

**Property Subcommittee
11 June 2015**

Minutes of a meeting of the Property Subcommittee held on Thursday, 11 June 2015 in the Council Chambers, Civic Centre, 10 Gorge Road, Queenstown commencing at 11.05am

Present

Mayor van Uden and Councillor Aoake

In Attendance

Mr Richard Flitton (Principle Engineer, Resource Management), Mr Dan Cruickshank, (APL Property Ltd) and Ms Shelley Dawson (Senior Governance Advisor)

Apologies

Apologies were received from Councillors MacLeod and Stammers-Smith.

On the motion of Councillor Aoake and Mayor van Uden it was resolved that the apologies be received.

Declaration of Conflicts of Interest

There were no declarations.

Resolution to Exclude the Public

On the motion of Mayor van Uden and Councillor Aoake it was resolved that the public be excluded from all items of the Property Subcommittee meeting:

The general subject of the matters to be discussed while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(a) of the Local Government Information and Meetings Act 1987 for the passing of this resolution is as follows:

<i>General subject to be considered.</i>	<i>Reason for passing this resolution.</i>	<i>Grounds under Section 7 for the passing of this resolution.</i>

All Items	<p><i>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of information is necessary to:</i></p> <p><i>i) enable any local authority holding the information to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</i></p>	Section 7 (2)(i)
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This resolution was made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982 as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above with respect to each item.

The meeting moved into public excluded at 11.06am.

Confirmation of Agenda

The agenda was confirmed without addition or alteration.

Matters Lying on the Table

There were no matters lying on the table.

Confirmation of Minutes

On the motion of Mayor van Uden and Councillor - Aoake it was resolved that the minutes of the Property Subcommittee meeting held on 28 May 2015 be confirmed as a true and correct record.

- 1. Licence to Occupy Road Reserve to the East of Glenda Drive Industrial Estate – Robertson, 77 & 85 Glenda Drive, Lots 1 & 2 DP 42841, Queenstown (PSC 15/06A/01)**

Consideration was given to an application for a new licence to occupy road reserve to the east of Glenda Drive Industrial Estate adjacent to 77 Glenda Drive, Lots 1 & 2 DP 42841, Queenstown. The site was subject to a previous licence which had since expired. The new licence sought a licence fee of \$20 per square meter of area occupied rather than the \$1 fee of the previous licence.

On the motion of Councillor Aoake and Mayor van Uden it was resolved that the Property Subcommittee:

- 1. Note the contents of this report and in particular;**

2. Approve the application for a new Licence to Occupy Road Reserve to Barry Alexander Robertson, Jeanette Mary Robertson, Stephen Arthur Robertson, Claire Catherine Robertson and Timothy Patrick Ward over Legal Road Reserve to the east of Glenda Drive Industrial Estate for a term of five years with two rights of renewal for a further term of five years each, licence fee reviewed on renewal, with similar terms to the existing Licence to be used and subject to the following conditions;
 - a. Occupation of the road reserve area is to remain at Council's pleasure
 - b. Access to storm water services running through the area remains available at all times
 - c. The Licensee shall capture and control the storm water runoff from the site to prevent flooding of the adjacent walking track.
 - d. The Licensee keeps fenced the Land from the balance of the Road Reserve to the satisfaction of the Council to prevent public access on to the Land
 - e. The Licensee shall not erect any permanent structures (other than the fence referred to above) without the prior written consent of the Council
 - f. The Licensee to provide accurate land areas of the parcels of land occupied in order to assess the licence fee at a market rental level.
 - g. The Licensee shall pay an annual fee of \$20 per square metre of area occupied
3. Delegate approval of final terms and conditions of the licence and execution authority to the General Manager Infrastructure;
4. Authorise this report and resolution to be made available to the public as part of the next Mayor's report to Council.

2. Licence to Occupy Road Reserve – Breen Construction, Wanaka Fire Station, 7 Ballantyne Road, Section 2 Survey Office Plan 451106, Wanaka (PSC 15/06A/02)

Consideration was given to an application to grant a licence to occupy for temporary construction fencing and site sheds associated with the construction of the Wanaka Fire Station within road reserve adjacent to 7 Ballantyne Road, Section 2 Survey Office Plan 451106, Wanaka.

On the motion of Mayor van Uden and Councillor Aoake it was resolved that the Property Subcommittee:

- 1. Note the contents of this report and in particular;**
- 2. Approve an application for temporary construction fencing and site sheds associated with the construction of the Wanaka Fire Station within road reserve adjacent to 7 Ballantyne Road, Section 2 Survey Office Plan 451106, Wanaka subject to the following conditions:**
 - a. Occupation of the road reserve area is to remain at Council's pleasure**
 - b. The temporary fencing must be at least one metre inside the footpath and is to be maintained in a stable and secure condition to ensure safe passage for all traffic including pedestrians. The fencing must not impede on safe site distances.**
 - c. Fencing shall be designed to the following:**
 - i. Fencing must be a minimum of 1.1 metres high**
 - ii. Fence construction must be capable of sustaining, without failure or undue deflection, a force at any point of 70kg vertically and 45kg horizontally acting separately. An acceptable fence may be constructed with galvanised chain-link netting having a maximum sized grid of 50mm x 50mm.**
 - iii. Have a secure supportive top and bottom rail;**
 - iv. Have a bottom rail a maximum of 100mm above ground level;**
 - v. Be continuous around any hazard;**
 - vi. Be clipped or joined together;**
 - vii. Remain upright and stable under all expected conditions**
 - viii. Be screened with wind cloth over chain mesh, where necessary; and**
 - ix. Be free of sharp edges and objects.**

- d. All services including phone, power and gas within the road reserve and any water, sewer and storm water services must be identified and catered for. These shall remain accessible.
 - e. The applicant must return the area of occupation to, at least, the condition prior to occupation.
3. Authorise this report and resolution to be made available to the public as part of the next Mayor's report to Council.

On the motion of Mayor van Uden and Councillor Aoake it was resolved that the Property Subcommittee move out of public excluded.

The meeting concluded at 11.09am.

Confirmed as a true and correct record:

Chair

Date