

Summary of actions from 3 June 2015 Council meeting

Agenda item	Actions	Responsibility of:	Description of action taken
1. Special Housing Areas Expressions of Interest ['EOI']: Assessment and Recommendations	Commence negotiations with four selected proponents to ensure consistency with Lead Policy Conduct further assessments of proposals	Planning and Development	Partially complete: Staff are currently working on infrastructural assessments (part 4 of resolution) and seeking information from NZTA, Otago Regional Council and Ministry of Education (part 5).
2. Adoption of new Code of Conduct and Appointment of New Conduct Committee; Amendment to Standing Orders	Implement new Code of Conduct and Standing Orders Appointment of Conduct Committee members	Legal and Regulatory	Partially complete: Recruitment advertising in place from 11 June. Documents have been amended and added to Policy Manual. New copies printed of Standing Orders will contain amendment.
3. Energy Futures Taskforce Report – Shaping Our Future	a) Convey thanks to Shaping Our Future for commissioning report; b) Liaise with Planning and Development so that report recommendations are considered as part of District Plan Review; c) Ensure that report recommendations are considered as part of 2016/17 CE work programme.	CE Office	Partially complete: Tasks all underway.
4. New Lease – Glenorchy and Kingston Fire Stations	Issue new leases.	Operations	Complete: Leases being prepared.
5. Cycle Tours NZ – Application for commercial guided tours on QLD tracks	Issue licence.	Operations	Complete: Licence being prepared.
6. New Ground Licence and Lease for Wanaka Yacht Club	Issue licence and lease.	Operations	Complete: Licence and lease being prepared.
7. District Plan Review: Subdivision Chapter	Finalise for notification with Stage 1 of District Plan Review.	Planning and Development	Complete: will be notified in July.
8. QLDC Land Development and Subdivision Code of Practice	Finalise and implement code of practice	Infrastructure	Complete.
9. Gorge Road and Shotover Street Premises	Assess alternative accommodation options.	CE Office/Planning and Development	Partially complete: Investigations underway. Report to be presented either to July or August 2015 Council meeting.
10. Mayor's Report	a) Use of Council Reserves for Winter Festival Activities	Operations	Complete – reserves in use for Winter Festival.
12. Wanaka Office Upgrade Project		CE Office	

Summary of actions from earlier Council meetings

COUNCIL ACTIONS: ORDINARY MEETING OF 30 APRIL 2015

Agenda item	Actions	Responsibility of:	Description of action taken
3. Commercial Jetty for Roys Bay, Lake Wanaka – Consideration of initial funding to purchase pontoon	Transfer funds and make necessary applications.	Infrastructure	Complete: Pontoon has been purchased and relocated to a holding yard in Wanaka. Project now awaiting approval of funding in 2015/6 annual plan.
5. Land Transfer to facilitate replacement Kawarau Falls Bridge	1. Request NZTA to review modelling used to determine proposed bridge design and advise Council of the outcome; 2. Complete legal procedures to effect land transfer.	Infrastructure	Partially complete: 1. Report has been received and distributed to all Councillors. Discussions between NZTA and advocates for an alternative bridge location are continuing. 2. Legal procedures have commenced and a draft agreement from NZTA's property consultant is awaited.
14. Chief Executive's report	a) Relocation of Wakatipu Gun Club: Progress arrangements with Wakatipu Gun Club. b) Mead Road: Take actions to acquire Mead Road under Public Works Act.	a) Infrastructure b) CE Office	May Update: a) Staff have progressed negotiations with the Gun Club, and supplied a draft agreement for their consideration and comment. The Gun Club and Scope are agreeing terms for progressing the Gun Club's resource consent at the Victoria Landfill site. Update: No change from the above. b) In progress: Meredith Connell has formally communicated with Hunter Valley Station's legal advisor that the Council wishes to regularise Mead Road's legal status by acquisition under the Public Works Act.
15. Plan Change 48 Signs – Appeal Matters		Planning and Development	

