



5 July 2021

██████████
 Sent via email to ██████████

Dear ████████,

REQUEST FOR OFFICIAL INFORMATION – RELEASE OF INFORMATION

Thank you for your request for official information dated 9 June 2021. You requested the following information from Queenstown Lakes District Council (QLDC):

1. Please provide the total number of full council meetings for the last 12 months
 - Please provide the total number of ‘closed’ full council meetings (ones from which journalists or the public were excluded)
2. Please provide the total number of full council committee meetings for the last 12 months
 - Please provide the total number of ‘closed’ full council committee meetings (ones from which journalists or the public were excluded)
3. In addition, the number of alternative meetings i.e. ‘council workshops’ that were closed to the public over the last 12 months

QLDC response

1. *Please provide the total number of full council meetings for the last 12 months*
 - *Please provide the total number of ‘closed’ full council meetings (ones from which journalists or the public were excluded)*

Please see the below table for this part of your request:

Council meetings (1 July 2020 - 30 June 2021)	Public	Public Excluded	Notes
23/07/2020	Items 1-8	Item 9	
4/08/2020	Nil	Item 1	Extraordinary meeting
20/08/2020	Items 1 -3	Nil	Extraordinary meeting
3/09/2020	Items 1-8	Items 8-12	Item 8 had matters both in public and public excluded
8/10/2020	Items 1-7	Items 7-8	Item 7 had matters both in public and public excluded
29/10/2020	Items 1-5	Items 6-7	

10/12/2020	Items 1-12	Items 12-14	Item 12 was mainly in public but had small portions redacted (considered in PX)
28/01/2021	Items 1-7	Nil	
25/02/2021	Item 1	Nil	Extraordinary meeting
18/03/2021	Items 1-10	Items 10-13	Item 10 had matters both in public and public excluded
29/04/2021	Items 1-8	Items 9-11	
3/06/2021	Items 1-13	Item 14	
30/Jun/2021	Items 1-7	Item 8	

2. Please provide the total number of full council committee meetings for the last 12 months

- Please provide the total number of 'closed' full council committee meetings (ones from which journalists or the public were excluded)

Please see the below table for this part of your request:

Committee meetings	Total Meetings	Meetings with Public Excluded Items
Planning and Strategy Committee	10	10*
Appeals Subcommittee	6	6*
Community and Services Committee	5	Nil
Infrastructure Committee	2	Nil
Traffic and Parking Subcommittee	2	Nil
Audit, Finance and Risk Committee	4	4
District Licensing Committee	1	Nil
Elected Member Conduct Committee	1	1
Governance Subcommittee	1	1

*At every meeting, there were several public items on the agenda in addition to the public excluded items and this can be checked on the below link:

- <https://www.qldc.govt.nz/your-council/council-documents/agendas-minutes>

3. In addition, the number of alternative meetings i.e. 'council workshops' that were closed to the public over the last 12 months

- **Council workshops:**
 - 1 July-31 December 2020
 - 16 full Council workshops (all public excluded)
 - 1 January-30 June 2021
 - 14 full Council workshops (all public excluded)

We trust this response satisfactorily answers your request.

Kind regards,

A handwritten signature in black ink, appearing to read 'P. Sethi', written in a cursive style.

Poonam Sethi
Governance and official Information Advisor