

**Wanaka Community Board
3 August 2017**

Report for Agenda Item: 1

Department: Property & Infrastructure

Temporary Road Closure - Wanaka A&P Show 2018

Purpose

The purpose of this report is to consider a temporary road closure application for the Wanaka A&P Show scheduled to take place from Thursday 8th to Sunday 11th March 2018.

Executive Summary

- The Wanaka A&P Show applies on an annual basis to close the portion of McDougall Street between Ardmore and Brownston Streets.
- The closure is requested to allow the event to take place in a safe and efficient manner due to the large number of participants and attendees.
- The recommendation is for approval with similar conditions that have been applied to the temporary road closure in prior years.

Recommendation

That the Wanaka Community Board:

1. **Note** the contents of this report;
2. **Approve** the road closure application for the Wanaka A&P Show 2018 subject to the following conditions.
 - a. Approval of the final Traffic Management Plan by QLDC Planning and Development.
 - b. Radio advertising two days prior and on the morning of the event.
 - c. The event organisers arranging suitable disposal methods for recycling and rubbish/refuse.
 - d. The event organisers ensure access is available for emergency services and maintenance contractors if required;
 - e. The event organisers encourage alternative transport modes to the event such as adequate bike parking and Park and Ride option.
 - f. The applicant notifying all affected parties via the submitted affected party notice, of the extent of the temporary road closure;

this notification is to be undertaken five working days prior to the closure occurring. A copy of this notice is to be supplied to APL Property Limited.

3. **Authorise** the following schedule of road closures:

Road to be Closed: McDougall Street from Ardmore Street to Brownston Street

Period of Closure: 0800 on Thursday 8 March 2018 to 0800 on Sunday 11 March 2018

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11/07/2017

Reviewed and Authorised by:



David Wallace
Queenstown Lakes District Council
Manager RM Engineering

24/07/2017

Background

- 1 An application has been received from Southern Safety Services Limited on behalf of the Wanaka A&P Society to close part of a road temporarily in order to hold the annual Wanaka A&P Show in March 2018.
- 2 The road closures for the 2018 event are outlined within the recommendation and are shown in Attachment A. The extent of the closure is similar to those approved for the 2017 event however the closure is to finish one hour earlier in 2018.
- 3 The Council can close roads to vehicular traffic for events by using provisions of the Local Government Act 1974. The Wanaka Community Board is delegated to consider applications to temporarily close roads under this legislation.

Comment

- 4 The Wanaka A&P Show is an annual event. Event organisers apply to temporarily close part of McDougall Street on an annual basis to vehicular traffic to manage traffic and for the safety of exhibitors and the public.
- 5 The closure enables exhibitors and competitors to enter and exit the grounds with the applicants utilising the road closures to control the entering and departing traffic and public. It takes a considerable number of staff to control this area and ensure the safety of assembling and disassembling of the show for the public,

trade exhibitors and competitors and through traffic would have a considerable impact on the safety of event participants. The road closure will enable safe set up of the event, safe access across the road during the event and safety during the dismantling of the event.

- 6 The applicants have suggested two alternative routes for traffic during the closure via Ardmore, Dungarvon and Brownston Streets.
- 7 In approving the temporary road closures for the 2017 Wanaka A&P Show the Wanaka Community Board asked for alternative transport modes to be encouraged in relation to this event. A Park and Ride option was made available by the organisers to get to the venue and bike parking areas were provided for. Notification of the Park and Ride option was incorporated with the final advertisement notifying the road closures and it is recommended that this also be the case for the 2018 event.
- 8 Following receipt of this application we have also received an application for temporary road closures associated with Motatapu 2018 which is to be held on the Saturday of Wanaka Show weekend being 10 March 2018. The organisers have advised that they were required to move the event to this weekend as the NZ Golf Open is now being held on the weekend that was initially proposed. They advise that whilst it is not ideal holding their event the same weekend as the Wanaka Show Southern Safety is preparing the Traffic Management Plan for both events and is confident that both events can be managed efficiently. Historically both events have been held on the same date and the majority of the athletes heading towards Glendhu Bay for the Motatapu event will be going well before the show opens their gates.
- 9 Council Engineers have been consulted regarding the proposed temporary road closure for the Wanaka A&P Show 2018 and they advise that whilst both the A&P show and Motatapu events have historically been on the same day numbers to both events have increased significantly. They will be liaising closely with the Traffic Management Plan provider for the events. They acknowledge that those involved in the Motatapu event will be well into Glendhu Bay area before the Wanaka Show opens however they may need to forewarn any show attendees from that area and beyond. Council Engineers saw no further issues with the proposed road closure with an approved Traffic Management Plan in place which detailed the route detour signage.
- 10 They also commented that the Park & Ride that operated for the event in 2017 appeared to work well with many people utilising it and it would be good to see this in place again for the 2018 event.
- 11 The road closure has been well managed in the past. There are no residents or businesses on the closure route. A standard requirement of all temporary road closure approvals is that a Traffic Management Plan is approved before the roads are closed. This will be in place to deal with the usual flow of traffic and will ensure that all traffic and pedestrian flows are managed with appropriate signage, barriers and wardens.