COUNCIL ACTIONS: ORDINARY MEETING OF 24 MARCH 2015

Agenda item	Actions	Responsibility of:	Description of action taken
9. Draft Glenorchy Airstrip Reserve Management Plan	1. Arrange for public notification of draft plan. 2. Manage consultation process. 3. In liaison with governance arrange hearing and report of final plan to Council.	Operations	Partially complete: Submissions closed on 12 June and are currently being reviewed. The next step will be to appoint a hearings panel and convene a hearing.
10. Proposed Glenorchy	Complete statutory procedures.	Operations	Partially complete: Land exchange cannot

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Local Purpose Reserve land exchange			occur until the applicant has secured resource consent. Consent is currently in the appeal period which will finish at the end of June. Once the resource consent is received the land exchange will be undertaken.
12. Reclassify Reserve and Grant a New Ground Lease – Riverbank Road, Wanaka	Issue lease.	Operations	Partially complete: Reclassification of reserve will be gazetted and proposed lessee has been asked to start working on the resource consent application. Update: No change from the above.
17. CEO's Report	- 2.4: Vegetation management contracts: Discussion about higher levels of track maintenance standards (especially on the Frankton Track) would be scheduled for a future workshop.	CE Office/ Operations	Partially complete: Discussion about parks contract specifications to be scheduled for a future workshop. Update: No change from the above.

COUNCIL ACTIONS: ORDINARY MEETING OF 26 FEBRUARY 2015

Agenda item	Actions	Responsibility of:	Description of action taken
1.Wanaka Sports Facility and Pool	a) Proceed with closed tender and appoint main contractor. b) Obtain a peer review of the wet area and its connection with the dry area and provide the results to the full Council.	Operations	Partially complete (on-going) a) Tender awarded to Cook Brothers. Site given over to contractor to establish on site. Scheduled for completion in May 2016 and opening in June 2016. b) Peer review complete and included with Wanaka Pool report on 30 June agenda.
7. Strategy for the Procurement of Transport Infrastructure	a) Amend document (add local contractors) and submit to NZTA. b) Basis for tiered pre-qualification system to be presented to Council. c) Procurement policy to be brought to Council for review.	Infrastructure	a) Complete. b) Still to be actioned. c) Still to be actioned. Update: No change from the above.
12. Mayor's Report – Portfolio Leader Update	b) Complete statutory procedures for right-of-way easement at 57 Arrowtown-Lake Hayes Road.	Planning and Development	Partially complete: b) The applicant is still considering how to proceed as the approved terms are slightly different from those requested. If the item is to be progressed further, it will need to go to full Council for sign-off of the ministerial consent. Update: No change from the above.

COUNCIL ACTIONS: ORDINARY MEETING OF 18 DECEMBER 2014

Agenda item	Actions	Responsibility of:	Description of action taken
24 Frankton Marina		Legal and Regulatory	

COUNCIL ACTIONS: ORDINARY MEETING OF 27 NOVEMBER 2014

Agenda item	Actions	Responsibility of:	Description of action taken
9. Approval of draft Trade Waste Bylaw for public consultation	Commence special consultative procedure.	Infrastructure	Partially complete: Final form of the bylaw will be brought to the Council meeting on 30 July 2015.
11. Extension of area served by Lake Hayes Water Supply	Extension of water area boundaries: policy to be amended to provide decision-making principles for special circumstances	Infrastructure	Partially complete: Policy will be incorporated into the review of the water bylaw later in the year.
17. Mayor's Report	f) Publicly notify intention to grant a new lease to the Upper Clutha A and P Society.	Operations	Partially complete: Considered at Wanaka Community Board meeting on 15 April. APL Property has been convening discussions between the various parties. The item is due to return to the board meeting on 19 August.
20. Expiry of cabin licences at Lakeview	[REDACTED]	CE Office	[REDACTED]

