

**QLDC Council****9 March 2017****Report for Agenda Item: 9****Department: CEO Office****Chief Executive's Monthly Report****Purpose**

To appoint the two external members of the Audit, Finance and Risk Committee, to seek Council authority for a budget adjustment to allow for immediate construction of the Anderson Road Water Main, and to present other updates on various matters.

**Recommendation**

That Council:

1. **Note** the contents of this report;
2. **Appoint** Stuart McLauchlan and Roger Wilson as the two external members of the Audit, Finance and Risk Committee and approve payment of \$1,000 to each external member per meeting plus travel and disbursement costs, if attending from outside the district;
3. **Approve** the reallocation of \$53,243 from the Mount Aspiring Road Booster project to the Anderson Road Water Main installation project to give a total budget of \$545,000:

<b>Project Description</b>	<b>Uncommitted</b>	<b>Reallocation</b>
Mt Aspiring Road Booster	\$602,402	\$53,243
Anderson Road Water Main	Current budget	\$491,757
<b>Total</b>		<b>\$545,000</b>

4. **Approves** a \$650,000 variation to the EAR project to fund the Council's contribution to the proposed joint Park and Ride, to be loan funded.
5. **Adopt** the Triennial Agreement 2016-2019 of the Local Authorities of the Otago Region;
6. **Adopt** the Wanaka Recreation Reserve ('A & P Showgrounds') Reserve Management Plan;
7. **Note** the delegations exercised for licences to occupy and temporary road closures by the Chief Executive during the period 26 January – 22 February 2017; and
8. **Note** the items considered during the past meeting round by the Planning and Strategy Committee, Infrastructure Committee, Wanaka Community Board, Appeals Subcommittee and Community and Services Committee.

## 1. Audit, Finance and Risk Committee membership

### Background

At the Council meeting on 15 December 2016 the current committee structure and membership was adopted. The structure stipulated that the membership of the Audit, Finance and Risk Committee constituted two elected members and two externally appointed members. Councillor McRobie has been appointed as the Chairperson with Councillor Hill the other QLDC representative but the Council still needs to agree the two external members.

Having considered appropriate candidates, I would like to recommend that the Council invite Stuart McLauchlan of G S McLauchlan and Co Ltd and Roger Wilson of Crowe Horwath (CV available upon request) to fill the external member positions on the Audit, Finance and Risk Committee. Both have extensive financial and governance experience and are based in Dunedin and Invercargill respectively. Meetings will take place each quarter and in recognition of their professional skills and time in preparing for, travelling to and attending meetings, I propose that remuneration of \$1,000 plus travel and disbursement costs be offered to each external member per meeting, if attending from outside the district.

## 2. Anderson Road Water Main Installation

### Background

- a. The Anderson Road Water Main project is critical to maintaining firefighting flows along Ballantyne Road. The engineer's estimate for the project was \$464,490 including a 10% contingency and it was tendered in late 2016. The lowest tender received was from Veolia but their tender price of \$498,714 is more than the engineer's estimate and more than the available budget. An external evaluation of the tender was undertaken and the recommendation is to award the contract to Veolia for the tendered sum. Reducing the scope of works to fit the available budget is not recommended as it will result in a reduced capacity of the upgrade.

### Financial Considerations

- b. Overheads for construction, inclusive of design, MSQA and internal QLDC costs have been estimated at \$46,000. Therefore the total budget required for this project inclusive of contingency, design, MSQA and QLDC internal overheads is \$545,000. This means additional budget of \$53,243 is required to allow Council to award the contract in its entirety.
- c. It is proposed that uncommitted residual budget from Wanaka Water Supply projects is reallocated to the Anderson Road Water Main Installation project, as follows:

<b>Project Description</b>	<b>Uncommitted</b>	<b>Reallocation</b>
Mt Aspiring Road Booster	\$602,402	\$53,243
Anderson Road Water Main	Current budget	\$491,757
<b>Total</b>		<b>\$545,000</b>

Council approval is sought for this reallocation of funds so that the project can be undertaken in its entirety and it can commence on schedule on 20 March 2017.

### **3. Park and Ride Facility, Frankton**

- a. It is proposed to construct a long term park and ride facility in Frankton for the Queenstown Airport. Council proposes to share the costs with QAC at an estimated project value of \$1.3M, including consenting and design fees. QLDC's share of the costs will be \$650,000 (currently unbudgeted).
- b. It is intended that the facility will be available for use prior to the opening of stage 1 of the Hawthorne Drive project. The plan is to utilise 150 of the newly constructed carparks to offset the impact of removing cars from Glenda Drive for the duration, when traffic will be using Glenda Drive as the link to the Hawthorne Drive project. The facility further anticipates that car parking along Kawarau Road, which continues to be a safety concern, will be able to be removed.
- c. The Property and Infrastructure team have been and will continue to negotiate with NZTA in regards to sharing a portion of the costs, as some of the benefits of the project relate directly to the State Highway and the new Hawthorne Drive project. These negotiations are currently on-going.
- d. The agreement with Queenstown Airport Corporation is that the facility would remain in place for its proposed use for 10 years, ensuring the benefit of the investment is recognised for the community. The project will be delivered as a variation to the present EAR project underway. The recommendation is for budget (\$650,000) to be allocated within the 2016/17 Annual Plan, offset by deferred projects.

