

Minutes of an ordinary meeting of the Queenstown Lakes District Council held in Armstrong Room, Lake Wānaka Centre, 89 Ardmore Street, Wānaka on Thursday 26 June 2025 commencing at 1.00pm

Membership:

Mayor Glyn Lewers; Councillor Gavin Bartlett, Councillor Barry Bruce, Councillor Lyal Cocks, Councillor Craig Ferguson, Councillor Lisa Guy, Councillor Niki Gladding, Councillor Quentin Smith, Councillor Cody Tucker, Councillor Melissa White, Councillor Esther Whitehead and Councillor Matthew Wong

Attendees:

Meaghan Miller (Acting Chief Executive Officer/General Manager, Corporate Services), Tony Avery (General Manager, Property & Infrastructure) Ken Bailey (General Manager, Community Services), Katherine Harbrow (General Manager, Assurance, Finance & Risk), Michelle Morss (General Manager, Strategy & Policy), Pennie Pearce (Strategy & Reform Manager), Carrie Williams (Policy Manager), Sian Swinney (Alcohol Licensing Inspector Manager), Caleb Dawson-Swale (Business Planning Manager), Will Martin (Finance Controller), Hamish Humphries (Team Leader, Building Consents) Pamela Parker (Procurement Manager), Ben Scott (Web & Digital Communications Advisor), Jan Maxwell (Relationship Manager, Arts and Events), Luke Place (Principal Policy Advisor), Giovanni Stephens (Community Investment Advisor), Peter Harris (Economic Development Manager), Simon Leary (Infrastructure Delivery & Engineering Manager) and Jane Robertson (Senior Democracy Services Advisor); no members of the media and approximately 7 members of the public

Apologies/Leave of Absence Applications

The following requests for leave of absence were made:

- Councillor Cocks: 1 July 2025
- Councillor Bartlett: 2-4 July 2025

It was moved (The Mayor, Councillor Whitehead):

That the Queenstown Lakes District Council resolve that the requests for leave of absence be approved.

Motion carried unanimously.

Declarations of Conflict of Interest

The following declarations were made:

- Councillor White: Item 1 (Adoption of the Annual Plan 2025/26)
- Councillor Cocks: Item 5 (Application to Operate Nine Class 4 Gaming Machines, Queenstown (Seek and Calendar Girls))

- Councillor Bartlett: Item 4 (Application to Operate Nine Class 4 Gaming Machines and a TAB, Queenstown (The Ballarat)) and Item 8 (QLDC Community Fund 2025-2026 Allocation Recommendations)
- Councillor Ferguson: Item 10 (Events Funding Round 2025/26)

Public Forum

1. Pierre Marasti, Extinction Rebellion: Global warming

Mr Marasti noted that May 2025 had been the warmest May in history and overall temperature rise had accelerated. The earth had reached a 2.5° increase in temperature by 2025 and had only until 2050 to control the situation. Forest fires had caused temperature rise to surge as fires were burning because the planet was warmer and the fire made it even warmer.

The Council's new draft Climate and Biodiversity Plan was much better than the previous one and a good place from which to work. However, it still lacked the speed and scale required by the laws of physics to regain control over the situation, with the main problem still being the capacity increases sought by Queenstown's largest polluter, the airport. Solutions had been identified; people just needed to embrace them.

2. Geoff Kernick, Guardians of Lake Hāwea: Contact Energy's proposal to lower Lake Hāwea

Mr Kernick spoke in opposition to Contact Energy's proposal to lower Lake Hāwea to ensure security of supply. He considered that Contact's concerns that supply was at risk was scaremongering and designed to persuade the public that the benefits outweighed the costs and that adverse effects could be appropriately managed and mitigated.

He asked the Council to make a submission when the application was submitted that the proposal was unnecessary and the effects could not be managed or mitigated.

3. Mr Jonathan Holmes: Electrify Wānaka

Under current District Plan rules, installing solar panels required resource consent, which was a discouragement to many, but changing the rules to make it a permitted activity would encourage more people to pursue solar installation. The District Plan was nearing the end of its 10-year term, and Mr Holmes asked the Council to instruct planners to make solar panel installation a permitted activity in the next District Plan. Solar energy was a more viable option than the alternatives and a positive idea for long-term security of electricity supply.

Confirmation of Agenda

It was moved (The Mayor, Councillor Guy)

That the agenda be confirmed with the addition of a further item to follow item 4 entitled "Application to Operate Nine Class 4 Gaming Machines and a TAB", the reason the item was not on the published agenda being that the application was received after the agenda closed and the reason that the item cannot be delayed until a future meeting is that the statutory

deadline for a decision on the application is 16 July 2025
which is before the date of the next ordinary meeting.

Motion carried unanimously.

Confirmation of minutes

26 May 2025 (Ordinary meeting)

It was moved (The Mayor, Councillor Bruce):

That the Queenstown Lakes District Council resolve that the minutes of the public part of the ordinary meeting of the Queenstown Lakes District Council held on 26 May 2025 be confirmed as a true and correct record.

