

Minutes of a Wānaka-Upper Clutha Community Board Workshop

Wednesday 4 March 2026 in the Armstrong Room, Lake Wānaka Centre, 89 Ardmore Street, Wānaka commencing at 10.00am

Present:	Simon Telfer (Chair)	Chris Hadfield
	Councillor Nicola King	Councillor Cody Tucker
	Councillor Niki Gladding	
Apologies:	John Wellington	Kathy Dedo
In attendance:	Deputy Mayor Quentin Smith	Jeremy Martin
	Tony Pickard	Alison Howie
	Rob Darby	Simon Leary
	Meaghan Miller	Jon Winterbottom
	Georgia Pringle	
Media:	One member of the media	
Public:	None	

No.	Agenda Item	Actions
1.	<p><u>Parking Management</u></p> <p>The purpose of this workshop was to brief the Wānaka-Upper Clutha Community Board (WUCCB) on the updated suite of Parking Management documents, including the proposed changes to parking in Wānaka outlined in the Wānaka Parking Management Plan (PMP).</p> <p>Tony Pickard (Strategy Planning Manager, Transport) and Jeremy Martin (Senior Network Engineer) presented the item and spoke to Attachments A and B. Discussion included the following:</p> <ul style="list-style-type: none"> • Several Board members noted concern around the level of pedestrian and vehicle traffic on Brownston Street outside the food trucks. • Board members noted the parking on Brownstown Street outside the food trucks should be 10 minutes. • Mr Pickard advised that the Wānaka PMP would be taken to Full Council on 24 March and asked 	

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	<p>Board members to email him with any further feedback prior to 24 March.</p> <p><u>Attachments</u> <i>Attachment A: Presentation</i> <i>Attachment B: QLDC Parking Bundle Working Version</i> <i>Attachment C: Interactive Mapping</i></p>	
2.	<p><u>Rockabilly Gully Erosion Remediation Project: Progress Update</u></p> <p>The purpose of this briefing was to provide the WUCCB a progress update on the Rockabilly Gully Erosion Remediation Project.</p> <p>Simon Leary (Infrastructure Delivery & Engineering Manager), Alison Howie (Project Manager) and Rob Darby (Senior Civil Engineer) presented the item and spoke to a PowerPoint presentation (Attachment A).</p> <p><u>Attachments</u> <i>Attachment A: Rockabilly Gully Erosion Remediation Project: Progress Update</i></p>	
3.	<p><u>WUCCB Terms of Reference & Governance Agreement</u></p> <p>The purpose of this workshop was for the WUCCB to discuss and provide feedback on the attached draft WUCCB Terms of Reference & draft WUCCB Governance Agreement. These drafts included proposed amendments that were worked up based on WUCCB feedback to Council Officers at the 4 September 2025 WUCCB workshop.</p> <p>Meaghan Miller (General Manager, Corporate Services) and Jon Winterbottom (Democracy Services Manager) presented the item and spoke to Attachments A and B. Discussion included the following:</p> <ul style="list-style-type: none"> • The Board suggested that the delegation for the Community Board to approve/decline License to Occupy (LTO) applications at Board meetings be reassessed. <ul style="list-style-type: none"> ○ Mr Telfer noted that LTOs made up one third of agenda items in the last triennium and all applications were approved without discussion. 	

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	<ul style="list-style-type: none"> ○ Mr Telfer noted the process may not be the best use of time for staff and the Board, noting the process could be streamlined. ○ Ms Miller advised they will reassess the process and reconnect with the Board to determine a more streamlined process. ● Mr Telfer noted the Terms of Reference could be updated to broaden the scope of what the WUCCB Discretionary Fund could be used for. <p><u>Attachments</u> <i>Attachment A: Mount Iron Trail Plan</i> <i>Attachment B: Draft Mount Iron Trail Map</i></p>	

The workshop concluded at 12.05pm.