

**Property Subcommittee
23 September 2016**

Minutes of a meeting of the Property Subcommittee held on Friday 23 September 2016 in Council Chambers, 10 Gorge Road, Queenstown commencing at 1.03pm

Present

Mayor van Uden and Councillors Aoake, MacLeod and Stammers-Smith

In Attendance

Mr David Wallace (Manager Resource Management Engineering), Aaron Burt (Parks and Reserves Planner), Mr Dan Edgerton (APL Property), and Ms Shelley Dawson (Senior Governance Advisor)

Apologies

No apologies were received

Declaration of Conflicts of Interest

No conflicts were noted.

Resolution to Exclude the Public

On the motion of Councillors Aoake and MacLeod the Property Subcommittee resolved to exclude the public from all items of the Property Subcommittee meeting:

The general subject of the matters to be discussed while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(a) of the Local Government Information and Meetings Act 1987 for the passing of this resolution is as follows:

<i>General subject to be considered.</i>	<i>Reason for passing this resolution.</i>	<i>Grounds under Section 7 for the passing of this resolution.</i>
<i>All Items</i>	<i>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of information is necessary to: i) enable any local authority holding the information to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</i>	<i>Section 7 (2)(i)</i>

This resolution was made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982 as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above with respect to each item.

The meeting moved into public excluded at 1.04pm.

Confirmation of Minutes

It was noted that on the last page of the minutes it should read the meeting moved out of public excluded and closed at 1.12pm.

On the motion of Councillor Aoake and Mayor van Uden it was resolved that the minutes of the Property Subcommittee meeting held on 7 September 2016 as amended be confirmed as a true and correct record

Matters Lying on the Table

There were no matters lying on the table.

Confirmation of Agenda

The agenda was confirmed without addition or alteration.

1. Temporary Road Closure - 2016 SBS Tour of Southland Cycle Race (Stage 3 Finish)

Consideration was given to an application for the temporary road closure of part of Coronet Peak Road for the 2016 Tour of Southland Cycle Race (Stage 3 Finish) to be held Wednesday 2 November 2016. The applicants applied for closure of Coronet Peak Road from Malaghans Road to the Coronet Peak Skifield Carpark for a maximum period of 30 minutes between 1300 and 1400 to enable the safe finish of the cycle race stage.

On the motion of Councillors Aoake and MacLeod it was resolved that the Property Subcommittee:

- 1. Note the contents of this report and in particular;**
- 2. Approve the temporary road closure application for the 2016 SBS Tour of Southland Cycle Race (Stage 3 Finish), subject to the following conditions:**

- a. Approval of the final Traffic Management Plan by QLDC Planning and Development prior to the event taking place.
- b. Radio advertising two days prior to and on the morning of the event.
- c. The event organisers arranging suitable disposal methods for recycling and rubbish/refuse.
- d. The event organisers ensure access is available for emergency services and maintenance contractors if required;
- e. Signs notifying of road closure date / times to be installed at the start of Coronet Peak Road (off Malaghans Road) and at the intersection with Skippers Road at least a week prior to the event.
- f. The applicant notifying all affected parties via the submitted affected party notice, of the extent of the temporary road closure; this notification is to be undertaken at least five working days prior to the closure occurring. A copy of this notice is to be supplied to APL Property Limited.

3. Authorise the following schedule of road closures:

Road to be Closed: Coronet Peak Road from Malaghans Road to Coronet Peak Skifield Carpark

Period of Closure: Wednesday 2 November 2016 for a maximum of 30 minutes between 1300 and 1400

4. Authorise this report and resolution to be made available as part of the next Mayor's report to Council.

2. Licence to Occupy Road Reserve – Wanaka Organics Limited, Underground Pipe for Stock Water, Motatapu Road, Wanaka

Consideration was given to an application for a Licence to Occupy Road Reserve to enable the owners of Glendhu Station, 1015 Mt Aspiring Road, Wanaka to thrust a pipe under Motatapu Road at two crossing points to allow for stock water to pass via

underground piping to paddocks located on both sides of the road. Queenstown Road.

It was noted that on page 23 paragraph 1 the words Queenstown Road should be deleted.

