

QLDC Council
30 June 2015

Report for Agenda Item: 19

Department: CEO Office

Chief Executive's Monthly Report

Purpose

- 1 To update the Council on recent activities and progress on achieving Council priorities.

Recommendation

- 2 That Council:
 - a. **Note** the report.

Prepared by:



Adam Feeley
Chief Executive

15/06/2015

1. Update: Progress on QLDC 2014/15 Work Programme

1. Core Infrastructure and services:

1.1. **Asset Management Plans (AMP) complete (1 February):**

Complete.

1.2. **Award new 3 Waters contract (1 April):**

Complete.

1.3. **Complete the draft Queenstown town centre (Inner Links) transport strategy (1 March):**

Complete: Submissions have closed. Next step is for Council to appoint a hearings panel at the June Council meeting to hear submissions. Following submission hearings the strategy will be included in the July Council meeting for adoption.

1.4. **Complete the Economic Network Plan (1 April):**

Complete.

1.5. **Commence development of Stage One of the Shotover Wastewater Treatment Plant (30 June):**

Commencement meetings and site inductions are now complete with Downer scheduled to take over maintenance responsibility for the existing oxidation ponds on 1 July 2015. Items for resolution ahead of construction commencing include agreement with Gun Club to take over the site and to consider options for alterations to the designation to allow outline plan to be issued.

1.6. **Confirm a decision whether to trial metering within one water supply scheme (1 April):**

Complete.

1.7. **Complete wastewater options reports for Cardrona and Glenorchy (30 June):**

Cardrona: A long list of options has been developed and an economic evaluations report received. A paper is included as an agenda item for the June Council meeting.

Glenorchy: A long list of options has been developed. A paper is included as an agenda item for the June Council meeting.

1.8. **Complete Glenorchy Airport Reserve Management Plan (1 December):**

Public submissions will be reviewed following the close of the submission period this month.

1.9. Complete priority elements for the Wanaka Transport Strategy (30 June):

Strategy drafting is underway. A report will go to the Community Board workshop in July 2015.

1.10. Complete, with NZ Transport Agency, construction of Glenda Drive and associated roads project (30 June):

Physical works are underway. Planning for next stages now underway with professional services request for services document to be released to the market within the next two weeks.

2. Community Services and Facilities

2.1. Library Services:

(a) Implement RFID and self-checkout (31 March):

FE Technologies have confirmed an expected equipment installation date of 20 July 2015. Tagging has been progressing well, boosted by staff voluntarily contributing their time.

(b) Complete an options paper for Frankton library (31 March):

Complete. Frankton Hub Library (2020 at \$5.3m) scheduled to be adopted 30 June 2015.

2.2. Wanaka Sports Facility:

(a) Whole of life cost estimates complete (30 August):

Complete.

(b) Designation change complete (1 December):

Complete.

(c) Construction commenced (30 June):

Cook Brothers Construction has been appointed lead contractor and construction of the facility is now underway.

2.3. Award long-term outsourced lease of campgrounds (1 November):

Complete.

2.4. Complete review of vegetation management contracts (1 October):

Complete.

2.5. Public Art Policy prepared (30 June):

Complete.

2.6. Secure designation change for Arrowtown Sports Facility site (31 March):

The proposal for designation change has been approved. A 15 working day appeal period will expire at the end of June. Council has advised The Sports Facility Trust to work on the project scope, in order to better align it with anticipated funding.

2.7. Complete a review of the Queenstown Bay component of the Sunshine Bay to Kelvin Heights Foreshore Management Plan (30 June):

Public notification of the intent to review the Queenstown Bay component of the reserve management plan occurred on 1 April 2015. Submissions closed on 5 June 2015. Next steps are to prepare an initial draft review of the Queenstown component of the reserve management plan, resolve overarching objectives and hold a Councillor workshop to outline proposed draft reviewed plan. Workshop proposed for 23 June 2015.

3. Regulatory functions and Services

3.1. Establish Practice Statements for consenting (30 June):

No additional practice notes issued this month.