Motion carried unanimously.

1. Adoption of the Annual Plan 2025/26

A report from Charlotte Wallis (Business Planning Project Manager) introduced the final version of the 2025/26 Annual Plan, highlighting new user fees and recommending adoption of the draft Annual Plan 2025-2026 and the user fees and charges.

Katherine Harbrow, Caleb Dawson-Swale and Will Martin presented the report.

There was extensive discussion and members made various comments that the proposed rates rise in 2025/26 of 13.5% was too large and ongoing rises of this magnitude were not acceptable or affordable.

Mayor Lewers acknowledged the work of the finance team in preparing and finalising the 2025/26 Annual Plan.

Councillor White asked the Mayor to take parts 6 and 7 of the recommendation separately (related to fees and charges) as she had submitted on this aspect of the 2025/26 Annual Plan.

It was moved (Councillor Wong/ Councillor Bruce):

That the Queenstown Lakes District Council resolve to:

1. **Note** the contents of this report;
2. **Agree** the user fees and charges recommendation of the Hearing Panel;

3. **Agree** to amend the menacing and dangerous dog fees as per the recommendation of the Hearing Panel;
4. **Agree** the recommendation of the Hearing Panel to update Section 13: Cemetery Fees (Cemeteries Handbook); and
5. **Adopt** the Council's draft Annual Plan 2025-2026, pursuant to section 95(2A) of the Local Government Act 2002.

Motion **carried** with Councillor Gladding voting against the motion.

It was moved (Councillor Wong/ Councillor Bruce):

That the Queenstown Lakes District Council resolve to:

6. **Agree** the user fees and charges recommendation of the Hearing Panel; and
7. **Note** the recommended revised user fees and charges, to commence financial year 2025/26, are included in the draft budgets within the Annual Plan 2025-2026.

Motion **carried** with Councillor Gladding voting against the motion and Councillor White abstaining.

2. **Adoption of the Rates 2025/26**

A report from Paddy Cribb (Director, Finance) presented information to set the rates for the Queenstown Lakes District Council for the 2025/26 financial year as per section 23 of the Local Government (Rating) Act 2002.

Katherine Harbrow presented the report. She observed that thanks to technological advances, setting the rates could now be presented at the same meeting as adoption of the Annual Plan, rather than in September which had been the standard until now.

It was moved (The Mayor/ Councillor Wong):

That the Queenstown Lakes District Council resolve to:

1. **Note** the contents of this report; and
2. **Authorise** the setting of the rates for the Queenstown Lakes District Council for the 2025/26 financial year as per section 23 of the Local Government (Rating) Act 2002 (Per Attachment A).

Motion **carried** unanimously.

The meeting adjourned at 2.57pm and reconvened at 3.05pm.

3. Queenstown Airport Corporation Statement of Intent

A report from Meaghan Miller (General Manager, Corporate Services) presented the Queenstown Airport Corporation (QAC) Statement of Intent (SOI) year ending 30 June 2026 for the Council to agree.

Ms Miller presented the report and responded to questions.

Members commented positively on improvements in the relationship with QAC and the seeming culture shift.

Councillor Smith inquired whether the SOI provided for use for northern lands development. It was indicated that QAC will undertake consultation with QLDC prior to any development.

There was further discussion on the potential use of airport for disposal of water from Project Shotover, the high capital investment involved, feedback on new CEO onboarding, and the noise development plan.

It was moved (Councillor Wong/Councillor Bruce):

- 1. Note** the contents of this report;
- 2. Note** that QAC is a Council Controlled Trading Organisation (CCTO) as per Section 6 of the Local Government Act 2002 (the Act) and must therefore comply with Section 64 of the Act that requires all CCTOs to have a Statement of Intent that meets with the requirements of Schedule 8, noting that this is a statutory requirement; and
- 3. Agree** under Section 65 (2) of the Act the Queenstown Airport Statement of Intent year ending 30 June 2026.

Motion carried with Councillor Gladding recording her vote against the motion.

4. Application to Operate Nine Class 4 Gaming Machines and a TAB, Queenstown (The Ballarat)

Councillor Bartlett sat back from the table having declared conflict of interest on this matter.

A report from Tayla Leevey (Alcohol Licensing Inspector) assessed an application submitted by Aotearoa Gaming Trust seeking consent to operate up to nine (9) Class 4 gaming machines

and to establish a TAB venue within an existing tavern premises which holds a current alcohol on-licence. The proposed machines and TAB would be operated by the licensee Ballarat Equities Limited, at the premises located at 7 Ballarat Street, Queenstown known as “The Ballarat”. The report recommended that the application be declined.

Sian Sweeney and Katherine Harbrow presented the report.

Officers noted a correction on page 98 of the report and acknowledged an email from an owner of the venue regarding proximity of the venue from Queenstown Casino. It was noted that without local authority consent, DIA would be unable to process that application.

Councillor Wong inquired whether the policy indicated that distance should be measured as the crow flies, to which officers clarified that it did not. There were further questions from Councillor Gladding about the distance and how it was measured.

