

## QLDC Council

30 June 2016

### Report for Agenda Item: 20

#### Mayor's report

##### Purpose

To summarise the Mayor's activities since the date of the last report and to raise other items of democratic and general interest, including a summary of actions taken in response to the decisions made at previous Council meetings.

##### Recommendation

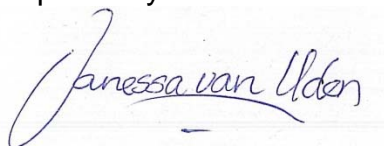
That the Council:

1. **Note** the report; and
2. **Appoint** the Chief Executive as an ex officio member of the Downtown Queenstown Board.

##### Recommendations from Wanaka Community Board

3. **Adopt** the Lake Wanaka Development Plan;
4. Wanaka Recreation Centre
  - a. **Take** this opportunity to contribute to the reduction of alcohol-related harm by creating an alcohol policy for the Wanaka Recreation Centre and install appropriate signage and information;
  - b. **Allow** for the alternative function of the Wanaka Recreation Centre as an events centre, by including in the booking process the option and information required to apply for a special liquor licence; and
  - c. **Note** that this does not preclude future applications for on licences at the Wanaka Recreation Centre.

Prepared by:



Vanessa van Uden  
Mayor  
17/06/2016

## **Mayor's Activities**

The following is a summary of the principal functions and meetings attended by the Mayor over the period 27 May to 24 June 2016:

- Attendance by phone to briefing by Hon Nick Smith on National Policy Statement for Urban Development
- Officially Turn on Free Wifi for Downtown Queenstown
- Meeting with Hon Nick Smith
- Attendance at Green Ribbon Awards
- Presentation of new fire tanker and fire appliance to Wakatipu Volunteers
- Attendance NZTA/ORC/QLDC Strategic Partners Governance Group meeting
- Attendance Queenstown Airport Quarterly Liaison meeting
- Attendance Queenstown Trails Trust Board Meeting
- Attendance at Baby Box meeting
- Attendance at Shaping our Future Steering Group Meeting
- Attendance at Visitor Levy presentation
- Attendance at Queenstown Airport Board Meeting
- Attendance at Destination Queenstown Board Meeting
- Attendance at Evening Flight function
- Citizenship Ceremony
- Meeting with the French Ambassador – Her Excellency Mrs Florence Jeanblanc-Risler
- Attendance at Shotover Primary School Official Opening
- Attendance at Business Lunch “Perspectives on Queenstown’s Growth as a Visitor Destination”
- Participation in Winter Festival Opening Ceremony

## **Downtown Queenstown Board**

I have received a letter from the General Manager of Downtown Queenstown seeking Council representation on the Downtown Queenstown Board. The letter is attached. It expresses a wish for the Chief Executive to be the appointee and I agree that due to the day to day nature of the interactions, it is most appropriate for Mike Theelen to be the Council representative. I am therefore recommending this course of action.

## **Launch of Elders' Council**

The Elders' Council was launched at a meeting held on 29 April 2016 and attached is a summary of the discussions which took place following the official launch. 15 organisations were represented at the launch and 20 expressed interest in the launch of an Elders' Council. It brings together a variety of groups with an interest in the health and well-being of older people and provides a common platform from which to advocate for their mutual interests.

The summary identifies issues that fall within the Council's core business, acknowledging existing age-friendly programmes and facilities but also highlighting amenities which could be enhanced including a library in Frankton, rationalisation of bus routes, provision of bus shelters with seating and engaging in discussions with SDHB about support services for older people at home.

## Portfolio Leader reports

### *Operations (From Portfolio Leader, Councillor Gazzard)*

1. Levels of Service

A detailed programme and specifications for sports fields and high profile turf areas has been developed with intention of having it contracted from the beginning of 2016/17.

An offer of service for developing specifications and tender documents for the parks and reserves contracts review in 2017 has been provided – to begin work in July.

2. Asset Management

The first stage of improving asset management for parks and reserves is underway. Asset data for reserve and road reserve trees is collated and verified, ready to be uploaded into RAMM. The next asset to be collated and verified is QLDC trails/tracks.

3. Parks Strategy

A framework for a new Parks Strategy and a Consultation Plan to develop the strategy was presented to a Council workshop on 19 April. Further actions will be included in the draft Strategy, which will be brought to a Council workshop on 28 July that will also include a panel of representatives from key stakeholder groups.

4. Wanaka Lakefront Development Plan

At the meeting on 8 June, the Wanaka Community Board recommended the draft plan to be adopted by Council.

5. Reserve management plans

- Glenorchy Airstrip Reserve Management Plan – a submissions hearing was held on Tuesday 7 June. Submissions presented at the hearing were circulated to all submitters for opportunity to comment prior to the Hearings Panel holding deliberations on 21 June. Following deliberations, it is intended to bring the draft plan (with any recommended changes from the deliberations) to the Council in July for its adoption.
- Wanaka Recreation Reserve Management Plan – A workshop with the key stakeholders and the Wanaka Community Board was held on Wednesday 25 May. The draft plan is now being developed and is intended to be reported to the Wanaka Community Board in July for approval to notify it for public submissions.