3.2. Implement 2014 Enforcement Strategy (30 June):

Key areas of impact for the month have included:

- Start of the 2015/2016 dog registration i.e. re-registration letters sent out;
- Monitoring of high risk licensed premises with Police;
- Active monitoring and follow up of 22 resource consents.

3.3. Review the Liquor Bylaw (1 December):

Complete.

3.4. Notify trade-waste and water supply bylaws (1 December):

Complete.

3.5. Review Local Alcohol Policy/Local Approved Products and/or changes to the District Plan or a bylaw (30 June):

LAPP – Hearing undertaken in Queenstown on 22 May, with three submitters. A report to Council is tabled for 30 June meeting.

LAP – A report to Council is tabled for 30 June meeting.

4. Environment

4.1. Notification of Stage 1 of the District Plan (31 May):

Notification is set down for early August. Final approval for notification will be at an Extraordinary Council meeting on 16 July.

5. Economic Development

5.1. **Adopt Economic Development Strategy (1 October):**

Complete.

5.2. **Review of Film Office functions within QLD (31 March):**

Key stakeholder feedback has now been received. A discussion paper will now be developed with options for consideration. A draft will be circulated in July/August 2015.

5.3. **Proposed Queenstown Convention Centre – Report to Council on:**

(a) **Preferred operating model;**

No progress this month.

(b) **Alternative ratings model (30 September):**

Complete.

5.4. **Lakeview Development:**

(a) **Complete plan change (30 June):**

The recommendation from the hearings panel is to be considered by the Council on 30 June.

(b) **Complete new titles (1 April):**

A hearing for the Lakeview land swap proposal was not held as there were no submitters that wished to be heard. The Council will consider the submissions received and recommending report on 30 July.

(c) **Decision on the NTT Hot Pool development (1 April):**

Review of critical dates for the development of the Lakeview site (incorporating the NTT Hot Pools proposal) has been completed. NTT are considering the revised development timeline while negotiation of the heads of agreement terms and conditions continue.

5.5. **Establish a Housing Accord (30 June):**

Council did not recommend any of the proposed Special Housing Areas at its 3 June meeting. Contact has been made with four proposals for further consideration.

5.6. **Facilitate a Narrows Ferry Resource Consent application and decision (30 June):**

No progress.

6. Local Democracy

- 6.1. **Adopt Public Engagement and Significance Policy (1 December):**
Complete.
- 6.2. **Complete Otago Regional Performance Benchmarking report (1 December):**
Complete.

7. Service

- 7.1. **Implement new H&S requirements (30 June):**
The review of QLDC's health & safety practices will be complete this month with recommended actions reported in July.

8. Financial management

- 8.1. **Post TechOne implementation review of financial management and reporting (31 January):**
Complete.
- 8.2. **Deliver Annual Plan (30 June):**
Part of Long Term Plan process (see below).
- 8.3. **Deliver Long Term Plan (LTP) (30 June):**
Submissions opened on the 28 March 2015 and closed on the 29 April 2015. The Council received 552 submissions. Hearings were held on the 25 and 26 May at Queenstown and Wanaka, with a record 77 individuals and organisations choosing to address the panel.

The supporting document (Long Term Plan) has been amended to reflect the submission and hearing process and subsequent decisions taken in deliberations by the panel.

The Long Term Plan was considered by the Audit and Risk Committee at its meeting on the 19 June 2015. The committee reviewed the draft document as well as the schedule of changes and revised forecast financial statements as a result of the changes approved from the submission process. The committee has recommended that council adopt the Long Term Plan for 2015-18.

- 8.4. **Complete Annual Report (1 November):**
Complete.
- 8.5. **Review Development Contribution & Financial Contributions Policies (30 June):**
Five submissions were received relating to the Proposed Amendments to Funding and Financial Policies; Policy on Development Contributions, Revenue and Financing Policy and the Rates Remission

and Postponement Policies. All five submissions received were related to the proposed Policy on Development Contributions. The final two submissions were heard on 9 June 2015.

- 8.6. ***Contribute to the LGNZ Local Government Funding Review (31 March):***
Complete.
- 8.7. ***Risk management – complete Mitigation and Management Schedule (31 January):***
Complete.