Councillor White noted that the last application was in 2016 and asked whether QLDC has declined based on distance before. Officers noted that this has been in the policy since 2004.

Councillor Cocks asked a follow up query about distance and also inquired whether there was any evidence of harm to the local community from the existence of these machines. Officers noted that, when the policy was last reviewed it was determined that the harm is low compared with elsewhere in the country. In response to a further query, officers clarified that there is no appeal process; without consent from the Territorial Authority (in this case QLDC) the application to DIA would fail.

The Mayor asked what definition of harm was used in this context, and officers clarified that it was the definition from the Gambling Act.

There was further discussion on how the policy restricts locations, the accuracy of the measurements taken, and the policy upon which the recommendation was made.

A number of councillors expressed concern that a decision to decline the application may be open to challenge and indicated that they could not support the decision. It was clarified that the item could not be left on the table.

It was moved (Councillor White/ Councillor Smith):

That the Queenstown Lakes District Council resolve to:

1. **Note** the contents of the report; and
2. **Decline** territorial authority consent for the establishment and operation of nine (9) new electronic gaming machines and a TAB venue to be located at the premises known as “The Ballarat”, situated at 7 Ballarat Street, Queenstown.

Motion lost with a majority of councillors voting against the motion.

The meeting adjourned at 2.46pm and reconvened at 2.51pm.

The Mayor advised that under Standing Order 22.9 a new motion may be provided to set a clear and new direction.

It was moved (Councillor Gladding/ The Mayor):

That the Queenstown Lakes District Council resolve to:

1. **Note** the contents of the report; and
2. **Approve** territorial authority consent for the establishment and operation of nine (9) new electronic gaming machines and a TAB venue to be located at the premises known as “The Ballarat”, situated at 7 Ballarat Street, Queenstown.

Motion carried by a majority vote.

5. Application to Operate Nine Class 4 Gaming Machines, Queenstown (Seek and Calendar Girls)

Councillor Cocks sat back from the table having declared a conflict of interest on this matter.

A report from Sian Swinney (Chief Licensing Inspector) assessed an application submitted by Kiwi Gaming Foundation Limited’s agent Mr Jarrod True of True Legal, on 11 June 2025 seeking consent to operate up to nine (9) Class 4 gaming machines within a premises which holds a current tavern style on-licence. The proposed machines would be operated by the licence holder of the on-licence (licensee), at the premises located at 12B Church Street, Queenstown known as “Seek Club”, “Seek Night Club”, “Seek Ultimate Mancave”, “Seek x Calendar Girls”, or “Calendar Girls”. The report recommended that the application be declined.

It was noted that this case was more clear-cut than the previous one (discussed in item 4) in terms of proximity to the church and to other community facilities. It was noted that the measurement would be the same even if not taken as the crow flies.

Councillor Smith suggested that the interpretation was much clearer in this case.

It was moved (Councillor Smith/ Councillor White):

That the Queenstown Lakes District Council resolve to:

1. **Note** the contents of this report;

2. **Decline** territorial authority consent for the establishment and operation of nine (9) new electronic gaming machines to be located at the premises known as “Seek Club”, “Seek Night Club”, “Seek Ultimate Mancave”, “Seek x Calendar Girls”, or “Calendar Girls”, situated at 12B Church Street, Queenstown Club”, “Seek Night Club”, “Seek Ultimate Mancave”, “Seek x Calendar Girls”, or “Calendar Girls”, situated at 12B Church Street, Queenstown.

Motion carried unanimously.

6. **Regional Deal Negotiation Approach**

A report from Pennie Pearce (Strategy & Reform Manager) detailed the analysis, options and recommendations for a negotiation approach, priorities and negotiating principles to progress a regional deal with Central Otago District Council (CODC) and Otago Regional Council (ORC).

Ms Pearce and Michelle Morss noted an omission in the report and provided a handout with the omitted information. It was clarified that the omission did not relate to the recommended option.

Officers noted that the recommended option would establish a joint committee with Otago Regional Council (ORC) and Central Otago District Council (CODC) within certain parameters, with anything outside those parameters needing to go back to the individual councils. Officers provided further context on the negotiating principles and recommended priorities. It was noted that the other two councils (ORC and CODC) had approved the recommended approach at recent meetings.

Officers responded to questions about appointing specified people, streamlined pathway whether sub-delegations could be undone, and the difference between a joint committee and a joint subcommittee.

It was clarified that the Memorandum of Agreement between the three councils included a provision for the appointment of Chief Executives to ensure continuity through the election period.

Councillors agreed an update to point 4 of the recommendation so that it read: “**Approve** the establishment of a joint committee with limited delegations.”

The recommendation (point 14) was for councillors to appoint the Chair of the Planning & Strategy (P&S) Committee as the second member of the joint committee (the other member being the Mayor). Concern was expressed over the fact that the Chair of the P&S Committee might change after the election and there was discussion on an alternative option in the

report that would allow QLDC to appoint a specific councillor as the second member of the joint committee.

