

Summary of actions from 17 December 2015 Council meeting

Agenda item	Actions	Responsibility of:	Description of action taken
1. Beach Street Pedestrianisation	Arrange for implementation of trial period.	Infrastructure and Property	Complete Measures to enable commencement of the trial were put in place and trial began on 1 February in accordance with the Council's resolution.
2. Queenstown Town Centre Transport Strategy	1. Complete and disseminate summary document. 2. Provide report for February Council meeting on the strategy's work and monitoring programmes.	Infrastructure and Property	Partially complete 1. Summary released on 5 February. 2. Report will be on agenda for March Council meeting.
3. Request to form new trail – Rotary Club of Queenstown	Provide approval document to Rotary Club of Queenstown.	APL Property	Complete Approval has been provided to applicant who may now commence construction.
4. Application Special Housing Area Proposal – Business Mixed Use Zone (Gorge Road): Assessment and Recommendation	1. Seek feedback as directed. 2. Prepare report back to February Council meeting.	Planning and Development	Complete Report will be presented to an extraordinary Council meeting on 1 March 2016.
5. Appointment of Councillors to Hearings Panels for Proposed District Plan; Delegation of powers for composition of Hearings Panels; Delegation of powers to Hearings Panel	Implement agreed processes for administering hearings of submissions on Proposed District Plan.	Planning and Development	Complete System for making appointments is in place. District Plan hearings are scheduled to commence on 7 March 2016.
6. Skyline Enterprises request for Lessor's Approval	Finalise variation of lease in accordance with approved conditions and exercise Minister of Conservation's consent.	APL Property	Complete Approval has been provided to applicant who may now commence construction.
7. Shotover River Bylaw Review	1. Finalise text of new bylaw. 2. Seek Maritime NZ approval. 3. Arrange for public notification and implementation.	Finance and Regulatory	Partially complete 1. The bylaw has been updated with text approved at meeting, correct GPS co-ordinates and changes to schedule 2. 2. Work is still in progress on the regulations. Associate Minister of Transport, Craig Foss has acknowledged the Council's request to update the regulations to cover the new bylaw and is aware of the timeframes (ie the bylaw will expire on 28 April 2016). 3. It cannot be notified until 2 is confirmed.
8. Wanaka Lakefront Development Plan – approval for public consultation	1. Undertake public consultation. 2. Prepare final version of development plan. 3. Respond to submitters.	Infrastructure and Property (Reserves)	Partially complete Three public drop-in sessions have been held and plans have been displayed in Wanaka Library and Ardmore Street office.

Agenda item	Actions	Responsibility of:	Description of action taken
			Further feedback will be sought at the Upper Clutha A&P show with consultation officially closing on 14 March. Staff will review submissions and present a final proposed plan to the Wanaka Community Board to adopt.
9. Mayor's Report	<ol style="list-style-type: none"> 1. Implement 'smoke-free' status at new Wanaka Sports Facility. 2. Finalise and issue licence for Wanaka Night Markets 3. Advise Ngai Tahu of adoption of Nohoanga Management Plans 	<ol style="list-style-type: none"> 1. Marie Attridge 2. APL Property 3. Lee Webster 	<p>Complete</p> <ol style="list-style-type: none"> 1. Well South have been assisting staff with implementation of the smoke-free status. The architects have been instructed to add smoke-free to signage and appropriate measures will be in place by opening date. 2. Licence has been finalised and issued. 3. Letters were sent to Ngai Tahu in late January advising that the Council had adopted the plans and alerting them to inconsistency of the Nohoanga Management Plans with the Freedom Camping Bylaw.
10.CEO's Report	Transfer funds for the Wanaka Lakefront Reclamation Project.	Finance and Regulatory	<p>Complete</p> <p>Finance Department has made budget adjustment.</p>
11. Queenstown Trail Commercial Cycle Guiding Review and Relicensing	Finalise text of licences and issue to licensees.	APL Property	<p>Complete</p> <p>The licence under the revised terms has been drafted and offered to the four existing operators. Three of the four have indicated they will enter into a new licence. One operator is looking for individualised terms and APL will be referring this request to Council as a new agenda item.</p>
12. Scurr Heights Subdivision Land		APL Property	
13. Commonage Subdivision Land		Infrastructure and Property	
14. Appointment of Urban Design Commissioner – Proposed District Plan		Planning and Development	