

## QLDC Council

25 May 2017

### Report for Agenda Item: 8

**Department: CEO Office**

#### Chief Executive's Monthly Report

#### Purpose

To update the Council and seek direction on some minor governance matters and to provide a summary of items and recommendations from other meetings which have occurred during the previous meeting round.

#### Recommendation

That the Council:

1. **Approve** Councillor MacLeod attending the 2017 Local Government New Zealand annual conference in Auckland and acting as the Council's delegate at the AGM;
2. **Approve** retrospectively the appointment of Councillor Forbes as the Council's representative on the panel to hear submissions to the Otago Regional Council's Regional Public Transport Plan: Wakatipu Basin Public Transport Network;
3. **Resolve** pursuant to section 31 of the Local Electoral Regulations 2001 that the voting papers for the 2017 Wanaka By-election be printed in random order;

#### Community and Services Committee, 12 April 2017

4. **Adopt** the Parks and Open Space Strategy 2017.
5. 1. **Approve** the vesting of six proposed reserves:
  - a. Lots 110 and 111, Bullendale, Arthurs Point
  - b. Lot 1003, Shotover Country
  - c. Lot 22, Queenstown Country Club
  - d. Lots 803 and 804, Shotover CountrySubject to the following works being undertaken at the applicant's expense:
  - i. Consent being granted (as necessary) for any subdivision required to formally create the reserve;
  - ii. Presentation of the reserve in accordance with Council's standards for reserves;
  - iii. A potable water supply point to be provided at the boundary of the reserve lot;
  - iv. The registration of a fencing covenant under s6 of the Fencing Act 1978 on the reserves to vest in QLDC to protect the Council from liability to contribute towards any work on a fence between a public

- reserve vested in or administered by the Council and any adjoining land;
- v. A three year maintenance period by the current landowner commencing from vesting of the reserve;
  - vi. The application is subject to the reserve being in accordance at the time of vesting to the QLDC Road Reserve and Reserve Vesting Policy.
2. **Agree** that reserve land contributions are offset in accordance with the Development Contributions Policy current at the time of contributions payment, subject to (i) above.
  3. **Agree** that reserve improvement contributions are offset against those payable in accordance with the Development Contributions Policy current at the time of contributions payment, subject to:
    - a. Detailed design plans for the reserves to be submitted and the approval of these to be delegated to the Parks and Reserves Planning Manager.
    - b. Final approval of reserve improvement costs to be delegated to the Parks and Reserves Planning Manager and is subject to the applicant demonstrating the actual costs of the improvements.
    - c. If the cost of work to construct the approved plans exceeds the contributions available to be credited, the additional cost shall be at the applicant's expense.

Wanaka Community Board, 11 May 2017

6. **Agree** that a new lease be granted to Wanaka Art Centre Trust for the building they occupy on Lot 1 DP 25900, Block XII Town of Wanaka subject to the following terms and conditions:
 

Commencement	1 July 2017
Term	3 Years
Renewals	A further 3 years at Council's absolute discretion
Rent	Pursuant to Community Facility Funding Policy
Reviews	At renewal or if the Funding Policy is reviewed
Termination	With 12 months' notice
Use	Visual and performing arts, craft, education, community groups and associated activities
Subleases	Lessor's Approval required for subletting/occupation for purposes not consistent with the purpose of the Trust
Assignment	Not permitted

Community and Services Committee, 18 May 2017

7. **Adopt** and sign the Te Rōpū Taiao Otago Governance Charter and commit to becoming a fully participatory member of the Otago Te Rōpū.
8. a) **Approve** the development of a Sub-Region Sport & Recreation Facilities Strategy in conjunction with Central Otago District Council, Sport Otago, Sport New Zealand, Sport Southland, Central Lakes Trust, Otago Community Trust and Community Trust of Southland;

b) **Delegate** to the Chief Executive Officer the authority to sign the Memorandum of Understanding on behalf of the Queenstown Lakes District Council; and

c) **Note** the inclusion of a budget of a \$34,000 placeholder in the Annual Plan 2017/18.