Councillor Smith moved and Councillor White seconded the following amendment to the motion that would modify part 14 of the recommendation so as to delegate to Council the ability to specify an individual as QLDC's second member on the joint committee:

14. Approve Option 4 for the additional member of the joint committee representing Queenstown Lakes District Council (specified individual selected by the Council).

Councillor Cocks suggested that specifying an individual (rather than a position) would take more time and add to the burden associated with the process. Councillor Bartlett expressed support for the amendment.

The amendment was carried unanimously and became part of the substantive motion.

In the discussion that ensued, support was expressed for naming Councillor Lyal Cocks – the current Chair of the P&S Committee – as the second member of the joint committee, i.e. as the specified individual selected by the Council. Subsequently the Mayor moved and Councillor Bartlett seconded the following amendment to the (revised) part 14, which proposed to replace the clause “specified individual selected by the Council” with “with the specified member to be Lyal Cocks”:

14. Approve Option 4 for the additional member of the joint committee representing Queenstown Lakes District Council (with the specified member to be Lyal Cocks).

This further amendment was carried (with Councillors Whitehead, White and Smith voting against) and became part of the substantive motion.

Councillor Smith expressed concern over a lack of rigour around major projects undertaken by Council and suggested that the current proposal was handing over too much power to a joint committee.

It was also suggested that the approval of Regional Deal would provide new options for the community.

It was proposed to vote separately on parts 1-14 (taken together) and point 15.

It was moved (The Mayor/Councillor Bruce):

That the Queenstown Lakes District Council resolve to:

- 1. Note** the contents of this report;

2. **Note** a similar report was considered by Central Otago District Council and Otago Regional Council on 25 June 2025;
3. **Note** that a verbal update on the decisions made by Central Otago District Council and Otago Regional Council on 25 June 2025 will be provided in this meeting;

Authorising Authority

4. **Approve** the establishment of a joint committee with limited delegations;
5. **Note** that the Council will retain approval of the final form of the deal;

Negotiating Authority

6. **Delegate** to the Joint Committee the ability to determine the approach (Option 1 or Option 2), based on government process and preferences;

Negotiating Principles

7. **Approve** the negotiating principles [listed in paragraph 21], namely:
 - a. Streamlined planning / consenting / permitting / land acquisition pathways must relate only to projects specified under the Regional Deal.
 - b. Streamlined planning / consenting / permitting / land acquisition pathways must be consistent with the partner councils' climate and biodiversity, spatial and destination management plans.
 - c. Delivery staging for the health and transport packages will be consistent with dependencies identified by partner councils.
 - d. An agreed deal will uphold Te Tiriti o Waitangi and its principles and will be delivered in partnership with Ngāi Tahu.
 - e. Deal components must be within the scope of the activity areas outlined in the proposal;
8. **Approve** the priority ranking for Queenstown Lakes [outlined in paragraph 26], namely:
 - a. Transform Transport

- Refresh transport strategy and network design around offline MRT and subregional commuter, visitor and freight connections
- Establish bespoke settings to enable offline MRT
- Establish alternative funding / financing / ownership / delivery mechanisms for critical public transport, roading and bridge infrastructure.

b. Capturing Value

- Bespoke settings to ensure growth pays for growth
- Local visitor levy
- Bespoke settings to enable affordable housing
- Mining royalties

c. Electrify OCL

- Provide streamlined planning and land acquisition pathway for a transmission corridor
- Establish bespoke settings to allow Queenstown to be treated as part of the Grid
- Require Transpower to undertake additional options analysis for the new Queenstown line
- Launch the Ratepayer Assisted Scheme for rooftop solar and batteries.
- Establish bespoke settings to enable innovation in alternative energy generation
- Establish bespoke settings to enable increased uptake of solar

d. Private Investment, Public Health

- Use OCL resident and visitor numbers in funding model
- Accelerate the delivery of a comprehensive health needs assessment for the region
- Develop integrated private / public healthcare models
- Deliver partnered health services based on high priority needs and private opportunities

e. Visitors and Investors

- Grow highly productive sectors
- Increase total value of the visitor economy
- Position OCL as NZ's investment and business shopfront
- Power sustainable tourism through data driven insights;

9. **Note** that the priorities for Queenstown Lakes will guide collaborative development of joint priorities for the Otago

Central Lakes with Central Otago District Council and Otago Regional Council;

10. **Delegate** to the Joint Committee the power to agree joint priorities for the Otago Central Lakes;
11. **Note** that Otago Central Lakes priorities will only guide negotiations with government;

Establishing a Joint Committee

12. **Note** that to appoint a joint committee a Memorandum of Agreement must be agreed by all partner councils;
13. **Note** that the Memorandum of Agreement outlines that the joint committee will have two elected members from each partner council and that one of these is the Mayor / Chair, but that each Council will determine how to appoint the other member;
14. **Approve** Option 1 for the additional member of the joint committee representing Queenstown Lakes District Council (with the specified individual to be Lyal Cocks); and
15. **Approve** the Memorandum of Agreement, noting that this will appoint the Joint Committee based on the powers and delegations outlined in the Memorandum of Agreement.

