

Attachment C: Summary of Submissions

Sub #	First name	Surname	Email	Agree/D isagree	Appear	Summary of comment(s)
1	Loris	King	kingsview@kinect.co.nz	Agree?	No	<p>a. All depths of graves must be known to those involved with burials</p> <p>b. No burial should be allowed in any area in the cemetery that is not designated for grave sites</p> <p>c. No dogs should be allowed in cemeteries</p> <p>d. The Sexton must be someone who has knowledge and expertise in the work required from them</p> <p>e. No parking on the grass and a formed parking area to be established in the Wanaka Cemetery</p> <p>f. Maintenance issues raised, long grass in the cemeteries and fresh graves taking too long to be topped up with soil and sown with grass seed.</p> <p>g. Believes it's important to mention the historic Pembroke Cemetery within the existing Wanaka Cemetery reserve. This is a 'closed cemetery' and should be mentioned.</p> <p>h. Comments on funding for headstone repair and restoration within the cemetery. Friends of Pembroke Cemetery Group wish to seek funding to carry out some repair works.</p>
2	Stuart	Dever	studever.fishing@xtra.co.nz	Neutral	No	<p>a. Bikes in the cemetery need to be controlled or banned. Cyclists are riding over graves, showing no respect</p> <p>b. Agrees with bylaw to remove overgrown shrubs and plants on graves. Requests that the Council actually removes the shrubs.</p> <p>c. Requests that it should be compulsory that each grave has a name plate, headstone or some form of identification. Many graves are left with no headstone as temporary markers eventually disintegrate.</p>

QLDC Officer Comment on Submissions:			
Submission #	General Comment		
1	On Thursday 26 <sup>th</sup> of January I met with Loris at the Wanaka Cemetery to discuss all the aspects raised in her submission. Many of the points raised were operational and we talked through each aspect and I explained how majority of points raised are not related to the Bylaw. However we did discuss on an operational level on how these aspects could be dealt with. Loris was very understanding and was thankful for the opportunity to meet. Loris agreed with my response to each of her points as per recommendations below and sent an email later that afternoon requesting that she no longer wishes to be heard at a formal hearing.		
Reference Points	Agree/Disagree?	Comment	Recommended Change to Bylaw?
1a.	Agree	Have met with submitter at the Wanaka Cemetery and discussed all points raised. Absolutely agree, this detail is noted in our cemetery records. Physically checking the depth is already an operational requirement under the cemetery services contract.	No change applicable. The handbook advises on depths of graves in part 4.0 Burial & Ash Plots, section .4.2 Depths of Interments'.
1b.	Agree	Absolutely agree and although it's not specifically noted in Bylaw, plot allocation is noted in the handbook.	No change applicable. Refer to part 2, section 2.2 Allocation of Plots, in the cemeteries handbook.
1c.	Disagree	The current 2014 Dog Control Bylaw states that dogs are permitted in cemeteries but must be under control and on a leash.	No change, dog control is stated in cemeteries handbook, 7.2. Dogs are not an issue unless not under control and therefore would be a regulatory issue.
1d.	Agree	Absolutely agree. This is already a contractual requirement for QLDC cemetery services contract(s) and is already stated in the new Bylaw. Part 3, section 10.	Not applicable as already stated in Bylaw under 'Appointment of Sextons', part 3, section 10.
1e.	Disagree	Due to the nature of the Wanaka Cemetery, this is not an issue as the ground is able to withstand cars. Also, the entire area is too big to regulate parking. Access to and from grave sites is currently accessible for elderly people and for maintenance and operational purposes. Have discussed with submitter and there is mutual agreeance on this aspect raised.	No, the cemeteries handbook already regulates the use of vehicles under clause 7.1.
1f.	Disagree	Noted. Operational issue relating to contractor performance which was recognised by QLDC contract manager and dealt with accordingly	No, not applicable.
1g.	Agree	Yes, a valid point raised. Pembroke Cemetery does go unnoticed and will acknowledge in the handbook under 'Introduction' and 'Other Cemeteries'.	Yes, will add 'Pembroke Cemetery' in the 'introduction' section of the cemeteries handbook under 'other cemeteries'. Refer to page 4.
1h.	N/A	Not applicable to cemeteries bylaw or handbook.	Not applicable to cemeteries bylaw or handbook.

<i>Submission #</i>	<i>General Comment</i>		
2	On Friday 27 <sup>th</sup> of January I met with Stu at the Queenstown Cemetery to discuss all the aspects raised in his submission. Many of the points raised were operational and we talked through each aspect and I explained how majority of points raised are not related to the Bylaw. However we did discuss on an operational level, how these aspects could be dealt with. Stu was very understanding and thankful for the opportunity to meet. Stu agreed with my response to each of his points raised as per recommendations below. Stu advised on site that afternoon that he no longer wished to be heard at a hearing and followed up by sending a confirmation email the following day.		
<i>Reference Points</i>	<i>Agree/Disagree?</i>	<i>Comment</i>	<i>Recommended Change to Bylaw?</i>
2a.	Neutral	This is a concern relating to the Queenstown Cemetery only and while I agree that bikes do at times disrespect graves by riding overtop of them, I don't believe this can be easily controlled or monitored. This is also only related to one particular spot in the cemetery where cyclists are cutting the corner when they come off the track and are riding over one particular grave in the Cemetery. Fortunately due to dry ground conditions this is not a major issue, nor is it hugely noticeable however, there is still wear in the turf on the corner. I discussed this with Stu and neither of us could think of a workable solution to eliminate the issue at that particular spot. The site is open and erecting a sign or cordoning off the area is unlikely to work. Therefore, it was decided that damage from bikes in the entire cemetery and at that particular site will be monitored overtime. Another important factor of consideration is that the Queenstown Cemetery neighbours the Ben Lomond Reserve mountain bike trails. Due to the nature of the entire area of Brecon St including the Skyline Gondola, it is clear that cyclists are accessing through the cemetery as a means to avoid the road which is already overly congested in that area. If cyclists were to use the road, it would add to what is already a hazardous area for vehicle, pedestrian and bicycle movements. There is an option to remedy this by joining two paths to create a link which will allow cyclists to safely access the trails away from the road and thus avoiding any grave areas.	No. QLDC will look further into an option to rectify which will include linking existing pathways in the cemetery to ensure public access is safe without damage to graves.
2b.	Agree	It is a requirement for the contractors to remove overgrown and unmaintained shrubs on graves however it is often not done due to contractor uncertainty. This is simply a contractual requirement that simply needs to be further implemented by the QLDC contract manager.	Not applicable to bylaw as both documents already advise on plot maintenance. Refer to 7.1 (h) and (i) in the bylaw and 9.1 and 9.2 in the handbook.
2c.	Agree	While I agree in theory that each grave should have some form of identification, council cannot enforce that families or plot owners must ensure there is some form of identification on a grave. As long as a proposed headstone/monument/plaque has a council approved permit, meaning it meets the specification requirements, the families can essentially do what they wish. However, upon reflection headstones are often forgotten when relatives and families reside out of the district. Often it is due to the effort required to source a local monumental mason and organise further from out of town. Therefore a sentence can be added to the handbook under section 5, Monuments that 'the cemetery administrator can provide information regarding local monumental and stone masons'. This will help prompt customers & applicants that council can assist with this.	Not applicable to bylaw enforcement however a brief sentence can be added to the handbook under section 5 Monuments advising that the cemeteries administrator can provide information and assist if need be. Refer to page 12 of the handbook.