On the motion of Councillors MacLeod and Stammers-Smith it was resolved that the Property Subcommittee:

- 1. Note the contents of this report and in particular;**
- 2. Approve the licence to occupy Motatapu Road road reserve adjacent to Lots 4 and 5 DP 457489, Certificate of Title Identifier 602577 (Crossing 2) and Lot 6 DP 457489, Certificate of Title Identifier 697171 (Crossing 3), subject to the following conditions;**
 - a. Approval of a Traffic Management Plan by QLDC Planning and Development before work commences.**
 - b. All works undertaken within the road reserve are to be undertaken by contractors approved by Council's Engineers.**
 - c. All services including phone, internet, power and gas within the road reserve and any water, sewer and storm water services must be identified and catered for.**
 - d. The applicant shall contact relevant Utility companies regarding possible telecommunication and power services located within the road reserve.**
 - e. Any damage as a result of the installation of the pipes is to be resolved to the satisfaction of Council Engineers at the cost of the applicant.**
 - f. The thrust pipe is to run from fence to fence at a guaranteed consistent 1000mm depth the edge of the carriageway at both crossing points.**
 - g. The applicant consents to the Licence being encumbered against Certificate of Title Identifiers 697171 and 602577 to ensure the recommended terms and conditions continue in perpetuity for all future owners of the property.**
- 3. Authorise this report and resolution to be made available to the public as part of the next Mayor's report to Council.**

3. Licence to Occupy Road Reserve – Ground Anchors within Hay Street Road Reserve

Consideration was given to an application for a Licence to Occupy Road Reserve for the installation of permanent ground anchors within the Hay Street Road Reserve as a ground retention solution for the proposed development at 65 & 67 Shotover Street, Queenstown.

There was discussion around placing an encumbrance or covenant on all of the titles not just 67 Shotover Street. It was suggested that recommendation 2.i. be amended to read *“The applicant consents to the Licence being encumbered against the Certificate of Title OT 219/275, or other such appropriate titles representing the group of land as a whole being developed...”*.

On the motion of Councillors Aoake and MacLeod it was resolved that the Property Subcommittee:

- 1. Note the contents of this report and in particular;**
- 2. Approve the licence to occupy Hay Street road reserve adjacent to Section 21, Block IX, Town of Queenstown, Certificate of Title Identifier OT 219/275, subject to the following conditions;**
 - a. Resource and/or Building Consent is obtained prior to any works commencing.**
 - b. A comprehensive Site Management Plan is prepared and implemented, at the applicant’s cost, to ensure a safe environment is maintained around the subject site.**
 - c. Any works within the road reserve to be undertaken to the specification and approval of Council’s Engineers.**
 - d. All services including phone, internet, power and gas within the road reserve and any water, sewer and storm water services must be identified and catered for.**
 - e. The applicant shall contact relevant utility companies regarding possible telecommunication and power services located within the road reserve.**
 - f. The applicant to be liable for any damages and/or reinstatement of Council’s or any other person’s property that may arise from the proposed activity.**

- g. An ongoing programme of assessing and restressing the anchors is put in place to the satisfaction of Council's Engineers.
 - h. A 3D model of the anchors is to be provided to Council before and after the installation clearly identifying their location.
 - i. The applicant consents to the Licence being encumbered against the Certificate of Title OT 219/275, or other such appropriate titles representing the group of land as a whole being developed, either by encumbrance instrument or a similar covenant to ensure the recommended terms and conditions continue in perpetuity for all future owners of the property.
3. Authorise this report and resolution to be made available to the public as part of the next Mayor's report to Council.

4. Licence to Place Tables & Chairs in a Public Space – Boliwood Restaurant

Consideration was given to an application a Licence for Boliwood Restaurant to place tables and chairs on Shotover Street, Queenstown. The area requested was 5.2m² consisting of 2 separate areas either side of the entry. The applicant sought to place 3 tables on the road reserve, each with 2 chairs either side. The furniture would be taken from existing furniture within the restaurant and was not intended to add to the number of seating within the restaurant.

Mr Wallace noted that the code of practice had been recently updated with a minimum pedestrian width of 2.5m adding that this application proposed reducing the width to 1.5m. There was discussion that if this application was granted then the other restaurants on the street would follow suit reducing the area to a single lane footpath. It was noted that a café that had been in that location previously had issues with compliance and customers moving seats into the pedestrian flow. It was suggested that the Table and Chair policy should be amended to reflect the amended Code of Practice. There was discussion on a trial period to assess how much impact it would have on pedestrian access and it was suggested that recommendation 2. be amended to "...to *Bolliwood Restaurant for a 6 month trial to enable them...*"

On the motion of Councillors Stammers-Smith and Aoake it was resolved that the Property Subcommittee:

1. Note the contents of this report and in particular;
2. Agree to grant a Licence to Boliwood Restaurant for a 6 month trial to enable them to place tables and chairs on Shotover Street Road Reserve in accordance with the Tables and Chairs in Public Space Policy of 2006 on the condition that the

restaurant does not increase its dining capacity beyond the consented 42 people.