Motion carried (with the vote on parts 1-14 being unanimous, but with Councillor Gladding voting against on part 15).

The meeting adjourned at 3.57pm and reconvened at 4.06pm.

7. **Adopt draft Freedom Camping Bylaw 2025 (Ture ā-Rohe mō te Noho Puni Korehere 2025) for public consultation**

A report from Luke Place (Senior Policy Analyst) presented a new draft Freedom Camping Bylaw for adoption and consultation subject to the Special Consultative Procedure. A hearing panel of Councillors Bartlett, Guy and Tucker was proposed with Councillor Ferguson as a reserve.

Ken Bailey, Luke Place, Carrie Williams and Marie Day presented the report and responded to questions. Officers indicated that they had considered direction previously provided by councillors and expressed thanks for feedback they had received about mapping.

During discussion it was clarified that the bylaw cannot oversee private land.

Councillor Smith suggested that they did not have a complete and accurate set of maps to approve, which he said was the most important part of the bylaw. Officers acknowledged the need for quality assurance and indicated that they would work to ensure that the images are accurate. Officers indicated that they would circulate the latest version of the maps following the meeting.

Councillor Bruce suggested that it would be better to avoid having a local bylaw on this matter, noting that the Council was not required to make a bylaw. The Mayor clarified that it was a resolution of Council that a bylaw be developed and that officers had followed that direction.

Further questions and discussion related to the financial impact of the bylaw, the percentage of sites to be used, freedom camping as “free parking”, the time-sensitive nature of the matter, and concern over consulting on a proposal that was so complex.

It was moved (Councillor Wong/ Councillor Gladding):

That the Queenstown Lakes District Council resolve to:

1. **Note** the contents of this report;
2. **Note** that at its 20 March 2025 meeting, Council determined that a Freedom Camping Bylaw is the most appropriate way of addressing the perceived problems with freedom camping in the Queenstown Lakes District;
3. **Determine** pursuant to section 11(2)(a) of the Freedom Camping Act 2011 that a bylaw is necessary to regulate freedom camping on land that is controlled or managed by Queenstown Lakes District Council for one or more of the following purposes:
 - a. to protect the area
 - b. to protect the health and safety of people who may visit the area; and
 - c. to protect access to the area;
4. **Determine** pursuant to section 11(2)(b) of the Freedom Camping Act 2011 that the draft Freedom Camping Bylaw 2025 I Ture ā-Rohe mō te Noho Puni Korehere 2025 is the most appropriate and proportionate way of addressing the perceived problem in relation to land that is controlled or managed by Queenstown Lakes District Council;
5. **Determine** pursuant to section 11(2)(c) of the Freedom Camping Act 2011 that the draft Freedom Camping Bylaw

2025 I Ture ā-Rohe mō te Noho Puni Korehere 2025 is not inconsistent with the New Zealand Bill of Rights Act 1990;

6. **Adopt** the draft Freedom Camping Bylaw 2025 I Ture ā-Rohe mō te Noho Puni Korehere 2025 (Attachment A) for public consultation;
7. **Adopt** the statement of proposal (Attachment B) for consultation in accordance with the special consultative procedure outlined in sections 83 and 86 of the Local Government Act 2002, from 8.00am 8 July 2025 to 5:00pm on 8 August 2025;
8. **Appoint** four councillors (Councillors Bartlett, Guy, Tucker and Ferguson) of whom three are required to form a hearings panel to hear and consider the submissions on the proposal and make recommendations to the Council on adoption of a draft Freedom Camping Bylaw 2025 I Ture ā-Rohe mō te Noho Puni Korehere 2025;
9. **Authorise** officers to undertake any minor amendments to the draft Freedom Camping Bylaw 2025 I Ture ā-Rohe mō te Noho Puni Korehere 2025 and statement of proposal to fix any errors and make any other updates or changes that do not affect the substance of the proposal, prior to consultation starting; and
10. **Note** that separate to the draft Freedom Camping Bylaw 2025 I Ture ā-Rohe mō te Noho Puni Korehere 2025, investigation of other options for low-cost and freedom camping in the Queenstown Lakes District will be undertaken, as part of the wider Responsible Camping Strategy 2022-2027.

Motion carried with Councillor Smith voting against the motion.

8. **QLDC Community Fund 2025-2026 Allocation Recommendations**

Councillor Bartlett stepped back from the table having declared a conflict of interest on this item.

A report from Giovanni Stephens (Community Investment Advisor) presented the recommendation of the Community Fund Panel (which comprised of Full Council) on the recommended allocation of the 2025-2026 QLDC Community Fund.

Michelle Morss and Peter Harris presented the report.

