QUEENSTOWN
LAKES DISTRICT
COUNCIL

Minutes

Confirmation of minutes:

21 July 2026

QUEENSTOWN LAKES DISTRICT COUNCIL

Minutes of an ordinary meeting of the Community & Environment Committee held on Tuesday 21 July 2026 beginning at 10.00am in the Council Chambers, 10 Gorge Road, Queenstown

Membership

Councillor Matt Wong (Chair), Councillor Gavin Bartlett, Councillor Cody Tucker, Councillor Melissa White

Attendees

Councillor Samuel 'Q' Belk, Dave Winterburn (Acting General Manager – Community Services), Dom Harrison (Parks and Reserves Planner), Kat Banyard (Senior Parks Advisor), Matthew Judd (Parks Property Planner), Jeannie Galavazi (Principal Parks Planner), Marie Day (Community Partnerships Manager), Shauna Olsen (EA to General Manager – Community Services), Ruby Mills (Democracy Services Advisor), Georgia Pringle (Democracy Services Advisor); no members of the media or the public

Karakia Timatanga

Chair Wong opened the meeting with a karakia.

Chair Wong acknowledged the passing of Sir Sam Neill.

Apologies

Councillor Jon Mitchell was an apology.

It was moved (Councillor White, Councillor Bartlett):

That the Community & Environment Committee resolve that the apologies be accepted.

Motion was carried unanimously.

Declarations of Conflicts of Interest

There were no declarations of conflicts of interest.

Matters Lying on the Table

There were no matters lying on the table.

Public Forum

There were no speakers at public forum.

Confirmation of Agenda

It was moved (Councillor White, Councillor Bartlett):

That the Community & Environment Committee resolve that the agenda be confirmed without addition or alteration.

Motion was carried unanimously.

Confirmation of Minutes

It was moved (Councillor White, Councillor Bartlett):

That the Community & Environment Committee resolve that the draft minutes of the public part of the 28 May 2026 Community & Environment Committee Meeting be confirmed as a true and correct record, with a minor spelling correction on page 11.

Motion was carried unanimously.

1. Kawarau Riverside Reserve Management Plan

The purpose of this item was to consider recommending to Council that the Kawarau Riverside Reserve Management Plan (RMP) be adopted in accordance with the Reserves Act (1977).

Dom Harrison (Parks and Reserves Planner) and Jeannie Galavazi (Principal Parks Planner) presented the item and took the report as read. Mr Harrison acknowledged and thanked the hearing panel, submitters, and community members who participated throughout the engagement process.

The status of Project Manawa land and its relationship to the RMP was discussed. Staff outlined the current land status and the relevance of the RMP's policy framework to any future reserve classification.

Members sought a summary of submission themes. It was noted that submitters supported protection of the natural environment, retention of informal recreation opportunities, and improved public access to the river.

Councillor Bartlett noted inconsistent references to "reserve" and "reserves" throughout the RMP document and requested that terminology be reviewed for consistency.

It was moved (Councillor Bartlett, Councillor Tucker):

That the Community & Environment Committee resolve to:

1. **Note** the contents of the report; and

2. **Recommend to Council** to adopt the Kawarau Riverside Reserve Management Plan.

Motion was carried unanimously.

2. **Access easement over Lot 3 DP 345184 in favour of Canterbury Westland Kindergartens Charitable Trust**

The purpose of this item was to consider recommending to Council to grant an access easement in favour of Canterbury Westland Kindergartens Charitable Trust across recreation reserve described as Lot 3 DP 345184.

Matthew Judd (Parks Property Planner) and Dom Harrison (Parks and Reserves Planner) presented the item and took the report as read.

It was noted that, while access to the site has operated for many years, the existing lease arrangements do not provide legal access across all land parcels required to reach the property. The proposed easement would formalise and regularise the existing access arrangement.

It was moved (Councillor White, Councillor Tucker):

That the Community & Environment Committee resolve to:

1. **Note** the contents of the report;

2. **Recommend to Council** to grant an easement in favour of Canterbury Westland Kindergartens Charitable Trust across recreation reserve described as Lot 3 DP 345184, acting in its role as Minister of Conservation under delegated authority; and

3. **Delegate** final terms and conditions of the easement to the General Manager Community Services.

Motion was carried unanimously.

Resolution to Exclude the Public

It was moved (Councillor Tucker, Councillor White):

That the Community & Environment Committee resolve that the public be excluded from the following parts of the proceedings of the meeting:

The general subject of each matter to be considered whilst the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Information and Meetings Act 1987 for the passing of this resolution is as follows:

General subject to be considered:	Reason for passing this resolution:	Grounds under Section 7:
Draft minutes of the public excluded part of the ordinary meeting of the Community & Environment Committee held on 28 May 2026	That any discussion of the draft minutes would be likely to result in the disclosure of information where the withholding of information is necessary to: • protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	7(2)(b)(ii)

This recommendation is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982 as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above with respect to each item.

Motion was carried unanimously.

The meeting went into public excluded at 10.18am.

QUEENSTOWN LAKES DISTRICT COUNCIL

PUBLIC EXCLUDED

Confirmation of Minutes

It was moved (Councillor Bartlett, Chair Wong):

That the Community & Environment Committee resolve that the draft minutes of the public excluded part of the ordinary meeting of the Community & Environment Committee held on 28 May 2026 be confirmed without alteration.

Motion was carried unanimously.

Karakia Whakamutunga

Chair Wong closed the meeting with a karakia.

The meeting came out of public excluded and concluded at 10.19am.

Confirmed as a true and correct record:

CHAIR

20/10/26

DATE