## **1. Local Government New Zealand ('LGNZ') Annual Conference**

The 2017 Local Government New Zealand annual conference theme is 'Creating pathways to 2050: liveable spaces and loveable places' with a future focus on infrastructure, place making and community engagement. It is taking place in Auckland from 23-25 July 2017. Traditionally the Mayor or Chief Executive and one Councillor attend the annual LGNZ Conference. I recommend that Councillor MacLeod attend the conference this year and I will also be attending. The registration fee for the conference is \$1,410.00 if paid before 1 June and \$1,510.00 if paid after this date.

Councillor MacLeod and I will also attend the LGNZ Annual General Meeting with Councillor MacLeod being the Council's presiding delegate.

## **2. Hearings panel for Regional Public Transport Plan: Wakatipu Basin Public Transport Network**

In late April the Council was invited by the Otago Regional Council to provide a Councillor to sit on the hearings panel for the matters related to the Wakatipu network. Councillor Forbes was approached to fill this role and the hearing took place in Queenstown on 8 May. Accordingly, the Council's retrospective approval is sought for Councillor Forbes' appointment to the hearings panel.

## **3. Wanaka By-election**

Under section 31 of the Local Electoral Regulations 2001, the Council can decide by resolution the order in which the name of candidates will appear on the voting paper, whether it is in alphabetical order of surname, pseudo random order or random order.

If there is no Council resolution, the default option of alphabetical order is used.

For the 2016 triennial election, the Council decided for the first time on fully random order for the voting papers. This was to remove the possible advantage that candidates whose names are listed first on the voting paper receive under alphabetical order. This is known as the 'ballot effect.' Although under random order the number of unique options is finite, the different permutations possible are large. Modern software means that generating voting papers with names in fully random order no longer incurs additional expense with the result that there is no cost saving by using alphabetical or pseudo random order.

There will probably not be a large number of candidates for the Wanaka By-election meaning that the effect of fully random order may be negligible, but it is the Electoral Officer's view that it is still good practice to remove any possible

ballot effect. Accordingly, it is recommended that the Council resolve that the voting papers for the 2017 Wanaka By-election be printed in random order.

#### **4. Committee meetings of previous meeting round**

##### **Community and Services Committee – Councillor Stevens (12 April 2017)**

Ratification:

- 1 Parks and Open Space Strategy 2017
- 2 Proposal to Vest Various Lands as Reserve and to Offset Reserve Land and Reserve Improvements Contributions as per the Development Contributions Policy
- 3 Class 4 and TAB Gambling Venue Policy Review 2017 (separate agenda item)
- 4 Environmental Health Services Fees and Charges Review (separate agenda item)
- 5 Brothel Control Bylaw 2011 Review (separate agenda item)

Information:

6. Request for Approval to Remove Two Poplar Trees Growing Within QLDC Road Reserve – Panorama Terrace, Queenstown
7. Renaming an Existing Reserve within the Queenstown Lakes District
8. Heritage Incentive Grant Application – William’s Cottage, Marine Parade, Queenstown

##### **Planning and Strategy Committee – Councillor Hill (27 April 2017)**

Information:

- 1 Proposed District Plan Review Stage 2

##### **Wanaka Community Board – Ms R Brown (11 May 2017)**

Ratification:

- 1 New lease for Wanaka Arts Centre Trust

Information:

- 2 Wanaka Electric Vehicle Fast Charging Stations
- 3 Licence to place tables and chairs in a public space – Boaboa Food Company
- 4 Chair’s report

##### **Community and Services Committee – Councillor Stevens (18 May 2017)**

Ratification:

- 1 Progressing towards QLDC joining the Local Authorities of the Otago Region in a Te Rōpū with the Papatipu Rūnanga of the Kai Tahu ki Otago Takiwa
- 2 Sub-Regional Sport & Recreation Facilities Strategy
- 3 ICC U19 Cricket World Cup 2018 (Public Excluded)

Information:

- 4 Request for Approval to Remove Two Poplar Trees Growing Within QLDC Road Reserve – Panorama Terrace, Queenstown
- 5 Heritage Incentive Grant Application – Brunswick Flour Mill Warehouse, 22 Bridge Street, Frankton, Queenstown
- 6 Community-led Development Programme