

**QLDC Council  
24 February 2016**

**Report for Agenda Item: 14**

***Department: CEO Office***

**Chief Executive's Monthly Report**

**Purpose**

- 1 To update the Council on recent activities and progress on achieving Council priorities.

**Recommendation**

- 2 That Council:
  - a. **Note** the report.

Prepared by:



Stewart Burns  
Acting Chief Executive

04/02/2016

## 1. Update: Progress on QLDC 2015/16 Work Programme

### 1. Core Infrastructure and services:

#### 1.1. **Design build phase of Project Shotover / Sludge disposal:**

On track to meet target.

##### (a) **Business case for disposal fields (Council report for noting by December 2015):**

We are working closely with key stakeholders to consider alternative disposal systems. Minor issues/delays.

##### (b) **Project completion report (Council report for noting November 2016):**

On track.

#### 1.2. **Wakatipu Master Plan – implementation of parts of the transport strategy, including effectiveness measures (milestones TBC):**

The ORC public transport review is proposing plans for new services to be confirmed in June, with services commencing in 2017. Work is underway to coordinate the second Steering Group meeting. On track.

#### 1.3. **Eastern Access Road:**

Peer Review of development contributions underway. Indicative construction programme in development. Procurement Plan has been developed for consideration. Update to Council workshop expected in late March.

##### (a) **Progress updates to monthly workshop:**

On track.

#### 1.4. **Stage 2 of Asset Data completion:**

ISO 55000 presented to Council workshop in January 2016.

##### (a) **Briefing Portfolio Leaders in ISO 55000 (Council workshop on project scope by December 2015):**

Complete.

##### (b) **Presentation of Data Management options, including ISO 55000 (Council report for approval in June 2016):**

On track.

#### 1.5. **Waste Management Strategy:**

Feedback from Stakeholder workshop received. This feedback will be incorporated into the report. Update to Council workshop in February. On track for final report to Council, May 2016.

- (a) **Draft report to Council workshop on findings by February 2016:**  
On track.
- (b) **Final report to Council for adoption by May 2016:**  
On track.

**1.6. Cardrona and Glenorchy Waste Water Treatment Options:**

- (a) **Glenorchy: Recommendation report on preferred option for Council by April 2016:**  
Review to determine preferred treatment option underway. Initial draft report is due end of February. On track.
- (b) **Cardrona: Recommendation report on preferred option for Council by April 2016:**  
Consultants are about to commence modelling of the proposed Cardrona Valley Pipeline (CVP). This will allow an accurate assessment of the construction methodology and costs. The CVP option will then be compared with conventional on-site sewerage treatment options and a recommendation to be made. On track.

**1.7. Trade waste implementation: Council report presenting findings of Monitoring, Enforcement and Education Review by February 2016:**  
Agreed to provide feedback on the status of this project to Council workshop. Minor issues/delays.

**1.8. Re-tender new road maintenance contract:**

Contract Scope of work and tender evaluation documents finalised. RFP for new Contract will be released to market first week of February 2016.

- (a) **Report to Council on preferred procurement option seeking approval to proceed with procurement by November 2015:**  
Complete
- (b) **Recommendation report to award contract to Council by May 2016:**  
On track

**1.9. Re-tender new streetlight contract:**

- (a) **Preferred procurement option report to Council for approval by October 2015:**  
Cancelled.

**1.10. Implement NZTA transportation funding model (ONRC):**

Councillor workshop completed in late January. Next reporting deadline is June 2016.

**(a) Update to Councillor workshop by January 2016:**

Complete

**1.11. Water Supply Bylaw Review:**

**(a) Report to Council with recommendation by June 2016:**

The proposed Water Supply Bylaw was adopted at the Full Council meeting on 26 November 2015.

**1.12. Complete water meter installations**

On track to meet target deadlines.

**(a) Analysis and update report to Councillor workshop in October 2015 and March 2016:**

On track

## **2. Community Services and Facilities**

**2.1. Establish Parks Strategy by May 2016:**

Strategy Framework tabled at November workshop. On track to meet second milestone.

**2.2. Wanaka Sports Facility and Pool:**

Unexpected delays experienced during construction of the sports hall roof have been accommodated without impacting on adherence to the original programme, previously ahead of schedule.

