

Minutes of a ordinary meeting of the Wānaka-Upper Clutha Community Board held on 20 August 2026 beginning at 10.00am held in the Armstrong Room, Lake Wānaka Centre, 89 Ardmore Street, Wānaka.

Membership

Mr Simon Telfer (Chair), Mr John Wellington, Councillor Cody Tucker, Councillor Nicola King, Deputy Mayor Quentin Smith.

Attendees

Ken Bailey (General Manager, Community Services), Tarsy Koentges (Parks & Reserves Officer), Matt Judd (Parks Property Planner), Dave Winterburn (Parks Manager), Dominic Harris (Parks & Reserves Planner), Marie Day (Community Partnerships Manager, Nicole Weyandt (Community Investment Advisor), Jon Winterbottom (Democracy Services Manager) and Georgia Pringle (Democracy Services Advisor), two members of the public and one member of the media.

Karakia Timatanga

An opening karakia was delivered by Councillor Tucker.

Chair Telfer noted that Deputy Mayor Quentin Smith now formally joins the table, replacing Councillor Niki Gladding as an appointed member of the Wānaka-Upper Clutha Community Board, as per Full Council approval on 23 July 2026.

Apologies and Leave of Absence Applications

Mr Hadfield was an apology (on approved Leave of Absence).

Ms Dedo was an apology.

There were no Leave of Absence applications.

It was moved (Chair Telfer, Mr Wellington):

That the Wānaka-Upper Clutha Community Board resolve that the apologies be approved.

Motion was carried unanimously.

Declarations of Conflicts of Interest

There were no Conflicts of Interest declared.

Matters Lying on the Table

There were no matters lying on the table.

Confirmation of Agenda

It was moved (Chair Telfer, Councillor Tucker):

That the Wānaka-Upper Clutha Community Board resolve that the agenda be confirmed without alterations.

Motion was carried unanimously.

Confirmation of Minutes

Ordinary meeting of the Wānaka-Upper Clutha Community Board held on 2 July 2026

It was moved (Councillor Tucker, Mr Wellington):

That the Wānaka-Upper Clutha Community Board resolve that the minutes of the meeting of the Wānaka-Upper Clutha Community Board, held on 2 July 2026 be confirmed as a true and correct record.

Motion was carried unanimously.

1. Memorial Request for Dame Alison & Dr Jim Roxburgh in Roy's Bay

The purpose of this report was to consider approving the installation of a new memorial plaque for Dame Alison and Dr Jim Roxburgh on the existing wagon wheel memorial within the Roy's Bay Recreation Reserve in Wānaka.

Tarsy Koentges (Parks Officer, Cemeteries & Heritage) presented the item and took the report as read.

It was moved (Councillor King, Councillor Tucker):

That the Wānaka-Upper Clutha Community Board resolve to:

1. **Note** the contents of this report; and
2. **Approve** the new memorial plaque installation for Dame Alison and Dr Jim Roxburgh. The plaque would be attached to the existing wagon wheel memorial within the Roys Bay Recreation Reserve along the Wānaka lakefront (**Attachment A**).



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Membership

Mr Simon Telfer (Chair), Mr John Wellington, Councillor Cody Tucker, Councillor Nicola King, Deputy Mayor Quentin Smith.

Attendees

Ken Bailey (General Manager, Community Services), Tarsy Koentges (Parks & Reserves Officer), Matt Judd (Parks Property Planner), Dave Winterburn (Parks Manager), Dominic Harris (Parks & Reserves Planner), Marie Day (Community Partnerships Manager, Nicole Weyandt (Community Investment Advisor), Jon Winterbottom (Democracy Services Manager) and Georgia Pringle (Democracy Services Advisor), two members of the public and one member of the media.

Karakia Timatanga

An opening karakia was delivered by Councillor Tucker.

Chair Telfer noted that Deputy Mayor Quentin Smith now formally joins the table, replacing Councillor Niki Gladding as an appointed member of the Wānaka-Upper Clutha Community Board, as per Full Council approval on 23 July 2026.

Apologies and Leave of Absence Applications

Mr Hadfield was an apology (on approved Leave of Absence).

Ms Dedo was an apology.

There were no Leave of Absence applications.