3. Authorise this report and resolution to be made available to the public as part of the next Mayor's report to Council.

5. Licence to Place Tables & Chairs in a Public Space - Renewals 2016

Consideration was given to the renewal of all existing Licences to Place Tables and Chairs in a Public Space in the Queenstown, Arrowtown and Glenorchy areas which were due for renewal on 1 December 2016.

There was discussion on the need of a review for the Table and Chair policy and that the licence holders should be given a years' notice that the fees charged in the policy were likely to rise. It was suggested that a condition be added to recommendation 2; "a. That the licensees be advised that the Policy will be reviewed within 12 months and they should not expect the license fees to remain the same".

On the motion of Mayor van Uden and Councillor Aoake it was resolved that the Property Subcommittee:

1. Note the contents of this report and in particular;
2. Approve the renewal of the following Licences to Place Tables and Chairs in a Public Space for a further one year term commencing 1 December 2016, subject to the following conditions;
 - a. That the licensees are advised that the Tables and Chairs in Public Space Policy will be reviewed within 12 months and they should not expect the license fees to remain the same
 - b. That the terms and conditions of each licence are being adhered to.
 - c. That all license fees are received prior to renewal.
 - d. That the licensees confirm their intention to renew.

TRADING NAME	Location	Area (m2)	Licence Fee
Arrow Thai	Ramshaw Lane	13.2	\$462.00
Atlas Beer Café	Steamer Wharf	33.75	\$2,700.00
Ballarat Trading Co.	The Mall	27.85	\$2,785.00
Bean Around the World	Athol Street	3.62	\$253.40
Bella Cucina	Brecon Street	9.4	\$658.00

Blue Kanu Queenstown	Church St	8.88	\$621.60
Bonjour	Ramshaw Lane	27.65	\$967.75
Camp St Brewing Company	Memorial and Camp Streets	8	\$560.00
Captains	The Mall	20.4	\$2,040.00
Caribe Latin Kitchen	The Mall	3	\$300.00
Central Otago Wine Tasting Experience	Beach Street	2.3	\$161.00
Coalfire	The Mall	22.05	\$2,205.00
Cookie Time	Camp Street	2.32	\$162.40
Fishbone Bar & Grill	Beach Street	5.1	\$357.00
Habana	Searle Lane	12	\$960.00
Harry's Pool Bar	Brecon Street	4.94	\$345.80
Hikari Japanese Restaurant	Beach Street	5.4	\$378.00
Ivy and Lola's	Earnslaw Park	31.5	\$2,520.00
Jervois Steak House Queenstown	Brecon Street	13.35	\$934.50
Joe's Garage Queenstown	Searle Lane	16	\$1,120.00
Loco Cantina	Shotover Street	13.6	\$952.00
Lone Star	Brecon Street	21	\$1,470.00
Madam Woo	The Mall	14.125	\$1,412.50
Micky Finns	Ramshaw Lane	45.87	\$1,605.45
Patagonia Café	Beach Street	7	\$560.00
Patagonia Chocolates Ltd	Ramshaw Lane	12	\$420.00
Pier 19	Earnslaw Park	15	\$640.00
Pog Mahone	Rees Street	20.25	\$1,620.00
Prime	Earnslaw Park	20	\$1,600.00
Pub on Wharf	Earnslaw Park	40	\$3,200.00
Public Bar & Kitchen	Earnslaw Park	12	\$960.00
Searle Lane	Searle Lane	30	\$2,100.00
SS Merchants Limited	Searle Lane	11.05	\$773.50
Starbucks	The Mall	11	\$1,100.00
Taco Medic	Searle Lane	8.75	\$612.50
Tham Nak Thai	Beach Street	3.4	\$238.00
The Bath House	Marine Parade	12.25	\$980.00
The Buffalo Club	Brecon Street	12	\$840.00
The Lodge Glenorchy	Argyle Street	17.2	\$602.00
The Shed	Buckingham Street	9.68	\$338.80
The Stables Café	Buckingham Street	17	\$595.00
The World Limited	Church St	30.6	\$2,142.00
Toro Kitchen & Bar	The Mall	22.4	\$2,240.00
Turkish Kebabs	Beach Street	5.25	\$525.00
Vudu Cafe & Larder	Rees St & Earnslaw Park	42.2	\$3,376.00
Winnies	The Mall	6.44	\$644.00
Xtreme	Camp Street	14.04	\$982.80
Yongs Food Company	The Mall	16	\$1,600.00

