The Full Council

23 July 2026

Report for Agenda Item | Rīpoata moto e Rāraki take [3]

Department: Chief Executive

Title | Taitara : Chief Executive's Report

Purpose of the Report | Te Take mō te Pūroko

The purpose of this report is to report on items of general interest that do not require a full officer report and to summarise items from recent Standing Committee and Wānaka-Upper Clutha Community Board (WUCCB) meetings.

Recommendation | Kā Tūtohuka

That the Council:

1. **Note** the contents of this report;

<u>2014 Property Sale and Acquisition Policy</u>

2. **Agree** to the minor changes to the 2014 Property Sale and Acquisition Policy, effective from 23 July 2026;

<u>Establishment of Chief Executive Performance Subcommittee</u>

3. **Appoint** a Chief Executive Performance Subcommittee, with a membership of the Mayor as Chair and Councillors [names to be added] to oversee the Chief Executive performance review process and setting of key performance indicators;

<u>Establishment of the Community & Environment Committee as the 'Events Panel'</u>

4. **Appoint** the Community & Environment Committee as the 'Events Panel';

5. **Delegate** the Events Panel the authority to consider and approve all applications seeking funding from the Council's Events Fund in the range below $30,000, with applications in excess of $30,000 to be considered by the Committee and recommended to Council for approval;

6. **Direct** the Chief Executive to amend the Community & Environment Committee Terms of Reference to reflect its additional role as the 'Events Panel';

<u>Wānaka-Upper Clutha Community Board Change</u>

7. **Agree** to transfer formal membership of the Wānaka-Upper Clutha Community Board from Councillor Gladding to Deputy Mayor Smith.

Recommendation from Risk & Assurance Committee

8. **Approve** the first 9 months of the proposed Internal Assurance Plan FY2027-29;

9. **Note** that the Risk & Assurance Committee will make a further recommendation to Council in relation to the Internal Assurance Plan FY2027-29 at the appropriate time**.**

Recommendation from Organisational Excellence Committee

10. **Adopt** the 2026 Policy on the Appointment and Remuneration of Directors, subject to the agreed changes, effective from 23 July 2026;

11. **Agree** to amend the Organisational Excellence Committee Terms of Reference to include the power to make recommendations under the Policy on the Appointment and Remuneration of Directors; and

12. **Direct** the Chief Executive to amend the Organisational Excellence Committee Terms of Reference to reflect its additional duty to make recommendations under the Policy on the Appointment and Remuneration of Directors.

Prepared by:

Name: Michelle Morss
Title: Interim Chief Executive
2 July 2026

2014 Property Sale and Acquisition Policy

1. At its 18 June 2026 meeting, the Smart Finance Committee directed a review of 2014 Property Sale and Acquisition Policy. As signalled to Council at its 14 April 2026 workshop, a substantive review of this policy is in progress, alongside the 2019 Community Facilities Funding Policy. It is expected that a new policy will be adopted by Council in July 2027, alongside a QLDC 2027-37 Long Term Plan.

2. The updates proposed in this report are an interim measure limited to ensuring that the policy accurately reflects QLDC's current committee structure and names. The changes proposed replace reference to the 'Property Subcommittee' to Council, revise reference from 'Audit, Finance & Risk' to Risk & Assurance Committee and add 'Upper Clutha' to Wānaka-Upper Clutha Community Board. These changes have been tracked in the policy at Attachment A (see text in red type), and the Council is being asked to agree to these changes, effective 23 July 2026.

3. This matter is of low significance, as determined by reference to Council's Significance and Engagement Policy 2024 because the amendments are of low importance to the district, there is unlikely to be community interest in the matter and there is no impact on Council objectives or on mana whenua. The changes proposed to this policy have been assessed in accordance with section 82 of the Local Government Act 2002 and it is not considered that formal consultation is required. The community will have an opportunity to provide feedback on a draft policy in line with the other policies that are under review as part of the 2027-37 Long Term Plan.

Establishment of a Chief Executive Performance Subcommittee

4. A Chief Executive Performance Subcommittee needs to be established. Its aim will be to provide focused governance oversight of the Chief Executive performance review process, ensuring accountability, confidentiality and a structured approach to setting, monitoring and assessing performance objectives and goals, as well as reporting recommendations to the Chief Executive Recruitment & Relationship Committee.

5. The Mayor chairs this subcommittee and ideally there should be four or five members in total. For context, it is noted that the Chief Executive Recruitment & Relationship Committee has five members (including the Mayor as Chair).

Delegations to Community & Environment Committee acting as the Events Panel

6. At the Council meeting held on 23 March 2026, the Council delegated authority to the Community & Environment Committee to act as the 'Events Panel' and to decide grants under the Council's Events Policy.

7. Unfortunately, the text used in the March report was ambiguous and to ensure that there could be no question about the validity of the events fund allocations, all were subject to Council approval at the 25 June Council meeting. However, in order to make best use of delegating this responsibility to a committee, the committee needs to have the authority to act.

8. Accordingly, it is recommended that an 'Events Panel' be established with membership comprising the current membership of the Community & Environment Committee (that is, Councillor Wong – Chair; Councillors Bartlett, Mitchell, Tucker and White) and that it has delegated authority to consider and approve all applications seeking funding from the Council's Events Fund in the range below $30,000, with applications in excess of $30,000 to be considered by the Committee and recommended to Council for approval.

