would not be completed in time for the festival opening. She advised that the Committee needed to appoint a hearings

panel and Councillors Aoake and Stammers-Smith indicated they were available. It was suggested that a new recommendation 3. be added appointing any two of Mayor van Uden and Councillors Aoake and Stammers-Smith as the hearing panel to hear any submissions.

The Committee was advised that the hearing panel would need delegated authority from Council to decide on the licences as there was no Council meeting within the timeframe. The hearing would need to be on 15 June 2015 and it was suggested that a recommendation 4. be added requesting authority from Council for the panel to decide on granting the licences. Recommendation 3. in the agenda would become recommendation 5.

On the motion of Mayor van Uden and Councillor Stammers-Smith it was resolved that the Property Subcommittee:

- 1. Note the contents of this report and in particular;**
- 2. Approve the notification of the intention to grant licences to the Queenstown Winter Festival for a period 10 days each winter plus 1 week pack in prior to the event and 1 week pack out post event, with a licence term of 3 years over Lot 1 DP 20875, Sec 6 Blk LI Queenstown Town and Sec 6/18 27 Blk XV Queenstown.**
- 3. Appoint any two of Mayor van Uden and Councillors Aoake and Stammers-Smith as the hearing panel to hear any submissions.**
- 4. Request that Council delegate authority to the hearing panel to make a final decision on the granting of the licences after hearing any submissions.**
- 5. Authorise this report and resolution to be made available to the public as part of the next Mayor's report to Council.**

On the motion of Councillors Aoake and Stammers-Smith it was resolved that the Property Subcommittee move out of public excluded.

The meeting concluded at 10.05am.

Confirmed as a true and correct record:

Chair

Date