3. **Authorise this report and resolution to be made available to the public as part of the next Mayor's report to Council.**

6. Licence to Occupy Road Reserve – 129 Lakeside Rd, Wanaka

Consideration was given to an application for a Licence to Occupy Road Reserve for the installation of a private driveway to a new residential development and an associated retaining wall. The land at 129-133 Lakeside Rd is 3m above the Lakeside Road carriageway. As a result, the proposed shared driveway would connect with the carriageway in front of 125 Lakeside Rd (as it does currently) and cut back up the slope to access the subject property. To accommodate the driveway, and allow for traffic loading surcharge from the driveway above, a retaining wall was proposed to be installed and would be located in front of the neighbouring property, 125 Lakeside Rd.

On the motion of Councillor MacLeod and Mayor van Uden it was resolved that the Property Subcommittee:

1. **Note the contents of this report and in particular;**
2. **Approve the licence to occupy Lakeside Road road reserve adjacent to Lot 1, Deposited Plan 18420, Certificate of Title Identifier OT9C/1437, subject to the following conditions;**
 - a. **Approval of a Traffic Management Plan by Council Engineers before work commences.**
 - b. **Approval of a Corridor Access Request by Council Engineers before work commences.**
 - c. **All roading works to be undertaken either to QLDC's specification or with the consent of QLDC's Engineers.**
 - d. **The retaining wall is to be designed by a Chartered Professional Engineer to accept full construction and vehicular traffic loading immediately adjacent/above the wall and to accommodate future development of the neighbouring access. A Producer Statement (PS1) is to be provided by the Engineer with such works not to proceed until QLDC's Engineers are satisfied with the design. A Producer Statement (PS4) is then to be provided to QLDC within 3 months of earthworks completion.**
 - e. **Prior to commencement of any works, the Licensee will also provide to the current owners of 125 Lakeside Drive, Wanaka a copy of the**

Producer Statement (PS1) for the design of the retaining structure which is to identify; the surcharge, traffic loading, and vehicle restraint design elements. Following the works, the Licensee will provide to the current owners of 125 Lakeside Drive, Wanaka a copy of the construction Producer Statement (PS4) from the construction contractor.

- f. The Licensee will be responsible for ongoing maintenance of the retaining structures along with any damage that may occur to the road reserve or the adjoining property as the result of the structures. Rectification of any damage is to occur within a timeframe deemed reasonable by the Licensor.**
 - g. The Licensee shall not restrict access to the owners of 125 Lakeside Road, Wanaka to their property.**
 - h. The Licensee shall nominate a single entity, either a nominated person or body corporate, to act on their behalf when liaising with the owners of 125 Lakeside Road, Wanaka.**
 - i. All services including phone, internet, power and gas within the road reserve and any water, sewer and storm water services must be identified and catered for.**
 - j. The applicant shall contact relevant Utility companies regarding possible telecommunication and power services located within the road reserve.**
 - k. The applicant consents to the Licence being encumbered, at their cost, against the title of 129 Lakeside Road, Wanaka or other such appropriate title, either by encumbrance instrument or a similar covenant to ensure the recommended terms and conditions continue in perpetuity for all future owners of the property.**
- 3. Authorise this report and resolution to be made available to the public as part of the next Mayor's report to Council.**

7. Temporary Road Closure – 2016 Queenstown Marathon

Consideration was given to an application for a temporary road closure application for the Queenstown Marathon to be held on 19 November 2016 with additional closures in the 2 days leading up to the event. In the lead up to the event, a Sports Expo was proposed to be held along Memorial Street, Queenstown on Thursday 17 November 2016 to Friday 18 November 2016. Road closures were required for the management of the event in order to accommodate the competitors and spectators. Road closures had been adjusted slightly from last year and in most cases had been shortened or removed due to public feedback.

