

Summary of actions from 30 April 2015 Council meeting

Agenda item	Actions	Responsibility of:	Description of action taken
1. Request for Permit for Farm Gates under Section 344 of the Local Government Act 1974 – Cameron Craigie and Anita Holthaus, Lovers Leap Road	Action approval for gates 1 and 3.	Infrastructure	Complete: Applicant advised of Council's decision by letter.
2. Speed Limit Bylaw 2009: Amendment No 4 of 2015	1. Complete statutory procedures necessary to amend bylaw; 2. Arrange for implementation of new speed limits.	Operations	Complete: 1. The bylaw has been amended with the changes agreed and sent to Mayor and CEO for signature by 20 th May. 2. The changeover of the speed limit signs has been arranged for 20 th May by Downers, except the variable school signs which will be bought and installed in the next financial year.
3. Commercial Jetty for Roys Bay, Lake Wanaka – Consideration of initial funding to purchase pontoon	Transfer funds and make necessary applications.	Operations	Partially complete: Report on pontoon condition complete, awaiting project signoff by GM Infrastructure.
4. Learn to Swim School at Alpine Aqualand	Undertake necessary steps to effect change to sole provider.	Operations	All stakeholders including EOI submitters, parents, staff and Wakatipu Swim School have been advised of the outcome. Planning is underway to resource the Alpine Aqualand Swim School to deliver service as a sole provider of learn to swim at Alpine Aqualand from Term 3.
5. Land Transfer to facilitate replacement Kawarau Falls Bridge	1. Request NZTA to review modelling used to determine proposed bridge design and advise Council of the outcome; 2. Complete legal procedures to effect land transfer.	Infrastructure	1. The Council request has been passed on to NZTA. The Agency is reviewing the modelling and has undertaken to report back to Council by the end of May. 2. Staff are clarifying land transfer process with Senior Solicitor.
6. Revocation of Reserve Status – Glenda Drive	Complete statutory procedures for revoking reserve status.	Operations	Complete: Requesting approval from the Ministry of Conservation and once received will be gazetted.
7. Commercial Activity Permit for Brent Shears, Lake Wanaka	Arrange for issue of commercial licence.	Operations	Complete: Permit drafted and issued.
8. Licence Request by Mountain Beech NZ Ltd for Guided Walks at Pigeon Island, Lake Wakatipu	Arrange for issue of licence.	Operations	Complete: Licence drafted and issued.

Summary of actions from 30 April 2015 Council meeting

Agenda item	Actions	Responsibility of:	Description of action taken
9. QLDC Lead Policy – Housing Accord: Amendment	1. Amend and publish updated lead policy; 2. Communicate with preferred SHA proponents re new requirements.	Planning and Development	Complete: Amended policy published on QLDC website. Communication undertaken with preferred proponents.
10. District Plan Review: Landscape and Rural Chapters	Finalise chapters.	Planning and Development	Endorsed by Council on 30 April 2015.
11. District Plan Review: Resort Zone provisions – Millbrook and Waterfall Park	Finalise chapters	Planning and Development	Endorsed by Council on 30 April 2015.
12. Making Plan Changes 29 and 39 operative	Complete statutory procedures.	Planning and Development	Completed: Advertised in The Mirror on 13 May 2015. Provisions become operative 5 working days after that notice.
13. Mayor's Report	Appointment of Joanne Conroy as Council representative on QLCHT Attendance of Councillors Aoake and Forbes at 2015 LGNZ Conference	CE Office	a) Mrs Conroy has been advised. b) Bookings being made for Councillors Aoake and Forbes to attend LGNZ 2015 conference.
14. Chief Executive's report	a) Relocation of Wakatipu Gun Club: Make necessary arrangements to remit funds to Wakatipu Gun Club. b) Mead Road: Take actions to acquire Mead Road under Public Works Act.	a) Infrastructure b) CE Office	a) Staff have progressed negotiations with the Gun Club, and supplied a draft agreement for their consideration and comment. The Gun Club and Scope are agreeing terms for progressing the Gun Club's resource consent at the Victoria Landfill site. b) In progress – Meredith Connell instructed to progress.
15. Plan Change 48 Signs – Appeal Matters		Planning and Development	