### **4. Triennial Agreement 2016-2019 of the Local Authorities of the Otago Region**

Section 15 of the Local Government Act 2002 requires all local authorities within each region to adopt a Triennial Agreement containing protocols for communication and coordination among them. The Local Government Act states that the agreement must be in place by 1 March. A proposed agreement for the Otago Region has been prepared and signed by the Mayor under delegated authority, but is presented for the Council to consider and retrospectively adopt. (See Attachment A)

### **5. Wanaka Recreation Reserve ('A & P Showgrounds') Reserve Management Plan**

The Reserve Management Plan (RMP) for the Wanaka Recreation Reserve ('A & P Showgrounds') has been prepared as a high level document that outlines policy for management of the reserve. Public consultation on the draft RMP took place between 12 October and 12 November 2016, with 13 public submissions received. A hearing took place on 18 January 2017 and the Wanaka Community Board considered the RMP with amendments at its meeting on 16 February 2017, making several further amendments and recommending to the Council that it be adopted. (See Attachment B)

The delegation for adopting reserve management plans lies with the full Council under the Reserves Act 1977. Accordingly, the plan is presented to the Council for adoption.

Note that the changes agreed as a result of the consultation process appear in the final plan by yellow highlighting, with the further changes agreed by the Board shown in red text.

## 6. Delegations Exercised

Presented below is a list of applications for licences to occupy and temporary road closures considered by the Chief Executive under delegated authority during the period 26 January – 22 February 2017:

<b>Address / Site / Event</b>	<b>Type</b>	<b>Brief Description</b>	<b>Date of Decision</b>	<b>Outcome</b>
2 Balmoral Drive	Licence to Occupy Road Reserve	Use of Road Reserve for retaining wall and landscaping	14/02/2017	Approved
47 Camp Street	Licence to Occupy Road Reserve	Use of Road Reserve for construction purposes	14/02/2017	Approved
59 Edinburgh Drive	Licence to Occupy Road Reserve	Use of Road Reserve for landscaping	14/02/2017	Declined
Settlers Bar & Restaurant	Table & Chair Licence	Use of footpath to place tables and chairs	14/02/2017	Approved
NZ Open Arrowtown Welcome Party	Temporary Road Closure	Thursday 9 March 2017 - Buckingham Street from Berkshire Street to Wiltshire Street	14/02/2017	Approved
ISPS Handa NZ Open	Temporary Road Closure	Thursday 9 March 2017 to Sunday 12 March 2017 daily - Butel Road	14/02/2017	Approved
Arrowtown Trolley Derby	Temporary Road Closure	Saturday 4 November 2017 - various Arrowtown roads - <i>(weather contingency day Sunday 5 November 2017)</i>	14/02/2017	Approved
Arrowtown Autumn Festival	Temporary Road Closure	Saturday 22 April 2017 and Sunday 23 April 2017 - various Arrowtown roads	14/02/2017	Approved
Iron Run	Temporary Road Closure	Friday 17 March 2017 and Saturday 18 March 2017 - Memorial Street and Buckingham St	14/02/2017	Approved
Festival of Colour	Licence to Occupy Road Reserve	Occupation of Road Reserve near Riverside Road / Cardrona Valley Road junction for Flags promoting the event.	14/02/2017	Approved

## **7. Committee meetings of previous meeting round**

It is customary at most councils that have a system of standing committees to present a summary of the items considered during the meeting round just completed, either for Council's information or ratification.

Chairs are invited to comment on their committee meetings and members are able to seek further information about any items considered.

### **Planning and Strategy Committee – Councillor Hill (2 February 2017)**

Information:

1. Proposed Private Plan Change 52 – Mount Cardrona Station Special Zone

### **Infrastructure Committee – Councillor Forbes (9 February 2017)**

Information:

1. Minor Improvements Policy

### **Wanaka Community Board – Ms R Brown (16 February 2017)**

Ratification:

1. Reserve Management Plan for the Wanaka Recreation Reserve (A&P Showgrounds) [NOTE: Discussed separately above]

Information:

2. Affected Person's Approval – Luggate Albion Cricket Club
3. Licence to Occupy Road Reserve – 42 to 50 Brownston Street, Wanaka
4. Chair's Report

### **Appeals Subcommittee – Councillor Hill (23 February 2017)**

Information:

1. Request to mediate in relation to the direct referral request by Skyline Enterprises Ltd relating to a Proposed Gondola Redevelopment Resource Consent Application RM160647
2. Request to mediate various appeals in respect of the Otago Regional Council's decisions on the Otago Regional Policy Statement
3. Request to mediate in relation to the appeal to Condition 21(B) of RM160963 by the Remarkables Residences Ltd relating to the formation of Road 5

Note that this meeting was held with the public excluded.

### **Community and Services Committee – Councillor Stevens (23 February 2017)**

Information:

1. Proposed 2017 Community Services Work Programme
2. Naming of One Existing Reserve and Four Proposed Reserves within the Queenstown Lakes District
3. Bylaw Overview
4. Community-led Development in the Queenstown Lakes District
5. Community Support and Grants
6. Wanaka Pool Status Update February 2017

## **ATTACHMENTS**

- A Triennial Agreement 2016-2019 of the Local Authorities of the Otago Region
- B Reserve Management Plan: Wanaka Recreation Reserve ('A & P Showgrounds')