It was moved (The Mayor/ Councillor Bruce):

That the Queenstown Lakes District Council resolve to:

- 1. Note** the contents of this report; and
- 2. Approve** the following recommended funding allocations from the QLDC Community Fund 2025-2026:

Organisation	Recommendations
Abbeyfield Wānaka Incorporated	\$ 8,500
Arrowtown Community Nursery (a sub-group of Arrowtown Village Association)	\$ 5,000
Aspiring Beginnings Early Learning Centre Incorporated	\$ 5,000
Central Lakes Breastfeeding Charitable Trust	\$ 5,000
Fernhill Sunshine Bay Community Association Incorporated	\$ 10,000
Glenorchy Heritage and Museum Group/Tāhuna Glenorchy Dark Skies Group	\$ 10,000
Graeme Dingle Foundation Southern	\$ 5,000
Hanley's Farm Community Garden Association Incorporated	\$ 8,000
Hāwea Charitable Trust	\$ 5,000
Headlight Trust	\$ 5,000
KnowYourStuffNZ Charitable Trust	\$ 5,000
Lakes District Air Rescue Trust	\$ 12,000
Mental Hunts Charitable Trust	\$ 10,000
OUT&about Wānaka	\$ 5,000
Queenstown & Southern Lakes Highland Pipe Band	\$ 5,000
Queenstown Arts Society Incorporated	\$ 5,000
Queenstown Association of Migrant Pinoys Incorporated	\$ 3,000
Queenstown Disc Golf Club	\$ 5,000
Queenstown Fijian Community Charitable Trust	\$ 2,000
Shotover Four Wheel Drive Club Incorporated	\$ 7,000
Southern Cancer Society Trust	\$ 5,000
Te Kākano Aotearoa Trust	\$ 4,500
Te Kohanga Reo o Whakatipu Waimaori charitable trust	\$ 10,000
The Salvation Army New Zealand Trust	\$ 15,000
Upper Clutha Senior Citizens	\$ 5,000
Wakatipu Toy Library	\$ 5,000
Wānaka Backyard Trapping trading as Predator Free Wānaka	\$ 5,000

Organisation	Recommendations
WORD (World Off-road Riding Department)	\$ 5,000

Motion carried unanimously.

9. Adoption of Queenstown Lakes District Council Events Policy 2025

A report from Phoebe Arthur (Film and Events Facilitator) presented the Queenstown Lakes District Council (QLDC) Events Policy 2025 to Council and sought approval for its adoption.

Jan Maxwell, Michelle Morss and Peter Harris presented the report and responded to a question around the value of Appendix 1.

It was moved (Councillor Ferguson/ Councillor Gladding):

That the Queenstown Lakes District Council resolve to:

- 1. Note** the contents of this report;
- 2. Adopt** the (draft) Events Policy 2025; and
- 3. Resolve** that the (draft) Events Policy 2025 will come into effect on 1 July 2025 and that the Events Strategy 2015 shall be revoked on 1 July 2025.

Motion carried unanimously.

10. Events Funding Round 2025/26

Councillor Ferguson stepped back from the table having declared a conflict of interest on this matter.

A report from Phoebe Arthur (Film and Events Facilitator) noted the Events Funding Panel decisions (under \$30,000) for 2025-26 financial year as well as the \$35,000 allocated to the Queenstown Marathon for the 2025-26 financial year as per the existing Memorandum of Understanding (MoU).

Jan Maxwell presented the report. It was noted that approval for allocations above \$30,000 were typically a Council decision but the allocation to the Queenstown Marathon was not because it was subject to a MoU.

It was moved (Councillor Smith/Councillor Wong):

That the Queenstown Lakes District Council resolve to:

1. **Note** the contents of this report;
2. **Note** the decision of the Events Panel for funding amounts under \$30,000:

Arrowtown Autumn Festival	\$25,000
Challenge Wānaka Festival	\$25,000
RIPE - Wānaka Wine & Food Festival	\$25,000
Warbirds Over Wānaka	\$25,000
Motatapu	\$20,000
Wānaka A&P Show	\$20,000
Global Games	\$16,000
Michael Hill International Violin	\$12,000
Central Lakes Polyfest	\$11,000
Aspiring Conversations	\$10,000
Natural Selection Bike Aotearoa	\$10,000
NZ Open	\$10,000
Queenstown Multicultural Festival	\$8,000
Gin Festival Arrowtown	\$8,000
NZ Mountain Film Festival	\$7,000
Wao Summit	\$5,000
Winter Pride	\$5,000
OUT&About Wānaka	\$5,000
Snow Machine	\$5,000
Highlanders Super Rugby Preseason	\$5,000
Queenstown Diwali	\$5,000

3. **Note** funding for \$35,000 for the Queenstown Marathon as per the current Memorandum of Understanding document.

Motion carried unanimously

11. **Procurement Plan for Building Services Contract**

A report from Chris English (Building Services Manager) sought Council's retrospective approval of the Procurement Plan which would give effect to the procurement process to date, and allow the completion of the process. The report also sought a delegation from Council to the Chief Executive to enter into the necessary agreements to enact the intention of the Procurement Plan utilising the budgets summarised in this report

Hamish Humphries (Team Leader, Building Consents), Pamela Parker and Katherine Harbrow presented the report. It was noted that Chris English was on leave.

Officers provided background on the item and clarified why this was coming retrospectively. It was noted that this was a completely new proposal.