- 12 No issues or complaints have arisen from this road closure when it has occurred in previous years and no concerns have been arisen relating to the proposed closure in 2018.
- 13 The recommendation is for approval of the application, subject to the same conditions which have been applied in previous years.

Options

- 14 Option 1 The Wanaka Community Board approves the application for temporary road closure.

Advantages:

- 15 Council will remain consistent with previous years road closures approved for the event.
- 16 The event will be able to be continue to run as proposed.
- 17 The road closure will enable safe set up of the event, safe access across the road during the event and safety during the dismantling of the event.
- 18 An alternative route is available allowing traffic to still move freely around the surrounding area.

Disadvantages:

- 19 Road closures affect the normal flow of traffic which can affect businesses and can inconvenience the public.

- 20 Option 2 The Wanaka Community Board can decline the application for temporary road closure.

Advantages:

- 21 There would be less inconvenience for the public that use the road with it remaining open to normal vehicular traffic.

Disadvantages:

- 22 Council would be inconsistent with road closures approved for this event in past years.
- 23 It may mean the event will not be able to be run as planned or not at all.
- 24 It could create an unsafe environment for the set up and dismantling of the event and for the general public during the event.

- 25 Option 3 The Wanaka Community Board approve the application for temporary road closure with additional conditions to those recommended in the application.

- 26 There are no specific advantages or disadvantages to this option but the Wanaka Community Board may recommend additional conditions to the closure should it wish.

This report recommends **Option 1** for addressing the matter as it allows the Wanaka A&P Show 2018 to proceed as planned in a safe managed environment.

Significance and Engagement

- 27 This matter is of medium significance, as determined by reference to the Council's Significance and Engagement Policy as it relates to Council's roading network which is identified as a significant asset.
- 28 The proposal for closure temporarily and on conditions to minimise the impact on traffic and pedestrian flows is in line with the Policy's recommendations.

Risk

- 29 This matter relates to the strategic risk SR3 Management practice – working within legislation, as documented in the Council's risk register. The risk is classed as moderate. This matter relates to this risk because the options highlighted require the Council to follow a regulatory process in order to notify the temporary closure of parts of the roading network. A variety of operational risks (such as meeting levels of service, regulatory compliance and the health and safety risks associated with parties using roads) are triggered when the Council considers whether or not to grant the temporary road closure.
- 30 This matter also relates to strategic risk SR6a – assets critical to service delivery (infrastructure assets) with the risk classified as low. This is because the impact of the occupation is minimal for the public and does not have a significant permanent impact on Council's infrastructure.
- 31 This matter also relates to operational risk SR27 levels of service, as documented in the Council's risk register. This risk is classed as moderate. This matter relates to this risk as it requires a decision from Council for a private activity.
- 32 The recommended option treats the risks by ensuring conditions are included in any road closure approval that addresses the risks.

Financial Implications

- 33 There are no cost implications resulting from the decision. The applicants have paid a fee for the road closure application and will pay for any advertising that is required as part of the process.

Council Policies, Strategies and Bylaws

- 34 The following Council policies, strategies and bylaws were considered:
- *Significance and Engagement Policy 2014* – providing clarity on Council's decision making processes and assessing the extent to which individuals,

organisations, groups and sectors in the community are affected by the Council's decisions.

- *Criteria for Closing Significant Road Policy* - McDougall Street is listed in this policy as a significant road, however, routes in and out of Wanaka are not disrupted by the closure, with alternative detours available.

35 The recommended option is consistent with the principles set out in the named policies. This matter is not included in the 10-Year Plan/Annual Plan as the costs associated with the proposed road closures will be met by the applicant.

Local Government Act 2002 Purpose Provisions

36 The recommended option:

- Will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses by ensuring that the Wanaka A&P Show 2018 can continue in the preferred format;
- Is consistent with the Council's plans and policies; and
- Would not alter significantly the intended level of service provision for any significant activity undertaken by or on behalf of the Council, or transfer the ownership or control of a strategic asset to or from the Council.

Consultation: Community Views and Preferences

37 The temporary road closure has been advertised in The Wanaka Sun inviting comment and will be advertised again before the closure takes place. This is a statutory requirement of the Local Government Act 1974. No issues or concerns have arisen from this notification.

38 Council Engineers have been consulted in the preparation of this report and they concur with the recommendations and conditions proposed.

39 We have publicly notified the intent to close the road, advised Emergency Services, NZ Police, Ritchies Connectabus, InterCity, Council contractors and Council staff who would have an interest in the road closures and followed the statutory administrative requirements of the Local Government Act 1974.

Legal Considerations and Statutory Responsibilities

40 Temporary road closures are controlled by Section 11(e) of the Local Government Act 1974. As authority for approval of road closures is delegated to the Wanaka Community Board and considering Section 10 (2) of the Local Government Act 2002 the advice recommends a decision that is efficient, effective and appropriate to present and anticipated future circumstances.

Attachments

Map showing extent of road closures



UPPER CLUTHA A&P 2018 - TEMPORARY ROAD CLOSURE
McDougall Street from Ardmore Street to Brownston Street
0800 on Thursday 8 March 2018 to 0800 on Sunday 11 March 2018

