

**Property Subcommittee
25 June 2015**

Minutes of a meeting of the Property Subcommittee held on Thursday 25 June 2015 in the Council Chambers, Civic Centre, 10 Gorge Road, Queenstown commencing at 10.07am

Present

Councillors Aoake and Stammers-Smith

In Attendance

Councillor MacLeod (via videoconference), Ms Vanessa Rees-Francis (Property Information Administrator), Mr Dan Cruickshank and Averil Kingsbury (APL Property Ltd) and Ms Shelley Dawson (Senior Governance Advisor)

On the motion of Councillors Stammers-Smith and Aoake it was resolved that Councillor Aoake chair the meeting in the Mayor's absence.

Apologies

An apology was received from Mayor van Uden.

On the motion of Councillors Aoake and Stammers-Smith it was resolved that the apology be received.

Declaration of Conflicts of Interest

There were no declarations.

Resolution to Exclude the Public

On the motion of Councillors Aoake and Stammers-Smith it was resolved that the public be excluded from all items of the Property Subcommittee meeting:

The general subject of the matters to be discussed while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(a) of the Local Government Information and Meetings Act 1987 for the passing of this resolution is as follows:

| <i>General subject to be considered.</i> | <i>Reason for passing this resolution.</i> | <i>Grounds under Section 7 for the passing of this resolution.</i> |
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| All Items | <p><i>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of information is necessary to:</i></p> <p><i>i) enable any local authority holding the information to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</i></p> | Section 7 (2)(i) |
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This resolution was made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982 as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above with respect to each item.

The meeting moved into public excluded at 10.08am.

Matters Lying on the Table

There were no matters lying on the table.

Confirmation of Agenda

The agenda was confirmed without addition or alteration.

Confirmation of Minutes

The draft minutes of the meeting held on 11 June 2015 were not able to be confirmed as there were insufficient members present to do so.

1. Road Naming Application – Shotover Park Limited (PSC 15/06B/01)

Consideration was given to an application from Shotover Park Limited to name one new road located off Glenda Drive, Frankton. The application to name this road 'Cook' had been before Property Subcommittee on 28 May 2015, where it was declined.

It was noted that the driver for the application was that the roads needed to be named before lots in the area could be issued title. The Committee agreed that the name "Brookes" was more compliant with the policy due to the association with the land ownership. It was agreed to amend recommendation 2 to read "*name Road Four as 'Brookes Road'.*"

On the motion of Councillors Aoake and Stammers-Smith it was resolved that the Property Subcommittee:

- 1. Note the contents of this report and in particular;**
- 2. Approve the application to name Road Four as 'Brookes Road'**
- 3. Authorise this report and resolution to be made available to the public as part of the next Mayor's report to Council.**

2. Extension of Licence to Occupy Road Reserve – ZQT Limited, 5 Athol Street, Lot 1 DP 20244, Queenstown (PSC 15/06B/02)

Consideration was given to an application for an extension to a licence to occupy application from ZQT Limited for the use of the footpath and four car parks in front of 5 Athol Street, Lot 1 DP 20244, Queenstown associated with the redevelopment of the existing office and retail building into visitor accommodation. The applicant wished to extend the licence to occupy through to 11 December 2015.

On the motion of Councillors Aoake and Stammers-Smith it was resolved that the Property Subcommittee:

- 1. Note the contents of this report and in particular;**
- 2. Approve the extension of the licence to occupy application from ZQT Limited for the use of the footpath for hoardings and for the use of four car parks in front of the site at 5 Athol Street, Lot 1 DP 20244, Queenstown between 18 June 2015 and 11 December 2015 subject to the following conditions:**
 - a. Extension of the existing Traffic Management Plan upon its expiry in September 2015.**
 - b. The applicant is to continue to pay for the use of the four car parking spaces at the cost of \$15 per park per day for the duration of the occupation on an on-going monthly basis.**
 - c. Storm water assets are to be protected and accessible, and the pavers and surrounding infrastructure are to be correctly protected and reinstated to the satisfaction of the Contract Manager and Roading Corridor Engineer.**
 - d. The car parks need to be publicly available during Winterfest 2015 (Friday 19 to Sunday 28**

June 2015), July School Holidays (Monday 6 July to Friday 17 July 2015) and Labour Day (Monday 26 October 2015)

- 3. Authorise this report and resolution to be made available to the public as part of the next Mayor's report to Council.**

3. Winter Games – New Reserve Licences (PSC 15/06B/03)

Consideration was given to a report that sought notification of the intention to grant a new Reserve licence to Winter Games New Zealand Trust for 2015 over the Village Green and Wanaka Ardmore Street lakeside reserve.

Mr Cruickshank circulated amended recommendations that better incorporated all of the approvals required to ensure the application could be processed in a short time frame. It was noted that the event signage policy was currently being worked on by the Events team which would help in applications such as this in the future. Mr Cruickshank noted that the applicants had signalled they may have a few changes to the Wanaka lakefront set up. Mr Cruickshank had advised them that the package presented in the Property Subcommittee Agenda was what would be notified and any substantial changes would not fall under any approval given by the Committee today. This could mean that timelines for granting the licences might not be met. The Committee agreed with the amended recommendations.

On the motion of Councillors Aoake and Stammers-Smith it was resolved that the Property Subcommittee:

- 1. Note the contents of this report and in particular;**
- 2. Approve the notification of the intention to grant a licence to the Winter Games for the period 21st August 2015 to 30th August 2015 plus 1 week pack in prior to the event and 1 week pack out post event, with a licence term of 1 year over the reserve known as Village Green, Lot 1 DP 20875, Queenstown and Ardmore Street Lakeside Reserve, Section 11 Block XV Town of Wanaka.**
- 3. Appoint Councillors Aoake, MacLeod and Stammers-Smith, any two of which can form a hearing panel to hear any submissions.**
- 4. Recommend to Council that they delegate authority to the hearing panel to make a final decision on the granting of the licence, over the reserve known as Village Green, Lot 1 DP 20875, Queenstown and Ardmore Street Lakeside Reserve, Section 11 Block XV Town of Wanaka after hearing any submissions. If no**

submissions are received, or if approved by the hearing panel, the GM Infrastructure to approve final terms and conditions and execution authority.

5. Recommend to Council to grant ministerial consent to the granting of the licence to Winter Games over the Village Green, Lot 1 DP 20875, Queenstown and Ardmore St Lakeside Reserve, Section 11, Block XV Town of Wanaka.
6. Recommend to Council that they delegate authority to the hearing panel to make a final decision on the granting of Affected Party Approval as landowner, to Winter Games to erect two billboard signs, one on Section 14 Block XX Town of Frankton and the second on Section 12 Block XV Town of Wanaka.
7. Authorise this report and resolve for it to be made available to the public as part of the next Mayor's report to Council.

On the motion of Councillors Aoake and Stammers-Smith it was resolved that the Property Subcommittee move out of public excluded.

The meeting concluded at 10.20am.

Confirmed as a true and correct record:

Chair

Date