



Planning and Engineering Fees and Other Charges

1 July 2021

Charges for processing resource consents (land use and subdivision), private plan changes and undertaking related activities, including engineering processes, have been set by the Queenstown Lakes District Council in accordance with section 36(1) of the Resource Management Act 1991 (RMA) and section 150 of the Local Government Act.

The following schedules set out the hourly rates and initial fees payable at the time of lodging an application, and are effective from 1 July 2021.

Notes accompanying the schedules below:

- All charges and initial fees are inclusive of GST and are payable on submitting the application to Council.
- With the exception of the fixed fees indicated, the fee amounts are a minimum initial charge and any further costs generated will be invoiced on a time basis.
- Where the processing of an application does not use the full initial fee, the unused amount if greater than or equal to \$100 (inclusive of GST) will be refunded.
- Applications will not be received and processing will not continue while charges remain unpaid or overdue.
- The use of external planning consultants where required to process resource consent applications will be charged at the relevant hourly rate for planners.
- The use of hearing commissioners and other external expert consultants (e.g. landscape architects/urban designers/noise/engineering) where required will be charged on a full recovery basis according to their hourly rate.
- For resource consent applications the fee paid at lodgement includes a fixed administration fee of \$248.
- For land use resource consent applications and designation related applications, the fee paid at lodgement includes a fixed monitoring fee of \$237.
- For RMA section 127 change of conditions and deemed permitted activities, monitoring, if required, will be charged at the hourly rate listed.
- Disbursements (i.e. printing, advertising, postage) will be charged on a full recovery basis.

HOURLY RATES	\$
Senior Planner	204
Planner	182
Planning Officer	160
Monitoring / Compliance	160
Subdivision / Development Contributions Officer	160
Engineering	212
Environmental Health	125
Administration Support	110

INFRASTRUCTURE AND PARKS	\$
Senior Infrastructure Engineer	212
Infrastructure Engineer/ Logistics	190
Infrastructure Other	160
Parks & Reserves Senior Planner / Planning Manager	204
Parks & Reserves Planner / Officer	160



LODGEMENT FEE PER CONSENT (Fixed Fees)	\$
Monitoring	237
Administration per resource consent	248

MONITORING (Initial Fees)	\$
Compliance inspections (including for NES-Plantation Forestry)	hourly rate

PRE-APPLICATION MEETINGS (Initial Fees)	\$
Pre-Application Meeting including preparation for meeting and write up / issue of meeting notes by Council officer or external consultants - first hour free for all Council officers, after which time charged at the applicable officer(s) hourly rate(s). Involvement in pre-application meeting by external expert consultants (i.e. landscape / urban design etc) will be charged in full.	hourly rate

LAND USE CONSENTS (Initial fees unless otherwise stated)	\$
Deemed permitted activities - Boundary activity notice (Fixed Fee)	500
Deemed permitted activities - Marginal and temporary non-compliance notice	500
Controlled Activity (overall consent status) Except if fall into one of the specific consent categories below and then that initial fee applies	1,550
Restricted Discretionary Activity (overall consent status) Except if fall into one of the specific consent categories below and then that initial fee applies	2,000
Discretionary (overall consent status) Except if fall into one of the specific consent categories below and then that fee applies	2,200
Non-complying Activities (overall consent status) Except if fall into one of the specific consent categories below and then that fee applies	3,000
Signs	1,400
Scheduled buildings and/or Trees (Fixed Fee): <ul style="list-style-type: none"> • Painting (only) of scheduled building/dwelling submitted with Heritage New Zealand approval • Trimming of scheduled or protected tree submitted with supporting arboriculturist's report 	800



SUBDIVISION CONSENTS (Initial fees unless otherwise stated)	\$
Amalgamation Certificate (Fixed Fee)	160
Boundary adjustment	2,000
Restricted activity up to two lots	2,800
Restricted activity more than two lots	3,100
Engineering Review & Acceptances	500
All other subdivision	3,200
Registered Bond / release of Registered Bond (each)	160
Cancellation of amalgamation conditions (s241)	1,250
Section 223 Certificate	160
Section 224(c) Certificate	320
Signing and Sealing other plan or certificate	160

MULTIPLE ACTIVITIES

Where an application includes both land use and subdivision activities, or multiple activities, only the higher or highest relevant initial fee charge is payable.

OTHER APPLICATIONS / PROCESSES (Initial Fees unless otherwise stated)	\$
Notice of Requirement (NoR) for a Designation	6,000
Alteration of Designation	3,900
Removal of Designation or Heritage Order	500
Certificate of Compliance	1,600
Existing Use Certificate	3,000
Extension of lapse period of a resource consent (section 125 RMA)	750
Outline Plan (Section 176A RMA)	1,500
Outline Plan Waiver (Section 176A(2)(c) RMA)	600
Surrender of consent (Fixed Fee)	250
Variation to resource consent conditions (section 127 RMA)	1,800
Urban Design Panel (Prior to lodging resource consent)	250
Urban Design Panel (Post lodging resource consent)	500
Private Plan Change	12,300



LOCAL GOVERNMENT ACT CHARGES (Initial Fees – Non Refundable)		\$
Section 348 Right of Way Certificate		660
Licence to Occupy		640
Temporary Road Closures		640
- Additional processing over Initial Fee	Hourly Rate	160
Assignment of Licence to Occupy		160
Traffic Management Plans		150
Corridor Access (Road Opening Permits)	< 20 m	200
	20-100 m	410
	100-500 m	620
	500-2000 m	825
	> 2000 m	2,020
Road Naming		
One Road Name from Approved Road Name list		165
One Road Name that meets Road Naming Policy		220
One Road Name not meeting Road Naming Policy		330
Each additional road name		55
Additional processing over Initial Fee		Admin Hourly Rate
Engineering Connection to Council Services		
One Connection		310
For each additional connection		130
Additional time over initial fee		Hourly rate 160
Application to build over or near a council pipe or drain or relocate pipe or drain		600
Cancellation of Building Line Restriction		330
RMA OBJECTIONS UNDER SECTION 357A(1)(f) OR (g) REQUESTED TO BE HEARD BY AN INDEPENDENT COMMISSIONER		
Requested Commissioner consideration of objections under section 357A(1)(f) or (g)		hourly rate



RMA PUBLICLY NOTIFIED AND LIMITED NOTIFIED APPLICATIONS (Initial Fees)	
<p>Limited Notification</p> <p>If a decision is issued that the application needs to be processed on a Limited Notified basis, an invoice will be issued with that decision.</p> <p>This fee recognises additional tasks associated with a notified consent, including but not limited to - notifying the application and preparation of a section 42A officer report, and Hearing costs including Hearing Commissioners. Limited notification will not occur until payment is made.</p>	<p>1,630</p>
<p>Publicly Notified</p> <p>If Public Notification of an application is required this additional charge is required to be paid either at the time of lodgement or as soon as it becomes apparent that notification is required. This fee recognises additional tasks associated with a notified consent, including but not limited to - notifying the application and preparation of a section 42A officer report, and Hearing costs including Hearing Commissioners. Public notification will not occur before payment is made.</p>	<p>5,600</p>
<p>HEARINGS</p> <p>Where a hearing is required the applicant is liable to pay the associated costs for Commissioners reviewing the application, issuing Minutes, undertaking site visits, attending the hearing and writing decisions, as well as the cost of the attendance of professional and secretarial staff. This fee must be paid prior to the hearing date being confirmed.</p>	<p>Half Day 6,800</p> <p>Full Day 12,500</p> <p>Each Additional Day 11,500</p>