

1. POOL DETAILS

Address <i>Where the pool is located</i>	
Legal description of land <i>Lot and DP number</i>	
Type of pool <i>Select type of pool on your property</i>	☐ Swimming Pool - must be registered for triennial inspections ☐ Small Heated Pool i.e. Spa Pool, Jacuzzi, Hot Tub with water surface area $\leq 5\text{m}^2$ → <i>If selected please complete Section 3</i>
Date pool construction was completed <i>If date unknown leave blank</i>	

2. APPLICANT DETAILS

First and Last Name <i>Please also tick appropriate box</i>	Name: ☐ Owner ☐ Tenant ☐ Other:
Address <i>If different from above</i>	
Phone	
E-mail	

3. SMALL HEATED POOL STATEMENT (ONLY FOR SMALL HEATED POOLS)

Does your 'Small Heated Pool' meet the following criteria:

- Top surface of every wall of the pool is at all points not less than 760mm above the adjacent floor or ground.
- The walls of the pool inhibit climbing.
- There are no climbable features within the 760mm radius of the top of the pool walls.

- ☐ My Small Heated Pool **meets all 3 above criteria**. Access is restricted by means of a 'Safety Cover'. The 'Safety Cover' restricts the entry of children when closed, is able to withstand a reasonably foreseeable load, is able to be readily returned to the closed position and has signage indicating its child safety features.
- ☐ My Small Heated Pool **does not meet all 3 above criteria**. As such, I cannot use a 'Safety Cover' to restrict access to my Small Heated Pool. The access to my Small Heated Pool is restricted in an alternative way and is therefore subject to periodic triennial inspections.

4. ADDITIONAL INFORMATION

Please add any relevant information here

Signature

Name:

Date

Once completed please email this form to swimmingpools@qldc.govt.nz. It is free to register your pool, however charges apply to inspections. See our [Fees List](#) for more detail.

When received your pool will be added to the QLDC pools register and we will contact you to arrange for the pools first inspection if required.

For further information please visit our website: [QLDC Residential swimming and spa pools](#) or contact us via phone 03 450 0369 or email swimmingpools@qldc.govt.nz.

[Under Section 369 of the Building Act 2004](#) a person commits an offence if the person in any communication, application, or document that is required to be made or given under this Act or by the regulations, --

- (a) knowingly makes a written or oral statement that is false or misleading in a material particular; or
- (b) knowingly makes a material omission.

A person who commits an offence under this section is liable [on conviction] to a fine not exceeding \$20,000.00.