

## Minutes of a Council Workshop

Thursday 3 September 2026  
in the Council Chambers, 10 Gorge Road, Queenstown  
commencing at 12.30pm

|                       |                            |                          |
|-----------------------|----------------------------|--------------------------|
| <b>Present:</b>       | Councillor Samuel 'Q' Belk | Councillor Jon Mitchell* |
|                       | Councillor Matt Wong       | Councillor Nicola King*  |
|                       | Councillor Gavin Bartlett  | Councillor Cody Tucker   |
|                       | Councillor Heath Copland   | Councillor Melissa White |
|                       | Councillor Niki Gladding   | Councillor Matt Wong     |
|                       |                            |                          |
| <b>Apologies:</b>     | Mayor John Glover          | Councillor Quentin Smith |
|                       | Councillor Stephen Brent   |                          |
|                       |                            |                          |
| <b>In attendance:</b> | Katherine Harbrow          | Pennie Pearce            |
|                       | Ian Dunbar                 | Stephen Bayley           |
|                       | Caleb Dawson-Swale         | Tony Avery               |
|                       | Meaghan Miller*            | Ken Bailey*              |
|                       | Simon Mason                | Priya Bhuller            |
|                       | Ruby Mills                 | Dave Wallace             |
|                       | Jeremy Payze*              | Vanessa Fauth            |
|                       | Tanea Hawkins              | Jane Lauren*             |
|                       | Alison Kelly*              |                          |
|                       |                            |                          |
| <b>Media</b>          | None                       |                          |
|                       |                            |                          |
| <b>Public</b>         | None                       |                          |

\*Online

| No. | Agenda Item                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Actions                                                                                                                                                                      |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.  | <p><b><u>Long Term Plan (LTP) Steering Group 11</u></b></p> <p>The purpose of this workshop was to present the initial draft Year 1 LTP operating expenditure budget, highlight key operating expenditure movements and potential savings opportunities for Councillor feedback, and seek feedback on the initial draft significant forecasting assumptions for the LTP.</p> <p><b><u>Operating Expenditure</u></b></p> <p>Stephen Bayley (Finance Business Partner Manager), Pennie Pearce (Acting General Manager, Strategy &amp; Policy), Ian Dunbar (Organisation Performance Manager) and Caleb Dawson-Swale (Business Planning</p> | <ul style="list-style-type: none"> <li>Staff to provide Councillors with further information on the implications of proposed operating expenditure reductions and</li> </ul> |

| No. | Agenda Item                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Actions                                                                                                                                                                  |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|     | <p>Manager) presented the item. An overview of the proposed rates capping framework was provided as context for the discussion.</p> <ul style="list-style-type: none"> <li>Community Services: Potential savings relating to community facilities and service levels were discussed. Concerns were raised regarding reductions without community consultation. Consultation was suggested as an opportunity to test community preferences regarding service level reductions.</li> <li>Parks &amp; Reserves: Potential savings through reduced maintenance of parks, sports fields, and tracks and trails were presented. Feedback sought further detail on the impacts of proposed service level reductions.</li> <li>Knowledge Management: Potential reductions to software, technology, and digital capability investment were discussed. General feedback supported maintaining investment in technology that improves organisational efficiency.</li> <li>Corporate Services: Potential savings relating to recruitment and improvement programmes were presented. General feedback supported the proposed reductions.</li> <li>Infrastructure (Transport): Potential reductions relating to road maintenance, road safety programmes, transport planning, and emergency response funding were discussed. Feedback generally supported retaining investment in core safety and network maintenance activities.</li> <li>Infrastructure (Waste Management): Potential reductions to waste minimisation and community education initiatives were presented. Feedback generally supported retaining investment in waste reduction initiatives while exploring alternative funding and revenue options.</li> </ul> <p><b><u>Significant Forecasting Assumptions</u></b></p> <p>Initial draft significant assumptions for the Long Term Plan were presented, with feedback provided on growth forecasts, emergency event funding, insurance, organisational change, and future funding mechanisms.</p> | <p>associated level of service impacts across Community Services, Parks &amp; Reserves, Transport, and Waste Management to inform future Long Term Plan discussions.</p> |

*The workshop concluded at 3.02pm.*