

**QLDC Council**

**26 January 2017**

**Report for Agenda Item: 6**

**Department: CEO Office**

**Chief Executive's Monthly Report**

**Purpose**

To seek Council authority for two budget adjustments and to present other updates on various matters.

**Recommendation**

That Council:

1. **Note** the contents of this report;
2. **Approve** the reforecast of 2016-17 capital budgets deferring toilet replacements at Frankton Beach, Mt Aspiring Road and Ramshaw Lane and apportioning savings to the purchase of a Glutton Waste Vacuum at a cost of \$17,000.00;
3. **Approve** the following budget adjustments to the 2016/17 capital budgets to fund upgrades for emergency resilience to the Queenstown Events Centre:

<b>Project Description</b>	<b>2016-17 Budget</b>	<b>Proposed</b>	<b>Movement</b>
Queenstown Memorial Hall soundproofing	\$68,800	\$48,800	(\$20,000)
Clutha Outlet – Ramp Upgrade	\$20,500	\$0	(\$20,500)
Commonage Subdivision	\$79,587	\$20,087	(\$59,500)
QEC Emergency Resilience	\$0	\$100,000	\$100,000
<b>Budget Totals</b>	<b>\$168,887</b>	<b>\$168,887</b>	<b>\$0</b>

4. **Appoint** Mr Mike Holm as the independent Chair of the Queenstown Lakes District Council's Elected Member Conduct Committee; and
5. **Appoint** Councillors Lawton, MacDonald and Miller as the Queenstown Lakes District Council's representatives on the Queenstown Community Housing Trust Liaison Group.

**1. CAPEX Spend for Custodian Waste Vacuum**

**Background**

- a. The QLDC Field team (Maintenance & Operations) wishes to purchase a self-propelled Waste Vacuum called 'the Glutton'. This machine will assist with eliminating the need for the use of the claw and bag that the team

currently uses, this method has H&S implications as it places strain on wrists and arms with the repetitive nature of this task. The Glutton can also be used anywhere where there is waste on the ground and it vacuums up any waste that will pass through a 12.5cm tube. It will enable teams to cover areas more frequently and therefore make town cleaner

### Price Evaluation

- b. It is proposed to purchase a re-conditioned (ex-lease) Glutton Waste Vacuum at a cost of \$17,000.00. A new unit cost would be \$41,000.00. This equipment is available to be purchased immediately.

### Financial

- c. The proposed purchase will be offset against budget reforecast items being the deferral of toilet replacement, (Frankton Beach, Mt Aspiring Road and Ramshaw Lane, as the budget is now needed for design only. The original budget was \$1,266,875.00 but has been re-forecast to \$769,565.00, a difference of \$497,310. The change to the 2016/17 capex budget requires approval.

## 2. 16/17 Capex budget transfer request Queenstown Events Centre (QEC) Emergency Resilience

- a. Several budget adjustments are proposed in order to fund the QEC Emergency Resilience work recommended to be undertaken in 2016/17.
- b. QEC has been designated by Council as its civil defence Emergency Operations Centre. Some improvement works are required for it to better serve the community in the event of a major emergency event. These include building strengthening works, a dedicated back-up potable water supply, sewerage disposal and emergency supplies.
- c. A project budget of \$250,000 for 2017/18 was approved by Council through the Annual Plan process, with a recommendation to find additional budget of \$100,000 in 2016/17 to get urgent works underway and complete a business case for the remainder of works required to be funded through the 10-Year Plan. The works in 2016/17 can be funded by making the following adjustments:

Project Description	2016-17 Budget	Proposed	Movement
<b>Queenstown Memorial Hall – Soundproofing:</b> See note (d) below.	\$68,800	\$48,800	(\$20,000)
<b>Clutha Outlet – Ramp Upgrade</b> Project is no longer required. Investigations into ownership status have confirmed that ramp is not QLDC property.	\$20,500	\$0	(\$20,500)
<b>Commonage Subdivision</b> Sufficient 16/17 OPEX budget to cover forecast works.	\$79,587	\$20,087	(\$59,500)

<b>QEC Emergency Resilience</b>	\$0	\$100,000	\$100,000
<b>Budget Totals</b>	<b>\$168,887</b>	<b>\$168,887</b>	<b>\$0</b>

d. Queenstown Memorial Hall – Soundproofing

The proposed works were reviewed with a structural engineer familiar with the building who considered the proposed changes to be major and inadvisable. An alternative method to achieve significant sound insulation was developed and then approved by acoustic engineers with only a minor decrease in the sound dampening affects. This revision has also been liaised with the Michael Hill International Violin Competition organisers who have given their approval to the revision.

### 3. Independent Chair of Elected Member Conduct Committee

a. At its meeting held on 15 December the Council resolved to reconstitute the Elected Member Conduct Committee. Its purposes are:

- i) To monitor compliance with the Code of Conduct and the QLDC Standing Orders;
- ii) To conduct an inquiry into any matters which may be referred to it by the CE or the Mayor;
- iii) Conduct an inquiry and determine whether or not any complaint is to be upheld and make recommendations to Council

The membership is all elected members of the Council and an independent person to be appointed by Council, with a quorum of three, one of whom must be the independent person. The independent person is the Chair and no appointment to this position has been made. The Mayor has considered appropriate candidates and wishes to recommend that the Council appoint Mr Mike Holm, a partner of law firm Atkins Holm Majurey and one of the most experienced environmental and public lawyers in practice in New Zealand. An extensive biography for Mr Holm is available via <http://ahjmlaw.co.nz/our-people>.

### 4. Queenstown Community Housing Trust Liaison Group

a. In June 2014 the Council resolved to re-establish the Queenstown Community Housing Trust Liaison Group. This is in accordance with the Memorandum of Understanding between the Council and the Trust which states that:

*The nature of the on-going partnership between the parties requires that a working party of three councillors, three trustees and officer meet quarterly or as required to review matters to progress the housing agenda in the District.*

b. The Liaison Group is still in existence and unfortunately appointments to it were omitted from the schedule of other Councillor appointments recently approved. It is recommended that Councillors Lawton, MacDonald and Miller fill the Councillor positions on this group.