It was moved (Councillor Cocks/ Councillor White):

That the Queenstown Lakes District Council resolve to:

1. **Note** the contents of this report;
2. **Approve** retrospectively the Procurement Plan appended as Attachment A;
3. **Delegate** authority to the Chief Executive to enter into the necessary agreements to enact the intention of the Procurement Plan up to the maximum budget summarised in this report; and
4. **Note** that retrospective approval of the Procurement Plan for the Building Services Panel gives effect to the procurement process completed to date.

Motion carried unanimously.

12. Procurement Plan for Roothing Contract

A report from Ben Greenwood (Operations and Contracts Manager, Roothing) presented and sought approval for the procurement plan for Queenstown Lakes District Council's (QLDC) next Road Maintenance Contract. The current contract was due to expire on 31 March 2027.

Mr Greenwood, Tony Avery and Geoff Mayman presented the report.

Officers provided context on the item and responded to a question about whether there was any option for a joint contract.

It was moved (Councillor Cocks/ The Mayor):

That the Queenstown Lakes District Council resolve to:

1. **Note** the contents of this report;
2. **Approve** the attached Roothing Maintenance Contract 2027 Procurement Plan;
3. **Delegate** authority to the Chief Executive to enter into a contract up to a maximum value, term, and scope as defined within the procurement plan; and

4. **Authorise** the Chief Executive to negotiate final terms with the successful party and execute the contract for the initial term of 5 years, and subject to satisfactory supplier performance, award the extensions.

Motion carried unanimously.

13. Retrospective Approval of the Procurement Plan for the Engineering & Specialist Support Services Panel

A report from Geoff Mayman (Commercial and Procurement Manager) sought Council's retrospective approval of the Procurement Plan for the Engineering & Specialist Support Services Panel, which would give effect to the completed procurement process.

Mr Mayman and Tony Avery presented the report and provided some background on the matter.

Officers proposed to add a clause (in red) to part 4 of the recommendation as follows:

4. **Authorise** the Chief Executive to negotiate final terms with the successful party and execute the contract for the initial term of 5 years, **and subject to satisfactory supplier performance** award either of the extensions.

It was moved (Councillor Bartlett/ Councillor Cocks):

That the Queenstown Lakes District Council resolve to:

1. **Note** the contents of this report;
2. **Approve** the attached Roading Maintenance Contract 2027 Procurement Plan;
3. **Delegate** authority to the Chief Executive to enter into a contract up to a maximum value, term, and scope as defined within the procurement plan; and
4. **Authorise** the Chief Executive to negotiate final terms with the successful party and execute the contract for the initial term of 5 years, and subject to satisfactory supplier performance award either of the extensions.

Motion carried unanimously.

14. Chief Executive's Report

A report from the Chief Executive sought Council decisions on the following matters:

- Appoint of a hearing panel for a proposed right of way and right to drain easement over part of the Wānaka Golf Course Recreation Reserve;
- Creation of New Infringement Offences and Fines under Navigation Safety Bylaw 2025 / Te Ture ā-Rohe mō te Haumarū Whakatere 2025; and
- Approval to vest several reserves in the Upper Clutha.

Officers clarified that the creation of new infringement offences is the next step in the process and had been signalled in the report at which the Navigation Safety Bylaw 2025 had been approved.

The Mayor noted that the hearing panel on the proposed right of way and easement over part of the Wānaka Golf Course could not include elected WUCCB members and proposed that three Wānaka-based councillors (Councillors Bruce, Gadding and Smith) be appointed.

It was moved (Councillor Tucker/ Councillor Bruce):

1. **Note** the contents of this report;
2. **Appoint** three members of the Council [Councillors Bruce, Gadding and Smith] to form a hearing panel to hear submissions and make a recommendation to Council;
3. **Direct** Council officers to engage with central government to develop infringement regulations to effectively enforce the proposed Navigation Safety Bylaw 2025 / Te Ture ā-Rohe mō te Haumarū Whakatere 2025;

WFH Properties Limited – RM220913: Pembroke Heights, Wānaka

4. Approve the vesting of the following reserves:

Local Purpose Reserve (Public Amenity) – Lot 104 being 4614m² in area.

Subject to the following works being undertaken at the applicant's expense:

- a. Compliance with the conditions of resource consent RM220913 (and any subsequent variations) which include:
 - i. The provision of a water supply to the Local Purpose Reserve;
 - ii. The submission of a detailed landscape plan (including design specifications) including the street trees, verges and Local Purpose Reserve (Lot 104 to

vest) prepared by a suitably qualified Landscape Architect to be certified by the Queenstown Lakes District Council (QLDC) Parks & Open Spaces Planning Manager;

- iii. The consent holder shall obtain a full Council decision confirming that all areas of the reserve have been formally agreed to be vested;
- iv. The consent holder shall fully implement all road/street landscaping and planting as shown on the detailed landscape plan;
- v. The consent holder shall enter into a maintenance agreement prepared and approved (signed) by the Parks and Open Spaces Planning Manager specifying how the reserves will be maintained during the three year maintenance period;
- vi. Prior to certification under section 224 of the Resource Management Act 1991 (RMA), all new reserve and road reserve asset information shall be submitted electronically with spatial attributes as outlined in Schedule 1D of the QLDC Land Development and Subdivision Code of Practice (LDSC) 2020;
- vii. The consent holder shall ensure that a fencing covenant, required under section 6 of the Fencing Act 1978, is registered on all land adjacent to reserves, to ensure that any reserves to vest in QLDC are protected and that Council has no liability to contribute towards any work on a fence between a public reserve vested in or administered by the Council and any adjoining land.