6. Wilding Conifers

Public feedback on options to harvest the Coronet Forest closed on Friday 27 May. An analysis of the feedback is the subject of a separate report on this agenda.

7. Reserve development and subdivision input

Proposed changes to the Landscape section of the Land Development and Subdivision Code of Practice are being considered, include adding provisions to provide the Council and the community more clarity and consistency around maintenance periods following handover of new reserves and road reserves to be vested, and the inclusion of irrigation standard drawings and specifications.

8. Capital programme

Delivery of the 2015/16 programme is progressing and is mostly on track to be completed by July. Due to supplier issues there have been delays to the playground renewal programme, which will cause the playground upgrades to be carried over to 2016/17. Wet weather in May hampered trail/track renewal progress as well as the sealing of the Lower Shotover Cemetery road. This will require some further carry forwards into 2016/17 and will be subject to a reforecast report to Council.

9. Community and volunteer group coordination

Parks have compiled a list of community and volunteer groups that are required to provide health and safety plans and will be working with these groups to achieve this.

10. Other Business

Parks are collaborating with the Friend of the Gardens and the Events Team on options to celebrate the 150<sup>th</sup> Anniversary of the Queenstown Gardens.

***Planning and Development (from Deputy Portfolio Leader, Councillor Lawton)***

Proposed District Plan

- Second hearing stream of Proposed District Plan stage one completed including Chapter 21 – Rural Zone, Chapter 22 – Rural Residential and Rural Lifestyle, Chapter 23 – Gibbston Character Zone, Chapter 32 – Indigenous Vegetation and Biodiversity and Chapter 33 – Wilding Exotic Trees.
- Stream 3: Historic Heritage and Protected Trees will commence on Monday 27 June.

Update on Special Housing Areas

- The Queenstown Country Club Deed is going through final sign-off (of this first stage) by Council staff and the Mayor which also requires agreement by the QLCHT. There should be a decision about this by the Minister by mid-July.
- Shotover, Arrowtown Retirement Village, Arthurs Point and Gorge Road (Business Mixed Use Zone) SHAs are all with the Minister, Nick Smith. These are likely to be approved by the end of next week (approximately 24 June).
- Onslow Road has been approved as an SHA and is available to start development.
- Bridesdale are undertaking construction of roads, services etc.

## May Performance Data

- 99 non-notified resource consent decisions and one notified resource consent decision were issued in May.
- 94% of resource consents were processed within the statutory timeframe this month. Levels have decreased slightly this month. This did not achieve the target set. This is due a number of new recruits that are still being trained and staff resourcing pressures as a result of high application volumes and recruitment challenges across Planning and Development. Down from 95% in April and 96.4% in March.
- 114 applications were received in May, compared with 110 in April and 232 in March. The average number of working days for a non-notified consent has risen to 18 in May compared to 15 in April and for notified consents it has risen to 52 compared to 31 in April.
- The number of building consent applications received continues to be high with 173 received in May. The percentage issued within the statutory timeframe has declined to 29%, down from the previous 46% in April and 80% in March. 175 building consents were issued in May up from 105 in April. The average number of working days for a building consent has increased to 26, up from 21 in April. This is due to 754 consents being received since January compared to 575 for the same 5-month period in 2015 and ongoing resource issues. As well as the number increasing the value and complexity is also increasing with more complex commercial buildings being processed.

To address this, we have implemented the following.

- An additional 4 external consultants have been engaged to help with processing, bringing our number of consultants to 12.
- Training of building admin staff to process simple heater consents.
- Vetting of building consents to ensure quality documentation prior to be accepted for processing.
- Recruitment strategy for additional six staff members for Building Control.

We are also working on our action plan evidence for IANZ to address our 10 corrective actions from our recent assessment. This action plan evidence needs to be with IANZ before the 17th of July to show we are implementing our action plan to the satisfaction of IANZ then they will be back for a full assessment in October.

- There have been high LIM applications, with 163 received in May, up from 155 in April and down from 200 in March, but all were processed within the statutory 10 working day limit, with an average processing time of just five to six days over the last three months.

## Other work

- Planning and Development Fees and Charges hearing was held on 14 June. There were only two submitters and neither wanted to be heard. This is the subject of a separate report on this agenda.

- IANZ update – the IANZ report is available on the QLDC website <http://www.qldc.govt.nz/planning/building-consents/ianz-accreditation/>. The Corrective Action Plan in response to the IANZ report has been accepted by IANZ and is also available on the website. **Council continues to receive an increased number of buildings consents each month.**
  - Steps taken to date
    - Engaged external consultant to assist at a systems level
    - Council has resolved to approve extra staffing
    - The team has started vetting approach
    - Get the number of building consents in the system under control and processing times stabilised/down:
      - Have an additional 4 external contractors – 12 in total
      - Staff are working overtime to clear the back log
      - Process has been changed/simplified in order to deal with the simpler applications
  - Next steps
    - 15 July IANZ assessment of progress on addressing the CARs
    - October reassessment confirmed for 11-15 October