Summary of actions from earlier Council meetings

COUNCIL ACTIONS: ORDINARY MEETING OF 24 MARCH 2015

Agenda item	Actions	Responsibility of:	Description of action taken
2. Lakeview Reserve Land Exchange Proposal	<ol style="list-style-type: none"> Publicly notify proposal. Make arrangements for hearing. Prepare recommendation from hearings panel back to Council. 	CE Office	Partially complete: Hearing scheduled for 21 May 2015 and hearings panel's recommendation to be presented to Council meeting on 30 June 2015.
6. Amendment to Delegation of Authority and Terms of Reference to Facilitate Decisions under the Housing Accords and Special Housing Areas Act 2013	Amend the terms of reference of the Resource Consent Commissioner Appointment Subcommittee.	Legal and Regulatory	Partially complete: Underway but not yet complete.
7. Psychoactive Substances – Local Approved Products Policy	<ol style="list-style-type: none"> Arrange for commencement of Special Consultative Procedure. Timetable review of the Control of Activities and Obstructions in Public Places Bylaw 2010 early in the 2015/16 work programme. Arrange hearing and report of final policy to Council. 	Legal and Regulatory	Partially complete: Hearing held on 22 May. Final recommended form of bylaw will be presented to Council meeting on 30 June 2015.
9. Draft Glenorchy Airstrip Reserve Management Plan	<ol style="list-style-type: none"> Arrange for public notification of draft plan. Manage consultation process. In liaison with governance arrange hearing and report of final plan to Council. 	Operations	Partially complete: Submissions are open until 12 June, after which a hearing panel will be named and a hearing arranged.
10. Proposed Glenorchy Local Purpose Reserve land exchange	Complete statutory procedures.	Operations	Partially complete: On hold pending the applicant securing resource consent. Once this achieved, the land exchange will be completed Update: No change from the above.
12. Reclassify Reserve and Grant a New Ground Lease – Riverbank Road, Wanaka	Issue lease.	Operations	Partially complete: Reclassification of reserve will be gazetted and proposed lessee has been asked to start working on the resource consent application. Update: No change from the above.
16 Mayor's Report	The timing for consultation with affected landowners on the Inner Links proposal to be clarified.	Infrastructure	Incomplete: still to be actioned.
17. CEO's Report	<ul style="list-style-type: none"> 2.4: Vegetation management contracts: Discussion about higher levels of track maintenance standards (especially on the Frankton Track) would be scheduled for a future workshop. 	CE Office/ Operations	Partially complete: Discussion about parks contract specifications to be scheduled for a future workshop. Update: No change from the above.

COUNCIL ACTIONS: ORDINARY MEETING OF 26 FEBRUARY 2015

Agenda item	Actions	Responsibility of:	Description of action taken
1. Wanaka Sports Facility	a) Proceed with closed tender and appoint main contractor.	Operations	Partially complete:

and Pool	b) Obtain a peer review of the wet area and its connection with the dry area and provide the results to the full Council.		- Evaluations of tenders is largely complete. Appointment of main contractor pending. Peer review of pool facility in progress.
6. Draft Queenstown Town Centre Transport Strategy	a) Obtain final approval of draft from Mayor and infrastructure portfolio leaders (note: add 'for example' to text re \$1 parking charge). b) Commence public consultation. c) Review the text used in the table evaluating strategy scenario options to write in simpler language.	Infrastructure	Partially complete – consultation closed on 20 May and a report will be presented to the July Council meeting.
7. Strategy for the Procurement of Transport Infrastructure	a) Amend document (add local contractors) and submit to NZTA. b) Basis for tiered pre-qualification system to be presented to Council. c) Procurement policy to be brought to Council for review.	Infrastructure	a) Complete. b) Still to be actioned. c) Still to be actioned. Update: No change from the above.
12. Mayor's Report – Portfolio Leader Update	b) Complete statutory procedures for right-of-way easement at 57 Arrowtown-Lake Hayes Road.	Planning and Development	Partially complete: b) The applicant is still considering how to proceed as the approved terms are slightly different from those requested. If the item is to be progressed further, it will need to go to full Council for sign-off of the ministerial consent. Update: No change from the above.

COUNCIL ACTIONS: ORDINARY MEETING OF 18 DECEMBER 2014

Agenda item	Actions	Responsibility of:	Description of action taken
24 Frankton Marina		Legal and Regulatory	

COUNCIL ACTIONS: ORDINARY MEETING OF 27 NOVEMBER 2014

Agenda item	Actions	Responsibility of:	Description of action taken
9. Approval of draft Trade Waste Bylaw for public consultation	Commence special consultative procedure.	Infrastructure	Partially complete: Hearings panel has deliberated on the submissions received and recommended a final form of the bylaw which will be brought to the Council meeting on 30 June 2015.
11. Extension of area served by Lake Hayes Water Supply	Extension of water area boundaries: policy to be amended to provide decision-making principles for special circumstances	Infrastructure	Partially complete: Policy will be incorporated into the review of the water bylaw later in the year.
17. Mayor's Report	f) Publicly notify intention to grant a new lease to the Upper Clutha A and P Society.	Operations	Partially complete: Considered at Wanaka Community Board meeting on 15 April. WCB has deferred the item, with a further report due to the Board by August 2015.
20. Expiry of cabin licences at Lakeview		CE Office	

