

Queenstown Lakes District Council

Appeals Sub-Committee Terms of Reference

MEMBERSHIP

Chairperson

Chairperson of the Planning & Strategy Committee

Members

Any two members of the Planning & Strategy Committee

Quorum

The quorum for every meeting shall be 3 Members.

Frequency of Meetings

As required

Parent Body

The Committee reports to the Planning & Strategy Committee.

Objectives of the Committee

The objectives of the Appeals Sub-Committee are to guide the resolution of appeals and mediations under the Resource Management Act 1991.

In fulfilling their role on the Appeals Sub-Committee, members shall be impartial and independent at all times.

TERMS OF REFERENCE

Activity Areas

- RMA appeals

Delegated Authority

The Appeals Sub-Committee will have delegated authority to carry out activities within its terms of reference and the activity areas listed above (excluding all powers reserved to the Council by law, or by resolution of the Council).

Power to Act

1. The Appeals Sub-Committee will approve the resolution of Environment Court appeals and mediations under the Resource Management Act 1991, including resolving or withdrawing from any proceedings and providing guidelines and settlement parameters to officers responsible for participating in mediations.

Delegation Limitations

The Appeals Sub-Committee may not delegate any of its responsibilities, duties or powers and its powers exclude powers that cannot be delegated to committees under the Local Government Act 2002.

Procedure

The Chairperson will report back to the Planning & Strategy Committee at the next Planning & Strategy Committee meeting following each sub-committee meeting.