

QLDC Council

28 September 2017

Report for Agenda Item: 18

Department: CEO Office

Chief Executive's Report

Purpose

To provide updates on matters of general democratic interest and to present updates on items from meetings earlier in the meeting cycle.

Recommendation

That the Council:

1. **Note** the contents of this report;
2. **Adopt** the schedule of ordinary Council, Standing Committee and Wanaka Community Board meetings for 2018;
3. **Agree** that the ordinary Council meetings to be held on 23 March 2018 and 6 September 2018 be held in Wanaka; and
4. **Appoint** Councillor McRobie as the Council's third elected representative on the Queenstown Lakes Community Housing Trust Liaison Group.
5. **Approve** budget of \$3.2million for an accelerated LED street lighting upgrade, on the understanding that this will be funded 85% by the NZTA.

Adoption of 2018 Meeting Schedule

1. The Council's adopted meeting schedule only covers the period until December 2017. Accordingly, a new schedule of ordinary Council, Standing Committee and Wanaka Community Board meetings needs to be adopted in accordance with Clause 19(6)(a)(i) Schedule 7 of the Local Government Act 2002.
2. The proposed meeting dates for 2018 are set out in the attached table. They follow the same recurrence and sequence of Council/committee/board meetings held during 2017. It is recommended that the ordinary Council meetings scheduled for 23 March 2018 and 6 September 2018 be held in Wanaka.

Queenstown Community Housing Trust Liaison Group

3. The Memorandum of Understanding between the Council and the Trust states:

The nature of the on-going partnership between the parties requires that a working party of three councillors, three trustees and officer meet quarterly or as required to review matters to progress the housing agenda in the District.

4. At the Council meeting on 26 January 2017 the Council appointed Councillors Lawton, MacDonald and Miller to the Councillor positions on this group. To fill the position left by Councillor Lawton's resignation, it is recommended that Councillor McRobie be appointed to the Queenstown Community Housing Trust Liaison Group.

Request for funding for an Accelerated LED Street Lighting upgrade

5. Queenstown Lakes District Council (QLDC) has an ageing Street Lighting Network which is predominantly made up of High Pressure Sodium (HPS) luminaires nearing the end of their service life. The condition of the infrastructure is starting to promote an increase in maintenance procedures (i.e. fault repairs) beyond that of normal service levels. This is likely to escalate without sizeable investment into the network.
6. The New Zealand Transport Agency (NZTA) has co-ordinated collective thinking between other authorities in New Zealand and has developed LED product approval methodologies. This provides some confidence to the investors that product selected for installation onto the network meets certain quality and local requirements.
7. In order to assist Road Controlling Authorities (RCA's) in making the change to LED, NZTA has introduced an additional funding stream to allow Councils to access the funds and begin realising the benefits of a retrofit project. (NZTA General Circular 17-03).
8. NZTA's accelerated programme has an amazing Funding Assistance Rate of 85%, but it does have a short life and as such we need to complete all installation by 30 June 2018.
9. We are instigating an accelerated LED street lighting programme across the district (following the success of our LED trial in Kingston). This consists of upgrading approximately 4,374 of 4,506 fittings over the next 1-2 years.
10. NZTA PV Analysis of the entire QLDC network retrofit shows that the potential PV savings are around \$1.602 million dollars at the 6% discount rate. This is based on the calculation that the cost to maintain the network with HPS is modelled at \$6.356 million dollars over the next 20 years, with the replacement cost of LED being calculated at \$4.754 million dollars for the same time frame. This provides an annual saving of \$230,083 with 98% of the 4,374 fittings providing payback by Year 8 or earlier.
11. A Business Case has been undertaken with an estimated capital cost for supply and installation of around \$3.2 million. This is currently unbudgeted for in the Annual Plan (we have just under \$100K) and as such I would like to put this before Council for approval to progress this project.
12. It is recommended that the Council approve budget for \$3.2 Million with the understanding that this will be funded at 85% from NZTA. Therefore, the QLDC Local Share of this project will only be 15 cents for every dollar with a total Local Share cost of \$480,000.