On the motion of Mayor van Uden and Councillor Stammers-Smith it was resolved that the Property Subcommittee:

- 1. Note the contents of this report and in particular;**
- 2. Approve the temporary road closure application for the 2016 Queenstown Marathon, subject to the following condition;**
 - a. Approval of the final Traffic Management Plan by QLDC Roading Engineers prior to the event taking place.**
 - b. Implementation of a Waste Management Plan to the satisfaction of QLDC's Roading Engineers prior to the event taking place.**
 - c. Radio advertising two days prior and on the morning of the event.**
 - d. The event organisers arranging suitable disposal methods for recycling and rubbish/refuse.**
 - e. The event organisers ensure access is available for emergency services and maintenance contractors if required.**
 - f. Signs notifying road closure dates / times to be installed around the course at least a week prior to the event.**
 - g. The applicant notifies all affected parties of the extent of the temporary road closure at least ten working days prior to the closure occurring with a copy of said notification to be supplied to APL Property Limited.**
- 3. Authorise the following schedule of temporary road closures;**

Thursday 17 November 2016

Road to be Closed: Memorial St – From Templeton Way to Camp St / Man St

Period of Closure: 0600 to 1900

Friday 18 November 2016

Road to be Closed: Memorial St – From Templeton Way to Camp St / Man St

Period of Closure: 0800 to 2000

Saturday 19 November 2016

Roads to be Closed:

Name of Rd	Closure Type	Start	End
The Avenue, Millbrook	Full Closure	0600	1000
Malaghans Rd	MTC – 15-25 min delay	0800	1100
Manse Rd (All)	Full Closure	0800	1100
Surrey St (All)	Full Closure	0800	1100
Villiers St (All)	Full Closure	0800	1100
Buckingham St (All)	Full Closure	0800	1100
Merioneth St - Buckingham to Bedford	Full Closure	0800	1100
Bedford St - Merioneth to Cardigan	Full Closure	0800	1100
Nairn St - Bedford to Wilcox green	Full Closure	0800	1100
Centennial Ave	Full Closure Delays	0900	1100
McDonnell Rd	Full Closure Delays	0900	1100
Gully Rd	Full Closure	0900	1130
Arrowtown-Lake Hayes Rd - RP 406/1728 - 406/2945	Full Closure	0900	1130
Arrowtown-Lake Hayes Rd – RP 406/0 – 406/1728 & RP 406/2945–406/5307	Restricted Closure - Resident access only	0900	1130
Rutherford Rd (All)	Full Closure	0900	1300
Slopehill Rd East - Rutherford Rd to Speargrass Flat Rd	Full Closure	0900	1300

Speargrass Flat Rd - From Arrowtown – Lake Hayes Rd to Slopehill Rd East	Full Closure	0900	1300
Speargrass Flat Rd - Slopehill Rd East to Hunter Rd	Full Closure	0500	1300
Speargrass Flat Rd - Hunter Rd to Domain Rd	Full Closure	0745	0900
Domain Rd - Speargrass Flat Rd to Lower Shotover Rd	Full Closure	0745	0900
Hunter Rd	Restricted Closure - Resident access only	0745	0900
Lower Shotover Rd - Domain RD to SH6 Ladies Mile	Restricted Closure - Resident access only	0745	0900
Lower Shotover Rd - Speargrass Flat to Domain Rd	Full Closure	0630	1430
Slopehill Rd West	Open – but limited access for residents via Lower Shotover Rd	0630	1430
Lower Shotover Rd / Domain Rd intersection	Delays – MTC operating	0900	1430
Spence Rd	TTM only cones and AW signage	0745	1430
Shotover Delta Rd	Full Closure	0745	1430
Robertson St	Full Closure	0745	1500
SH6 Kawarau Rd - RP 996/1.2	MTC – 10 min delays	0800	1500
Boyes Crescent - RP 54/240 to 54/518 Including Bridge St	Full Closure	0700	1500
Lake Avenue - McBride to Birse St	Full Closure (Contingency only)	0700	0900
Allan Crescent (All)	Full Closure	0500	1530
Frankton Beach Access	Full Closure	0700	1530
Sugar Lane – Frankton Marina	Restricted access for vehicles related to business	0700	1530
Park St RP – 96/266 to 96/1218	Full Closure	0700	1600
Marine Parade (All)	Full Closure	0700	1600
Rees St (All)	Full Closure	0700	1600
Beach St – from Camp St to Shotover St	Full Closure	0700	1600
SH6A – Shotover St	MTC short delays while runners cross	0700	1600

Duke St (All)	Full Closure	0700	1600
Camp St - Shotover St to Robins Rd	Full Closure	0700	1600
Memorial St (All)	Full Closure	0500	1800
Stanley St (from Shotover St to Memorial St)	Full Closure	0500	1800
Templeton Way (All)	Full Closure	0500	1800
Man St - Brecon to Camp St	Full Closure	0700	1600

4. Authorise this report and resolution to be made available as part of the next Mayor's report to Council

8. Licence to Occupy Air Space and Road Reserve – Grant St Pylon Sign

Consideration was given to an application for a Licence to Occupy for Queenstown Central Limited for the use of air space and road reserve at Grant Rd, Queenstown for the placement of a pylon sign as part of the commercial development on the corner of Frankton-Ladies Mile Highway and Grant Rd.