Pembroke Terrace Limited – RM230065: Orchard Road, Wānaka

5. Approve the vesting of the following reserves:

Local Purpose Reserve (Access) – Lot 202 being 1085m² in area.

Subject to the following works being undertaken at the applicant's expense:

- a. Compliance with the conditions of resource consent RM230065 (and any subsequent variations) which include:
- i. The provision of a water supply to the Local Purpose Reserve;
 - ii. Details of lighting of the pedestrian route within Lot 202 that demonstrates compliance with Crime Prevention Through Environmental Design (CPTED) principals and in accordance with Category P4 QLDCs Southern Light Strategy: Part Two – Technical Specifications; and
 - iii. The Consent Holder shall ensure that a Fencing Covenant, required under section 6 of the Fencing Act 1978, is registered on all land to ensure that any reserves to vest in QLDC are protected and that Council has no liability to contribute towards any work on a fence between a public reserve vested in or administered by the Council and any adjoining land.

Motion carried unanimously.

Resolution to Exclude the Public

It was moved (The Mayor/Councillor Bartlett):

That the Queenstown Lakes District Council resolve that the public be excluded from the following parts of the meeting.

Motion carried unanimously.

The general subject of each matter to be considered whilst the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Confirmation of minutes

Item 6, Attachment A:	Valuation of 83-85 Arrowtown-Lake Hayes Road, Arrowtown
Item 7, Attachment A :	Alliance Delivered Projects – Annual Status Report

General subject to be considered.	Reason for passing this resolution.	Grounds under Section 7 for the passing of this resolution.
<p>6. Attachment A: Valuation of 83-85 Arrowtown-Lake Hayes Road, Arrowtown</p>	<p>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of information is necessary to:</p> <p><i>Section and Grounds</i> 7(2)(i) to enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations</p> <p><i>Reason for this recommendation</i> To enable the vendor and purchaser to complete contract negotiations in a private and confidential environment, without undue influence from other parties.</p> <p>The public interest in the item is acknowledged, but in this situation, the importance of protecting each party's negotiating position, outweighs the release of such information.</p>	<p>Section 7(2)(i)</p>

General subject to be considered.	Reason for passing this resolution.	Grounds under Section 7 for the passing of this resolution.
<p>7. Attachment A: Alliance Delivered Projects – Annual Status Report</p>	<p>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of information is necessary to:</p> <p><i>Section and Grounds</i> 7(2)(i) to enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations</p> <p><i>Reason for this recommendation</i> The attachment to this report contains commercial, budgetary, legal and risk information. Withholding this information is necessary to protect the commercial positions and relationships of QLDC and its negotiations with the participants of Kā Huanui a Tāhuna, the Whakatipu Transport Programme Alliance, and owners of private property.</p> <p>While it is acknowledged that there is a strong public interest in the use of ratepayer funds, in this situation, the importance of withholding commercially sensitive information and protecting QLDC's commercial position, outweighs the release of such information.</p>	<p>Section 7(2)(i)</p>

Agenda items:

Item 10: Award of New Parks Maintenance Contracts

Item 11: Land agreement with Willowridge Developments Ltd – Disposal of part of 101 Ballantyne Road and registration of easements

General subject to be considered.	Reason for passing this resolution.	Grounds under Section 7 for the passing of this resolution.
10. Award of New Parks Maintenance Contracts	<p>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of information is necessary to:</p> <p><i>Section and Grounds</i> 7(2)(i) to enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations</p> <p><i>Reason for this recommendation</i> The details of the contract negotiations, pricing and evaluation of proposals contain commercially sensitive information that, if disclosed, could disadvantage the parties involved and affect the integrity of the procurement process. Therefore, excluding the public is necessary to maintain confidentiality and protect the interests of all parties.</p>	Section 7(2)(i)

General subject to be considered.	Reason for passing this resolution.	Grounds under Section 7 for the passing of this resolution.
11. Land agreement with Willowridge Developments Ltd – Disposal of part of 101 Ballantyne Road and registration of easements	<p>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of information is necessary to:</p> <p><i>Section and Grounds</i> 7(2)(i) to enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations</p> <p><i>Reason for this recommendation</i> The report includes commercial negotiation details that need to be withheld to avoid prejudicing the Council's position.</p>	Section 7(2)(i)

This recommendation is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982 as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above with respect to each item.

The meeting went into public excluded 5.48pm.

The meeting came out of public excluded and concluded at 5.58pm.

Confirmed as a true and correct record:

MAYOR

DATE