COUNCIL ACTIONS: ORDINARY MEETING OF 30 OCTOBER 2014

Agenda item	Actions	Responsibility of:	Description of action taken
8. Mayor's Report	Investigation into possible purchase of Wanaka Fire Station	Operations	Discussions have commenced re boundary adjustment.
10. Project Shotover	[REDACTED]	Infrastructure	[REDACTED]

COUNCIL ACTIONS: ORDINARY MEETING OF 26 JUNE 2014

Agenda item	Resolution	Responsible Officer/s	Description of action taken
1. Queenstown Convention Centre and Lakeview Development: Outcome of Annual Plan consultation and next steps	That the Council: b. Resolves to: i. Approve the development of a Convention Centre for Queenstown by Council, subject to: a. Securing the capital funding b. Amending the Long Term Plan c. Council considering alternative ratings models d. Council approving a preferred operating model. c. Report back to Council with: i. a draft plan change for the establishment of a Lakeview sub-zone ii. a proposed master-plan for the Lakeview site for the purpose of	CEO's Office Finance	Partially complete: Plan Change 50 and Ten Year Plan on agenda for 30 June Council meeting.

Agenda item	Resolution	Responsible Officer/s	Description of action taken
	<p>the proposed plan change</p> <p>iii. alternative design options for staged or reduced construction costs</p> <p>d. Direct officers to report back to Council by 30 September with:</p> <p>i. alternative rating options for a reduced contribution from residential ratepayers.</p>		
2. Inner Links – Approval of a Preferred Option	<p>That the Council:</p> <p>a. Agree that planning for Inner Links roading proposals is progressed alongside travel demand management measures for improving town centre access while deferring the need for road construction beyond 2018.</p> <p>b. Direct the Planning and Infrastructure Group to report to the Council on the proposed town centre transport strategy by February 2015.</p> <p>c. Approve the Inner Links project design</p> <p>d. Direct Planning and Infrastructure Group to prepare by February 2015, in consultation with affected landowners, a property plan for the protection of the Melbourne Street – Henry Street and the Henry Street – Man Street sections of the Inner Links route.</p>	Infrastructure	<p><u>May update:</u> No further progress to report. Update: No change from the above.</p>

COUNCIL ACTIONS: ORDINARY MEETING OF 22 MAY 2014

Agenda item	Resolution	Responsible Officer/s	Description of action taken
1. Mayor's report	<p>Approve a lease to the Arrowtown Community and Sports Centre Trust for a new facility at the northern end of Jack Reid Park</p> <p>Note that an application for a designation change for the Northern end of Jack Reid Park is being prepared</p> <p>Note that the designation change for the Northern end of Jack Reid Park will be publicly notified.</p>	Operations	Partially complete: Designation has been received and is currently in appeal period.

COUNCIL ACTIONS: ORDINARY MEETING OF 27 MARCH 2014

Agenda item	Resolution	Responsible Officer/s	Description of action taken
1. Strategic Review of Library Services	<p>1. Approval of short term recommendations contained in the Strategy for Action, Appendix 5, Strategic Review of Library Services Report for consultation in the Draft Annual Plan 2014/15;</p> <p>2. Consideration of medium and long term actions in the Strategy for Action, Appendix 5, Strategic Review of Library Services Report for possible consultation in the Draft 10-Year Plan 2015-2025.</p>	Operations	Complete: Future actions are contained in Ten Year Plan which will be adopted at 30 June meeting.

COUNCIL ACTIONS: EXTRAORDINARY MEETING OF 6 MARCH 2014

Agenda item	Resolution	Responsible Officer/s	Description of action taken
3. Coastguard Queenstown New Facility – Funding Request	Approval of \$50,000 interest free loan.	Operations	Partially complete: QCG has been asked to provide detail on: legal name and legal status, a copy of their Constitution and a copy of any relevant resolution permitting the Coast Guard to take out the loan and repay it. This information is required to prepare the necessary loan documentation. June Update: QCG has been reminded again to provide the information requested.