On the motion of Councillors MacLeod and Aoake it was resolved that the Property Subcommittee:

- 1. Note the contents of this report and in particular;**
- 2. Approve the Licence to Occupy Air Space and Road Reserve application from Queenstown Central Limited for use of 41.6m² of road reserve at Grant Road, Queenstown adjacent to Lot 5 Deposited Plan 374540, Certificate of Title Identifier 684618, for the placement of a pylon sign subject to the following conditions;**
 - a. The structure must not compromise safe sight distances for traffic movements.**
 - b. The structure must not compromise pedestrian movements / safety.**
 - c. The structure must not compromise roading or services maintenance activities.**
 - d. Ongoing maintenance of the structure is to be the responsibility of the Licensee along with any damage that may occur to the road reserve as a result of the structure.**

- e. All services including phone, power and gas within the road reserve and any water, sewer and storm water services must be identified and catered for and no compromise shall be made to Council Infrastructure or access to same.
 - f. Approval of a Traffic Management Plan including carriageway diversion requirements by Council Engineers before any work commences.
 - g. All activities are to be undertaken in accordance with Worksafe New Zealand's standards for the work environment.
 - h. A comprehensive safety plan is to be prepared and implemented, at the applicant's cost, to ensure a safe environment is maintained around the subject site.
 - i. The Licensee pay a fee of \$12,480.00 + GST in accordance with the charging policy for Licences to Occupy Air Space.
 - j. Any necessary Building Consent or Resource Consent to be obtained prior to works commencing.
 - k. All conditions of the licence are to continue in perpetuity by way of a covenant attached to a relevant Certificate of Title, the terms of which are to be agreed to by Council with any associated fees payable by the applicant.
3. Authorise this report and resolution to be made available to the public as part of the next Mayor's report to Council.

9. Review of Cycle Guiding Operator Licences on the Queenstown Trail

Consideration was given to a review of the cycle guiding operator licence terms and conditions on the Queenstown Trail for the 2016/17 period. Council administers three licences for commercial cycle tour operators on the Queenstown Trail network. These licences are set via generic licence terms and a Resource Consent RM120285 in Council's name that allows for up to 15 trips per day with a maximum 15 people. The licences cover a mixture of recreational, local purpose reserve and fee simple land. The cycle guiding licences issued over the Queenstown Trail are reviewed annually at renewal to enable Council to adapt the permissions in light of any issues experienced over the previous year and demand for the trails by other users.

It was noted that conditions of the maximum group size and mandatory bells were welcomed. There was discussion that it was also important to maintain the current hours of operation on the Frankton Track.

On the motion of Mayor van Uden and Councillor MacLeod it was resolved that the Property Subcommittee:

- 1. Note the contents of this report and in particular;**
- 2. Agree to revise conditions to existing approvals for the Queenstown Trail Cycle Guiding licences for the 2016/17 season as follows:**
 - a. Max group size of 12 persons and 1 guide.**
 - b. Maximum trips per day per operator set at 3.**
 - c. Hours of operation on the Frankton Track between Park Street and the Frankton Marina, to be reconfirmed as restricted to between 10am and 4pm daily.**
 - d. All members of the groups to utilise a bike bell to signal approach and be instructed by the guide of relevant use of the bike bell (i.e. ring bell on approach to pedestrian and call out coming thru passing on the right).**
 - e. All members of group to be provided with an up to date original colour copy trail map endorsed by the Queenstown Trails Trust.**
 - f. All 'pedal assist' (e-bike) bicycles shall comply with the current NZTA limits on power output so as not to be described as a motor vehicle.**
- 3. Authorise this report and resolution to be made available to the public as part of the next Mayor's report to Council.**

On the motion of Mayor van Uden and Councillor Stammers-Smith it was resolved that the Property Subcommittee move out of public excluded.

The meeting moved out of public excluded and closed at 1.34pm.

Confirmed as a true and correct record:

Chair

Date

Chief Executive

Date