### ***Infrastructure (from Portfolio Leader, Councillor Cocks)***

1. Hawea water supply, new bore and UV treatment: Two of the four pumps are fully functional and water is being pumped from the bore field for the Lake Hawea water supply. One pump is being replaced and the other pump is being repaired.
2. Beacon Point Road/Mt Aspiring Road: Beacon Point Road out to tender and Mt Aspiring Road in detailed design. Physical works to commence on both projects in the next financial year.
3. Brownston Street Parking: The footpath is now complete. The bollard and chain fence will be extended around the build outs the week beginning 27 June. Topsoiling and grassing will be finished in spring to give the grass a better chance of striking.
4. Hawthorne Drive: Work on business case and resource consent is proceeding.
5. Mount Aspiring Booster pump station upgrade and Wanaka Yacht Club bore injection: The Wanaka Yacht Club Borefield project has been postponed until 2017/18 to allow time to ascertain the need and how it ties into the wider Wanaka water models. Mount Aspiring Booster to go ahead in 2016/17 and currently working through Notice of Requirement process with affected parties.
6. Andrews Road design work is finished and programmed to commence in 2016/17. Negotiations for affected party approval are ongoing with 7 St Matthews Place and still to make contact with 5 St Mathews Place.

### **Other Projects**

1. Queenstown Town Centre Transport Strategy: Report in this agenda clarifying details of immediate projects. Work programme being worked on as a priority.

2. Wanaka Transport Strategy: Programme Business Case being revisited with WCB list of priorities and the two lists are being aligned. Funding will be revisited with NZTA before the end of 2016.
3. Cardrona Water Supply: Council is undertaking financial modelling of proposed scheme.
4. Waste Management Minimisation Plan: Aim is to have it adopted by December 2017 following consultation.
5. Glenorchy wastewater scheme: Refer separate item on this agenda.
6. Water Meter Trial: Report to Council planned for September 2016.
7. Asset Management Plans:
  - a. Review and prioritisation team drive-overs with NZTA completed and Forward Works Programme being developed.
  - b. Economic Network Plan initial domestic tourism elements being analysed.
  - c. Preparing presentation for Infrastructure Portfolio Councillors (27 June) on Levels of Service including benchmarking against other councils around the country.
  - d. 30 year Infrastructure Strategy review/update underway.
8. TechOne:
  - a. 2016/17 Annual Plan Works Orders being uploaded into TechOne for financial year start.
9. Wastewater Model Update project:
  - a. Wakatipu and Wanaka wastewater models built and calibrated. System performance results received – to be presented on 27 June to Portfolio Councillors.
10. Water Supply Model Update Project:
  - a. Queenstown, Wanaka, Arrowtown and Luggate models calibrated. System performance completed by mid-June, results being presented on 27 June to Portfolio Councillors.
  - b. Other models to be programmed for 2016/17.
11. Contract Management: 15 audits of work carried out by Downers and Veolia were completed during May 2016

## **Recent Meetings**

### **Property Subcommittee minutes (26 May 2016)**

1. Application for a Licence to Occupy for Stairs and Architectural Structures in a Recreation Reserve
2. Licence to Occupy Road Reserve, AB & DM Paton, 5 Belfast Terrace, Lots 16-17, Deposited Plan 20448, Queenstown
3. Licence to Occupy Road Reserve – Park Street, Queenstown

4. Licence to Occupy Road Reserve – Solution Building Limited, 75 Beach Street, Queenstown
5. Road Naming Application - Johnston Twose Trust, Off Fishermans Lane, Queenstown
6. Patagonia Chocolates – Licence to Occupy Recreation Reserve

**Resource Consent Commissioner Appointment Subcommittee draft minutes (26 May 2016) (In the Public Excluded part of the meeting)**

1. Commissioner Appointments

**Wanaka Community Board draft minutes (8 June 2016)**

1. Adoption of Wanaka Lakefront Development Plan
2. New Lease – Wanaka Junior Football Club
3. Lessor's Approval – Wanaka Croquet Club
4. Chair's report

**Property Subcommittee draft minutes (9 June 2016)**

1. Licence to Occupy Road Reserve – 1 Salmond Place, Queenstown
2. Licence to Occupy Road Reserve – Boydcorp Limited, 27 Shotover Street, Queenstown
3. Right of Way Easement – Skyline Enterprises Ltd – Lot 2 DP 345184

**Resource Consent Commissioner Appointment Subcommittee draft minutes (9 June 2016) (In the Public Excluded part of the meeting)**

1. Commissioner Appointments

**Attachments**

- A Correspondence from Downtown Queenstown
- B Summary of Discussions: Elders' Council Launch
- C Property Subcommittee minutes (26 May 2016)
- D Resource Consent Commissioner Appointment Subcommittee draft minutes (26 May 2016) (In the Public Excluded part of the meeting)
- E Wanaka Community Board draft minutes (8 June 2016)
- F Property Subcommittee draft minutes (9 June 2016)
- G Resource Consent Commissioner Appointment Subcommittee draft minutes (9 June 2016) (In the Public Excluded part of the meeting)
- H Action list from previous Council meetings