Change to appointed members to Wānaka-Upper Clutha Community Board (WUCCB)

9. Membership of the WUCCB throughout this triennium has consisted of three of the four Wānaka ward Councillors, in addition to the members elected directly to the board. This is consistent with the requirements of the Local Electoral Act 2001 section 19F(2) which requires that the number of appointed members be less than half the total of members. The three Councillors were Councillors Gladding, Tucker and King. Deputy Mayor Smith has attended meetings and sessions in an informal capacity by agreement with the WUCCB Chair but does not vote on items.

10. It is proposed to change the formal membership of the WUCCB, with Councillor Gladding being discharged from her appointment and Deputy Mayor Smith being appointed. This amendment to appointments has been agreed by the WUCCB Chair and will take immediate effect. This will result in Deputy Mayor Smith, Councillors Tucker and King being the formally appointed Councillor members of the WUCCB. Councillor Gladding will continue to attend in an informal capacity by agreement with the WUCCB Chair.

Recommendations from Standing Committees

Recommended Approval of Internal Assurance Plan 2027-2029 (Risk & Assurance Committee, 23 June 2026)

11. On 23 June 2026, the Risk & Assurance Committee ('the Committee') considered the proposed Internal Assurance Plan for the period 1 July 2026-30 June 2029 ('Internal Assurance Plan FY2027-29').

12. The Committee resolved to further consider the proposed plan at its meeting in October 2026, before recommending the plan (as amended) to Council for adoption. However, to ensure continuity of the internal assurance programme, the Committee resolved to recommend the first 9 months of the plan to Council. The internal Assurance Plan FY2027-29 is attached as Attachment B, and a summary of the first 9 months of the plan is reproduced below.

#	Audit	FY2027			
		Q1	Q2	Q3	Q4
1	Building Regulations Internal Assurance	○			
2	IT Access Management and General Controls	◐	◐		
3	Rates Forecasting and Financial Planning		◐	◐	
4	Asset Management Review		●		
5	Long Term Plan Legislative Compliance Review		○		
6	Performance Measurement and Reporting			●	

Figure 1: Audits planned for the first 9 months of the Internal Assurance Plan FY2027-29.

13. This item was in the public excluded part of the Risk & Assurance Committee meeting, but that was to protect other content in the report which discussed specific internal audits undertaken and their outcomes. It is considered therefore, appropriate to present the Internal Assurance Plan in the public part of this meeting.

Policy on the Appointment and Remuneration of Directors/Update to Committee Terms of Reference (Organisational Excellence Committee, 9 July 2026)

14. The Organisational Excellence Committee considered an amended Policy on the Appointment and Remuneration of Directors at its meeting held on 9 July 2026.

15. The amendments proposed removal of all references to the Governance Subcommittee (which no longer exists) and various updates to include provision for the Water Services Council Controlled Organisation (that was not in existence or known about when the 2023 policy was adopted.)

16. The Committee recommended unanimously that Council approve the new Policy, subject to these changes, effective 23 July 2026.

17. The Committee also considered that there would be value in adding to its Terms of Reference, the delegation previously held by the Governance Subcommittee, that is, the power to make recommendations under the Policy on the Appointment and Remuneration of Directors. The Committee recommended that the Council approve this amendment to the Terms of Reference.

Meetings of the Previous Round

Asset & Infrastructure Committee Meeting held on 2 June 2026
Information:

1. Parking Approvals for Minor Improvements Programme

Risk & Assurance Committee Meeting held on 23 June 2026
Information

1. Risk Management Update, June 2026
2. Assessment of the Effectiveness of the Risk Management Framework - June 2026
3. Lakeview Development Programme — Delivery Status, Risk Position and Assurance Update
4. Climate Risk Update, June 2026
5. Community Workplan Review, June 2026
6. Cybersecurity Update
8. Legal Update, June 2026
9. Fuel Risk Update, June 2026

Recommendation

7. Internal Assurance Report, June 2026 (see paragraphs 11-13 above)

Items 6-9 were considered with the public excluded.

Wanaka-Upper Clutha Community Board Meeting held on 2 July 2026
Information
1. Additional Parking Restrictions Under the Traffic & Parking Bylaw
2. New Seat & Memorial Plaque Request for Rachel Stanford within Damper Bay Lakeside Recreation Reserve at Glendhu Bay
3. Chair's Report

Smart Growth Committee Meeting held on 7 July 2026
Information
1. Grow Well Whaiora Spatial Plan Monitoring Report
2. Joint Housing Action Plan – Update
3. Delegations for Environment Court – Urban Intensification Variation

Item 3 was considered with the public excluded.

Organisational Excellence Committee Meeting held on 9 July 2026
Information
1. Health, Safety & Wellbeing Report
2. Regulatory Requests Overview
3. Customer Service & Experience Update
4. Privacy Report
6. Business Process Programme

Recommendation
5. Democracy Services Update (see paragraphs 14 – 17 above)

Attachments | Kā Tāpirihaka

A	2014 Property Sale and Acquisition Policy (track changes)
B	Internal Assurance Plan FY2027-29
C	Updated Policy on the Appointment and Remuneration or Directors