Construction focus is now on the accommodation bar with the programme expected to again move ahead of schedule.

Formal engagement of the incumbent sports facility contractor for pool construction is expected early February. Pool design is complete and instructions to commence construction on behalf of the main contractor are underway.

**2.3. Wanaka Lakefront Development Plan:**

On track to have final plan prepared for WCB meeting in May 2016.

**(a) Council report for approval of draft plan by December 2015:**

Complete

**(b) Public consultation (February 2016):**

On track

- (c) **Report with final plan recommendations to WCB by May 2016:**  
On track
- (d) **Report with final plan recommendations to full Council by June 2016:**  
On track

### 3. Regulatory functions and Services

#### 3.1. **Public Obstruction Bylaw:**

- (a) **Initial report approving consultation to Council by February 2016:**  
Informal feedback was sought from the community in December/January with 60 responses. There is a slight delay with the Council report and proposed Bylaw, which is proposed for the March meeting.
- (b) **Final report to Council with recommendations by June 2016:**  
On track to have the final report completed by June 2016 following the initial report to Council in March, consultation in April and a hearing (as necessary) in May 2016.

### 4. Environment

#### 4.1. **District Plan Notification Stage 1:**

- (a) **Report recommending appointment of Commissioners by November 2015:**  
Complete.
- (b) **Submissions close (October 2015):**  
Complete – 845 original submissions were received.
- (c) **Further submissions close (December 2015):**  
Complete – Further submissions closed on 16 December 2015. 365 further submissions were received. A further notification to correct errors and omissions in the summary of submissions has also been notified. Hearings are scheduled to start 7 March 2016.

#### 4.2. **Wilding conifers:**

- (a) **Report to Council proposing options for future logging or removal of Coronet Forest by November 2015:**  
Complete

#### 4.3. **Eco design advisor:**

- (a) **Establish pilot programme – report to Council for noting by April 2016:**

Currently in progress

### 5. Economic Development

#### 5.1. **Lakeview:**

- (a) **Preferred Developer – Council report decision (June 2016):**

Formal market engagement for a preferred developer of the Lakeview development is on hold until applications for capital funding toward the Queenstown Convention Centre have been considered by alternative providers and outcomes received by the Council. Informal discussions with registered parties continue through the Council's property adviser for this project (CBRE Ltd).

- (b) **Plan Change 50 operative (under appeal) – Council report (June 2016):**

Under appeal. Schedule of evidence exchange has been provided by the Environment Court. The exchange commences 5 February – 31 March 2016. A hearing is anticipated in early April 2016.

#### 5.2. **Housing Affordability:**

- (a) **Report scoping (pending Councillor working group brief) – Report to Council TBC:**

No staff actions currently.

##### Special Housing Areas (SHAs)

A paper for an extraordinary Council meeting is being prepared on the Expression of Interest for a proposed SHA (retirement village) at Ayrburn Farm which has been received by Council.

Papers on the following SHAs are being reported back to Council following further work, assessment or a feedback process:

- Arrowtown retirement village,
- Gorge Road Business Mixed Use Zone
- Shotover Country

### 5.3. **Convention Centre:**

(a) **Report to Council on alternative funding sources by June 2016:**

The Central Lakes Trust application for a capital contribution was not successful. Council will be making an application to Lotteries (decision in May 2016). There is no further update at this time.

## 6. **Service**

### 6.1. **Single Council office in Queenstown:**

(a) **Report to Council on options for Council office accommodation by November 2015:**

A report is included in this agenda.

## 7. **Financial management**

### 7.1. **Review of rates:**

(a) **Rates review workshops with Elected Members by November 2015:**

The review is nearing completion with further workshops occurring in February 2016.

(b) **Report to Council on recommended approach by February 2016:**

Report will be drafted when the review is completed (February 2016) and reported to March Council meeting.

### 7.2. **Procurement Policy:**

(a) **Initial review report on policy and practice to Audit and Risk Committee by February 2016:**

Draft Policy reflecting best practice within the sector has been completed and will be considered by Audit and Risk Committee in March 2016.

(b) **Report to Council for adoption of policy by March 2016:**

Report will be drafted when the review is completed (March 2016) and reported to April Council meeting.