Committee meetings of previous round

Infrastructure Committee – Councillor Forbes (7 September 2017)

Information:

2. Adoption of the Arrowtown Lighting Design and Masterplan (May 2017)

Ratification:

1. Amendment to QLDC Land Development and Subdivision Code of Practice (to be presented for ratification at October Council meeting)

Wanaka Community Board - Ms R Brown (14 September 2017)

Information:

1. Request to notify new lease to the Coastguard Wanaka Lakes over Eely Point Recreation Reserve
2. Wanaka Table and Chair Licence Renewals 2017
3. Chair's report

ATTACHMENTS

- A Meeting schedule for 2018 (proposed)

Attachment A: Meeting schedule for 2018 (proposed)

Meeting	Date	Time
Wanaka Community Board	Thursday 1 February 2018	10.00am
Council	Thursday 8 February 2018	1.00pm
Planning & Strategy Committee	Thursday 15 February 2018	10.00am
Infrastructure Committee	Thursday 22 February 2018	10.00am
Audit, Finance & Risk Committee	Thursday 22 February 2018	1.00pm
Wanaka Community Board	Thursday 1 March 2018	10.00am
Council	Thursday 8 March 2018	1.00pm
(Adopt LTP for consultation)		
Community & Services Committee	Thursday 15 March 2018	10.00am
Council	Friday 23 March 2018	1.00pm
Planning & Strategy Committee	Thursday 29 March 2018	10.00am
Infrastructure Committee	Thursday 5 April 2018	10.00am
Wanaka Community Board	Thursday 12 April 2018	10.00am
Community & Services Committee	Thursday 19 April 2018	10.00am
Council	Thursday 3 May 2018	1.00pm
Planning & Strategy Committee	Thursday 10 May 2018	10.00am
Infrastructure Committee	Thursday 17 May 2018	10.00am
Wanaka Community Board	Thursday 24 May 2018	10.00am
Community & Services Committee	Thursday 31 May 2018	10.00am
Audit, Finance & Risk Committee	Thursday 7 June 2018	10.00am
Council	Thursday 14 June 2018	1.00pm
Planning & Strategy Committee	Thursday 21 June 2018	10.00am
Infrastructure Committee	Thursday 28 June 2018	10.00am
Council	Thursday 28 June 2018	1.00pm
(Adopt LTP)		
Wanaka Community Board	Thursday 5 July 2018	10.00am
Community & Services Committee	Thursday 12 July 2018	10.00am
Council	Thursday 26 July 2018	1.00pm
Planning & Strategy Committee	Thursday 2 August 2018	10.00am
Infrastructure Committee	Thursday 9 August 2018	10.00am
Wanaka Community Board	Thursday 16 August 2018	10.00am
Community & Services Committee	Thursday 23 August 2018	10.00am
Council	Thursday 6 September 2018	1.00pm

Planning & Strategy Committee	Thursday 13 September 2018	10.00am
Infrastructure Committee	Thursday 20 September 2018	10.00am
Wanaka Community Board	Thursday 27 September 2018	10.00am
Audit, Finance & Risk Committee	Thursday 4 October 2018	10.00am
Community & Services Committee	Thursday 11 October 2018	10.00am
Council	Thursday 25 October 2018	1.00pm
(Adopt Annual Report)		
Planning & Strategy Committee	Thursday 1 November 2018	10.00am
Infrastructure Committee	Thursday 8 November 2018	10.00am
Wanaka Community Board	Thursday 15 November 2018	10.00am
Community & Services Committee	Thursday 22 November 2018	10.00am
Audit, Finance & Risk Committee	Thursday 6 December 2018	10.00am
Council	Thursday 13 December 2018	1.00pm