It was moved (Chair Telfer, Mr Wellington):

That the Wānaka-Upper Clutha Community Board resolve that the apologies be approved.

Motion was carried unanimously.

Declarations of Conflicts of Interest

There were no Conflicts of Interest declared.

Matters Lying on the Table

There were no matters lying on the table.

Confirmation of Agenda

It was moved (Chair Telfer, Councillor Tucker):

That the Wānaka-Upper Clutha Community Board resolve that the agenda be confirmed without alterations.

Motion was carried unanimously.

Confirmation of Minutes

Ordinary meeting of the Wānaka-Upper Clutha Community Board held on 2 July 2026

It was moved (Councillor Tucker, Mr Wellington):

That the Wānaka-Upper Clutha Community Board resolve that the minutes of the meeting of the Wānaka-Upper Clutha Community Board, held on 2 July 2026 be confirmed as a true and correct record.

Motion was carried unanimously.

1. Memorial Request for Dame Alison & Dr Jim Roxburgh in Roy's Bay

The purpose of this report was to consider approving the installation of a new memorial plaque for Dame Alison and Dr Jim Roxburgh on the existing wagon wheel memorial within the Roy's Bay Recreation Reserve in Wānaka.

Tarsy Koentges (Parks Officer, Cemeteries & Heritage) presented the item and took the report as read.

It was moved (Councillor King, Councillor Tucker):

That the Wānaka-Upper Clutha Community Board resolve to:

1. **Note** the contents of this report; and
2. **Approve** the new memorial plaque installation for Dame Alison and Dr Jim Roxburgh. The plaque would be attached to the existing wagon wheel memorial within the Roys Bay Recreation Reserve along the Wānaka lakefront (**Attachment A**).

Motion was carried unanimously.

2. Change in Permitted Use - Clutha Outlet Recreation Reserve

The purpose of this report was to consider recommending to Council a request from Oranga Puawai Family Trust to change the permitted use of the lease for the Outlet Campground to allow two mobile saunas and two temporary changing domes.

Matt Judd (Parks Property Planner) and Dave Winterburn (Parks Manger) presented the item and answered questions.

There was concern noted from some members of the Community Board that the sauna had been operating for some time and retrospective approval may cause problems with future operators. Council officers acknowledged this concern and noted the uniqueness of the situation with the lessee owning the adjoining land and already having a lease of the QLDC Reserve for camping.

Community Board members discussed collecting commercial rent from the owners of the sauna for the occupied time, requesting that the following wording be added to Recommendation 2: *"subject to collection of back rent from time of installation"*.

It was moved (Chair Telfer, Councillor King):

That the Wānaka-Upper Clutha Community Board resolve to:

1. **Note** the contents of this report;
2. **Recommend to Council** to approve a variation to the lease amending the permitted use to allow two mobile saunas and temporary changing domes, subject to collection of back rent from time of installation;
3. **Recommend to Council**, acting under delegated authority from the Minister of Conservation, to permit two mobile sauna buildings and two temporary changing room structures within the lease area; and
4. **Recommend to Council** to delegate lease variation signing authority and remaining lease terms and conditions to the General Manager of Community Services.

Motion was carried unanimously.



3. Notification of Right of Way - 17 Plantation Road

The purpose of this report was to consider approving public notification of a proposed right of way easement across local purpose (beautification) reserve adjoining 17 Plantation Road, Wānaka.

Mr Judd presented the item and took the report as read.

It was moved (Councillor Tucker, Councillor King):

That the Wānaka-Upper Clutha Community Board resolve to:

1. **Note** the contents of this report;
2. **Approve** public notification of the proposed easement over Lot 18 DP 300804; and
3. **Recommend to Council** to appoint a hearing panel to hear submissions (if required).

Motion was carried unanimously.

4. Chair's Report

The purpose of this report was to provide the Board with an update on projects of interest, to allow members to report on recent community engagement, and to cover other matters not listed elsewhere on the agenda.

It was moved (Chair Telfer, Councillor Tucker):

That the Wānaka-Upper Clutha Community Board resolve to:

1. **Note** the contents of the report.

Motion was carried unanimously.

Karakia Whakamutunga

A closing karakia was delivered by Councillor Tucker.

The meeting concluded at 10.29am.



Confirmed as a true and correct record:



CHAIR

24/9/26

DATE