COUNCIL ACTIONS: ORDINARY MEETING OF 30 OCTOBER 2014

Agenda item	Actions	Responsibility of:	Description of action taken
8. Mayor's Report	Investigation into possible purchase of Wanaka Fire Station	Operations	<u>May update:</u> This issue is referenced in the Wanaka Accommodation report presented at the 3 June 2015 Council meeting.
10. Project Shotover	[REDACTED]	Infrastructure	[REDACTED]

COUNCIL ACTIONS: ORDINARY MEETING OF 26 JUNE 2014

Agenda item	Resolution	Responsible Officer/s	Description of action taken
1. Queenstown Convention Centre and Lakeview Development: Outcome of Annual Plan consultation and next steps	<p>That the Council:</p> <p>b. Resolves to:</p> <ul style="list-style-type: none"> i. Approve the development of a Convention Centre for Queenstown by Council, subject to: <ul style="list-style-type: none"> a. Securing the capital funding b. Amending the Long Term Plan c. Council considering alternative ratings models d. Council approving a preferred operating model. c. Report back to Council with: <ul style="list-style-type: none"> i. a draft plan change for the establishment of a Lakeview sub-zone ii. a proposed master-plan for the Lakeview site for the purpose of the proposed plan change iii. alternative design options for staged or reduced construction costs d. Direct officers to report back to Council by 30 September with: <ul style="list-style-type: none"> i. alternative rating options for a reduced contribution from residential ratepayers. 	CEO's Office Finance	<p>Partially complete: PC50 recommendation is expected by the end of May.</p> <p>Lakeview land sway hearing held on 21 May and panel's recommendation will be presented to 30 June Council meeting.</p> <p>Negotiation of heads of agreement (HoA) terms and conditions continue with Ngai Tahu Tourism ('NTT'). NTT have recently responded with amendments and commentary to the latest version of the HoA. Critical dates for the various stages of the development process (if agreement is reached) are being considered within the wider Lakeview development programme.</p>
2. Inner Links – Approval of a Preferred Option	<p>That the Council:</p> <ul style="list-style-type: none"> a. Agree that planning for Inner Links roading proposals is progressed alongside travel demand management measures for improving town centre access while deferring the need for road construction beyond 2018. b. Direct the Planning and Infrastructure Group to report to the Council on the proposed town centre transport strategy by February 2015. c. Approve the Inner Links project design d. Direct Planning and Infrastructure Group to prepare by February 2015, in consultation with affected landowners, a property plan for the 	Infrastructure	<p><u>March update:</u> No further progress to report. Update: No change from the above.</p>

Agenda item	Resolution	Responsible Officer/s	Description of action taken
	protection of the Melbourne Street – Henry Street and the Henry Street – Man Street sections of the Inner Links route.		

COUNCIL ACTIONS: ORDINARY MEETING OF 22 MAY 2014

Agenda item	Resolution	Responsible Officer/s	Description of action taken
1. Mayor's report	<p>Approve a lease to the Arrowtown Community and Sports Centre Trust for a new facility at the northern end of Jack Reid Park</p> <p>Note that an application for a designation change for the Northern end of Jack Reid Park is being prepared</p> <p>Note that the designation change for the Northern end of Jack Reid Park will be publicly notified.</p>	Operations	Partially complete: The agreement between the Housing Trust, the Sports Facility Trust, Council and one neighbour has been executed. There were 87 submissions received in support of the proposal. One submission was received in opposition and that party wishes to be heard. A hearing has been set down for late May 2015. Interim storage arrangements for the Scouts are in hand. Delivery date delayed to 30 June.

COUNCIL ACTIONS: ORDINARY MEETING OF 27 MARCH 2014

Agenda item	Resolution	Responsible Officer/s	Description of action taken
1. Strategic Review of Library Services	<ol style="list-style-type: none"> Approval of short term recommendations contained in the Strategy for Action, Appendix 5, Strategic Review of Library Services Report for consultation in the Draft Annual Plan 2014/15; Consideration of medium and long term actions in the Strategy for Action, Appendix 5, Strategic Review of Library Services Report for possible consultation in the Draft 10-Year Plan 2015-2025. 	Operations	Partially complete: Discussion paper circulated. Consultation to be undertaken in 10-Year Plan. On track. Update: No change from the above.

COUNCIL ACTIONS: EXTRAORDINARY MEETING OF 6 MARCH 2014

Agenda item	Resolution	Responsible Officer/s	Description of action taken
3. Coastguard Queenstown New Facility – Funding Request	Approval of \$50,000 interest free loan.	Operations	Partially complete: QCG has been asked to provide detail on: legal name and legal status, a copy of their Constitution and a copy of any relevant resolution permitting the Coast Guard to take out the loan and repay it. This information is required to prepare the necessary loan documentation. May Update: QCG has been reminded again to provide the information requested.