

Temporary Parking Permit Application

Applicant Details

Company/Organisation/ Individual Name:

Address:

Telephone:

Email:

Duration of permit:

(start date and end date; nb maximum duration 6 weeks)

Vehicle/s registration:

Application Details

The temporary parking permits purpose is to:

- Support developments, alternations and constructions zones in a manner that allows Council to consider safety, loss of revenue, cost of installing or removing infrastructure
- For short term use such as containers and skips, renovations or a bridging permit prior to a CAR
- Allow event organisers access to legally place cones to reserve parking spaces to assist in the running events.
- Collaboration with the infrastructure team, events team is required to ensure appropriate and safe traffic management is in place
- Street appeals
- Allow film production companies to legally place cones to reserve parking for film equipment vehicles.
- Fee is \$20 per day or \$100 per week (up to and including 7 days)

Please outline location for use of temporary permit

Temporary Parking Permit Application

How many permits are you requesting?

Permits required

Do you currently hold any other parking permits?

Yes

No

If yes, please detail:

Explain why regular parking arrangements are unable to be used in this instance

Is the application for a construction site or skip and container use?

Yes

No

If yes, please read and sign the additional form attached.

Office Use Only

Approve:

Decline:

Date:

Payment:

Staff Member:

Remember to update the Permit Register

Temporary Parking Permit Application

Additional Conditions for temporary parking permits for use at construction sites or placement of skips or containers.

Construction Site Temporary Permits

1. Temporary parking permits for construction sites are only available for vehicles directly related to work on a construction site, worksheets must be submitted to QLDC on application.
2. Complaints relating to unauthorized parking should be directed to Council's Customer Service on (03) 441 0499 Queenstown or (03) 443 0024 Wanaka. Applicants are not authorised to arrange for vehicles to be towed away.
3. Parking permits **do not allow** parking in the following locations:
 - "No Stopping" areas; or within 6.0 metres of an intersection or any areas where parking or obstruction may cause safety concerns.
 - Where parking would cause 'serious disadvantage' to frontage occupiers.
 - In any area where traffic safety may be compromised.
 - Where pedestrian access and/or safety is affected or 'seriously inhibited'.
 - On any approach, or within a minimum of 25 metres of a signalised intersection.
4. The cost of repairs for damage to the road surface or street furniture shall be met by the applicant.

Conditions for placement of Skips and Containers:

1. Place it so that it's not hazardous or a nuisance to any road or footpath user.
2. Place it away from manhole covers and access points to underground services or fire hydrants.
3. Place it wholly on the road (not partially on kerb edge or footpath), using blocks if needed for levelling.
4. Leave at least 1m between it and driveway access points so that vehicles can easily go in and out.
5. A container or skip located anywhere on a road reserve must have:
 - white and reflective markers (100 mm x 100 mm minimum) facing oncoming traffic;
 - company's contact details (24-hour contact number)
6. Council must be advised of any changes to the location of a skip or container

I have read the above additional conditions and agree to the terms of the permit being issued:

Signature:

Name:

Date: